

#### **EVENT PERMIT**



Ordinance 14-15

#### ALL THAT JAZZ/BOCA GRANDE LIVE

PERMIT NUMBER:

TMP2015-00257

Date(s) of Event:

10/29/15, 11/19/15, 1/4/16, 1/15/16, 2/4/16, 2/8/16, 2/19/16, 3/14/16,

3/20/16, 4/6/16 and 4/11/16 from 5:00pm until 10:00pm

Property Owner:

LEE COUNTY

Applicant:

OCA GRANDE COMMUNITY CENTER

Contact: DEBBIE FRANK

Description:

Music Performances to be held at the Crowninshield Community House (11/19/15, 1/4/16, 1/15/16, 2/8/16, 3/14/16, 4/6/16, 4/11/16), Boca Grande Community Park

(10/29/15, 3/20/16), and the Woman's Club Room (2/4/16, 2/19/16)

Location of event:

131 135 1ST ST W/236/240 BANYAN ST/170 PARK BOCA GRANDE 33921

CROWNINSHIELD COMMUNITY HOUSE/BOCA GRANDE COMMUNITY

PARK/WOMAN'S CLUB ROOM/Boca Grande Causeway to location \*\*\*941-964-0827

Will the event be attended by 1000 or more people?

Will the event be held on County Owned Property? Yes

Will there be alcohol consumed or sold at the event?

Will a bond be posted for this event?

#### Permit Conditions:

- \* Applicant must meet all event application requirements, including requirements of the sign-off agencies.
- \* The premises is to be left in the same condition as it was prior to the event.
- \* The permit is to be readily available for inspection during the entire event.
- \* If this approval includes the sale or consumption of alcoholic beverages, no alcoholic beverages may be consumed 1 1/2 hours prior to the conclusion of the event and vacating the facility/property.

**Board of County Commissioners** 

Lee County, Florida

County Manager

Date



### **Event Application**

Special Event

Use of County Property Alcohol within Lee County Facilities

Film, Video & Photography

1MP2015-00257



#### **Event Application**

Check the appropriate box(es) belo	Check	the o	appropriate	box(	es) l	below	V:
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SPECIAL EVENT PERMIT

□ USE OF COUNTY PROPERTY PERMIT

PERMIT TO SELL AND CONSUME ALCHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES

FILM PERMIT

Section I - GENERAL INFO	ORMATION (All Permit Types)
Title of Event / Name of Production	All That Jazz and Boca Grande Live Concerts
Date(s) of Event / Production:	All That Jazz Series: 1/4/16, 2/8/16, 3/14/16, 4/11/16 Boca Grande Live Series: 10/29/15, 11/19/15, 1/15/16, 2/4/16, 2/19/16, 3/20/16, 4/6/16
Location(s) of Event:	Crowninshield Community House: 11/19/15, 1/4/16, 1/15/16, 2/8/16, 3/14/16, 4/6/16, 4/11/16  Boca Grande Community Park: 10/29/15, 3/20/16; Woman's Club Room: 2/4/16, 2/19/16
Name of Applicant:	Friends of Boca Grande Community Center
Applicant Address:	131 First Street West Boca Grande, FL. 33921
Applicant Phone Number:	941-964-0827
Contact Person: (If different from applicant)	Debbie Frank
Contact Phone Number: (If different from applicant)	
Email Address:	dfrank@fobgcc.org
Estimated Attendance:	150-200
Event Description: Include each activity, when activities take place, etc.	Music Performances
Hours of Operation:	5:00pm - 10:00pm
STRAP # of Parcel:	14432001000050010
Owner of Premises*:	Lee County Government

<sup>\*</sup>Notarized statement from the property owner specifically consenting to the proposed use required.



Fill out the following questions fo	or allpermit types:	
What is the Zoning Classification of	the premises? Park/Public Facility	
Are any temporary structures to be	installed for the event?   Yes   No Ty	ype: <b>RS-1</b>
Do you have the appropriate permit	s for the temporary structures?	T Yes T No
indentified, including all parking are		all proposed facilities and activities
Insurance Company Insuring the Eve	ent: BB & T - Oswald Trippe and Company	
Note: Certificate of Insurance must be subr	nitted at time of application	
Surety Company Bonding this Event	: (Name and Address):	
Will Vehicles be Used as Part of Th Event?	nis Will Food be Available at this Event?	Will Alcoholic Beverages be served/consumed at this Event?
⊤ Yes         No	├─ Yes	▼ Yes
If yes, automobile coverage must be included on the certificate of insurance	If yes, products liability coverage must be included on the certificate of insurance.	If yes, liquor liability coverage must be included on the certificate of insurance.
Name & Address of Organization Providing Food:	n/a	
Type of Food being Served:		
Section II - USE OF COUNT	Y PROPERTY PERMIT	
Organization Sponsoring the Even	t: Friends of Boca Grande Community Center	
	ns for Solicitation in the County Rights-of-Way	':
Name of Charity: n/a		
Address of Charity:		
Phone Number:		
	number:lture & Consumer Services \$496.405 or proof the organization  WPTION OF ALCHOLIC BEVERAGES P	
Is alcohol being sold consumed of	n County Property? equired. Only non-profit organizations can sell alcohol on Count	⊠ Yes
Non-profit certificate/registration (Required if alcohol is to be <u>SOLD</u> at the event		
Please note: A permit from the State of further details	Florida Division of Alcoholic Beverages and Tobacco may	also be required; please call (239) 344-0885 fo



Section IV - FILM / VIDEO /	PHOTOGRAPHY PERMIT	N/A	
ype of Production (choose all that a	ylanı:		
TV Movie or Special	· · · · · · · · · · · · · · · · · · ·	TV Commercial	
Public Service Announcement	Industrial / Documentary	Other:	
Vill any of the following be needed	or included*?		
Street Closure		☐ Yes ☐ No	
Traffic / Crowd Contro	bl	☐ Yes ☐ No	
Fire or Burning		☐ Yes ☐ No	
Explosives or Pyrotech	nnics	⊤ Yes	
Animals, Large or Sma	ill	┌── Yes ┌── No	
Construction of Any K	ind	┌─ Yes ┌─ No	
Large and/or Numero	us Vehicles	├─ Yes ├─ No	
Helicopters, Boats, et	с.	┌── Yes ┌── No	
Stunts		⊤ Yes ┌ No	
Other		☐ Yes ☐ No	
Special Parking Requirements:			
City or County Services Required	: (Personnel, equipment, facilitie	es, etc.)	
The following information is requ the industry. If exact figures are	uired for local and state records o not available, please estimate as	on production in Florida to track the economic impa closely as possible.	ict of
Number in Cast:	Number in Crew:	Number of locals hired:	
Total budget:	Estimate amount spen	nt in Lee County:	
Hotel room nights:	Number of shooting d	lays:	
number of rooms x t			

#### **Applicant Agreement - Signature Required**



#### SECTION I - SAFETY

The Applicant agrees to provide adequate traffic and crowd control, emergency medical services and any other items, at the Applicant's expense, required by Lee County to protect the health, safety and welfare of the public. Lee County shall have the power to review the proposal and require, as necessary, detailed plans, diagrams, and explanations to clearly outline to Lee County, exactly what the Applicant is proposing.

#### **SECTION II - INSURANCE**

The Applicant, at its sole expense, agrees to procure and maintain in force during the entire term of the application, liability insurance in the amounts determined by Lee County Risk Management to protect against damages or other claims arising from use of County property by the applicant or its guests. Other limits may also be established by Lee County Risk Management for events which will be serving or consuming alcoholic beverages at approved County property. The insurance policy must also include coverage for Applicant's contingent liability on damages, claims or losses. "Lee County Board of County Commissioners" must be named as "additional insured" on the Certificate of Insurance, and the Certificate must be delivered to Lee County prior to Applicant's use of the property. The Insurance may not be canceled during the term of the event, if this occurs, the County has the right to revoke approvals related to use of the County property for the event, without recourse by the applicant.

#### SECTION III - INDEMNIFICATION

The Applicant agrees to indemnify, release and save harmless Lee County against any and all claims, costs, demands, damages, judgments or injuries of any nature arising from the conduct or management of, or from any work or thing whatsoever done in or about said Lee County property or any building or structure appurtenant thereto or equipment thereof during the term of this Permit, or arising during such term from any act of negligence of the Applicant, Applicant's agents, contractors, or employees, or arising from any accident, injury, or damage whatsoever, however caused, to any person or persons, or to any property of any person, persons, corporation or corporations, occurring during the term of this agreement on, in, or about said Lee County property, and from and against all costs, attorney's fees, expenses and liabilities occurring in connection with any such claim or any action or proceeding brought thereon.

For film permit applicants: The permittee shall have on-site a responsible representative empowered with authority over the filming director, filming crews, participants and filming operation. Permittee shall indemnify, defend and hold harmless the county, its officers, agents and employees from and against all claims, suits, actions, damages, liabilities, expenditures or causes of action of any kind arising out of or occurring during the activities of the permittee, and resulting or occurring from any negligent act, omission or error of permittee, resulting in or relating to injuries to body, life, limb or property sustained in, about or upon the permitted permises or improvement thereto, or arising from the use of the premises.

#### SECTION IV - DELIVERY, ACCEPTANCE AND SURRENDER OF PREMISES

The Applicant agrees to accept the County property on possession as being in a satisfactory state of repair and in sanitary condition.

The Applicant must surrender the premises to Lee County in the same condition as when Applicant takes possession, allowing for reasonable use and wear, and damage by acts of God. Applicant agrees to remove all business signs or symbols placed on the premises by the Applicant before redelivery of the premises to Lee County, and restore the premises to the condition in which it existed before their placement. Any signs and markings created or used in connection with this event must be temporary and removable; painting roadways, trees or any other fixed object is strictly prohibited. Applicant agrees to clear the Lee County property of litter at the close of the event.

#### **Applicant Agreement - Signature Required**



#### **SECTION V - AGREEMENT**

The Applicant agrees that Lee County can, at its sole discretion, terminate and cancel its permit to use Lee County property at any time without prejudice. Applicant further agrees to waive, release, save and hold harmless Lee County from any and all claims, demands or cause of actions based upon Lee County's cancellation or termination of said permit.

The Applicant agrees that the Lee County permit does not provide Applicant with any property rights in the County property in question or in the permit itself.

The applicant does acknowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge.

Debbie Frank IV. con-Obbie Flank, or friends of Boca Hank.  Sarahs, ox, email-dilark direction con Con-Obbie Flank, or friends of Boca  Sarahs, ox, email-dilark direction con, co-U6  Data 2015 Call 18 Social 4-900	Joe Wier
Signature of Applicant	Witness
Debbie Frank, Program Director Print Name of Applicant and Title	Joe Wier, Lee County P&R Supervisor
8/18/2015	8/18/15 Date



#### LEE COUNTY SHERIFF'S DEPARTMENT 14750 SIX MILE CYPRESS PARKWAY FORT MYERS,FLORIDA33912 (239) 477-1199

Check the appropriate box(es) below:

☐ SPECIAL EVI	ENT PERMIT	
	JNTY PROPERTY P	
	SELL AND CONSU	ME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
FILM PERM	IT	
*		
AFTER REVIEWING THE WILL REQUIRE THE APPL	APPLICATION, PL ICANT TO COMPL	EASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION Y WITH FOR THEIR EVENT.
Parking:	In authorized parkin	g areas only.
Deputies (How Many?):	None required.	
Dopusies (		
Fee for Services:		
Special Arrangements:	Alcohol is not allow	red beyond property boundaries.
	1	
	Print Name:	Capt. Scott Lucia
	Signature:	Capt. Scott Lucia  Disjuly, Spred by East Lock Description of the County Sheeffs Office, our Speeds Operation. restly-Lock-Description of the County Sheeffs Office, our Speeds Operation. restly-Lock-Description of the County Sheeffs Office, our Speeds Operation.
	Title:	Special Events, Permits and Details
	Date:	31 August 2015



#### FIRE DEPARTMENT

The Fire Department serving the area where the event is to be held signs this form.

Please see User's Guide for contact information and Fire District Map.

Check th	e ap	propriate	boxles	below:
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F SPECIAL EVENT PERMIT

▼ USE OF COUNTY PROPERTY PERMIT

FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THÉIR EVENT.

Fire Guards (How Many?)	Ø
Fee for Services:	Ø
Flammable Vegetation:	Ø
First Aid Equipment:	Ø .
Fire Extinguishing:	P
Special Arrangements:	To the event of an emergency diet 911  Chosene the occupancy loads of buildings being used  Print Name: J. W. Blosser  Signature:
	Title: Fire Chief  Date: 9/14/15



#### EMERGENCY MEDICAL SERVICES / PUBLIC SAFETY 14752 SIX MILE CYPRESS PARKWAY FORT MYERS, FL 33912 (239) 533-3911

Check the appropriate box(es) below:

F SPECIAL EVE				
• •	INTY PROPERTY PE	RMIT		
FILM PERMI				
FTER REVIEWING THE AVEL NET THE APPLI	APPLICATION, PLEA CANT TO COMPLY	ASE INDICATE BELOW WE WITH FOR THEIR EVENT.	HAT ARRANGEMENTS YO	UR ORGANIZATION
Treatment Facilities:	N/A			
Medical Personnel:	N/A			
Medical Supplies / Equipment:	N/A			
Safety Requirements:	N/A			
Fee for Services	Patients are billed at	time of serivce		
	1 - %			
Special Arrangements:	Call 9-1-1 as needed	for emergencies.		
	Print Name:	Scott M Tuttle		
	Signature:	Scott M Tuttle	Digitaly lighed by Scott M Tutle DRI. ContScott M Tutle; c.v.U.S. over-bid c. Safety, email-tuttlesmightesgov.com Date. 2015 (0.00 0217.03 GRX07	
	Title:	Deputy Director		
	Date:	Sep 1, 2015		



#### DEPARTMENT OF TRANSPORTATION 1500 MONROE STREET FORT MYERS,FL33901 (239) 533-8580

Check the appropri	ate box(es) belo	ow:		
☐ SPECIAL EV	ENT PERMIT			
□ USE OF CO	UNTY PROPERTY	PERMIT		
₹ PERMIT TO	SELL AND CONSU	JME ALCOHOLIC BEVERA	AGES WITHIN LEE COUNTY	FACILITIES
FILM PERM	IT			
AFTER REVIEWING THE WILL REQUIRE THE APPL	APPLICATION, P	LEASE INDICATE BELOW LY WITH FOR THEIR EVE	/ WHAT ARRANGEMENTS NT.	YOUR ORGANIZATION
Parking:	No event parking o designated areas.	n Lee County maintained ro	ad rights-of-way where parking	grestricted. Park in
Ingress and Egress:	Use all established	means of ingress and egress		
Special Arrangements:	Use Lee County Sh	eriff's Office for assistance w	ith traffic control as needed.	
	Print Name:	Bryan Miller		
	Signature:	Bryan D. Miller	Digitally signed by Bryan D. Miller Date: 2015.09.11 12:27:19 -04'00'	
	Title:	Senior Project Manager		
	Date:	September 11, 2015		

#### LEE COUNTY PARKS AND RECREATION 3410 PALM BEACH BOULEVARD FORT MYERS,FLORIDA33916 (239) 533-7275

•	ENT PERMIT JNTY PROPERTY I SELL AND CONSU	PERMIT	AGES WITHIN LEE COUNTY I	FACILITIES
AFTER REVIEWING THE WILL REQUIRE THE APPL	APPLICATION, PLICANT TO COMP	EASE INDICATE BELOW LY WITH FOR THEIR EVE	/ WHAT ARRANGEMENTS Y NT.	OUR ORGANIZATION
Illumination:	Additional lighting	must be provided by permi	t holder. Open flames are prohib	pited
Parking Areas:	Parking is permitted	d in existing parking areas lo	ocated at the Boca Grande Comr	nunity Park and grounds.
Special Arrangements:	must be contained alcohol must stay w Lee County Parks &	inside of the Room or build vithin the boundaries of the	ordinance #95-09 (selling and coing being used at the Boca Gran Boca Grande Community Park fout Uty Director approves this alcoh ty Park) by signing below.	de Community Park. All or all outdoor concerts.
	Print Name:	Alise Flanjack	Joe Wier	
	Signature:	Alise Flanjack	Digitally rigned by Africe Flari, etc.  Dik ton-Africe Flari, do - outer County Parks and Recreation, ou, empl-via-list despoyation, etc.  Date: 2015 09 04 18,55,35-0+100	
	Title:	Deputy Director	P&R Supervisor	
	Date:	9/4/15	8/19/15	



# LEE COUNTY RISK MANAGEMENT COUNTY ADMINISTRATION BUILDING - 4<sup>TH</sup> FLOOR 2115 SECOND STREET FORT MYERS,FLORIDA33901 (239) 533-2221

Check the	appropriate box(es) below:
	SPECIAL EVENT PERMIT

☑ USE OF COUNTY PROPERTY PERMIT

▼ PERMIT TO SELL AND CONSUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES

FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Insurance Requirements:

Commercial general liability insurance with minimum limits of One Million Dollars (\$1,000,000) per occurrence to protect against bodily injury and/or property damage relative to the applicants use of aforementioned event on Lee County property.

In addition, Host Liquor Liability insurance will be required with minimum limits of One Million Dollars (\$1,000,000) per occurrence. Should Host Liquor Liability coverage be afforded under the Commercial General Liability policy, minimum acceptable limits will be Two Million Dollars (\$2,000,000) aggregate.

Special Arrangements:

A certificate of insurance shall be submitted as evidence of the required coverage listing Lee County Board of County Commissioners, P.O. Box 398, Fort Myers, FI 33902 as the certificate holder and as an additional insured.

Print Name:	Mike Figueroa
Signature:	- N
Title:	Risk Program Manager
Date:	September 1, 2015

Client#: 1430416 132FRIENBOC

ACORD.

#### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 08/31/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER. IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(les) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s). CONTACT Mary Hoshor PRODUCER PHONE (A/C, No, Ext): 239 433-7149 E-MAIL ADDRESS: mhoshor@bbandt.com FAX (A/C, No): 866-881-5271 **BB&T-Oswald Trippe and Company** 13515 Bell Tower Drive Fort Myers, FL 33907 INSURER(S) AFFORDING COVERAGE NAIC # INSURER A: Western World Insurance Company 13196 239 433-4535 INSURER B : Scottsdale Insurance Company 41297 INSURED INSURER C: Twin City Fire Insurance Compan 29459 Friends Of Boca Grande Community Center Inc. INSURER D PO Box 1222 INSURER E Boca Grande, FL 33921 INSURER F: REVISION NUMBER: CERTIFICATE NUMBER: COVERAGES THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. POLICY EFF POLICY EXP ADDL SUBR TYPE OF INBURANCE POLICY NUMBER NSR LTR \$1,000,000 04/08/2015 04/08/2016 EACH OCCURRENCE COMMERCIAL GENERAL LIABILITY X NPP8153121 A DAMAGE TO RENTED PREMISES (En occurrence) \$100,000 CLAIMS-MADE X OCCUR sO MED EXP (Any one person) PD Ded: \$1,000 \$1,000,000 PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE GEN'L AGGREGATE LIMIT APPLIES PER: PRODUCTS - COMP/OP AGG POLICY COMBINED SINGLE LIMIT (Ea accident) OTHER: **AUTOMOBILE LIABILITY** BODILY INJURY (Per person) ANY AUTO \$ **BODILY INJURY (Per accident)** ALL OWNED SCHEOULED AUTOS NON-OWNED AUTOS PROPERTY DAMAGE (Per accident) S HIRED AUTOS 04/08/2015 04/08/2016 EACH OCCURRENCE \$2,000,000 В UMBRELLA LIAB XBS0049720 OCCUR \$2,000,000 AGGREGATE EXCESS LIAB X DED RETENTION \$ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY 01/01/2015 01/01/2016 X PER STATUTE 21WECRT1414 E.L. EACH ACCIDENT \$100,000 ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? N NIA \$100,000 E.L. DISEASE - EA EMPLOYEE (Mandatory in NH)

If yes, describe under

DESCRIPTION OF OPERATIONS below E.L. DISEASE - POLICY LIMIT \$500,000 DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Lee County Board of County Commissioners, a political subdivision & Charter County of the State of Florida are Additional Insured on the General Liability. Host liquor liability is

CERTIFICATE HOLDER	CANCELLATION
Lee County Board of Commissioners	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
3410 Palm Beach Boulevard Fort Myers, FL 33916	AUTHORIZED REPRESENTATIVE
	Jacqueleni J. Jal

Loc# 1 - 131 First Street; Boca Grande, FL

included.



## LEE COUNTY VISITOR & CONVENTION BUREAU 2201 SECOND STREET, SUITE 600 FORT MYERS, FLORIDA 33901 (239) 338-3500

N/A

Check the appropriate box(es) below:

FILM PERMIT ONLY

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Special Arrangements:	
Other:	
	Print Name:
	Signature:
	Title:
	Date:

