

# EVENT PERMIT

Ordinance 14-15

## GALLOWAY CAPTIVA TRI

**PERMIT NUMBER:** TMP2016-00182

**Date(s) of Event:** September 10, 2016 from 7:00am-5:00pm, September 11, 2016 from 5:00am-11:00am

**Property Owner:** BRE/SOUTHSEAS RESORT OWNER

**Applicant:** SOUTHWEST FLORIDA EVENTS **Contact:** KEN GOODERHAM

**Description:** Adult sprint triathlon for 750 individuals/teams on 09/11/2016, plus kid's triathlon for 210 (three age groups) on 09/10/2016, also skills clinics, registration and post-event awards.

**Location of event:** 1200 SS PLANTATION RD CAPTIVA 33924  
SOUTH SEAS ISLAND RESORT \*\*\*239-489-2616

Will the event be attended by 1000 or more people ? No

Will the event be held on County Owned Property ? Yes

Will there be alcohol consumed or sold at the event ? No

Will a bond be posted for this event ? No

**Permit Conditions:**

- \* Applicant must meet all event application requirements, including requirements of the sign-off agencies.
- \* The premises is to be left in the same condition as it was prior to the event.
- \* The permit is to be readily available for inspection during the entire event.
- \* If this approval includes the sale or consumption of alcoholic beverages, no alcoholic beverages may be consumed 1 1/2 hours prior to the conclusion of the event and vacating the facility/property.

Board of County Commissioners  
Lee County, Florida

 8-9-16  
\_\_\_\_\_  
County Manager Date



**Lee County**  
*Southwest Florida*

# Event Application

Special Event

Use of  
County  
Property

Alcohol  
within Lee  
County  
Facilities

Film, Video  
&  
Photography

TMP2016-00182



## Lee County Event Permit Application



### Event Application

Check the appropriate box(es) below:

- ☒ SPECIAL EVENT PERMIT  
☒ USE OF COUNTY PROPERTY PERMIT  
☐ PERMIT TO SELL AND CONSUME ALCHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES  
☐ FILM PERMIT

Section I - GENERAL INFORMATION (All Permit Types)	
Title of Event / Name of Production	Galloway Captiva Tri
Date(s) of Event / Production:	Sept. 10-11, 2016
Location(s) of Event:	South Seas Island Resort and Captiva Drive, Captiva Island
Name of Applicant:	Southwest Florida Events Inc.
Applicant Address:	5460 Beaujolais Lane, Fort Myers, FL 33919-2704
Applicant Phone Number:	(239) 489-2616 (office) or (239) 938-6813 (cell)
Contact Person: (If different from applicant)	Ken Gooderham
Contact Phone Number: (If different from applicant)	
Email Address:	captivatri@gmail.com or kengooderham@comcast.net
Estimated Attendance:	
Event Description: Include each activity, when activities take place, etc.	Adult sprint triathlon for 750 individuals/teams on Sunday, Sept. 11, plus kid's triathlon for 210 (three age groups) on Saturday, Sept. 10. Also skills clinics, registration and post-event awards.
Hours of Operation:	Saturday 7 a.m.-5 p.m. Sunday 5-11 a.m.
STRAP # of Parcel:	22-45-21-00-00005.002B
Owner of Premises*:	South Seas Island Resort (BRE/Souhthseas Resort Owner LLC

\*Notarized statement from the property owner specifically consenting to the proposed use required.

## Lee County Event Permit Application



**Fill out the following questions for all permit types:**

What is the Zoning Classification of the premises? RM-2/CM/PUD

Are any temporary structures to be installed for the event? ☐ Yes ☒ No Type: Pop-up tents

Do you have the appropriate permits for the temporary structures? ☐ Yes ☐ No

\* For a 'Special Event' and 'Use of County Property' permit, submit a site plan with all proposed facilities and activities identified, including all parking areas.

Insurance Company Insuring the Event: ESIX 3 LLC d/b/a Entertainment & Sports Insurance eXperts (ESIX)

Note: Certificate of Insurance must be submitted at time of application

Surety Company Bonding this Event (Name and Address): N/A

<p>Will Vehicles be Used as Part of This Event?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, automobile coverage must be included on the certificate of insurance.</p>	<p>Will Food be Available at this Event?</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, products liability coverage must be included on the certificate of insurance.</p>	<p>Will Alcoholic Beverages be served/consumed at this Event?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, liquor liability coverage must be included on the certificate of insurance.</p>
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Name & Address of Organization Providing Food:

Jason's Deli, 13550 Reflections Parkway, Fort Myers, FL

Type of Food being Served: Snacks

### Section II - USE OF COUNTY PROPERTY PERMIT

Organization Sponsoring the Event: Southwest Florida Events Inc.

**Fill out this portion for applications for Solicitation in the County Rights-of-Way:**

Name of Charity: \_\_\_\_\_

Address of Charity: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Non-profit certificate/registration number: \_\_\_\_\_

(Proof of registration with the Dept. of Agriculture & Consumer Services \$496.405 or proof the organization is exempt from this requirement. \$316.2045)

### Section III - SALE/CONSUMPTION OF ALCHOLIC BEVERAGES PERMIT

Is alcohol being sold/consumed on County Property? ☐ Yes ☒ No

If Yes, then a "Lee County Alcohol Permit" is required. Only non-profit organizations can sell alcohol on County Property.

Non-profit certificate/registration number: \_\_\_\_\_

(Required if alcohol is to be **SOLD** at the event)

**Please note:** A permit from the State of Florida Division of Alcoholic Beverages and Tobacco may also be required; please call (239) 344-0885 for further details







## **SECTION I - SAFETY**

The Applicant agrees to provide adequate traffic and crowd control, emergency medical services and any other items, at the Applicant's expense, required by Lee County to protect the health, safety and welfare of the public. Lee County shall have the power to review the proposal and require, as necessary, detailed plans, diagrams, and explanations to clearly outline to Lee County, exactly what the Applicant is proposing.

## **SECTION II - INSURANCE**

The Applicant, at its sole expense, agrees to procure and maintain in force during the entire term of the application, liability insurance in the amounts determined by Lee County Risk Management to protect against damages or other claims arising from use of County property by the applicant or its guests. Other limits may also be established by Lee County Risk Management for events which will be serving or consuming alcoholic beverages at approved County property. The insurance policy must also include coverage for Applicant's contingent liability on damages, claims or losses. "Lee County Board of County Commissioners" must be named as "additional insured" on the Certificate of Insurance, and the Certificate must be delivered to Lee County prior to Applicant's use of the property. The Insurance may not be canceled during the term of the event, if this occurs, the County has the right to revoke approvals related to use of the County property for the event, without recourse by the applicant.

## **SECTION III - INDEMNIFICATION**

The Applicant agrees to indemnify, release and save harmless Lee County against any and all claims, costs, demands, damages, judgments or injuries of any nature arising from the conduct or management of, or from any work or thing whatsoever done in or about said Lee County property or any building or structure appurtenant thereto or equipment thereof during the term of this Permit, or arising during such term from any act of negligence of the Applicant, Applicant's agents, contractors, or employees, or arising from any accident, injury, or damage whatsoever, however caused, to any person or persons, or to any property of any person, persons, corporation or corporations, occurring during the term of this agreement on, in, or about said Lee County property, and from and against all costs, attorney's fees, expenses and liabilities occurring in connection with any such claim or any action or proceeding brought thereon.

For film permit applicants: The permittee shall have on-site a responsible representative empowered with authority over the filming director, filming crews, participants and filming operation. Permittee shall indemnify, defend and hold harmless the county, its officers, agents and employees from and against all claims, suits, actions, damages, liabilities, expenditures or causes of action of any kind arising out of or occurring during the activities of the permittee, and resulting or occurring from any negligent act, omission or error of permittee, resulting in or relating to injuries to body, life, limb or property sustained in, about or upon the permitted premises or improvement thereto, or arising from the use of the premises.

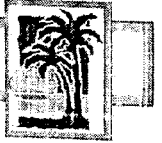
## **SECTION IV - DELIVERY, ACCEPTANCE AND SURRENDER OF PREMISES**

The Applicant agrees to accept the County property on possession as being in a satisfactory state of repair and in sanitary condition.

The Applicant must surrender the premises to Lee County in the same condition as when Applicant takes possession, allowing for reasonable use and wear, and damage by acts of God. Applicant agrees to remove all business signs or symbols placed on the premises by the Applicant before redelivery of the premises to Lee County, and restore the premises to the condition in which it existed before their placement. Any signs and markings created or used in connection with this event must be temporary and removable; painting roadways, trees or any other fixed object is strictly prohibited. Applicant agrees to clear the Lee County property of litter at the close of the event.



**Applicant Agreement - Signature Required**

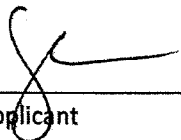


**SECTION V - AGREEMENT**

The Applicant agrees that Lee County can, at its sole discretion, terminate and cancel its permit to use Lee County property at any time without prejudice. Applicant further agrees to waive, release, save and hold harmless Lee County from any and all claims, demands or cause of actions based upon Lee County's cancellation or termination of said permit.

The Applicant agrees that the Lee County permit does not provide Applicant with any property rights in the County property in question or in the permit itself.

The applicant does acknowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge.

  
\_\_\_\_\_  
Signature of Applicant

Ken Gooderham, Treasurer  
\_\_\_\_\_  
Print Name of Applicant and Title

6/1/16  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Witness

Kate Gooderham  
\_\_\_\_\_  
Print Name of Witness

6/1/16  
\_\_\_\_\_  
Date



## SOUTH SEAS ISLAND RESORT


May 19, 2016

To Whom It May Concern

Please accept this letter as a form giving authorization / permission to South West Florida Events to be the directors of the annual Galloway Captiva Triathlon being held on the areas shown in the site plan (which is on the north end, East and West lawns and parking area) beginning on Sept 10 and ending on September 11, 2016.

Thank you,

Bob Walter  
Managing Director

 RUTH E. THOMPSON  
NOTARY PUBLIC  
STATE OF FLORIDA  
Comm# EE835216  
Expires 9/16/2016





Lee County Event Permit Application



LEE COUNTY SHERIFF'S DEPARTMENT  
14750 SIX MILE CYPRESS PARKWAY  
FORT MYERS, FLORIDA 33912  
(239) 477-1199

Check the appropriate box(es) below:

- ☒ SPECIAL EVENT PERMIT  
☒ USE OF COUNTY PROPERTY PERMIT  
☐ PERMIT TO SELL AND CONSUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES  
☐ FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Parking:

Parking in authorized parking areas only

Deputies (How Many?):

One (1) Traffic Supervisor, Nine (9) Traffic Deputies, Two (2) motor units, Two (2) Marine Deputies and Fourteen (14) VOICE members. If 14 VOICE members are not available for this event their positions will be staffed by LCSO traffic deputies at the traffic rate.

Fee for Services:

Traffic Supervisor \$60/hr plus \$15 vehicle fee  
Traffic Deputies \$50/hr per deputy plus \$15 vehicle fee per deputy  
2 Marine Deputies & 14 VOICE - On duty.

Special Arrangements:

Sheriff's office personnel will assist with road closure and traffic control but can not assure that motor vehicles will not enter the bike course from private drives. Sheriff's office vessels will assist during swim portion.

Print Name: Capt. Scott Lucia

Signature: Capt. Scott Lucia

Digitally signed by Capt. Scott Lucia  
DN: cn=Capt. Scott Lucia, o=Lee County Sheriff's Office, ou=Special Operations,  
email=scott.lucia@leesheriff.org, c=US  
Date: 2016.06.09 15:53:47 -0400

Title: Special Events, Permits and Details

Date: 9 June 2016



**Extra Duty Detail Request Form**

Please fill out the Extra Duty Request form attached to this document completely. All details are a minimum of four (4) hours with the exception of boat details which are a minimum of six (6) hours and a half hour drive time to and from the detail location. When five (5) or more deputies are assigned to an event, a supervisor with the rank of Sergeant or above will be assigned at an upgraded hourly charge. Depending on the type of event or crowd size, it will be at the discretion of the Sheriff's Office to determine the number of deputies needed.

**The current detail rates are:**

<b>Security</b>	<b>\$40/hr</b>	<b>Traffic</b>	<b>\$50/hr</b>
<b>Funeral Escort</b>	<b>\$40/hr</b>	<b>Security Supervisor</b>	<b>\$50/hr</b>
<b>Escort</b>	<b>\$40/hr</b>	<b>Traffic Supervisor</b>	<b>\$60/hr</b>
<b>Boat</b>	<b>\$40/hr</b>	<b>Civil Stand-by</b>	<b>\$60/hr</b>
<b>Holiday/Last Minute</b>	<b>\$60/hr</b>	<b>Prisoner Transport</b>	<b>\$60/hr</b>

*Details are charged a \$15 per deputy vehicle rate.  
All boat details are charged a \$20 per hour boat rate.*

Extra Duty Details will not be provided to any person, firm or organization whose members, business or operations are of questionable nature; or for any event that will discredit the assigned Deputy, Sheriff's Office or County. The Sheriff's Office reserves the right to cancel the detail without notice and to recall the deputy(s) when necessary for community safety.

The Lee County Sheriff's Office will be the only armed personnel at any event where the detail is taking place. Any private security company that is hired to work alongside the Sheriff's Office will be a reputable, licensed and insured company whose employees are State D licensed unarmed security guards. Proof of the signed contract with private security company will be required.

In order to cancel a detail, notice must be given to the Detail Coordinator twenty-four (24) hours prior to the start of the detail either by phone or email. If the cancellation is less than twenty-four (24) hours, a four (4) hour charge per deputy will be billed. In the case of weather, notice of cancellation must be received within two (2) hours of the starting time otherwise a two (2) hour charge per deputy will be billed. In the event of a cancellation after business hours, please call 239-477-1000 and ask to have the on-call Detail Coordinator call you.

Unless otherwise specified, full payment of all details must be received one (1) week prior to the start of the event in the form of a cashier's check, money order, business check or cash. The Lee County Sheriff's Office does not accept credit cards or personal checks. **Payments can be sent to: The Lee County Sheriff's Office 14750 Six Mile Cypress Pkwy., Fort Myers, FL 33912 ATTN: Details Unit.**

LEE COUNTY SHERIFF'S OFFICE USE ONLY			
Total Deputy(s) <u>15</u>	Total Hours <u>5/each</u>	Rate per Hour <u>\$60/\$50</u>	Vehicle Rate <u>\$15</u>
Total Cost for Detail <u>\$3,230</u>			
Vender Signature _____		Date _____	



**14750 Six Mile Cypress Parkway • Fort Myers, Florida 33912-4406 • (239) 477-1000**



May 18, 2015

Page 2

LCSO Details Main Phone Number: 239-477-1199			
Vendor Information			
Business Name: <u>Southwest Florida Events</u>			
Street: <u>5460 Beaujolais Lane</u>			
City: <u>Fort Myers</u>	State: <u>FL</u>	Zip Code: <u>33919</u>	
Business Contact: <u>Ken Gooderham</u>		Phone: <u>239-489-4616</u>	
Email Address: <u>captivatri@gmail.com</u>			
Event Information			
Detail Location: <u>South Seas Resort vicinity</u>			
Street: _____			
City: <u>Captiva</u>	State: <u>FL</u>	Zip Code: _____	
Contact During Event: <u>Sgt. Sawicki/Sgt Leffin (Traffic)</u>		Phone: _____	
Event Date: <u>9/11/16</u>		Event Time: <u>0600-1100 (0600 roll call)</u>	
Anticipated Crowd Size : <u>2,200</u>		Type of Event: <u>Captiva Tri</u>	
Additional Security Working Detail: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		If Yes, how many? <u>14 VOICE</u>	
Permits Attached: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Alcohol Served: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Detail Information			
Security	<input type="checkbox"/>	Traffic	<input checked="" type="checkbox"/>
Escort	<input type="checkbox"/>	Holiday	<input type="checkbox"/>
Last Minute	<input type="checkbox"/>	Stand-by	<input type="checkbox"/>
Marked Vehicle	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Unmarked Vehicle	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Uniformed Deputy	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Plain Clothes Deputy	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Prisoner Transport <input type="checkbox"/>			
Funeral Escort <input type="checkbox"/>			
<b>Detail Description:</b> 1 Traffic Supervisor, 9 Traffic Deputies, 2 Motor Units, 3 Marine Units (ON DUTY), 14 VOICE Members. If 14 VOICE members are not available for this detail their positions will be staffed by Traffic Deputies at the Traffic rate. Sheriff's Office personnel will assist with road closure and traffic control but can not assure that motor vehicles will not enter course from private drives. Sheriff Office vessels will assist during the swim portion. VOICE members will supplement where needed. Traffic Supervisor rate \$60/hr      Traffic Deputy rate \$50/hr			



14750 Six Mile Cypress Parkway • Fort Myers, Florida 33912-4406 • (239) 477-1000

## Lee County Event Permit Application



### FIRE DEPARTMENT

*The Fire Department serving the area where the event is to be held signs this form.  
Please see User's Guide for contact information and Fire District Map.*

*Check the appropriate box(es) below:*

- ☐ SPECIAL EVENT PERMIT
- ☐ USE OF COUNTY PROPERTY PERMIT
- ☐ FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Fire Guards (How Many?)

12

Fee for Services:

Flammable Vegetation:

N/A

First Aid Equipment:

Advanced Life Support non-transport

Fire Extinguishing:

Special Arrangements:

See Incident Action Plan

Print Name: Rich Dickerson

Signature:

Title:

Fire Chief

Date:

6/20/2016



Lee County Event Permit Application



**EMERGENCY MEDICAL SERVICES / PUBLIC SAFETY**  
**14752 SIX MILE CYPRESS PARKWAY**  
**FORT MYERS, FL 33912**  
**(239) 533-3911**

Check the appropriate box(es) below:

- ☒ SPECIAL EVENT PERMIT  
☒ USE OF COUNTY PROPERTY PERMIT  
☐ FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Treatment Facilities:

None necessary.

Medical Personnel:

See special arrangements below.

Medical Supplies /  
Equipment:

See special arrangements below.

Safety Requirements:

See special arrangements below.

Fee for Services

See special arrangements below.

Special Arrangements:

This event will require a combination of bicycle and cart response teams on site. These will be mutually agreed to through the Incident Action Plan development process. Please contact our offices as we get closer to the event so we can accommodate your needs.

Print Name: Benjamin Abes

Signature: Benjamin Abes

Digitally signed by Benjamin Abes  
Date: 2016.06.06 08:11:57 -04'00'

Title: Chief

Date: 06/06/16

**Lee County Event Permit Application**



**DEPARTMENT OF TRANSPORTATION  
1500 MONROE STREET  
FORT MYERS, FL 33901  
(239) 533-8580**

*Check the appropriate box(es) below:*

- ☒ SPECIAL EVENT PERMIT  
☒ USE OF COUNTY PROPERTY PERMIT  
☐ PERMIT TO SELL AND CONSUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES  
☐ FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Parking:

No event parking on or within 10 feet of Lee County maintained road rights-of-way.

Ingress and Egress:

Use all established means of ingress and egress.

Special Arrangements:

Shall use Lee County Sheriff's Office for assistance with traffic control. Advance public notice of event road and/or lane closures required. Emergency vehicle access shall be accommodated at all times during road closure.

Print Name: Bryan Miller

Signature: Bryan D. Miller

Digitally signed by Bryan D. Miller  
Date: 2016.06.03 14:08:06 -04'00'

Title: Senior Project Manager

Date: June 3, 2016

Lee County Event Permit Application



LEE COUNTY PARKS AND RECREATION  
3410 PALM BEACH BOULEVARD  
FORT MYERS, FLORIDA 33916  
(239) 533-7275

Check the appropriate box(es) below:

- ☒ SPECIAL EVENT PERMIT  
☒ USE OF COUNTY PROPERTY PERMIT  
☐ PERMIT TO SELL AND CONSUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES  
☐ FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Illumination:

N/A - Temporary lighting is not on county park property.

Parking Areas:

Event organizer must coordinate parking with the 2 entities that manage Turner Beach (City of Sanibel) and Allison Hagerup (Captiva Erosion Prevention District respectively).

Special Arrangements:

Parks and Recreation will provide lifeguard staff for the event.

Print Name: Alise Flanjack

Signature: Alise Flanjack

Digitally signed by Alise Flanjack  
DN: cn=Alise Flanjack, ou=Lee County Parks and Recreation, ou=2016, email=alfl@leeparks.com, o=Lee County  
Date: 2016.07.26 16:05:24 -0400

AF

Title: Deputy Director

Date: Jul 26, 2016

Captiva Trail  
2016

Lee County Event Permit Application



LEE COUNTY RISK MANAGEMENT  
COUNTY ADMINISTRATION BUILDING - 4<sup>TH</sup> FLOOR  
2115 SECOND STREET  
FORT MYERS, FLORIDA 33901  
(239) 533-2221

Check the appropriate box(es) below:

- ☒ SPECIAL EVENT PERMIT  
☐ USE OF COUNTY PROPERTY PERMIT  
☐ PERMIT TO SELL AND CONSUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES  
☐ FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Insurance Requirements: Commercial general liability insurance with minimum limits of One Million Dollars (\$1,000,000) per occurrence to protect against bodily injury and/or property damage relative to applicants use of aforementioned event within Lee County.

Special Arrangements: A Certificate of Insurance shall be submitted as evidence of the required coverage listing Lee County Board of County Commissioners, P.O. Box 398, Fort Myers, FL 33902 as the certificate holder and as an additional insured.

Subject to proof of insurance.

Print Name: Mike Figueroa

Signature:

Title:

Risk Program Manager

Date:

June 9, 2016

# CERTIFICATE OF INSURANCE

DATE: 6/9/2016

CERTIFICATE NUMBER: 20160609420667

**AGENCY:**

ESIX 3 LLC  
d/b/a Entertainment & Sports Insurance eXperts (ESIX)  
d/b/a Entertainment and Sports Insurance Agency (California)  
2727 Paces Ferry Road, Building Two, Suite 1500  
Atlanta, GA 30339  
678-324-3300 (Telephone)  
678-324-3303 (Facsimile)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

**NAMED INSURED:**

USA Triathlon of Colorado  
5825 Delmonico Drive  
Colorado Springs CO 80919-2401

Kate Gooderham

**INSURERS AFFORDING COVERAGE:**

INSURER A: Everest National Ins. Co. NAIC #: 10120  
INSURER B: Everest National Ins. Co. NAIC #: 10120

**EVENT INFORMATION:**

Galloway Captiva Triathlon 2016 (9/11/2016 - 9/11/2016)

**POLICY/COVERAGE INFORMATION:**

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INS	TYPE OF INSURANCE:	POLICY NUMBER(S):	EFFECTIVE:	EXPIRES:	LIMITS:
A	GENERAL LIABILITY				
	X Occurrence	S18ML00212-151	12/1/2015 12:01 AM	12/1/2016 12:01 AM	GENERAL AGGREGATE (Applies Per Event) \$2,000,000
	X Participant Legal Liability				EACH OCCURRENCE \$1,000,000
					DAMAGE TO RENTED PREMISES (Each Occ.) \$1,000,000
					MEDICAL EXPENSE (Any one person) EXCLUDED
					PERSONAL & ADV INJURY \$1,000,000
					PRODUCTS-COMP/OP AGG \$2,000,000
B	UMBRELLA/EXCESS LIABILITY				
	X Occurrence	S18EX00179-151	12/1/2015 12:01 AM	12/1/2016 12:01 AM	EACH OCCURRENCE \$10,000,000
					AGGREGATE (Applies Per Event) \$10,000,000
					AGGREGATE (Policy) \$40,000,000

**DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS:**

Coverage applies to the USA Triathlon sanctioned or approved event specified on this certificate.

The certificate holder is an additional insured as per form ECG20600: Additional Insured - Automatic Status When Required in a Written Agreement.

The General Liability policy is primary as per Form CG0001.

The General Liability policy contains a Waiver of Subrogation provision as required by written agreement per Form ECG24522.

OK MF  
06/09/16

**CERTIFICATE HOLDER:**

Lee County Board of County Commissioners  
P.O. Box 398  
Fort Myers FL 33902

**NOTICE OF CANCELLATION:**

Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.

**AUTHORIZED REPRESENTATIVE:**





**Lee County Event Permit Application**



**LEE COUNTY VISITOR & CONVENTION BUREAU  
2201 SECOND STREET, SUITE 600  
FORT MYERS, FLORIDA 33901  
(239) 338-3500**

*Check the appropriate box(es) below:*

☐ FILM PERMIT ONLY

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Special Arrangements:

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Other:

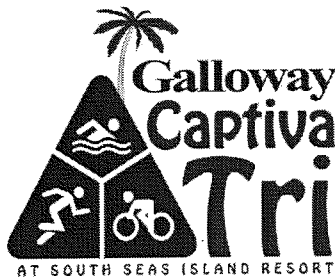
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Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



## Swim course safety plan

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The swim course will be located in the Gulf of Mexico. Swimmers will come out of the transition area to the beach and then walk south approx..340 yards to the start. At the start, they will swim west 50 yards and then turn north for 340 yards, and then east for 50 yards to the finish. Since the sun rises in the east, there will be no sun issues. The tide will be approaching low tide during the swim period. We checked with an ocean engineer familiar with the area who stated he had no concerns about currents affecting the course or swimmers; he grew up on the island and has also studied it professionally.

1. The bottom is a naturally sandy bottom. The Gulf of Mexico is a low-energy open-water body, and racers will typically be within 50 yards of the shoreline.
2. Buoys will be placed at the two turns and at least at one additional spot along the course (locations based on buoy availability).
3. At least two Lee County Sheriff's Office boats with marine deputies and divers in each boat will be stationed seaward of the race course and the swimmers. They can serve two functions: safety for distressed swimmers and keeping other boaters out of the area. There will also be an emergency-response personal watercraft staffed by fire department personnel adjacent to the swim course.
4. The 35:1 ratio of people in the water to lifeguards will be implemented. Since athletes will be sent off in waves not to exceed 150 total with a minimum of two minutes between each start (and that interval will likely be longer due to the time it takes to get people organized and ready to begin), we will have no more than two waves in the water at any given time, meaning total swimmers in water should not exceed 300. Thus, if the race is sold out and we meet a 35:1 ratio swimmers to lifeguards, there will be nine ocean experienced lifeguards\* (see note) on kayaks or standing paddle boards located on the landward side of the swimmers. The guards will be stationary and will monitor a specific area of the course. Additional rescue craft and personnel will be stationed away from the actual race course for quick response in the case of an in-water emergency.
5. Swim caps will be coordinated by gender, with colors chosen for visibility in the water.
6. Athletes' arms will be marked with their race number; the athletes' age will be marked on the back of one leg. Based on registrations, at least six waves will be developed; organization will be based on age, gender and an equitable distribution based on the final makeup of the field of athletes competing to accommodate their expected swim times and to manage competition.

7. The first wave of the swim will begin at 7:15 a.m. in order to keep the athletes racing in cooler temperatures and to allow for sunrise to occur before swimmers enter the water.
8. Athletes will be tracked through chip timing, by counts and by bike racks organized in waves
9. Swimmers having difficulty on the course will be instructed to wave their arms and signal for assistance from lifeguards in kayaks and the safety and patrol boats on the course.
10. The swim course coordinator will be authorized to initiate a "Missing Swimmer" plan. Bikes will be racked in waves. Once there are no more swimmers on the course, there will be a check to see if there are any bikes for that wave in the rack. Should there be a remaining bicycle in a wave, the coordinator will investigate the location of that athlete through checking caps, timing chips and registration.
11. There will be an emphasis at registration that anyone leaving the race must notify an official.
12. Race officials will coordinate with county officials and the Coast Guard.
13. The swim is located on the Gulf side at the northern end at South Seas Island Resort, in an area that is already buoyed by the Coast Guard as a no-wake/caution area. It is located south of a major inlet to the bayside, but is out of the traditional boat lanes for recreational boaters seeking to enter the bayside marina at the resort or head to the Intracoastal Waterway channel in the bay.
14. We will coordinate with the resort's harbormaster and the U.S. Coast Guard concerning boat traffic in the area. They can notify guests staying in the bayside marina or using marine services about race activities in the Gulf waters.
15. Lee County Health Department tests the water quality weekly on Mondays. In the many years they have been testing, they have never closed the beach in this area. We will obtain and keep proof that the swim venue is safe for swimming for seven years.
16. In September in Florida the water temperature is expected to be in the mid-80s.
17. Once the swim is complete, all traces of the race will be removed from the beach as quickly as possible.
18. We will coordinate with state officials concerning beach etiquette and protection of any turtle nests in the area. Since this race is at the end of turtle nesting season and in an area typically not highly nested (but still regularly monitored for nests), we expect there will be no need for interaction between racers and nests during the event.
19. Should there be an emergency where a swimmer must be rescued and evacuated, on-site emergency medical personnel will determine the best method of evacuation using the resources available to them (boat vs. all-terrain vehicle). The swim course coordinator will take the person's race number, so that he or she is accounted for. In addition, steps will be taken to notify family and secure the athlete's possessions.

\*There are no lifeguards in our area that are ocean certified. Lee County Parks and Recreation has trained lifeguards to be familiar with the Gulf of Mexico and open water swimming. The Gulf of Mexico has a much milder wave climate than the Atlantic or Pacific Oceans. Lee County hosts several open water swims each year; these lifeguards have been certified for and served at these races and others.

# BOAT

340 YARDS

50 YARDS

	B	LG	B	LG	B	LG	B	LG	B
LGLG									LGLG
						CED DW/C			

**LG LG**

**CFD PWC**

# LG LG

## SHORELINE



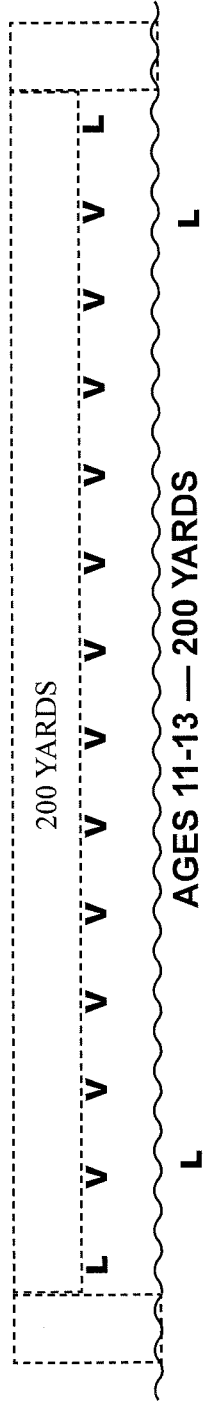
# ADULT TRI SWIM COURSE

LG = Lifeguard

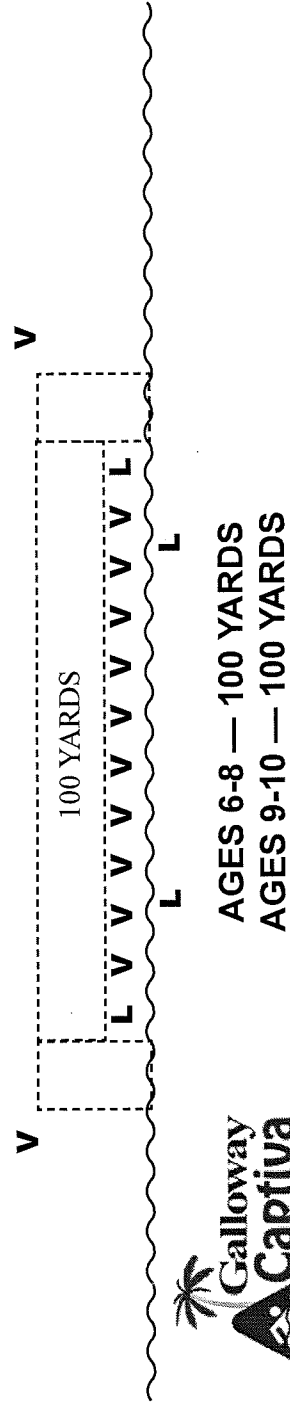
CFD PWC = Captiva Fire

District Personal Watercraft

# LCSO BOAT



# LCSO BOAT







## Bike course safety plan

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Captiva Drive traverses the length of Captiva. The initial two miles of the course is located within South Seas Resort and is a private road. Once outside the resort gate, the road continues as a public road for three more miles. At the southern end, right before the Blind Pass Bridge to Sanibel, is where the cyclists will turn to head back to the transition area. The road curves, but there are no turns. The course is flat, and there are no traffic lights.

1. The main road (Captiva Drive) will be closed to normal vehicular traffic during the race. It is only road on and off the island. Captiva has 1,100 properties total, but it is a seasonal destination. September is the quietest month for both owners in residence and visitors, so regular road traffic is at its lowest.
2. A message board will be set up on the Captiva side of the Blind Pass Bridge the Wednesday before the race informing people the road will be closed on Sunday morning for the race. We work with the resorts on the island and the rental agencies to also inform their guests. We coordinate with the island papers concerning advance coverage of the event.
3. Two Lee County Sheriff's Office deputies on motorcycles will serve as lead and SAG vehicles. The deputies will wear helmets and be in communication with officials and other emergency personnel.
4. A barricade company will close the 12 intersections outside the resort, as well as intersections inside the resort where the bike course intersects. In addition, major driveways will also be blocked by cones.
5. There will be a total of at least 10 volunteers at the S-curves on the public road and at other critical junctures. There will also be Lee County Sheriff's Office deputies and VOICE volunteers monitoring the roadway for inadvertent traffic, race issues or emergency vehicles.
6. Lee County Sheriff's Office deputies will be at the Blind Pass turnaround, and will also control traffic seeking to enter the island. They will determine when the road re-opens once athletes are clear and barricades have been removed.
7. Coning and hay bales will be used at the curves and any major roadway obstacles.
8. Any motorized vehicles on the course will drive with its lights on, or will be emergency vehicles running under full lights and sirens.
9. Should there be an emergency where a cyclist must be evacuated, the Captiva Fire District can transport the person using an emergency-equipped ATVs. The fire department is located on the bike

course, at approximately the halfway point. The bike course coordinator will take the person's chip and race number, so that he/she is accounted for. In addition, steps will be taken by race organizers to notify family and secure the athlete's possessions.

10. A Lee County EMS Team will be contracted to serve as EMS support during the event. Lee County EMS will be responsible for any medical treatment of injured athletes, spectators or volunteers.
11. Should medical evacuation be necessary, two helicopter landing sites have been identified at either end of the island, and emergency personnel have developed a plan to facilitate such evacuation should it be deemed necessary.
12. The Captiva Fire District will coordinate with the Lee County Sheriff's Office and Lee County EMS staff on-site should they need to send an emergency vehicle on the road during the race. We will be able to communicate with the bike coordinator and some on-road volunteers to warn them should an emergency vehicle need to use the public road during the race. All athletes will receive multiple notifications of the need to be aware of emergency vehicles accessing the course during the bike portion of the event.
13. The day before the race, we will check the road for sand and other debris. The morning of the race, we will do a final check. Sand tends to accumulate in consistent locations.
14. Volunteers on the course will have cell phones; there is a cell phone tower on the resort, which should enhance reception. Race officials will also be able to communicate via handheld radios to ensure a backup and independent communications option.
15. Bike numbers will be visible from the left side of the bicycle for adult athletes.
16. The SAG motorcycle will be behind the last cyclist, so that no cyclists are left on the course once the vehicle returns.
17. The barricade company truck will follow the SAG vehicle, picking up the barricades and cones. Once they are cleared, the road will open to regular vehicular traffic once law enforcement officials are satisfied conditions are safe for re-opening.
18. It will be emphasized during packet pickup that anyone leaving the race must notify an official, to ensure an accurate racer count throughout. Racers will also be warned to be aware of inadvertent traffic entering the course during the bike portion, and to take any necessary evasive action needed.



## Run course safety plan

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South Seas Island Resort is located on the northern two miles of Captiva Island. The golf course is located on the northern portion of the property and faces the Gulf of Mexico and Redfish Pass. The 5K run course for the Galloway Captiva Triathlon will take place on the golf course cart path at South Seas Island Resort. The run will be two laps around the golf course cart path; the run course is flat.

1. The run course will be closed with no other activity allowed. The golf course will not be in use until after the event.
2. Two aid stations will be located on the course which can also serve as spotters for any safety issues. They will be set up to provide water for both drinking and cooling. An additional aid station is going to be located close to the finish line.
3. Since Florida is hot and humid, we will substantially over-purchase water
4. The medical tent will be located near the south end of the run course (on the East Lawn), and will be accessible from a roadway outside the course so runners could be extracted without completely disrupting the racers. There will be on-site emergency personnel and a medical volunteer to assist any races in medical or heat difficulty.
5. In addition, the county's EMS Team will be on site, and will be able to respond more quickly to on-course medical emergencies than motorized vehicles.
6. Volunteers will be located at the aid stations and near the finish line section of the run course.
7. . Due to the limited access of the resort and the closing of the only road to the resort for the bicycle portion of the race, spectators for the race will be limited.
8. Volunteers on the course will have cell phones; there is a cell phone tower on the resort, which should enhance reception. Race officials will also be able to communicate via handheld radios to ensure a backup and independent communications option.
9. Medical personnel will be located near the finish line to assist any athletes in need.
10. A race official will sweep the course once the majority of runners have crossed the finish line, to confirm that there are no runners left on the course. Since an aid stations will be located near the end of the course, it will serve as a backup to determine that no one is left on the course.
11. Medical personnel will be familiar with the course and know how to get to various portions of the course quickly.

12. Should someone be injured or taken ill, the run course coordinator will take the person's chip and race number, so that he or she is accounted for. In addition, steps will be taken to notify family and secure the athlete's possessions as well as to follow up personally.
13. Emphasis at registration that anyone leaving the race must notify an official.
14. Lee County EMS will relocate one ambulance from Sanibel Station 1 to Sanibel Station 2 to be closer to the event should it be needed for a medical emergency. A second ambulance will be relocated from the mainland to Sanibel Station 1 to ensure adequate coverage during the event period. Helicopter evacuation will be utilized based on established criteria. Helicopter requests will be made by staff with the Captiva Fire District or Lee County EMS, and the landing zones will be the pre-established landing zones near Chadwicks Square (south end of the resort) and Osprey Way Drive. Any alteration from established landing zones is at the sole discretion of the pilot in charge of the aircraft.



## Transition area safety plan

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The transition area will be located at the northern end of South Seas Island Resort, in an area dubbed the "West Lawn" adjacent to the golf course, Sunset Beach and the resort's main road. It is approximately 160 feet by 240 feet (variable based on ground conditions and placement of perimeter barricades), flat and with direct access to the golf cart path and the shell roadway leading to both the beach and the main road.

1. The ~160-foot by ~240-foot transition area will be secured by a barrier, with access only through defined entrances and exits (see diagram) to ensure an orderly flow of traffic. There will be a minimum of 6 feet between racks, and 6-foot-wide aisles between racks and at the edges to allow racers sufficient room to enter and exit during the event.
2. The transition area will be staffed by volunteers who will control access (limiting it to athletes by use of race numbers or wristbands). The transition area will open at 5:15 a.m. and close by ~10 a.m. on the day of the race.
3. Lighting will be provided for the pre-dawn portion of the event prep in the transition area, and any lights and wiring will be secured and marked to ensure safety for volunteers and racers.
4. Similarly, wiring necessary for the timing mats and equipment (both in and near transition) will be placed, secured and marked to ensure safety for racers, volunteers and spectators.
5. Athletes will be asked to limit their racing items to those needed during the race only, and to keep them within a defined area in and around the place where their bikes are racked. Items outside that area will be removed by volunteers and held for pickup after the race.
6. There will be a defined mount/dismount area for bicyclists, to keep racers off the bike and on foot as they exit and enter the transition area.
7. Volunteers will monitor bikes being taken from the secure area, matching bike numbers and body markings before any bike is allowed to be removed at the start of the bike portion and after the event is concluded.
8. Bikes will be racked eight per 10-foot rack section, to facilitate transition activities and ingress/egress during the event. Racks for relay teams may be racked at six bikes per 10-foot section to allow for additional racers in the vicinity.
9. Bikes will be racked according to start waves, both to facilitate transition and to ensure fairness to the racers.



10. The transition area design will be eliminate crossovers on the in/out for the swim/bike/run portions of the event (see diagram).
11. There will be a medical/relief area near the finish area. A Lee County EMS Team will be on site to offer medical assistance during the run portion of the event. Any decision to evacuate ill or injured individuals will be at the discretion of on-site Captiva Fire District or Lee County EMS personnel, who will also arrange transfer or transport by ambulance or aircraft as they deem necessary.
12. There will be water available near the transition area.
13. There will be a lost-and-found bin near the transition exit where unsecured items will be kept during and after the race for return to the owners.
14. The transition area coordinator will be on site throughout the race to run the area and coordinate volunteers.
15. Transition area volunteers will be given a short list of instructions, and will able to contact race officials should problems arise during the event.



## Medical safety plan

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One of the primary goals of Southwest Florida Events and the Galloway Captiva Tri is to offer athletes, volunteers and spectators a fun, spirited competition in a unique tropical setting with a safe, secure course for the swim, bike and run portions, and to ensure adequate and timely medical options should conditions warrant. In pursuit of that we offer the following:

1. The on-island Captiva Fire District team (located at the fire house 2.5 miles away from the transition area) and the Lee County EMS Department have been notified about the event.
2. Helicopter evacuation to the nearest emergency room (located 25 miles away from the transition area) has been included in event planning. Two landing sites have been identified, and on-island emergency personnel have established an op plan to handle possible evacuations.
3. The Captiva Fire District will have two all-terrain vehicles equipped for medical responses on call during the race for handling injuries and evacuation.
4. We will contract with the Lee County EMS to have teams available during the adult event, which will allow them to be on site to respond more quickly to medical emergencies during the bike and run portions of the event.
5. Captive Fire District will station an EMS-equipped personal watercraft adjacent to the swim course during the swim event. In addition, Lee County Sheriff's Office watercraft with emergency response divers will also be stationed adjacent to the course during both the kids and adult events.
6. Any decision to evacuate ill or injured individuals will be at the discretion of on-site Captiva Fire District or Lee County EMS personnel, who will also arrange transfer or transport by ambulance or aircraft as they deem necessary.
7. Lee County EMS will relocate one ambulance from Sanibel Station 1 to Sanibel Station 2 to be closer to the event should it be needed for a medical emergency. A second ambulance will be relocated from the mainland to Sanibel Station 1 to ensure adequate coverage during the event period. In addition, helicopter evacuation will be utilized based on established criteria. Helicopter requests will be made by staff with the Captiva Fire District or Lee County EMS, and the landing zones will be the pre-established landing zones near Chadwicks Square (south end of

the resort) and Osprey Way Drive. Any alteration from established landing zones is at the sole discretion of the pilot in charge of the aircraft.

8. Race organizers will coordinate with the local EMS and law enforcement officials during the planning process for the event.
9. Racers and volunteers will be asked to apprise race officials of any pertinent medical issues or concerns prior to participating in the event.
10. For the adult swim portion, nine open-water trained lifeguards will be on hand to monitor the multiple waves of no more than 150 swimmers per wave, working from paddle craft to keep an eye open for distressed swimmers. Two diver-equipped boats with the Lee County Sheriff's Office will be on hand both to keep motorized watercraft away from the swim area (which is also protected by existing Coast Guard buoys as a no-wake zone) and to assist with any swimmer extractions for medical emergencies.
11. We have permission from state authorities to enable a beach extraction by ATV or boat if necessary from the swim area and the transition area, to move anyone in need of major medical attention down the beach to a nearby (2 mile) public beach access, where they could be transferred to an EMS-equipped vehicle for care or transport to necessary medical help. (This is to offer an alternative since the only road leading from the swim/transition area will be closed for the bike portion of the event.)
12. There will be a designated medical/relief area so athletes, volunteers and spectators will know where to go if they need medical attention. Rudimentary first aid and hydration will be available here, and it will also serve as a staging area for extraction if more substantial medical attention is needed from the nearby EMS team.
13. Race officials will be responsible for completing any pertinent incident reports in the event of injury, as required by USAT rules. USAT-affiliated insurance will be secured for this event, and all athletes will be required to prove a current USAT membership.
14. Volunteers will be clearly designated by STAFF or VOLUNTEER T-shirts, enabling them to be recognized by athletes, officials, spectators and other volunteers. They will be instructed on where the medical area is (to direct those in need properly) and will be able to contact medical/race officials as part of the overall communication scheme. Volunteers will be given a cell phone number they can call in the event of difficulties to reach a race official, and will be in contact with their respective coordinator as needed to clarify duties or ask for assistance.
15. Athletes and volunteers will sign a waiver and release of liability prior to serving or participating in the event, which will outline their responsibilities and what may physically be expected of them during the event.
16. The transition area will be kept secure so that athletes can race unimpeded by spectators, etc. Spectators will have clearly designated areas in which to watch the event, to keep them separately from athletes while enabling them to enjoy the competition.
17. Athletes will be monitored either by counts or timing chips, to ensure no one is overlooked during any phase of the event. Volunteers will be asked to check in and out when they arrive and depart the event, so race officials will be aware of who is on hand to work at the event and confirm their completion of duties at the end.

18. Race officials will coordinate with resort security and local law enforcement on event details and transition security, and any security issues will be reported to both sets of authorities immediately. If necessary, a member of resort security will also be on site at the transition area to monitor activities and protect the resort's liability.
19. There will be a significant law enforcement and resort security presence to ensure security and safety, assist if necessary with crowd control and provide support in the case of medical extractions or accident requiring witness statements or securing areas for further investigation.
20. While Captiva Drive will be closed to regular traffic during the bike portion of the event, emergency vehicles will have access as necessary at any time. Athletes and volunteers will be apprised of this well in advance and prior to the actual event, and LCSO deputies will be stationed to deal with any traffic and emergency access issues during the road closure.



## Volunteer safety plan

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Volunteers are the lifeblood of any multi-sport event, with so much variety of activity packed into a relatively small space and time. Having to operate three different sports activities sequentially — sometimes even concurrently — requires extra willing hands to staff each activity appropriately, to support racers in their quest to excel and to support race officials in their quest to offer a satisfying and safe experience. Also, and we have a returning corps of volunteers whose experience improves safety.

1. Race organizers will be in charge of working with volunteers to assure they are clear on their tasks and able to adequately and safely perform them, as well as to support racers and spectators in their enjoyment of the event.
2. Volunteers will be clearly designated by VOLUNTEER T-shirts or vests, enabling them to be recognized by athletes, officials, spectators and other volunteers.
3. Volunteers will be given a checklist corresponding to their duties during the event, as well as a brief orientation session when they first arrive on site (if not before), to be certain they understand what they are being asked to do, feel comfortable in their ability to execute those tasks, and are clear in who they can contact for assistance should circumstances require.
4. Through the establishment of the other safety plans for the event, volunteers will be assured that officials have thought through the various aspects of each race portion, and will have a delineated plan at their disposal as necessary.
5. Volunteers will be given a cell phone number they can call in the event of difficulties to reach a race official, and will be in contact with their respective coordinator as needed to clarify duties or ask for assistance.
6. There will be a medical/relief area, which will also be available to prep any injured individuals for evacuation to an off-site medical facility if necessary. Such evacuation will either by via golf cart or emergency vehicle (depending on the severity of the injury) to the closest medical facility equipped to handle the nature of the injury incurred. In the case of an extreme emergency, helicopter evacuation is a possibility.
7. For volunteers working on the various courses, they will have access to hydration throughout the race, and race officials will work to coordinate with volunteers to assure their safety and comfort whenever possible (particularly in the case of inclement weather and heat).

8. Volunteers will sign a waiver and release of liability prior to serving in the event, which will outline their responsibilities and what may physically be expected of them during the event.
9. Volunteers will be given access to convenient free parking whenever possible, to facilitate access for the duties assigned to them during the event.
10. Volunteers will be asked to check in and out when they arrive and depart the event, so race officials will be aware of who is on hand to work at the event and confirm their completion of duties at the end.
11. There will be a lost-and-found bin near the transition exit where unsecured items will be kept during and after the race for return to the owners.
12. Race officials will coordinate with resort security and local law enforcement on event details and transition security, and any security issues will be reported to both sets of authorities immediately. If necessary, a member of resort security will also be on site at the transition area to monitor activities and protect the resort's liability.





## Inclement weather plan

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Recognizing that triathlons are designed to occur in all manner of weather conditions, the race organizers recognize the need for safety for athletes, volunteers and spectators. With this in mind, below are proposed contingency plans for dealing with a variety of inclement weather conditions:

1. First and foremost, race events are dependent on overall public safety. If weather conditions necessitate a declaration of emergency (evacuation, seeking shelter, etc.) for the general public on Captiva Island, the race and its participants will be governed by such declarations.
2. Any decision on whether conditions are suitable to hold the event will be made by race organizers in consultation with local public safety officials. Said officials will have the right within their authority to urge cancellation the event based on public safety concerns. The final call on cancellation rests with the race organizers.
3. One of the race organizers will be designated the official weather watcher if conditions warrant, to monitor conditions and coordinate with on-site public safety officials.
4. Specific weather conditions will be addressed as follow:
  - A. **High winds/waves:** Any decision on delaying the swim start due to waves or wind will be at the discretion of the Marine Unit commander and the lifeguards
  - B. **Thunderstorm/lightning:** If there are strikes within 10 miles of the event, the race will be delayed until the likelihood of lightning strikes nearby decreases.
  - C. **Heavy rain/flooding:** Heavy rain (since it is likely stemming from a more robust storm capable of lightning as well) can delay the race start. Heavy rain overnight prior to the race will be addressed once the impact on course safety has been assessed. Since most of the more flood-prone spots are inside the resort, race organizers and public safety officials will coordinate with resort staff on conditions.
5. According to USA Triathlon, there are four options at the disposal of the Race Director in the event of inclement weather:
  - Change of race start time on the schedule date
  - Modification of race format
  - Change of race date
  - Cancellation of event

- A. **Change of start time:** The latest time for the swim start to occur is 7:30 a.m., which would still allow the road course to be cleared by around 8:45 a.m. If the swim cannot begin by this deadline but conditions are suitable for the bike/run legs, the event will become a duathlon (run/bike/run).
- B. **Modification of race format:** If conditions allow a race start by 7:45 a.m., runners will be sent off by waves (same order as the posted triathlon waves) at 3-minute intervals from the transition area for a single loop of the run course, then back into transition to grab their bikes for the full bike course, then back into transition to completion the full run course (two loops) to the finish line. If the start is delayed beyond 7:45 a.m., the event will become a bike/run duathlon, with cyclists sent off by waves at 3-minute intervals to complete the full bike course and the full run course to the finish line.
- C. **Change of race date:** Due to permitting and resort logistics, this is not a feasible alternative.
- D. **Cancellation of event:** This will be done at the discretion of the race organizers in coordination with public safety officials. Race organizers will be responsible for decisions regarding refunds or transfers in the event of cancellation.



# Adult Triathlon Sept. 11, 2016

EVENT  
PARKING

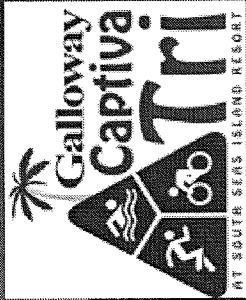
— FINISH LINE —  
REGISTRATION,  
REFRESHMENTS  
AND RECREATION

TRANSITION  
AREA

EVENT  
PARKING

— SWIM ROUTE  
— **BIKE ROUTE**  
— RUN ROUTE





©2010 G

TRANSITION  
AREA

SWIM  
COURSE  
440 YARDS

50 YARDS

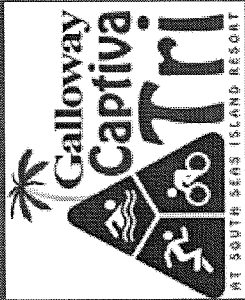
340 YARDS

50 YARDS

©2011 Europa Technologies

©2011 Google

26°32'46.33" N 82°11'51.45" W 369 0m



TURNAROUND @  
BLIND PASS  
BRIDGE

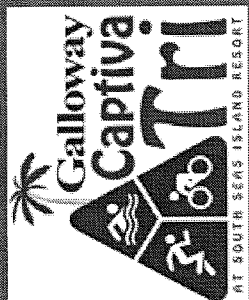
START AND FINISH  
@ TRANSITION AREA

BLIND PASS BRIDGE  
TURNAROUND AREA

CAPTIVA DRIVE WILL BE  
CLOSED TO REGULAR TRAFFIC  
DURING THE BIKE PORTION  
OF THE EVENT

**BIKE  
COURSE  
10 MILES**



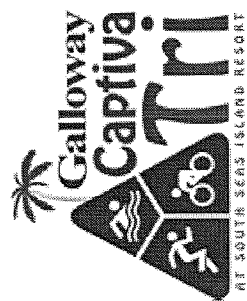


WATER  
STATIONS

FINISH  
LINE

TRANSITION  
AREA

**RUN  
COURSE  
2 LOOPS  
5K/3.1 MILES**



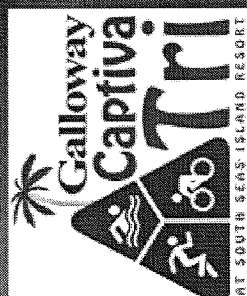
# Kid's Triathlon Sept. 10, 2016

EVENT  
PARKING

TRANSITION  
AREA

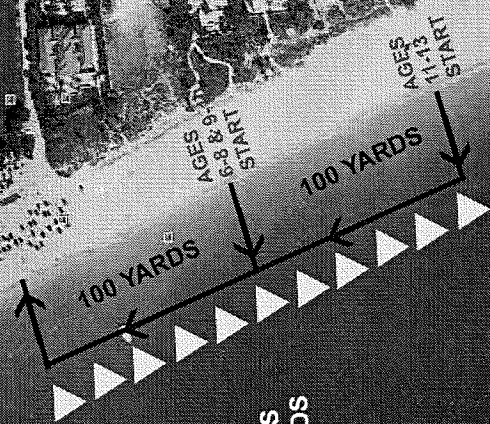
— SWIM ROUTE  
— **BIKE ROUTE**  
— RUN ROUTE





# SWIM COURSE

TRANSITION AREA



AGES 6-8: 100 YARDS  
AGES 9-10: 100 YARDS  
AGES 11-13: 200 YARDS

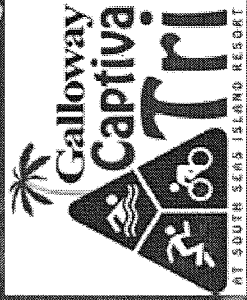
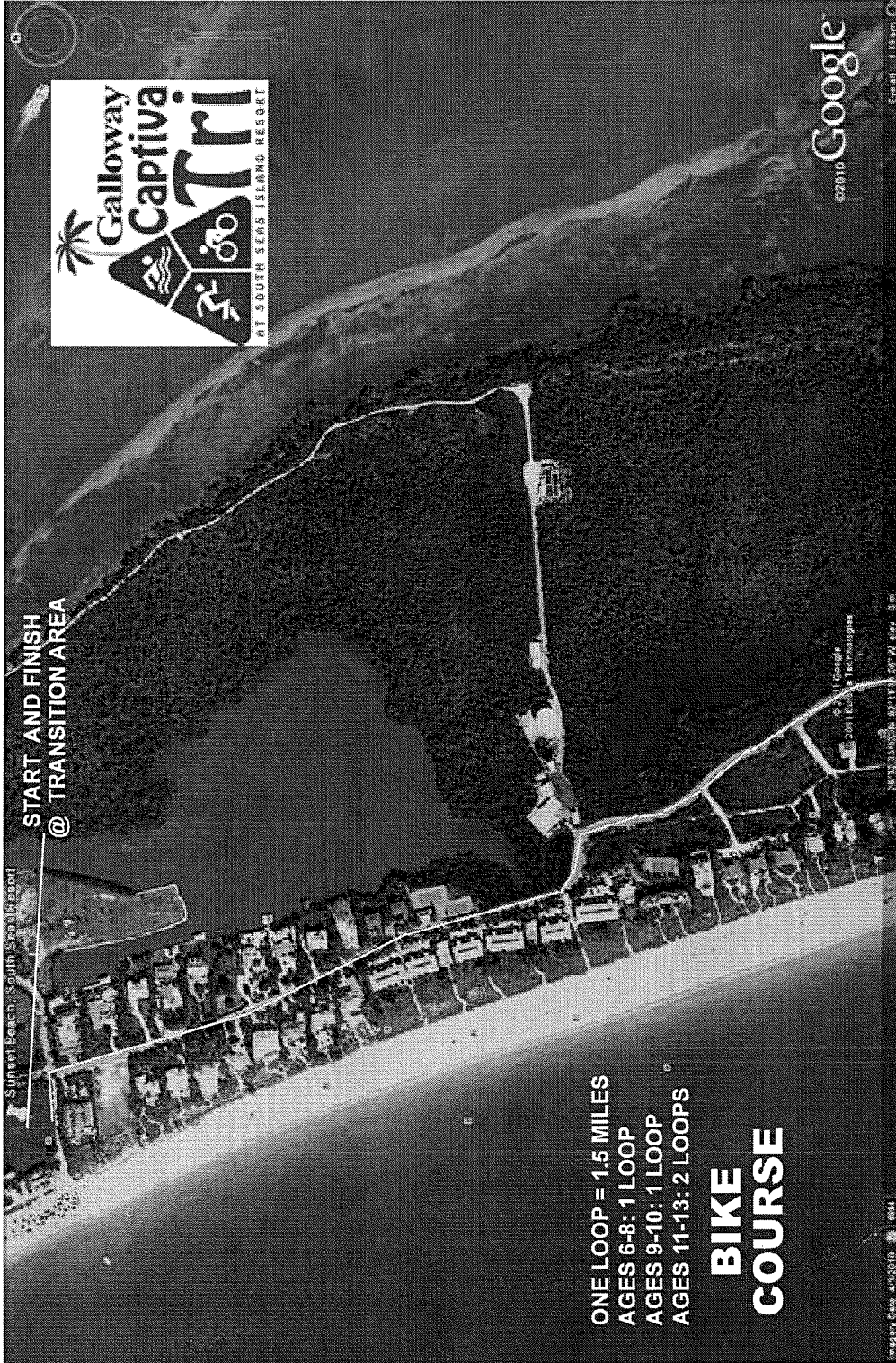
©2010 G

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© 2011 Google

26°32'46.43" N 82°11'51.45" W 0m





START AND FINISH  
@ TRANSITION AREA

ONE LOOP = 1.5 MILES  
AGES 6-8: 1 LOOP  
AGES 9-10: 1 LOOP  
AGES 11-13: 2 LOOPS

## BIKE COURSE

TURNAROUND  
AT INTERSECTION

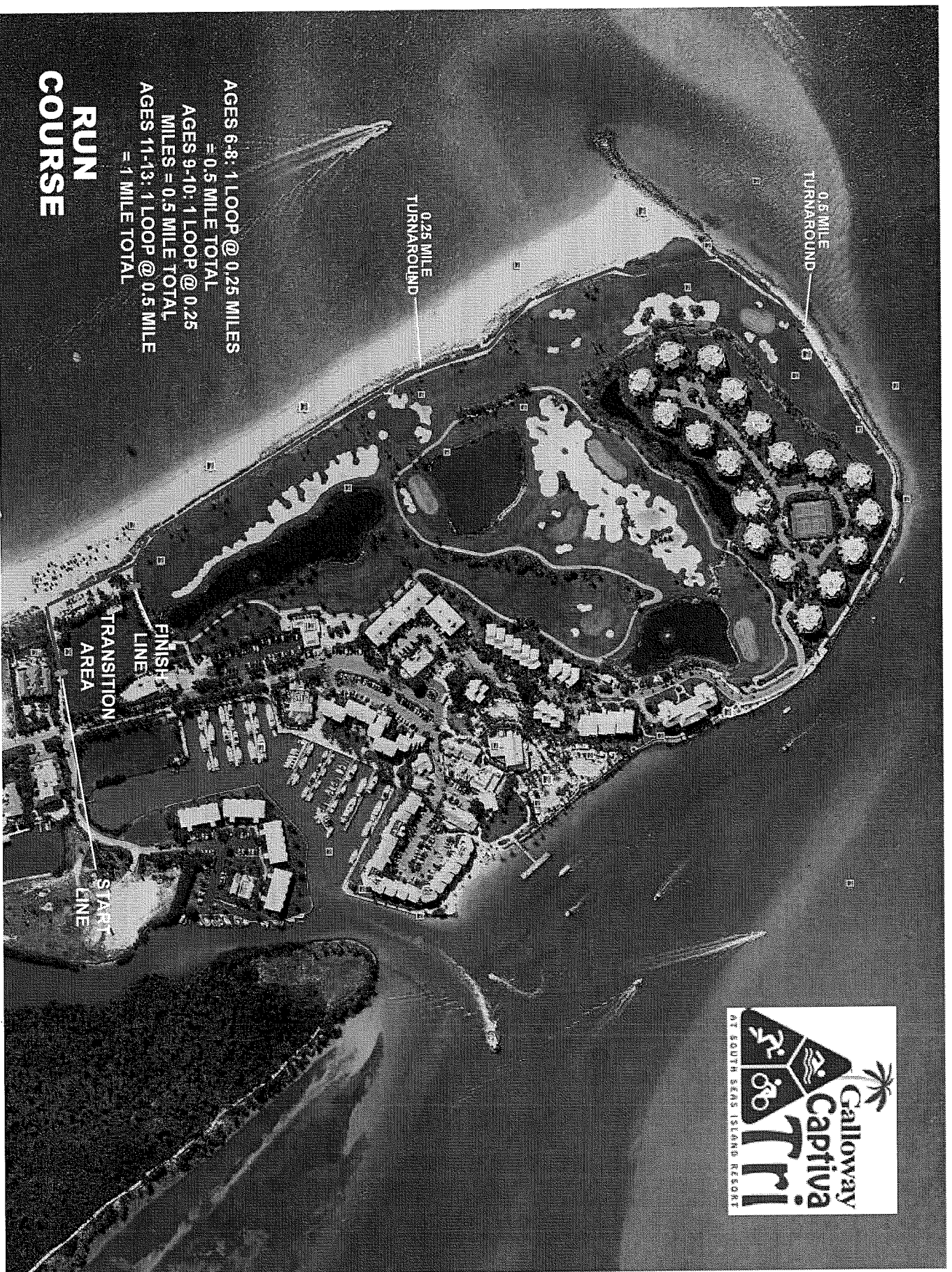
Imagery Date: 6/1/2010

Google  
©2010

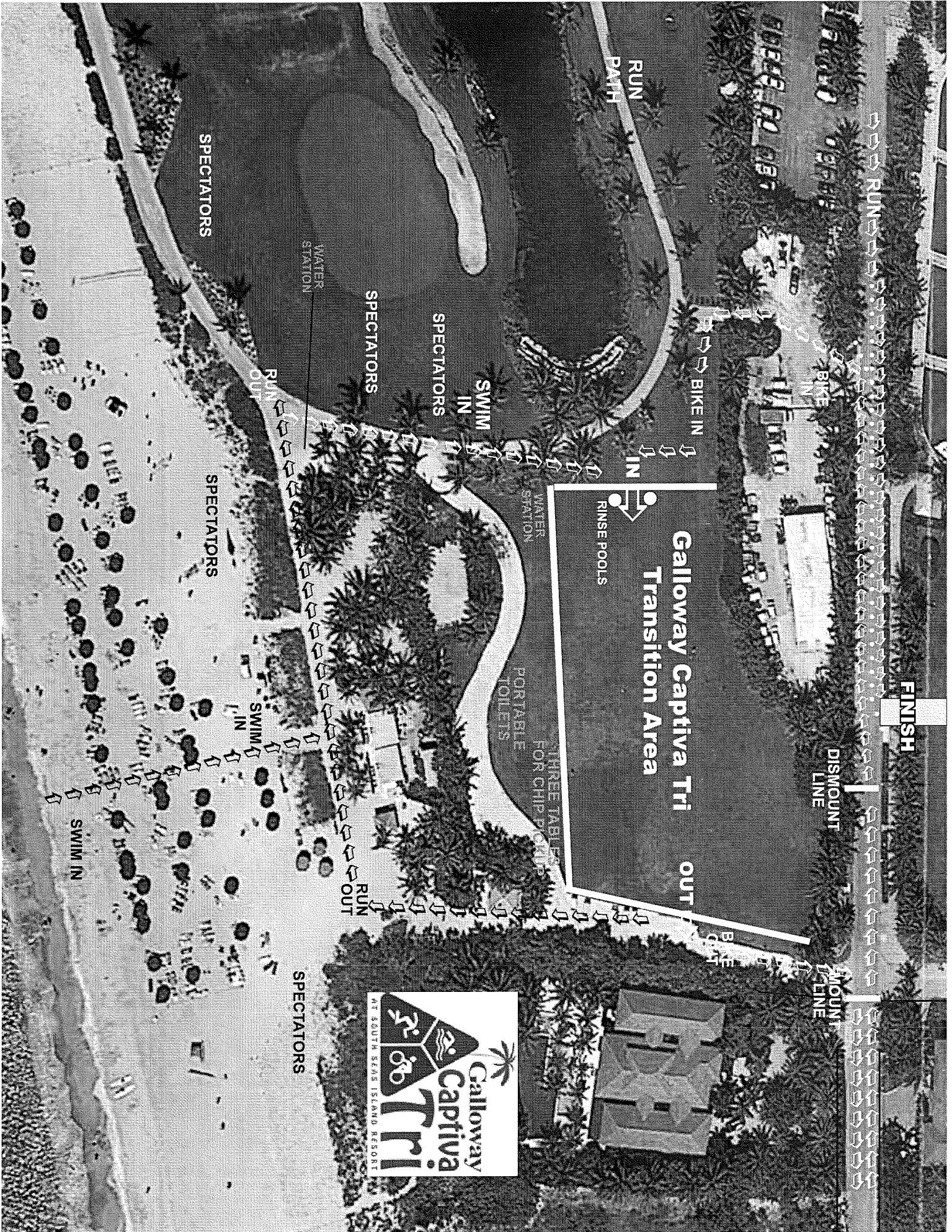


# RUN COURSE

AGES 6-8: 1 LOOP @ 0.25 MILES  
= 0.5 MILE TOTAL  
AGES 9-10: 1 LOOP @ 0.25  
MILES = 0.5 MILE TOTAL  
AGES 11-13: 1 LOOP @ 0.5 MILE  
= 1 MILE TOTAL







# Galloway Captiva Tri Transition Area

OUT

FINISH

DISMOUNT  
LINE

MOUNT  
LINE

RUN  
PATH

BIKE IN

IN

RINSE POOLS

WATER  
STATION

THREE TABLES  
FOR CHIP PICKUP

PORTABLE  
TOILETS

SWIM  
IN

SPECTATORS

SPECTATORS

WATER  
STATION

SPECTATORS

RUN  
OUT

SPECTATORS

SWIM  
IN

RUN  
OUT

SPECTATORS

SWIM IN







# SOUTH SEAS ISLAND RESORT — NORTH END

BOAT RAMP

EVENT  
PARKING

CELESTINE MARINA

BOUNCE  
HOUSE

BOUNCE  
HOUSE

C M I

COMM

SIR  
RETAIL

DOC FORDS

BAI

TRK

PORTABLE  
TOILETS

BOUNCE  
HOUSE

FACE  
PAINTING

COOLING  
RAN

GALLOWAY CARS

EAST LAWN

FINISH

CHIP COLLECTION  
& WATER COOLERS

SUNCOAST

REFRIG  
TRUCK

DRINK  
COOLERS

FOOD

FOOD

ELLY

Scattered picnic  
tables and chairs

TABLES FOR  
MEDALS



TRANSITION AREA

WEST LAWN

T = TRASH CANS

FOUR-WAY  
STOP

TO  
BEACH

TO  
PARKING  
AREA



## Fact sheet

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WHERE: All events based at South Seas Island Resort  
WHAT: The 6th annual Galloway Captiva Tri  
WHEN: Saturday-Sunday, Sept. 10-11  
WHO: Presented by Southwest Florida Events Inc.  
WHY: Presenting multisport events to promote fitness and raise funds for local charities

### ***Sprint triathlon (ages 13+)***

DATE: Sunday, Sept. 11, 2016  
REGISTRATION:  
\$85 for elite wave, (athletes must meet criteria\*), \$95 through July 31; **no refunds, deferments or substitutions**  
\$75 standard individual through June 1; \$85 through July 31; **no refunds, deferments or substitutions**  
\$180 team through June 1; \$200 through July 31; **no refunds, deferments or substitutions**  
Registration closes Aug. 30 or earlier of capacity is reached  
DISTANCES: **Swim:** 440 yards (0.25 mile)  
**Bike:** 10 miles  
**Run:** 3.1 miles (5K)  
COURSE: **Swim:** Point-to-point, 50 yards offshore open water, Gulf of Mexico  
**Bike:** Out and back, South Seas Island Resort and Captiva Drive to Blind Pass (roads will be closed to regular traffic during the race, emergency vehicles will have access at all times)  
**Run:** South Seas golf course paths, two loops  
START: Swim start in waves at 7:15 a.m.; Wave starts by age group and gender except the first wave which will be reserved for qualifying elite amateurs.  
FINISH: Course will be swept by 10 a.m.  
AWARDS: Top 3 amateur elites by gender and top 3 finishers by age group & gender.  
CAPACITY: 750  
USA Triathlon sanctioned  
CHARITY: Community Cooperative's Healthy School Pantry program

\* Elite Amateur participants will be seeded in the opening wave, competing head-to-head with other elite amateur triathletes for awards three deep by gender.

## QUALIFICATION REQUIREMENTS

To compete in the Elite Amateur competition, an athlete must meet the following criteria:

- Male athletes must show proof of completing a USAT sanctioned sprint triathlon in 2013-2014 in a total time of 1:00 or better.
- Female athletes must show proof of completing a USAT sanctioned triathlon in 2013-2014 in a total time of 1:10 or better.

Elite Amateur athletes will be asked to provide proof of eligibility when registering through the website. The race staff of Galloway Captiva Triathlon reserves the right to refuse entry into the Elite Amateur competition and there will be no refunds if participants are reassigned out of the Elite Amateur competition.

## *Children's triathlon*

**DATE:** Saturday, Sept. 10, 2016

**REGISTRATION:** \$25 through Aug. 30 or earlier if capacity is reached; **no refunds, deferments or substitutions**

**DISTANCES:** Ages 6-8: 100 yard swim, 1.5 mile bike, 0.5 mile run  
Ages 9-10: 100 yard swim, 1.5 mile bike, 0.5 mile run  
Ages 10-13: 200 yard swim, 3 mile bike, 1 mile run

**START:** Swim start ages 6-8 at 7:30 a.m.; start ages 9-10 at 8 a.m., start ages 11-13 at 8:30 a.m.

**FINISH:** Course will be swept at 9:20 a.m.

**CAPACITY:** 70 athletes per age group; ages 6-8; 70 ages 9-10, 70 ages 10-13  
Athletes must be USA Triathlon members  
USA Triathlon sanctioned

**MEDALS:** All finishers will receive medals. The kids' races are not timed and no awards are given.

**CONTACTS:** Kate Gooderham, certified race director -- (239) 489-2616 (office) or (239) 850-8736 (cell)  
Angie Ferguson, certified race director -- (239) 246-2920 (cell)  
Ken Gooderham, race organizer -- (239) 938-6813 (cell)  
Captivatri@gmail.com  
[www.captivatri.org](http://www.captivatri.org)

**Packet pick up:** Adult packet pick up will be held Thursday, Sept. 8, at Galloway Ford; Friday afternoon, Sept. 9, at South Seas Island Resort and Saturday afternoon, Sept. 10, at South Seas Island Resort. **There will be NO packet pick up on race day, Sept. 13.** Children's packet pick up will be held Thursday, Sept. 8, at Galloway Ford; Friday afternoon, Sept. 9, at South Seas Island Resort; and Saturday morning, Sept. 11, at South Seas Island Resort.

**Bicycle rentals:** Triathlon bicycles can be rented through Billy's Bicycles (<http://www.sanibelbike.com>) or Trek Bicycle Store (<http://trekbikesflorida.com>)

**Official hotel:** South Seas Island Resort. **Note:** There is a two night minimum and rooms are limited.  
<https://bookings.ihotelier.com/bookings.jsp?groupID=968701&hotelID=13121> or call 1-888-707-7888.

Rooms may be available at other hotels on Captiva and Sanibel.



# 2016 Captiva Tri schedule

## Thursday, Sept. 8

5-7 p.m. In-town check-in at Galloway Ford-Lincoln, 1800 Boy Scout Drive, Fort Myers

## Friday, Sept. 9

Noon Galloway Captiva Tri set-up begins

4-6 p.m. Kids & adults check-in at Chadwicks Square (south end of the resort, open to the public)

## Saturday, Sept. 10

6:15 a.m. Kids' check-in on East Lawn (north end of the resort)  
(Will move to under Harborside rooms on north end if rain is threatening)  
Transition area open on West Lawn

7:15 a.m. Plantation Road closes

7:30 a.m. Start ages 6-8 event (staged waves) — swim/bike/run

7:50 a.m. Tentative Start ages 9-10 event (staged waves) — swim/bike/run

8:15 a.m. Tentative Start ages 11-13 event (staged waves) — swim/bike/run

8:45 a.m. Plantation Road swept and re-opened

9:15 a.m. Run course swept and closed

9:30 a.m. Close transition area — all items must be removed for area reset

10:30 a.m. Transition clinic in transition area on West Lawn (actual transition area for Sunday race)

2:30-5:30 p.m. Adults' check-in at Cone Rooms on Chadwicks Square (south end of South Seas Island Resort, open to the public)

## Sunday, Sept. 11

5:15 a.m. Transition area opens  
Packet pick up by prior appointment only.

5:15 a.m. Transition opens and chip pickup on West Lawn outside transition

6:45 a.m. Captiva Drive closes at Blind Pass (NO ACCESS to the island after this point); transition closes  
so athletes can head to swim start

7:15 a.m. Start swim (elite wave first, then 6 waves based on age/gender)

8:20 a.m. Start sweep of bikers on Captiva Drive, road re-open by 8:45 a.m.

10:00 a.m. Run course swept and closed

10:00 a.m. Awards ceremony and activities on East Lawn — all items must be removed from transition area

## Galloway Captiva Triathlon — distances

Age 6-8 and 9-10: 100 yard swim, 1.5 mile bike, 0.5 mile run

Age 10-13: 200 yard swim, 3 mile bike, 1 mile run

Adults: 440 yard swim, 10 mile bike, 3.1 mile run

Schedule as of May 1, 2016, subject to change