

# EVENT PERMIT

Ordinance 14-15

## EASTER SUNRISE SERVICE

**PERMIT NUMBER:** TMP2016-00066

**Date(s) of Event:** March 27, 2016 from 5:30am until 8:00am

Property Owner: LEE COUNTY

Applicant: SANIBEL COMMUNITY CHURCH  
239-472-2684

Contact: JUDY BOLING

Description: Easter Sunrise Service

Location of event: SANIBEL CSWY FORT MYERS  
SANIBEL CAUSEWAY ISLAND A/\*\*\*239-472-2684

Will the event be attended by 1000 or more people ? Yes

Will the event be held on County Owned Property ? Yes

Will there be alcohol consumed or sold at the event ? No

Will a bond be posted for this event ? No

**Permit Conditions:**

- \* Applicant must meet all event application requirements, including requirements of the sign-off agencies.
- \* The premises is to be left in the same condition as it was prior to the event.
- \* The permit is to be readily available for inspection during the entire event.
- \* If this approval includes the sale or consumption of alcoholic beverages, no alcoholic beverages may be consumed 1 1/2 hours prior to the conclusion of the event and vacating the facility/property.

Board of County Commissioners  
Lee County, Florida

 2-26-16  
\_\_\_\_\_  
County Manager Date



**Lee County**  
*Southwest Florida*

# Event Application

Special Event

Use of  
County  
Property

Alcohol  
within Lee  
County  
Facilities

Film, Video  
&  
Photography

TM2016-00066



## Lee County Event Permit Application



### Event Application

Check the appropriate box(es) below:

- ☒ SPECIAL EVENT PERMIT  
☒ USE OF COUNTY PROPERTY PERMIT  
☐ PERMIT TO SELL AND CONSUME ALCHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES  
☐ FILM PERMIT

Section I - GENERAL INFORMATION (All Permit Types)	
<b>Title of Event / Name of Production</b>	Easter Sunrise Service
<b>Date(s) of Event / Production:</b>	March 27, 2016
<b>Location(s) of Event:</b>	Sanibel Causeway
<b>Name of Applicant:</b>	Sanibel community Church
<b>Applicant Address:</b>	1740 Periwinkle Way Sanibel, FL 33957
<b>Applicant Phone Number:</b>	(239) 472-2684
<b>Contact Person:</b> (If different from applicant)	Judy Boling
<b>Contact Phone Number:</b> (If different from applicant)	
<b>Email Address:</b>	judy@sanibelchurch.com
<b>Estimated Attendance:</b>	1000
<b>Event Description:</b> Include each activity, when activities take place, etc.	Easter Sunrise Service
<b>Hours of Operation:</b>	1:30 am set-up    Event 5:30 am to 8:00 am
<b>STRAP # of Parcel:</b>	09462300000020090                      Causeway Island A
<b>Owner of Premises*:</b>	Lee County

\*Notarized statement from the property owner specifically consenting to the proposed use required.

## Lee County Event Permit Application



**Fill out the following questions for all permit types:**

What is the Zoning Classification of the premises?

AE-2

Are any temporary structures to be installed for the event? ☒ Yes ☐ No Type: \_\_\_\_\_

Do you have the appropriate permits for the temporary structures?

☒ Yes ☐ No

\* For a 'Special Event' and 'Use of County Property' permit, submit a site plan with all proposed facilities and activities identified, including all parking areas.

Insurance Company Insuring the Event: Stewart & Sons Insurance Company

Note: Certificate of Insurance must be submitted at time of application

Surety Company Bonding this Event (Name and Address): \_\_\_\_\_

Will Vehicles be Used as Part of This Event?

☒ Yes ☐ No

If yes, automobile coverage must be included on the certificate of insurance.

Will Food be Available at this Event?

☒ Yes ☐ No

If yes, products liability coverage must be included on the certificate of insurance.

Will Alcoholic Beverages be served/consumed at this Event?

☐ Yes ☒ No

If yes, liquor liability coverage must be included on the certificate of insurance.

Name & Address of Organization Providing Food:

Sanibel Community Church

Type of Food being Served: Coffee & Donuts

### Section II - USE OF COUNTY PROPERTY PERMIT

Organization Sponsoring the Event: Sanibel Community Church

**Fill out this portion for applications for Solicitation in the County Rights-of-Way:**

Name of Charity: \_\_\_\_\_

Address of Charity: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Non-profit certificate/registration number: 85-8012668824C-6 501 (C)

(Proof of registration with the Dept. of Agriculture & Consumer Services \$496.405 or proof the organization is exempt from this requirement. \$316.2045)

### Section III - SALE/CONSUMPTION OF ALCHOLIC BEVERAGES PERMIT

Is alcohol being sold/consumed on County Property?

☐ Yes ☒ No

If Yes, then a "Lee County Alcohol Permit" is required. Only non-profit organizations can sell alcohol on County Property.

Non-profit certificate/registration number: \_\_\_\_\_

(Required if alcohol is to be SOLD at the event)

**Please note:** A permit from the State of Florida Division of Alcoholic Beverages and Tobacco may also be required; please call (239) 344-0885 for further details



## Lee County Event Permit Application



### Section IV - FILM / VIDEO / PHOTOGRAPHY PERMIT

Type of Production (choose all that apply):

- ☐ TV Movie or Special      ☐ TV Series / Pilot      ☐ TV Commercial      ☐ Still Photos  
☐ Public Service Announcement      ☐ Industrial / Documentary      ☐ Other: \_\_\_\_\_

Will any of the following be needed or included\*?

- |                                |   |                             |
|--------------------------------|---|-----------------------------|
| Street Closure                 | <input type="checkbox"/> Yes            | <input type="checkbox"/> No |
| Traffic / Crowd Control        | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Fire or Burning                | <input type="checkbox"/> Yes            | <input type="checkbox"/> No |
| Explosives or Pyrotechnics     | <input type="checkbox"/> Yes            | <input type="checkbox"/> No |
| Animals, Large or Small        | <input type="checkbox"/> Yes            | <input type="checkbox"/> No |
| Construction of Any Kind       | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Large and/or Numerous Vehicles | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Helicopters, Boats, etc.       | <input type="checkbox"/> Yes            | <input type="checkbox"/> No |
| Stunts                         | <input type="checkbox"/> Yes            | <input type="checkbox"/> No |
| Other                          | <input type="checkbox"/> Yes            | <input type="checkbox"/> No |

\* For any marked Yes, provide further details below:

Stage

Special Parking Requirements:

City or County Services Required: (Personnel, equipment, facilities, etc.)

The following information is required for local and state records on production in Florida to track the economic impact of the industry. If exact figures are not available, please estimate as closely as possible.

Number in Cast:	NA	Number in Crew:	NA	Number of locals hired:	NA
Total budget:	NA	Estimate amount spent in Lee County:	NA		
Hotel room nights:	NA	Number of shooting days:	NA		
	number of rooms x number of nights				

**Applicant Agreement - Signature Required****SECTION I - SAFETY**

The Applicant agrees to provide adequate traffic and crowd control, emergency medical services and any other items, at the Applicant's expense, required by Lee County to protect the health, safety and welfare of the public. Lee County shall have the power to review the proposal and require, as necessary, detailed plans, diagrams, and explanations to clearly outline to Lee County, exactly what the Applicant is proposing.

**SECTION II - INSURANCE**

The Applicant, at its sole expense, agrees to procure and maintain in force during the entire term of the application, liability insurance in the amounts determined by Lee County Risk Management to protect against damages or other claims arising from use of County property by the applicant or its guests. Other limits may also be established by Lee County Risk Management for events which will be serving or consuming alcoholic beverages at approved County property. The insurance policy must also include coverage for Applicant's contingent liability on damages, claims or losses. "Lee County Board of County Commissioners" must be named as "additional insured" on the Certificate of Insurance, and the Certificate must be delivered to Lee County prior to Applicant's use of the property. The Insurance may not be canceled during the term of the event, if this occurs, the County has the right to revoke approvals related to use of the County property for the event, without recourse by the applicant.

**SECTION III - INDEMNIFICATION**

The Applicant agrees to indemnify, release and save harmless Lee County against any and all claims, costs, demands, damages, judgments or injuries of any nature arising from the conduct or management of, or from any work or thing whatsoever done in or about said Lee County property or any building or structure appurtenant thereto or equipment thereof during the term of this Permit, or arising during such term from any act of negligence of the Applicant, Applicant's agents, contractors, or employees, or arising from any accident, injury, or damage whatsoever, however caused, to any person or persons, or to any property of any person, persons, corporation or corporations, occurring during the term of this agreement on, in, or about said Lee County property, and from and against all costs, attorney's fees, expenses and liabilities occurring in connection with any such claim or any action or proceeding brought thereon.

For film permit applicants: The permittee shall have on-site a responsible representative empowered with authority over the filming director, filming crews, participants and filming operation. Permittee shall indemnify, defend and hold harmless the county, its officers, agents and employees from and against all claims, suits, actions, damages, liabilities, expenditures or causes of action of any kind arising out of or occurring during the activities of the permittee, and resulting or occurring from any negligent act, omission or error of permittee, resulting in or relating to injuries to body, life, limb or property sustained in, about or upon the permitted premises or improvement thereto, or arising from the use of the premises.

**SECTION IV - DELIVERY, ACCEPTANCE AND SURRENDER OF PREMISES**

The Applicant agrees to accept the County property on possession as being in a satisfactory state of repair and in sanitary condition.

The Applicant must surrender the premises to Lee County in the same condition as when Applicant takes possession, allowing for reasonable use and wear, and damage by acts of God. Applicant agrees to remove all business signs or symbols placed on the premises by the Applicant before redelivery of the premises to Lee County, and restore the premises to the condition in which it existed before their placement. Any signs and markings created or used in connection with this event must be temporary and removable; painting roadways, trees or any other fixed object is strictly prohibited. Applicant agrees to clear the Lee County property of litter at the close of the event.



**Applicant Agreement - Signature Required**




**SECTION V - AGREEMENT**

The Applicant agrees that Lee County can, at its sole discretion, terminate and cancel its permit to use Lee County property at any time without prejudice. Applicant further agrees to waive, release, save and hold harmless Lee County from any and all claims, demands or cause of actions based upon Lee County's cancellation or termination of said permit.

The Applicant agrees that the Lee County permit does not provide Applicant with any property rights in the County property in question or in the permit itself.

The applicant does acknowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge.

  
Signature of Applicant

Shelton Gwaltney  
Print Name of Applicant and Title

February 3, 2016  
Date

  
Witness

CYNTHIA HOGGATT  
Print Name of Witness

2/3/16  
Date



CYNTHIA HOGGATT  
MY COMMISSION # FF 059149  
EXPIRES: January 31, 2018  
Bonded thru Budget Notary Services

Lee County Event Permit Application



LEE COUNTY SHERIFF'S DEPARTMENT  
14750 SIX MILE CYPRESS PARKWAY  
FORT MYERS, FLORIDA 33912  
(239) 477-1199

Check the appropriate box(es) below:

- ☒ SPECIAL EVENT PERMIT  
☒ USE OF COUNTY PROPERTY PERMIT  
☐ PERMIT TO SELL AND CONSUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES  
☐ FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Parking:

Parking in authorized parking areas only.

Deputies (How Many?):

Two deputies from 0530-0930 for traffic and safety for sunrise service on Sanibel Causeway.

Fee for Services:

Special Arrangements:

Print Name:

Capt. Scott Lucia

Signature:

*Capt. Scott H. Lucia*

Title:

Detail Unit Commander

Date:

10 February 2016





**Extra Duty Detail Request Form**

Please fill out the Extra Duty Request form attached to this document completely. All details are a minimum of four (4) hours with the exception of boat details which are a minimum of six (6) hours and a half hour drive time to and from the detail location. When five (5) or more deputies are assigned to an event, a supervisor with the rank of Sergeant or above will be assigned at an upgraded hourly charge. Depending on the type of event or crowd size, it will be at the discretion of the Sheriff's Office to determine the number of deputies needed.

**The current detail rates are:**

<b>Security</b>	<b>\$40/hr</b>	<b>Traffic</b>	<b>\$50/hr</b>
<b>Funeral Escort</b>	<b>\$40/hr</b>	<b>Security Supervisor</b>	<b>\$50/hr</b>
<b>Escort</b>	<b>\$40/hr</b>	<b>Traffic Supervisor</b>	<b>\$60/hr</b>
<b>Boat</b>	<b>\$40/hr</b>	<b>Civil Stand-by</b>	<b>\$60/hr</b>
<b>Holiday/Last Minute</b>	<b>\$60/hr</b>	<b>Prisoner Transport</b>	<b>\$60/hr</b>

*Details are charged a \$15 per deputy vehicle rate.*

*All boat details are charged a \$20 per hour boat rate.*

Extra Duty Details will not be provided to any person, firm or organization whose members, business or operations are of questionable nature; or for any event that will discredit the assigned Deputy, Sheriff's Office or County. The Sheriff's Office reserves the right to cancel the detail without notice and to recall the deputy(s) when necessary for community safety.

The Lee County Sheriff's Office will be the only armed personnel at any event where the detail is taking place. Any private security company that is hired to work alongside the Sheriff's Office will be a reputable, licensed and insured company whose employees are State D licensed unarmed security guards. Proof of the signed contract with private security company will be required.

In order to cancel a detail, notice must be given to the Detail Coordinator twenty-four (24) hours prior to the start of the detail either by phone or email. If the cancellation is less than twenty-four (24) hours, a four (4) hour charge per deputy will be billed. In the case of weather, notice of cancellation must be received within two (2) hours of the starting time otherwise a two (2) hour charge per deputy will be billed. In the event of a cancellation after business hours, please call 239-477-1000 and ask to have the on-call Detail Coordinator call you.

Unless otherwise specified, full payment of all details must be received one (1) week prior to the start of the event in the form of a cashier's check, money order, business check or cash. The Lee County Sheriff's Office does not accept credit cards or personal checks. **Payments can be sent to: The Lee County Sheriff's Office 14750 Six Mile Cypress Pkwy., Fort Myers, FL 33912 ATTN: Details Unit.**

**LEE COUNTY SHERIFF'S OFFICE USE ONLY**

Total Deputy(s) 2 Total Hours 8 Rate per Hour \$60 Vehicle Rate \$15

Total Cost for Detail \$510

Vender Signature

Date

2-11-16



**14750 Six Mile Cypress Parkway • Fort Myers, Florida 33912-4406 • (239) 477-1000**

<b>LCSO Details Main Phone Number: 239-477-1199</b>			
<b>Vendor Information</b>			
Business Name: <u>Sanibel Community Church</u>			
Street: <u>1740 Periwinkle Way</u>			
City: <u>Sanibel</u>		State: <u>FL</u> Zip Code: <u>33957</u>	
Business Contact: <u>Judy Boling</u>		Phone: <u>239-472-2684</u>	
Email Address: <u>judy@sanibelchurch.com</u>			
<b>Event Information</b>			
Detail Location: <u>Sanibel Causeway Span A</u>			
Street: _____			
City: _____		State: _____ Zip Code: _____	
Contact During Event: <u>Shelton Gwaltney</u>		Phone: <u>239-671-7776</u>	
Event Date: <u>3/27/16</u>		Event Time: <u>0530-0930</u>	
Anticipated Crowd Size : <u>1000</u>		Type of Event: <u>Church sunrise service</u>	
Additional Security Working Detail: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, how many? _____			
Permits Attached: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Alcohol Served: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<b>Detail Information</b>			
Security <input type="checkbox"/>	Traffic <input checked="" type="checkbox"/>	Prisoner Transport <input type="checkbox"/>	
Escort <input type="checkbox"/>	Holiday <input type="checkbox"/>	Funeral Escort <input type="checkbox"/>	
Last Minute <input type="checkbox"/>	Stand-by <input type="checkbox"/>		
Marked Vehicle <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Unmarked Vehicle <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Uniformed Deputy <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Plain Clothes Deputy <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Detail Description: 2 uniformed deputies with marked vehicles requested for traffic control on the causeway Span A while the Easter Sunrise Service takes place. Deputies will help parishioners cross the causeway when necessary as well as assist with parking. Permit has been signed by Lt Lucia and is on file in Details office.			



14750 Six Mile Cypress Parkway • Fort Myers, Florida 33912-4406 • (239) 477-1000



## Lee County Event Permit Application



### FIRE DEPARTMENT

The Fire Department serving the area where the event is to be held signs this form.  
Please see User's Guide for contact information and Fire District Map.

Check the appropriate box(es) below:

- ☒ SPECIAL EVENT PERMIT  
☒ USE OF COUNTY PROPERTY PERMIT  
☐ FILM PERMIT



AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Fire Guards (How Many?)

N/A

Fee for Services:

N/A

Flammable Vegetation:

N/A

First Aid Equipment:

N/A

Fire Extinguishing:

N/A

Special Arrangements:

No special arrangements required  
in the event of emergency dial 911

Print Name: Rick Tassoni

Signature:

Title:

Fire Marshal

Date:

2-4-2016

Lee County Event Permit Application



**EMERGENCY MEDICAL SERVICES / PUBLIC SAFETY**  
**14752 SIX MILE CYPRESS PARKWAY**  
**FORT MYERS, FL 33912**  
**(239) 533-3911**

*Check the appropriate box(es) below:*

- ☒ SPECIAL EVENT PERMIT  
☒ USE OF COUNTY PROPERTY PERMIT  
☐ FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Treatment Facilities:

N/A

Medical Personnel:

N/A

Medical Supplies /  
Equipment:

N/A

Safety Requirements:

N/A

Fee for Services

N/A

Special Arrangements:

PLEASE CALL IF WE CAN ASSIST IN ANY WAY.

Print Name:

BENJAMIN ABB

Signature:

Title:

CHIEF

Date:

2/2/16



Lee County Event Permit Application



DEPARTMENT OF TRANSPORTATION  
1500 MONROE STREET  
FORT MYERS, FL 33901  
(239) 533-8580

Check the appropriate box(es) below:

- ☒ SPECIAL EVENT PERMIT  
☒ USE OF COUNTY PROPERTY PERMIT  
☐ PERMIT TO SELL AND CONSUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES  
☐ FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Parking:

No event parking on or within ten (10) feet of Lee County maintained road rights-of-way.

Ingress and Egress:

Use all established means of ingress and egress.

Special Arrangements:

Use Lee County Sheriff's Office for assistance with traffic control as needed.

Print Name: Bryan Miller

Signature: Bryan D. Miller

Digitally signed by Bryan D. Miller  
Date: 2016.02.04 14:03:17 -05'00'

Title: Senior Project Manager

Date: February 4, 2016

Lee County Event Permit Application



LEE COUNTY PARKS AND RECREATION  
3410 PALM BEACH BOULEVARD  
FORT MYERS, FLORIDA 33916  
(239) 533-7275

Check the appropriate box(es) below:

- ☒ SPECIAL EVENT PERMIT  
☒ USE OF COUNTY PROPERTY PERMIT  
☐ PERMIT TO SELL AND CONSUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES  
☐ FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Illumination:

Directional and event set up lighting is needed for pre-dawn hours. Lighting should not interfere or be directed at vehicles travelling on the Causeway Road.

Parking Areas:

Parking area is an open field and will require coordination. Law enforcement agency is required at entrance and exit for safety purposes.

Special Arrangements:

Use of County Property Permit Required. Rental fee of \$250.00 is required. See attached letter for additional information. Must work with parks on-site staff to ensure safe successful event.

Print Name: Alise Flanjack

Signature:

*Alise Flanjack*

Title:

Deputy Director

Date:

2-2-2016

2016 Easter Sunrise Service  
Causeway





Lee County Parks and Recreation  
3410 Palm Beach Blvd.  
Fort Myers, FL. 33916  
Phone: 239-533-7275

Invoice Number: \_\_\_\_\_

This permit entitles holder to exclusive use of the following facilities during the hour and date shown below. This permit also serves as a bill. All reservations must be paid for in advance.

A non-refundable \$10 cancellation fee will be applied to facility rental transfers or cancellations received at least 72 hours prior to the facility rental date. Any cancellation made less than 72 hours prior to the facility rental date will not be entitled to any refund. Exceptions to this policy will be made at the discretion of the Parks and Recreation administration staff based on circumstances surrounding the cancellation.

Date issued: 2/2/2016

Name: Judy Boling		Type of Activity: Easter Sunrise Service	
Address: 1740 Periwinkle Way		Organization/Team: Sanibel Community Church	
City/State/Zip: Sanibel, FL 33957		Phone Number: 239-472-2684	
		Times	
Date: Sunday, March 27, 2016	From: 5:30 a.m.	To: 8:00 a.m.	
Date:	From:	To:	
Name of Facility: Causeway Island A		Bldg. / Field #:	
Other Comments:			
Hours:	Rate:	Total Fee: \$250.00	

Approved by: Zoran Viskovic Title: P & R Senior Supervisor Date: February 2, 2016

WAIVER AND RELEASE OF ALL CLAIMS AND ASSUMPTION OF RISK FOR LEE COUNTY PARKS AND RECREATION PROGRAMS/ACTIVITIES PLEASE READ THIS FORM CAREFULLY and be aware that in signing up and participating in Lee County Parks and Recreation program/activities, you will be expressly assuming the risk and legal liability and waiving and releasing all claims for injuries, damages or loss which you or your minor child/ward might sustain as a result of participating in any and all activities connected with and associated with Lee County Park programs/activities (including transportation services/vehicle operation, when provided). I recognize and acknowledge that there may be certain risks involved in participating in park programs/activities, and I voluntarily agree to assume the full risk of any injuries, damages or loss, that my minor child/ward or I may sustain as a result of said participation. I further agree to waive and relinquish all claims I or my minor child/ward may have (or accrue to me or my child/ward) as a result of participating in such program/activity against the County, including their respective officials, officers, employees, and volunteers (hereinafter collectively referred as "Parties"). I do hereby fully release and forever discharge the Parties from any and all claims for injuries, damages, or loss that my minor child/ward or I may have or which may accrue to me or my minor child/ward and arising out of, connected with, or in any way associated with these programs/activities.

I indemnify and hold harmless Lee County, any of its employees and/or agents from any and all claims from my use of county property or participation in any county programs. I will further indemnify and "hold harmless" the County, its employees and/or agents from all costs, expenses and liabilities resulting from any claim brought from my child's/children's use of county property and/or participation in county programs to the extent of the County's liability under general law.

This is to certify that I, as parent/guardian with legal responsibility for this participant, do consent and agree to his/her release as provided above and, for myself, my heirs, assigns, and my minor child(ren)'s involvement or participation in the program as provided above.

I have read and fully understand the above important information, warning of risk, assumption of risk and waiver and release of all claims. If registering via fax, your facsimile signature shall be substitute for and have the same legal effect as an original form signature.

\_\_\_\_\_  
PARTICIPANT'S SIGNATURE

\_\_\_\_\_  
PRINT NAME OF PARTICIPANT

\_\_\_\_\_  
DATE

**ALCOHOLIC BEVERAGES ARE NOT ALLOWED IN PARKS OR FACILITIES**



## REQUEST FOR FEE WAIVER

LEE COUNTY PARKS AND RECREATION  
3410 Palm Beach Boulevard  
Fort Myers, FL 33916  
Phone (239) 533-7275

This form must be completed and returned with a copy of the Agency's 501-C Non-Profit Status Certificate 10 days in advance of the date requested.

Date Form Completed: 2/2/2016

Name of Agency or Organization: Sanibel Community Church

Contact Person: Judy Boling Phone #: 239-472-2684

Address: 1740 Periwinkle Way, Sanibel FL 33957

Requested Park/Facility: Causeway Island A

Location within that Park/Facility: \_\_\_\_\_

Date of Activity: March 27, 2016 Time of Activity: Easter Sunrise Service

Type of Activity: \_\_\_\_\_ Expected Number of Participants: 1000

Fees you are Requesting to have Waived: Park Rental Fee

Reason applying for Fee Waiver (list benefits to Lee County if fee is waived): \_\_\_\_\_

Offer a sunrise service to visitors and the community.

\_\_\_\_\_

.....

### For Office Use Only

Manager/Supervisor: Approved X Denied \_\_\_\_\_ 501-C Attached: Yes \_\_\_\_\_ No \_\_\_\_\_

Justification: Non-profit offering sunrise service to the public

Signature: [Signature] Date: 2.2.2016

Director of Parks and Recreation: Approved \_\_\_\_\_ Denied \_\_\_\_\_

Justification: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## SANIBEL COMMUNITY CHURCH GENERAL ACCOUNT

					036597
Vendor	Date	Description	Invoice #	Account	Amount
Lee County Park...	Feb 3 2016	Rental Causeway Island Pk 3/...	02032016	3000.5265.1....	250.00

Feb 4 2016  
36597

Lee County Parks & Recreation  
P O Box 398 Fort Myers FL 33902-0398

250.00

12M Job #934

Give Check To: \_\_\_\_\_

Approval #1: *Judy (Galarin)*

## SANIBEL COMMUNITY CHURCH GENERAL ACCOUNT

					036644
Vendor	Date	Description	Invoice #	Account	Amount
Lee County Sheri...	Feb 11 2016	Deputs, Vehicle/Easter Sunris...	02112015	3000.5265.1....	510.00

Feb 11 2016  
36644

Lee County Sheriff's Office Details  
14750 Six Mile Cypress Parkway Fort Myers FL 33912

510.00

12M Job #934





**LEE COUNTY**  
SOUTHWEST FLORIDA  
BOARD OF COUNTY COMMISSIONERS

**John E. Manning**  
*District One*

**February 2, 2016**

**Cecil Pendergrass**  
*District Two*

**Larry Kiker**  
*District Three*

**Mike Hamman**  
*District Four*

**To Whom It May Concern:**

**Frank Mann**  
*District Five*

**Roger Desjarlais**  
*County Manager*

**Richard Wm. Wesch**  
*County Attorney*

**Donna Marie Collins**  
*County Hearing Examiner*

The Sanibel Community Church is granted permission to use the Lee County Parks & Recreation Causeway Islands Park (Island A), for their 2016 Easter Sunrise Service event on Sunday, March 27, 2016 as detailed in the Lee County Use of County Property Application.

Power supplied by a generator for lighting is permitted for pre-dawn set up. Lighting is not to interfere or to be directed at vehicles traveling on the Causeway Road. Lee County Sheriff Deputies will be required for traffic control along the Causeway for entrance and exit points as well as directing traffic flow.

Sanibel Community Church will pay the \$250.00 facility rental, which is ½ of the facility rental (\$500.00). They will be required to pay staff overtime if needed. The event coordinators are permitted to bring in a portable stage the afternoon of March 26th and should remove as soon as possible after the event.

Please note that there are no restroom facilities on Island A. A port-a-john is recommended but not required. If restroom facilities are brought onto the island, it is the sole responsibility of the renter and should be removed from the site as soon as possible.

Sincerely,

**Zoran Viskovic**

**Lee County Parks & Recreation**

**Senior Supervisor**

Lee County Event Permit Application



LEE COUNTY RISK MANAGEMENT  
COUNTY ADMINISTRATION BUILDING - 4<sup>TH</sup> FLOOR  
2115 SECOND STREET  
FORT MYERS, FLORIDA 33901  
(239) 533-2221

Check the appropriate box(es) below:

- ☒ SPECIAL EVENT PERMIT  
☒ USE OF COUNTY PROPERTY PERMIT  
☐ PERMIT TO SELL AND CONSUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES  
☐ FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Insurance Requirements: Commercial general liability insurance with minimum limits of One Million Dollars \$1,000,000 per occurrence to protect against bodily injury and/or property damage relative to applicants use of aforementioned event within Lee County.

Special Arrangements: A Certificate of Insurance shall be submitted as evidence of the required coverage listing Lee County Board of County Commissioners, P.O. Box 398, Fort Myers, FL 33902 as the certificate holder and as an additional insured.

Subject to proof of insurance.

Print Name: Mike Figueroa

Signature:

Title:

Risk Program Manager

Date:

February 2, 2016



SANIB-9 OP ID: DS

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/02/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Stewart & Sons Insurance, Inc. P.O. Box 60029 Ft. Myers, FL 33906-0029 Mark D. Stichter #A254831		<b>Phone:</b> 239-936-8844 <b>Fax:</b>	<b>CONTACT NAME:</b> <b>PHONE (A/C, No, Ext):</b> <b>FAX (A/C, No):</b> <b>E-MAIL ADDRESS:</b>
		<b>INSURER(S) AFFORDING COVERAGE</b>	<b>NAIC #</b>
		<b>INSURER A:</b> Cincinnati Ins. Co.	10677
		<b>INSURER B:</b>	
		<b>INSURER C:</b>	
		<b>INSURER D:</b>	
		<b>INSURER E:</b>	
		<b>INSURER F:</b>	

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY	X	CAP5898796	05/20/2015	05/20/2016	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					MED EXP (Any one person) \$ 5,000
						PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE \$ 2,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY		CAP5898796	05/20/2015	05/20/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO					BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS					BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS					PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS					\$
	<input type="checkbox"/> NON-OWNED AUTOS					\$
A	UMBRELLA LIAB	<input checked="" type="checkbox"/> OCCUR	CAP5898796	05/20/2015	05/20/2016	EACH OCCURRENCE \$ 5,000,000
	<input type="checkbox"/> EXCESS LIAB					AGGREGATE \$
	<input type="checkbox"/> CLAIMS-MADE					\$
	DED <input checked="" type="checkbox"/> RETENTION \$ -0-					\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y/N <input type="checkbox"/> N/A				WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)					E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Certificate holder is named additional insured with respect to General Liability for Easter Sunrise Services on the Sanibel Causeway, March 27, 2016.

OK MF  
2/2/16

## CERTIFICATE HOLDER

## CANCELLATION

Lee County Board of County Commissioners  
Mike Figueroa  
P.O. Box 398  
Fort Myers, FL 33902

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



Police man directing traffic with  
patrol car.

