



EVENT PERMIT

Ordinance 14-15



WEBB/LYNCH WEDDING

PERMIT NUMBER: TMP2016-00056

Date(s) of Event: October 22, 2016 from 4:00pm until 5:30pm

Property Owner: LEE COUNTY

Applicant: KAYTE WEBB

Contact: KAYTE WEBB

Description: Wedding Ceremony consisting of vows, communion, and a unity candle lighting ceremony

Location of event: 2115 SECOND ST FORT MYERS 33901
OLD LEE COUNTY COURTHOUSE STEPS/***318-349-0290

Will the event be attended by 1000 or more people ? No

Will the event be held on County Owned Property ? Yes

Will there be alcohol consumed or sold at the event ? No

Will a bond be posted for this event ? No

Permit Conditions:

- * Applicant must meet all event application requirements, including requirements of the sign-off agencies.
- * The premises is to be left in the same condition as it was prior to the event.
- * The permit is to be readily available for inspection during the entire event.
- * If this approval includes the sale or consumption of alcoholic beverages, no alcoholic beverages may be consumed 1 1/2 hours prior to the conclusion of the event and vacating the facility/property.

Board of County Commissioners
Lee County, Florida

County Manager Date



Lee County
Southwest Florida

Event Application

Special Event

Use of
County
Property

Alcohol
within Lee
County
Facilities

Film, Video
&
Photography

TRP 2016-00054



Lee County
Southwest Florida

Event Application

Special Event

Use of
County
Property

Alcohol
within Lee
County
Facilities

Film, Video
&
Photography

Lee County Event Permit Application



Event Application

Check the appropriate box(es) below:

- ☐ SPECIAL EVENT PERMIT
☒ USE OF COUNTY PROPERTY PERMIT
☐ PERMIT TO SELL AND CONSUME ALCHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
☒ FILM PERMIT

Section I - GENERAL INFORMATION (All Permit Types)

Title of Event / Name of Production	Wedding Ceremony
Date(s) of Event / Production:	October 22, 2016
Location(s) of Event:	Old Lee County Courthouse 2115 Second St
Name of Applicant:	Kayte Webb & Daniel Lynch
Applicant Address:	11009 Lockett Road Ext Fort Myers, FL 33905
Applicant Phone Number:	318-349-0290
Contact Person: (If different from applicant)	
Contact Phone Number: (If different from applicant)	
Email Address:	kaytewebb@gmail.com
Estimated Attendance:	150 people
Event Description: Include each activity, when activities take place, etc.	This will be a wedding ceremony on the steps of the Old Lee County Courthouse. The wedding party will be exiting Hotel Indigo and walking down the aisle which will be across the street that is in front of the Old Lee County Courthouse. The wedding ceremony will consists of vows, communion, and a unity candle lighting ceremony. The guests will sit in chairs in the open area in front of the stairs. The wedding will start at 4 p.m. There will be a wedding photographer on site capturing moments throughout and after the ceremony.
Hours of Operation:	4:00-5:30 p.m.
STRAP # of Parcel:	134424P400406003B
Owner of Premises*:	Lee County

*Notarized statement from the property owner specifically consenting to the proposed use required.

Lee County Event Permit Application



Fill out the following questions for all permit types:

What is the Zoning Classification of the premises? _____

Are any temporary structures to be installed for the event? ☐ Yes ☒ No Type: _____

Do you have the appropriate permits for the temporary structures? ☐ Yes ☐ No

* For a 'Special Event' and 'Use of County Property' permit, submit a site plan with all proposed facilities and activities identified, including all parking areas.

Insurance Company Insuring the Event: _____

Note: Certificate of Insurance must be submitted at time of application

Surety Company Bonding this Event (Name and Address): _____

Will Vehicles be Used as Part of This Event?

☐ Yes ☒ No

If yes, automobile coverage must be included on the certificate of insurance.

Will Food be Available at this Event?

☐ Yes ☒ No

If yes, products liability coverage must be included on the certificate of insurance.

Will Alcoholic Beverages be served/consumed at this Event?

☐ Yes ☒ No

If yes, liquor liability coverage must be included on the certificate of insurance.

Name & Address of Organization
Providing Food: _____

Type of Food being Served: _____

Section II - USE OF COUNTY PROPERTY PERMIT

Organization Sponsoring the Event: _____

Fill out this portion for applications for Solicitation in the County Rights-of-Way:

Name of Charity: _____

Address of Charity: _____

Phone Number: _____

Non-profit certificate/registration number: _____

(Proof of registration with the Dept. of Agriculture & Consumer Services \$496.405 or proof the organization is exempt from this requirement. \$316.2045)

Section III - SALE/CONSUMPTION OF ALCHOLIC BEVERAGES PERMIT

Is alcohol being sold/consumed on County Property?

☐ Yes ☒ No

If Yes, then a "Lee County Alcohol Permit" is required. Only non-profit organizations can sell alcohol on County Property.

Non-profit certificate/registration number: _____

(Required if alcohol is to be **SOLD** at the event)

Please note: A permit from the State of Florida Division of Alcoholic Beverages and Tobacco may also be required; please call (239) 344-0885 for further details



Section IV - FILM / VIDEO / PHOTOGRAPHY PERMIT

Type of Production (choose all that apply):

- ☐ TV Movie or Special ☐ TV Series / Pilot ☐ TV Commercial ☒ Still Photos
☐ Public Service Announcement ☐ Industrial / Documentary ☐ Other: _____

Will any of the following be needed or included*?

- | | | |
|--------------------------------|---|--|
| Street Closure | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Traffic / Crowd Control | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Fire or Burning | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Explosives or Pyrotechnics | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Animals, Large or Small | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Construction of Any Kind | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Large and/or Numerous Vehicles | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Helicopters, Boats, etc. | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Stunts | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Other | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

* For any marked Yes, provide further details below:

Special Parking Requirements:

City or County Services Required: (Personnel, equipment, facilities, etc.)

The following information is required for local and state records on production in Florida to track the economic impact of the industry. If exact figures are not available, please estimate as closely as possible.

Number in Cast: _____ Number in Crew: _____ Number of locals hired: _____

Total budget: _____ Estimate amount spent in Lee County: _____

Hotel room nights: _____ Number of shooting days: _____
number of rooms x number of nights

Applicant Agreement - Signature Required



SECTION I - SAFETY

The Applicant agrees to provide adequate traffic and crowd control, emergency medical services and any other items, at the Applicant's expense, required by Lee County to protect the health, safety and welfare of the public. Lee County shall have the power to review the proposal and require, as necessary, detailed plans, diagrams, and explanations to clearly outline to Lee County, exactly what the Applicant is proposing.

SECTION II - INSURANCE

The Applicant, at its sole expense, agrees to procure and maintain in force during the entire term of the application, liability insurance in the amounts determined by Lee County Risk Management to protect against damages or other claims arising from use of County property by the applicant or its guests. Other limits may also be established by Lee County Risk Management for events which will be serving or consuming alcoholic beverages at approved County property. The insurance policy must also include coverage for Applicant's contingent liability on damages, claims or losses. "Lee County Board of County Commissioners" must be named as "additional insured" on the Certificate of Insurance, and the Certificate must be delivered to Lee County prior to Applicant's use of the property. The Insurance may not be canceled during the term of the event, if this occurs, the County has the right to revoke approvals related to use of the County property for the event, without recourse by the applicant.

SECTION III - INDEMNIFICATION

The Applicant agrees to indemnify, release and save harmless Lee County against any and all claims, costs, demands, damages, judgments or injuries of any nature arising from the conduct or management of, or from any work or thing whatsoever done in or about said Lee County property or any building or structure appurtenant thereto or equipment thereof during the term of this Permit, or arising during such term from any act of negligence of the Applicant, Applicant's agents, contractors, or employees, or arising from any accident, injury, or damage whatsoever, however caused, to any person or persons, or to any property of any person, persons, corporation or corporations, occurring during the term of this agreement on, in, or about said Lee County property, and from and against all costs, attorney's fees, expenses and liabilities occurring in connection with any such claim or any action or proceeding brought thereon.

For film permit applicants: The permittee shall have on-site a responsible representative empowered with authority over the filming director, filming crews, participants and filming operation. Permittee shall indemnify, defend and hold harmless the county, its officers, agents and employees from and against all claims, suits, actions, damages, liabilities, expenditures or causes of action of any kind arising out of or occurring during the activities of the permittee, and resulting or occurring from any negligent act, omission or error of permittee, resulting in or relating to injuries to body, life, limb or property sustained in, about or upon the permitted premises or improvement thereto, or arising from the use of the premises.

SECTION IV - DELIVERY, ACCEPTANCE AND SURRENDER OF PREMISES

The Applicant agrees to accept the County property on possession as being in a satisfactory state of repair and in sanitary condition.

The Applicant must surrender the premises to Lee County in the same condition as when Applicant takes possession, allowing for reasonable use and wear, and damage by acts of God. Applicant agrees to remove all business signs or symbols placed on the premises by the Applicant before redelivery of the premises to Lee County, and restore the premises to the condition in which it existed before their placement. Any signs and markings created or used in connection with this event must be temporary and removable; painting roadways, trees or any other fixed object is strictly prohibited. Applicant agrees to clear the Lee County property of litter at the close of the event.

Applicant Agreement - Signature Required



SECTION V - AGREEMENT

The Applicant agrees that Lee County can, at its sole discretion, terminate and cancel its permit to use Lee County property at any time without prejudice. Applicant further agrees to waive, release, save and hold harmless Lee County from any and all claims, demands or cause of actions based upon Lee County's cancellation or termination of said permit.

The Applicant agrees that the Lee County permit does not provide Applicant with any property rights in the County property in question or in the permit itself.

The applicant does acknowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge.

Kayte Webb

Signature of Applicant

Kayte Webb

Print Name of Applicant and Title

2/17/16

Date

Ron Webb

Witness

Ron Webb

Print Name of Witness

2/17/16

Date

Lee County Event Permit Application



LEE COUNTY SHERIFF'S DEPARTMENT
14750 SIX MILE CYPRESS PARKWAY
FORT MYERS, FLORIDA 33912
(239) 477-1199

Check the appropriate box(es) below:

- ☐ SPECIAL EVENT PERMIT
☒ USE OF COUNTY PROPERTY PERMIT
☐ PERMIT TO SELL AND CONSUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
☐ FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Parking:

Parking in authorized parking areas only.

Deputies (How Many?):

Two deputies to temporarily close the intersections of Monroe and Main St. and Main St. and Broadway.

Fee for Services:

Special Arrangements:

Intersections should be closed only as long as it takes for the wedding party to cross safely.

Print Name: Capt. Scott Lucia

Signature: *Capt. Scott W. Lucia*

Title: Detail Unit Commander

Date: 22 February 2016

Hall, Allyson

From: ext-Martin, Bridget (sheriffleefl.org)
Sent: Monday, February 22, 2016 9:50 AM
To: Kayte Lea Webb
Cc: Hall, Allyson
Subject: RE: Lee County Event Application
Attachments: 10-22-16 K Webb Lee County Application.pdf; LynchWedding22Oct2016.pdf

Kayte,

Attached is the signed portion of the permit application for the wedding ceremony on the steps of the Old Lee County Courthouse.

The Lee County Sheriff's Office is requiring two law enforcement officers for traffic control to temporarily close the intersections of Monroe and Main Street & Main Street and Broadway.

The Old Lee County Courthouse is in the jurisdiction of the Fort Myers Police Department. You will need to reach out to the Fort Myers Police Department to arrange for police officers for your wedding day. Officer Steve Gruber is in charge of making arrangements for these types of events. You can reach him at (239) 321-7700 or sgruber@fmpolice.com.

If FMPD is unable to accommodate your event, please reach out to me and I will get you the paperwork for the Sheriff's Office to have deputies for traffic control.

There is a charge involved with this and it is your responsibility to work with the Fort Myers Police Department or the Lee County Sheriff's Office so proper arrangements are made in accordance with the permit.

Respectfully,

Bridget Martin
Lee County Sheriff's Office
Details Unit
14750 Six Mile Cypress Parkway
Fort Myers, FL 33912
Direct: (239) 477-1098 | Main: (239) 477-1199

-----Original Message-----

From: Kayte Lea Webb [<mailto:kaytewebb@gmail.com>]
Sent: Sunday, February 21, 2016 3:35 PM
To: Martin, Bridget
Subject: Lee County Event Application

Hello,

I am applying for the ability to hold a wedding ceremony on the steps of the Old Lee County Courthouse on Main Street in Fort Myers, FL. I was told to send the application to you and get the required review/sign off. The application is attached to this email.

Thank you,
Kayte Webb

IMPORTANT MESSAGE

This message is intended for the use of the person or entity to whom it is addressed and may contain

Lee County Event Permit Application



FIRE DEPARTMENT

The Fire Department serving the area where the event is to be held signs this form.
Please see User's Guide for contact information and Fire District Map.

Check the appropriate box(es) below:

- ☐ SPECIAL EVENT PERMIT
☒ USE OF COUNTY PROPERTY PERMIT
☐ FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Fire Guards (How Many?)	None
Fee for Services:	None
Flammable Vegetation:	None identified
First Aid Equipment:	None
Fire Extinguishing:	None
Special Arrangements:	Please make sure you submit an application for a road closure through the City's Engineering Department 239-321-7453 Dawn Fellows.

Print Name:

Jennifer Campbell

Signature:

Jennifer Campbell

Title:

Fire Marshal

Date:

3/7/16

Lee County Event Permit Application



EMERGENCY MEDICAL SERVICES / PUBLIC SAFETY
14752 SIX MILE CYPRESS PARKWAY
FORT MYERS, FL 33912
(239) 533-3911

Check the appropriate box(es) below:

- ☐ SPECIAL EVENT PERMIT
☒ USE OF COUNTY PROPERTY PERMIT
☐ FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Treatment Facilities: None necessary.

Medical Personnel: None necessary.

Medical Supplies /
Equipment: None necessary.

Safety Requirements: No additional precautions necessary.

Fee for Services: Not applicable.

Special Arrangements: Please call 911 in the event of an emergency. To arrange special event coverage, contact our office at 239 533-3911.

Print Name: Benjamin Abes

Signature: Benjamin Abes

Digitally signed by Benjamin Abes
DN: cn=Benjamin Abes, o=Lee County Public Safety, ou=Division of Emergency
Medical Services, email=benjamin.abes@leegov.com, c=US
Date: 2016.07.03 10:00:00 -0400

Title: Chief

Date: 03/07/2016

Lee County Event Permit Application



DEPARTMENT OF TRANSPORTATION
1500 MONROE STREET
FORT MYERS, FL 33901
(239) 533-8580

Check the appropriate box(es) below:

- ☐ SPECIAL EVENT PERMIT
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☐ FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Parking:

Park in designated areas.

Ingress and Egress:

Use all established means of ingress and egress.

Special Arrangements:

Coordinate with Law Enforcement for assistance with traffic control.

Print Name: Bryan Miller

Signature: Bryan D. Miller

Digitally signed by Bryan D. Miller
Date: 2016.03.09 10:29:36 -05'00'

Title: Senior Project Manager

Date: March 9, 2016

Lee County Event Permit Application



LEE COUNTY PARKS AND RECREATION
3410 PALM BEACH BOULEVARD
FORT MYERS, FLORIDA 33916
(239) 533-7275

Check the appropriate box(es) below:

- ☐ SPECIAL EVENT PERMIT
- ☒ USE OF COUNTY PROPERTY PERMIT
- ☐ PERMIT TO SELL AND CONSUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
- ☐ FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Illumination:

N/A

Parking Areas:

N/A

Special Arrangements:

Our Department has no objections as this event will not interfere with any Park operations or programs.

Print Name: Alise Flanjack

Signature:

Alise Flanjack

Title:

Deputy Director

Date:

March 7, 2016

Webb Wedding
at Courthouse

Lee County Event Permit Application



LEE COUNTY RISK MANAGEMENT
COUNTY ADMINISTRATION BUILDING - 4TH FLOOR
2115 SECOND STREET
FORT MYERS, FLORIDA 33901
(239) 533-2221

Check the appropriate box(es) below:

- ☐ SPECIAL EVENT PERMIT
☒ USE OF COUNTY PROPERTY PERMIT
☐ PERMIT TO SELL AND CONSUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
☐ FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Insurance Requirements: Commercial general liability insurance with minimum limits of One Million Dollars (\$1,000,000) per occurrence to protect against bodily injury and/or property damage relative to applicants use of aforementioned event within Lee County.

Special Arrangements: A Certificate of Insurance shall be submitted as evidence of the required coverage listing Lee County Board of County Commissioners, P.O. Box 398, Fort Myers, FL 33902 as the certificate holder and as an additional insured.

Subject to proof of insurance.

Print Name: Mike Figueroa

Signature:

Title: Risk Program Manager

Date:



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/16/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Beth Dvornik
Chapman Insurance Group	PHONE (A/C, No. Ext): (941) 979-8426 FAX (A/C, No.): (888) 552-7541
2455 Tamiami Trail	E-MAIL ADDRESS: beth@cigflorida.com
Port Charlotte FL 33952	INSURER(S) AFFORDING COVERAGE
INSURED	INSURER A: RLI Insurance Company
DONNA L LYNCH, DBA: SHOW ME LOVE POPS	INSURER B:
11009 LUCKETT RD	INSURER C:
FORT MYERS FL 33905	INSURER D:
	INSURER E:
	INSURER F:

COVERAGES CERTIFICATE NUMBER: CL1631601838 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ACCL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X	BOP1031672	3/25/2016	3/25/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS HIRED AUTOS SCHEDULED AUTOS NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB OCCUR CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
LEE COUNTY BOARD OF COUNTY COMMISSIONERS IS LISTED AS ADDITIONAL INSURED

CERTIFICATE HOLDER

SHOWMELOVEPOPS@GMAIL.COM

LEE COUNTY BOARD OF COUNTY COMMISSIONERS
PO BOX 398
FORT MYERS, FL 33902

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Brian Chapman/COMM

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Lee County Event Permit Application



LEE COUNTY VISITOR & CONVENTION BUREAU
2201 SECOND STREET, SUITE 600
FORT MYERS, FLORIDA 33901
(239) 338-3500

Check the appropriate box(es) below:

☐ FILM PERMIT ONLY

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Special Arrangements:

--

Other:

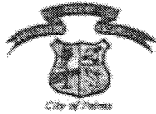
--

Print Name: _____

Signature: _____

Title: _____

Date: _____



SPECIAL EVENT RIGHT OF WAY PERMIT

City of Fort Myers
2200 Second Street
Fort Myers, Florida 33901
Phone: 239-321-7453
Fax: 239-344-5943

Date Received: 2/22/16
Permit Fee: \$80.00

RIGHT OF WAY #

See 2016-00022

FMPD
Approved: S. Cracker
Date: 2/24/16
Public Works/
Engineering
Approval: D. Fuller
Date: 2/24/16

Right of Way permit is required for any event that requires streets or sidewalks to be barricaded and closed off. Completed permit application and all necessary attachments is required 60 days prior to the event date. Please contact Public Works/ Engineering Division @ 239-321-7453.

Organization:	Webb/Lynch Wedding		
Nature of Event:	Wedding Ceremony		
Date of Event:	10/22/2016	Time of Event:	3-6
Neighbor Notification Form included?	<input type="checkbox"/> n/a	Reason for Road Closure:	Stage <input type="checkbox"/> Vendors <input checked="" type="checkbox"/> Valet <input type="checkbox"/> Public Safety <input checked="" type="checkbox"/>
Date of Road Closure:	10/22/2016	Times of Road Closure:	3-6
Location(Attach Site Plan):	corner monroe/main and main/broadway		
Road Closure Map included?	<input checked="" type="checkbox"/> yes		

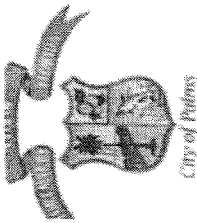
M.O.T. (Maintenance of Traffic) Plan is required for all streets being closed. A City of Fort Myers Downtown map may be obtained online at www.cityofmyers.com, please contact Engineering @ 239-321-7453 if a map for another area of the city is needed.

No permanent markings may be made on any street, sidewalk, parking lot, sign or other public area or property.

City Barricades?	<input checked="" type="checkbox"/> yes	If Not, Who will provide Barricades?	
City Signs?	<input checked="" type="checkbox"/> n/a	PW Operations Approval:	
Contact for Event:	Kayte Webb		
Phone Number:	1-318-349-0290	FAX Number:	
Address:	11009 Luckett Road Ext Fort Myers, FL 33905		
Email Address:	kaytewebb@gmail.com		

DURING REVIEW BY VARIOUS CITY DEPARTMENTS, ADDITIONAL CONDITIONS MAY BE IMPOSED. THIS PERMIT IS VALID ONLY FOR THE TIME INDICATED ON THIS PERMIT. IN THE EVENT THAT THE APPLICANT FAILS TO FULFILL THE REQUIREMENT(S) AS SET FORTH IN THIS PERMIT OR FAILS TO OBTAIN PROPER AUTHORIZATION TO PROCEED, IF CONDITIONS HAVE CHANGED, OR THE EXPECTED OUTCOMES, IMPACTS, OR SPECIFICATIONS, INCLUDING BUT NOT LIMITED TO TIME AND ACTIVITIES, THIS PERMIT MAY BE CANCELLED BY THE CITY OF FORT MYERS AND THE ACTIVITY SHALL CEASE IMMEDIATELY.

Signature of Applicant: [Signature] Date: 2/22/16
Created: 5/2009 Revised 10/19/15



CITY OF FORT MYERS
1825 Hendry Street, Suite 101
Fort Myers, Florida 33901

02/24/2016
2:19:37PM

Fees for #: SER2016-00022
2301 FIRST ST

Job Description:

Webb/Lynch Wedding on October 22, 2016 from 3pm to 6pm. Bride will walk from Hotel Indigo to the Old Courthouse on Main St. Main St. will be closed from 3pm to 6pm for wedding.

of Units:

Meter Size:

Parcel: 134424P4004030010

Description	Revenue Account Number	Created		Amount	Due
		By	Date		

Engineering Plan Review

002-0902-329-0001

DFEL 02/24/2016

\$70.00

Total Plan Review Fees Due: \$70.00

Fort Myers Police Dept Fee

002-0000-369-0010

DFEL 02/24/2016

\$10.00

Total Other Fees Due: \$10.00

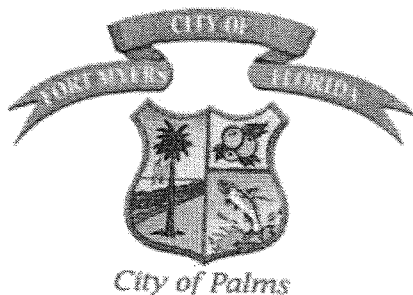
Grand Total of All Fees Due : \$80.00

PLEASE BE ADVISED:

Plan Review Fees associated with the Permit Application which are collected at application submittal are to cover the expenses associated with the Plan Review Services necessary for it issuance. These fees are calculated based on the Construction Value provided on the Permit Application, however, are subject to change during the Plan Review Process as deemed necessary.

PLAN REVIEW FEES ARE NON-REFUNDABLE

Permit, Code Enforcement and Business Tax Receipt fees with a credit card online at <http://www.cityofmyers.com/onlineservices> (select Community Development), or on our Interactive Voice Response (IVR) Automated Line 239-321-7210. Select Option 6 and follow the prompts. Business Tax Receipts must be current (not expired). Code Cases may be in any status except CLS or CNC. Permits must be in RDY, INS, or CO status in order to use these convenient payment options. Select Option 4 on the IVR to confirm permit status. Paying permit fees online or IVR does not constitute a vesting of interest in impact fees. Customers must come to the CDD office for actual Permit Issuance.



City of Fort Myers

Public Works/ Engineering

2200 Second Street

Fort Myers, Florida

33902

Phone: 239-321-7445

Fax: 239-344-5943

www.cityftmyers.com

Barricade Invoice for Special Event Permit

Applicant	Webb/Lynch Wedding
Event Name	Wedding Ceremony
Event Address	Close Main St. from Broadway to Monroe for Bride Crossing
Date of Event:	October 22, 2016 RC: 3pm to 6pm

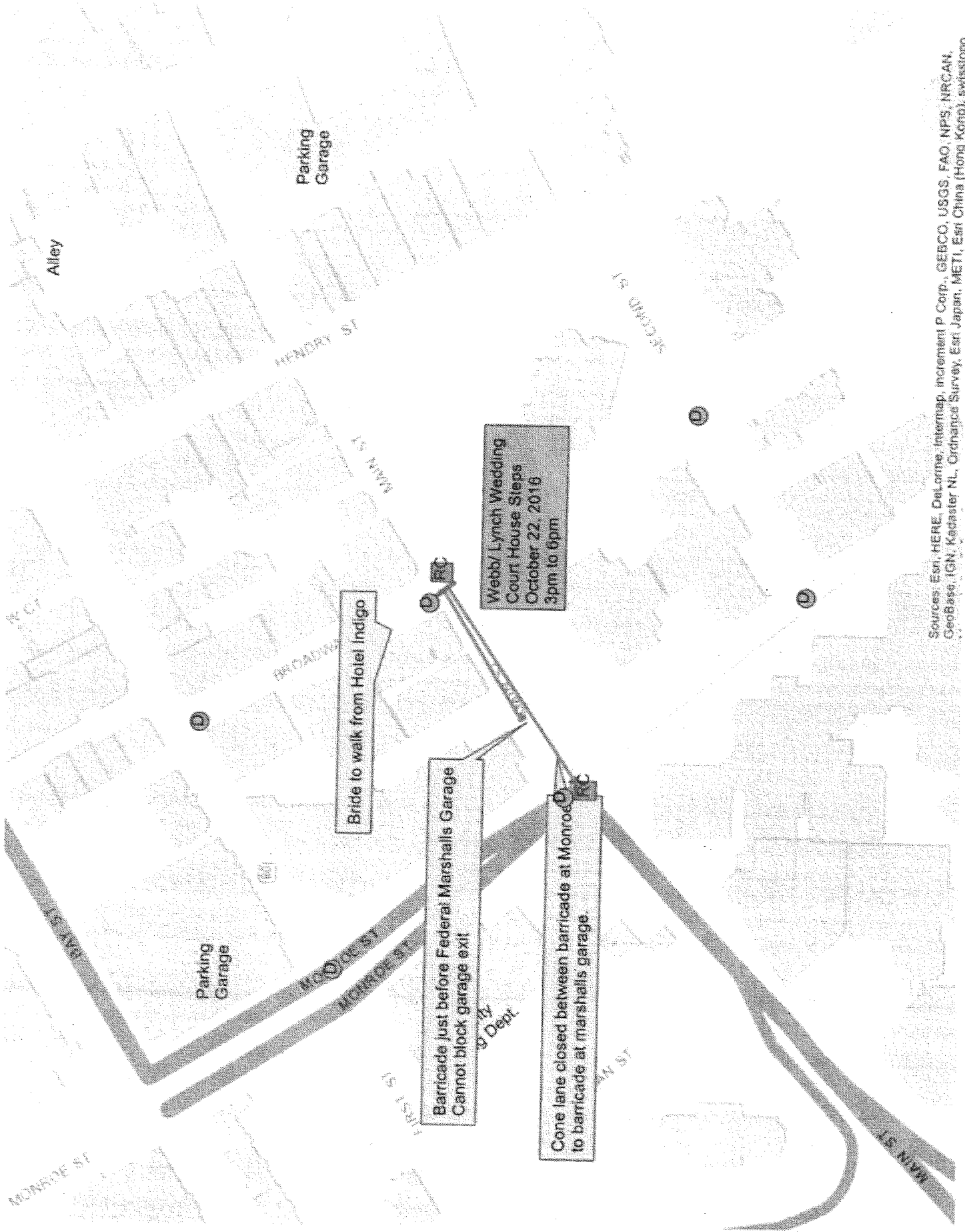
Date Requested	Item	Prices per Each	Quantity	= Total	Date Needed
10/22/16	8-Ft French Barricade	\$0.50 X 8 FT. = \$4.00	6	\$24.00	set up by 3:00pm
	6-Ft Barricade with Lights	\$0.50 X 6 FT. = \$3.00			
	Yellow French Barricades	\$0.50 X 4 FT. = \$4.00			
	Orange French Barricade	\$0.50 X 4 FT. = \$4.00			
	Type 3 Plastic w/Light	\$0.50 X 6 FT. = \$3.00			
	Cones/ Single Barricade	\$0.50 X 4 FT. = \$1.00			
	Road Closure Signs	\$0.50 X 4 FT. = \$2.00	2	\$4.00	Remove by 6:00pm
	Detour Signs	\$0.50 X 4 FT. = \$2.00	6	\$12.00	
	Local Traffic Only Signs	\$0.50 X 4 FT. = \$2.00			
	Directional Event Parking Sign	\$0.50 X 4 FT. = \$2.00			
	Handicap Parking Sign	\$0.50 X 4 FT. = \$2.00			
	9ft. Flex-Blade Event Parking	\$0.50 X 4 FT. = \$2.00			
	Message Boards	\$75.00 each			
	Barricade Delivery and Set Up	\$40.00 per Hour	1	\$40.00	

Total	\$80.00
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To: Tom O'Malley
 Dept: PW- Traffic Division

G.L. Acct. # 106-0921-369-0100

From: Dawn Fellows
 Dept: PW- Engineering



Sources: Esri, HERE, DeLorme, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), swisstopo,