

# **EVENT PERMIT**



Ordinance 14-15

# **GULF COAST BEACH FESTIVAL**

**PERMIT NUMBER:** 

TMP2016-00309

Date(s) of Event:

November 5,2016 Festival from 9:00am-4:00pm

Property Owner:

LEE COUNTY

Applicant:

SURFERS FOR AUTISM

Contact: DON C RYAN

Description:

Festival including surfing, paddle boarding, music, games, etc./Costume Parade and

Trick or Treat

Location of event:

1100 ESTERO BLVD FORT MYERS BEACH 33931

CRESCENT BEACH FAMILY PARK/Estero Bklvd \*\*\*561-445-7154

Will the event be attended by 1000 or more people? Yes

Will the event be held on County Owned Property? Yes

Will there be alcohol consumed or sold at the event?

Will a bond be posted for this event?

# Permit Conditions:

- \* Applicant must meet all event application requirements, including requirements of the sign-off agencies.
- \* The premises is to be left in the same condition as it was prior to the event.
- \* The permit is to be readily available for inspection during the entire event.
- \* If this approval includes the sale or consumption of alcoholic beverages, no alcoholic beverages may be consumed 1 1/2 hours prior to the conclusion of the event and vacating the facility/property.

Board of County Commissioners Lee County, Florida

The state of the s

County Manager Date



# **Event Application**

**Special Event** 

Use of County Property Alcohol within Lee County Facilities

Film, Video & Photography



# **Event Application**

Check the appropriate box(es) below:

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>	SPECIAL EVENT PERMIT	
1	USE OF COUNTY PROPERTY PERMIT	
T	PERMIT TO SELL AND CONSUME ALCHOLIC BEVERAGES WITHIN LEE	COUNTY FACILITIES
	FILM PERMIT	

ORMATION (All Permit Types)
THE GTH ANNUAL GULF COAST BEACH FESTIVAL SURFERS FOR AUTISM
11-5-16
CRESCENT BCH. PARK, FMB 1100 Estero Blu
DON C Ryan
7899 SANTA FA TROIL BOEA RATION FL 33487
561-445-7154
SUPFERFORATISM @ LIVE. COM
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224623W3000130000
LEE COUNTY

<sup>\*</sup>Notarized statement from the property owner specifically consenting to the proposed use required.



# Fill out the following questions for all permit types:

What is the Zoning Classification of the premises?
Are any temporary structures to be installed for the event? Yes No Type:
Do you have the appropriate permits for the temporary structures?
* For a 'Special Event' and 'Use of County Property' permit, submit a site plan with all proposed facilities and activities indentified, including all parking areas.
Insurance Company Insuring the Event: BOUNGER - (FIZT ATTACHED
Note: Certificate of Insurance must be submitted at time of application
Surety Company Bonding this Event (Name and Address):
Will Vehicles be Used as Part of This Will Food be Available at this Event? Will Alcoholic Beverages be served/consumed at this Event?
TYes No TYes No
If yes, automobile coverage must be included on the certificate of insurance.  If yes, products liability coverage must be included on the certificate of insurance.  If yes, liquor liability coverage must be included on the certificate of insurance.
Name & Address of Organization Providing Food:  LOCAL RESTAURANTS PREPARING OFF 51TE ANY
Type of Food being Served: DELIVERING - DENLATED - FREE FOR PARTICIPAL
Section II - USE OF COUNTY PROPERTY PERMIT
Organization Sponsoring the Event:
Fill out this portion for applications for Solicitation in the County Rights-of-Way:
Name of Charity: SURFERS FOR AUTISM, /NC
Address of Charity: 7491 N. FEDERAL HWY BOCA RATE FL 33487
Phone Number: 561-445-7154
Non-profit certificate/registration number:
(Proof of registration with the Dept. of Agriculture & Consumer Services §496.405 or proof the organization is exempt from this requirement. §316.2045)
Section III - SALE/CONSUMPTION OF ALCHOLIC BEVERAGES PERMIT
Is alcohol being sold/consumed on County Property?  Yes  If Yes, then a "Lee County Alcohol Permit" is required. Only non-profit organizations can sell alcohol on County Property.
Non-profit certificate/registration number:  (Required if alcohol is to be <u>SOLD</u> at the event)
Please note: A permit from the State of Florida Division of Alcoholic Beverages and Tobacco may also be required; please call (239) 344-0885 for further details

### Applicant Agreement - Signature Required



### SECTION V - AGREEMENT

The Applicant agrees that Lee County can, at its sole discretion, terminate and cancel its permit to use Lee County property at any time without prejudice. Applicant further agrees to waive, release, save and hold harmless Lee County from any and all claims, demands or cause of actions based upon Lee County's cancellation or termination of said permit.

The Applicant agrees that the Lee County permit does not provide Applicant with any property rights in the County property in question or in the permit itself.

The applicant does acknowledge and hereby affir	ms that any and all information is accurate to the best of
his/her knowledge	
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	Muller 1
Signature of Applicant	Witness
DOUGEROUS PRINTERS	Limberty (Ryan)
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Print Name of Applicant and Title	Print Name of Witness
1694	à .
	10/26/16
Date	Date 70/04/10
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# LEE COUNTY SHERIFF'S DEPARTMENT 14750 SIX MILE CYPRESS PARKWAY FORT MYERS,FLORIDA33912 (239) 477-1199

Check the appropri	ate box(es) below:
SPECIAL EV	ENT PERMIT
9**	UNTY PROPERTY PERMIT
PERMIT TO	SELL AND CONSUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
FILM PERM	HT .
AFTER REVIEWING THE WILL REQUIRE THE APPI	APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION ICANT TO COMPLY WITH FOR THEIR EVENT.
Parking:	In authorized parking areas only.
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Deputies (How Many?):	None required.
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Fee for Services:	
See	
Special Arrangements:	
approximation and the second s	
	Print Name: Capt. Scott Lucia
	Signature: Capt. Scott K. Lucia
	Title: Special Events, Permits and Details
	Date: 12 September 2016



# FIRE DEPARTMENT

The Fire Department serving the area where the event is to be held signs this form. Please see User's Guide for contact information and Fire District Map.

Check the appropriate box(es) below:

SPECIAL EVENT PERMIT

WILL REQUIRE THE APPLI	CANT TO COMP	LEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ( LY WITH FOR THEIR EVENT.	JRGANIZATION
Fire Guards (How Many?)	None		Attacament-devices plans of the Miller Australia, volume visit principles, p
Fee for Services:	Waived for co	ommunity outreach event	**************************************
Flammable Vegetation:	None		Med example in the state of the
First Aid Equipment:	Provided by V	Vendor, and FD on-site	
Fire Extinguishing:			
	None		Disconnection of the contract of the form of the contract of t
Special Arrangements:			
ŧ.	Print Name:	D/Chief Ron Martin	
	Signature:	Ronald l. Martin-Fire Marshal	
	Title:	Fire Marshal	
	Date:	25-Oct-2016	



# EMERGENCY MEDICAL SERVICES / PUBLIC SAFETY 14752 SIX MILE CYPRESS PARKWAY FORT MYERS, FL 33912 (239) 533-3911

Check the appropriate box(es) below:

SPECIAL EVENT PERMIT ▼ USE OF COUNTY PROPERTY PERMIT FILM PERMIT AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT. **Treatment Facilities:** None necessary. Medical Personnel: None necessary. Medical Supplies / None necessary. Equipment: Safety Requirements: No additional precautions necessary. Fee for Services Not applicable. Please call 911 in the event of an emergency. To arrange special event coverage, contact our office at **Special Arrangements:** 239 533-3911. Print Name: Benjamin Abes Digitally signed by Benjamin Abes Benjamin Abes Signature: Date: 2016.10.26 15:35:31 -04'00' Title: Chief Date: 10/26/2016



# DEPARTMENT OF TRANSPORTATION 1500 MONROE STREET FORT MYERS,FL33901 (239) 533-8580

Check the appropri	ate box(es) bel	low:
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⊠ USE OF CO	UNTY PROPERTY	PERMIT
PERMIT TO	SELL AND CONS	UME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
FILM PERN	ИIT	
		LEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION PLY WITH FOR THEIR EVENT.
Parking:	No event parking o	on Lee County maintained road rights-of-way.
Ingress and Egress:	Use all established	means of ingress and egress.
Special Arrangements:	Kaye Molnar of Cel	eriff's Office for assistance with traffic control. The event applicant should contact la-Molnar (239-337-1071) at least two weeks prior to the event to confirm the status of ork in this area to confirm/review construction status and any specific parking, cular access issues.
* *	Print Name:	Bryan Miller
	Signature:	Bryan D. Miller  Date: 2016.09.13 08:40:53 -04'00'
	Title:	Senior Project Manager
	Date:	September 13, 2016



# LEE COUNTY PARKS AND RECREATION 3410 PALM BEACH BOULEVARD FORT MYERS,FLORIDA33916 (239) 533-7275

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Check the appropr	riate box(es) b	elow:			
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FILM PERI	MIT				
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Parking Areas:	All parking is off s	ite. Use of on-s	ite parking for equip	oment trailer & emerge	ncy vehicles only.
Special Arrangements:	Vendor is respons the event with co	ible for any dan unty representa	nages. A thorough v tive & event coordir	walk-through of the par nator.	k site must be made prior to
		-		* 1500 Mill 1880 AV	
	Print Name:	Dana Kasler			
	Signature:	DA			<u> </u>
	Title:	Parks & Recrea	tion Director		
	Date:	9.7.	16		<del>-</del>



# LEE COUNTY RISK MANAGEMENT COUNTY ADMINISTRATION BUILDING - 4<sup>TH</sup> FLOOR 2115 SECOND STREET FORT MYERS,FLORIDA33901 (239) 533-2221

Check the appropriat	e box(es) below:
Same i	NTY PROPERTY PERMIT ELL AND CONSUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
	APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION CANT TO COMPLY WITH FOR THEIR EVENT.
Insurance Requirements:	Commercial general liability insurance with minimum limits of One Million Dollars (\$1,000,000) per occurrence to protect against bodily injury and/or property damage relative to applicants use of aforementioned event within Lee County.
Special Arrangements:	A Certificate of Insurance shall be submitted as evidence of the required coverage listing Lee County Board of County Commissioners, P.O. Box 398, Fort Myers, FL 33902 as the certificate holder and as an additional insured.  Subject to proof of insurance.
	Print Name: Mike Figueroa
	Signature:
	Title: Risk Program Manager
	Date: October 26, 2016

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	Boca Raton, FL 33487				INSUR	ERO:	-		أ. بحصيم		
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ACORD 25 (2014/01)

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# KEY NOTES ABOUT SURFERS FOR AUTISM EVENTS

(This document must remain with all applications during the approval circulation process)

# **ACTIVITIES**

The day's activities will include surfing, paddle boarding, music, beach games, interactive exhibits, giveaways, fun contests for prizes and raffles and catered lunch. Depending on location the day also may include Fire Engine tours, Paint the Fire Engine, static displays and interactive exhibits provided by local Police, Sheriff, Military, USCG and/or FWC.

# PERMITTING/COMPLIANCE

This organization prides itself on being 'over the top' considerate and compliant to all host municipality and Florida Dept. of Environmental Protection laws, regulations, rules and ordinances. We respectfully request that each of our permitting departments in the host community, from the beginning of the permitting process, provide us with a complete list of requirements along with any issues or concerns the residents, that may be directly impacted by an event of this type, will have or have had in the past. We will complete all applications, submit all required documents, follow protocol to the letter and provide all information with regards to our program and operations. We are not only seeking permission from the governing body, we also seek to be welcomed by the community.

# LOCAL IMPACT SHORT & LONG TERM

SFA events are grand scale in nature and carry a significant positive impact for each host community/City both short and long term. The long term benefit is achieved by a commitment from this organization to produce the event annually. This commitment provides local businesses such as restaurants, retailers and hotels some solid numbers for forecasts and projection reports and revenue they can count on from year to year. There are certain situations where we are able to create an even greater, more substantial economic impact by producing the event during what is considered locally to be off or slow season. This is an often chosen strategy but not a possibility for all events due to the number of tour dates. The obvious short term impact/benefit, economically speaking is the large influx of event attendees checking into hotels, filling restaurants and retail shops but the biggest impact and benefit is felt both short and long term and is not tangible. It is a feeling. Each event offers the opportunity for the entire community, professionally and personally to bind and be involved hands on with something greater than any individual. To take ownership of it. To grow it and govern its direction and personality. This foundation has a lot of experience, assets and resources but each event is a true community led initiative. These events are examples of inclusion at the highest level.

Surfers For Autism, Inc.
7491 N Federal Hwy, C5-180 Boca Raton, FL 33487
www.surfersforautism.org



# TEMPORARY STRUCTURES/TENTS/CANOPIES

The use of temporary structures are an absolute necessity in order to protect the hundreds of event volunteers and staff from the sun's harmful rays. SFA owns and maintains its own set of 10x10 aluminum pop-up tents manufactured by EZ-Up International, a world leader in quality and safety. Our team of professionals erect these shelters in accordance with the site plan submitted with the event permit application. A fire certification is also included. There may be slight variances due to beach erosion and tide changes. The employment of a professional company to erect commercial or oversized tents is not necessary. Each shelter is secured to the ground with four 75lb sand ballasts attached by nylon straps with a 2000lb load rating. All sponsors and exhibitors wishing to erect shelters are required to use a professionally made product and sand or water ballasts to secure them. STAKING INTO THE SAND TO SECURE TEMPORARY STRUCTURES OR ANYTHING IS STRICTLY PROHIBITED BY SFA.

# EVENT HOURS SET-UP/BREAK DOWN

Official event hours are from 9am to 4pm. This is when festival activities for registered participants will begin and conclude. Set up will begin as close to 6am as possible, immediately following clearance from local turtle patrol. Break down will commence just prior to 4pm and will conclude at 6pm followed by an organized beach cleanup. A beach cleanup will also be conducted following lunch.

# FOOD SERVICE/CATERING

A catered lunch is provided, free of charge, to all registered participants, any family member that is attending with them and all registered volunteers at all SFA events. The food is prepared off site and donated by local restaurants that choose to support our initiative. Our Executive Director of Hospitality will organize volunteers to pick up and serve catering. Safe food handling practices are maintained at service.

# VENDORS/EXHIBITORS

Vending or selling of wares is strictly prohibited at all SFA events. No Exceptions. Our supporters and sponsors are welcome and encouraged to showcase their business through displays, networking and distributing approved literature. The detection of any exhibitor exchanging monies at their booth will result in immediate expulsion. All exhibitors are requested to provide a fun activity for kids at their booth.



# ADMISSION/FEES/FUNDRAISING

THIS IS NOT A FUNDRAISER. THIS IS A FUN RAISER

Surfers For Autism events are free of charge to all registered participants, open to the public and are not fundraisers. The presence of a fundraising element does exist at each event but is unpublished and in the background. There is the opportunity for those who wish to support our organization monetarily through donations for our raffle or branded apparel. Our goal here is to remain self supportive/funded without making anyone feel obligated or pressured to make a donation.

# AMPLIFIED SOUND/NOISE ORDINANCES

It is necessary for SFA to use amplified sound through a PA system at all events to conduct meetings, make announcements, locate lost individuals and play recorded music. Our PA will go live at 8am to conduct a mandatory volunteer meeting and will be shut down at aprox. 4pm with event conclusion. Although considerate to all ordinances with regards to noise and amplified sound the size of these venues make it nearly impossible to voice project in any other form, therefore making this element crucial in conducting safe and organized events.

# ALCOHOL/ILLEGAL DRUGS/CONTROLLED SUBSTANCE

The consumption of alcohol is strictly prohibited before the conclusion of all event activities at 4pm. Surfers For Autism, Inc. reserves the right to restrict the possession or consumption of alcohol, regardless of local laws and ordinances, within the organizations permitted and insured event boundaries. Any observed illegal drug activity will be reported to local law agencies.

# MEDICAL/FIRST AID/FIRST RESPONSE

Surfers For Autism travels with our own team of first responders comprised of Doctors, (most events) Paramedics, (all events) Life Guards (all events) and Registered Nurse (all events) - all volunteered. We also provide a clearly marked medical pavilion on the beach at all events that is fully stocked to respond to most medical emergencies. We are capable of and have the ability to respond to trauma victims with the administration of 02, fluids intravenously and cardiac arrest with AEDs. It is organization policy that we let local Ocean Rescue and/or Fire Rescue take command during any medical emergency, other than minor, but we are prepared to respond swiftly and decisively.

## ATTENDANCE

Surfers For Autism produces grand scale, world class events that garner crowds in the 2,500 to 10,000+ range. Before we reach the event site we are certain that there will be 1000+ through our crew, registered participants, family members/care givers accompanying them and registered volunteers. SFA will collaborate with local officials regarding crowd control plans. All SFA staffers are Fire Marshal certified crowd control managers.

Surfers For Autism, Inc. 7491 N Federal Hwy, C5-180 Boca Raton, FL 33487 www.surfersforautism.org



# **VOLUNTEER REGISTRATION**

Surfers For Autism is completely committed to providing a safe environment for its participants and families. The minimum registered volunteer requirement is 200 and the maximum limit is 350. The minimum age for volunteering is ten years old with no maximum age limit. ALL volunteer, weather pre registered or walk-ups, are checked through law enforcement database. Anyone who is a registered sex offender attempting to volunteer will be rejected, black listed and reported to local authorities for the attempt. Our organization takes this commitment very seriously and will do anything, within legal limits, to protect its participants.

# PARTICIPANT REGISTRATION

A participant is classified as a pre registered individual considered to possess developmental, intellectual, emotional delays, and/or some physical disabilities. These individuals will be the only attendees to participate in the aquatic activities of the program. The limit for registered participants is 200. This limit exists not as a result of the inability of our organization to safely take more than 200 into the ocean but to maximize the number of sessions. The parents, guardians and/or caregivers are sometimes desperately seeking breakthroughs and our goal is to provide as many opportunities as possible at each event. In a case where we do not electronically register the limit we will accept walk ups on event day. Our program guidelines and equipment do not permit the registration of plegics (people bound full time to a wheelchair due to paralysis or other physical disabilities).

# PHOTOGRAPHERS/VIDEOGRAPHERS/MEDIA

All photogs and media persons, regardless of affiliation, are required to check in at registration to provide credentials and receive a wrist band. It is policy that a talent release waiver be signed releasing all images and recorded video and audio as property of Surfers For Autism, Inc. Anyone capturing images or video without following this policy will be asked, lawfully, to leave the permitted and insured event area. Upon detection of any suspicious activity we ask that local law authorities recognize the legitimacy of this policy and assist.

# -SURFERS FOR AUTISM-

UNLOCKING POTENTIAL - CREATING AWARENESS ELIMINATING STIGMA - UNITING COMMUNITIES

Surfers For Autism, Inc. 7491 N Federal Hwy, C5-180 Boca Raton, FL 33487 www.surfersforautism.org



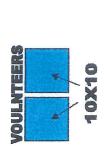
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HIGH TIDE LINE

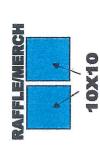
# Surf / Recreation Zon

APROXAMATELY 180 FEET

REGISTRATION













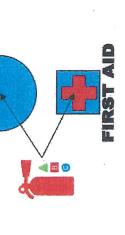






10 X 10 POP UPS





AUTISM RESOU

MENTS

PAIANMOUNCE

10 X 10 POP UPS

- = SURFERS FOR AUTISM TENTS
- = SPONSOR / RESOURCE TENTS
- = MEDICAL PROVIDED BY SURFERS FOR AUTISM



REFERR TO KEY NOTES FOR ALL OPPERATIONS INFORMATION Dunes / Beach Access

**EVENT SITE TENT LAYOUT** 

