

Event Permit

Event Name:

McVay / Robards Wedding

Applicant:

Cille McVay

Contact:

251.751.0432

Location:

Banyan Street, Boca Grande

Valid only for the Following date(s):

May 24, 2015

Valid only for the Following time(s):

5:00 pm to 8:00 pm



Permit Number

15-0524CP

Permit Type

- ☐ Special Event
- ☒ Use of County Property
- ☐ Sell & consume Alcohol
- ☐ Consume Alcohol only
- ☐ Film Permit

Permit Conditions:

- Applicant must meet all event application requirements, including requirements of the sign-off agencies.
- The premises is to be left in the same condition as it was prior to the event.
- This permit is to be readily available for inspection during the entire event.
- County-issued alcohol permits: Alcoholic beverages must not be sold/consumed 1½ hours prior to the conclusion of the event & vacating the facility.

Board of County Commissioners

Lee County, Florida

A handwritten signature in purple ink, appearing to read "Pat White", written over a horizontal line.

County Manager

12-18-14

Date



Lee County
Southwest Florida

Event Application

Special Event

Use of
County
Property

Alcohol
within Lee
County
Facilities

Film, Video
&
Photography

Lee County Event Permit Application



Event Application

Check the appropriate box(es) below:

- ☐ SPECIAL EVENT PERMIT
☒ USE OF COUNTY PROPERTY PERMIT
☐ PERMIT TO SELL AND CONSUME ALCHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
☐ FILM PERMIT

Section I - GENERAL INFORMATION (All Permit Types)

Title of Event / Name of Production	McVAY / ROBARDS WEDDING
Date(s) of Event / Production:	MAY 24TH, 2015
Location(s) of Event:	BANYAN STREET, BOCA GRANDE
Name of Applicant:	CILLE McVAY
Applicant Address:	211 WOODLAND DRIVE BIRMINGHAM, AL 35209
Applicant Phone Number:	251-751-0432
Contact Person: (If different from applicant)	LOUISE PRITCHARD
Contact Phone Number: (If different from applicant)	251-604-4103
Email Address:	louise@marieeami.com
Estimated Attendance:	200
Event Description: Include each activity, when activities take place, etc.	Set-up ceremony 5:00 - 6:00p Ceremony 6:00 - 6:30p Breakdown ceremony 6:45 - 8:00p photos throughout day
Hours of Operation:	5:00p.m. - 8:00p.m.
STRAP # of Parcel:	14432001000050010
Owner of Premises*:	Lee County Governmant

*Notarized statement from the property owner specifically consenting to the proposed use required.

Lee County Event Permit Application



Fill out the following questions for all permit types:

What is the Zoning Classification of the premises? Lee County DOT Right-of-Way

Are any temporary structures to be installed for the event? ☒ Yes ☐ No Type: Chairs

Do you have the appropriate permits for the temporary structures? ☐ Yes ☐ No

* For a 'Special Event' and 'Use of County Property' permit, submit a site plan with all proposed facilities and activities identified, including all parking areas.

Insurance Company Insuring the Event: _____

Note: Certificate of Insurance must be submitted at time of application

Surety Company Bonding this Event (Name and Address): _____

Will Vehicles be Used as Part of This Event?

☐ Yes ☒ No

If yes, automobile coverage must be included on the certificate of insurance.

Will Food be Available at this Event?

☐ Yes ☒ No

If yes, products liability coverage must be included on the certificate of insurance.

Will Alcoholic Beverages be served/consumed at this Event?

☐ Yes ☒ No

If yes, liquor liability coverage must be included on the certificate of insurance.

Name & Address of Organization
Providing Food: _____

Type of Food being Served: _____

Section II - USE OF COUNTY PROPERTY PERMIT

Organization Sponsoring the Event: _____

Fill out this portion for applications for Solicitation in the County Rights-of-Way:

Name of Charity: _____

Address of Charity: _____

Phone Number: _____

Non-profit certificate/registration number: _____

(Proof of registration with the Dept. of Agriculture & Consumer Services \$496.405 or proof the organization is exempt from this requirement. \$316.2045)

Section III - SALE/CONSUMPTION OF ALCHOLIC BEVERAGES PERMIT

Is alcohol being sold/consumed on County Property?

☐ Yes ☒ No

If Yes, then a "Lee County Alcohol Permit" is required. Only non-profit organizations can sell alcohol on County Property.

Non-profit certificate/registration number: _____

(Required if alcohol is to be SOLD at the event)

Please note: A permit from the State of Florida Division of Alcoholic Beverages and Tobacco may also be required; please call (239) 344-0885 for further details

Lee County Event Permit Application



Section IV - FILM / VIDEO / PHOTOGRAPHY PERMIT

N/A

Type of Production (choose all that apply):

<input type="checkbox"/> TV Movie or Special	<input type="checkbox"/> TV Series / Pilot	<input type="checkbox"/> TV Commercial	<input type="checkbox"/> Still Photos
<input type="checkbox"/> Public Service Announcement	<input type="checkbox"/> Industrial / Documentary	<input type="checkbox"/> Other: _____	

Will any of the following be needed or included*?

Street Closure	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Traffic / Crowd Control	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Fire or Burning	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Explosives or Pyrotechnics	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Animals, Large or Small	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Construction of Any Kind	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Large and/or Numerous Vehicles	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Helicopters, Boats, etc.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Stunts	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Other	<input type="checkbox"/> Yes	<input type="checkbox"/> No

* For any marked Yes, provide further details below:

Special Parking Requirements:

City or County Services Required: (Personnel, equipment, facilities, etc.)

The following information is required for local and state records on production in Florida to track the economic impact of the industry. If exact figures are not available, please estimate as closely as possible.

Number in Cast: _____	Number in Crew: _____	Number of locals hired: _____
Total budget: _____	Estimate amount spent in Lee County: _____	
Hotel room nights: _____ number of rooms x number of nights	Number of shooting days: _____	



SECTION I - SAFETY

The Applicant agrees to provide adequate traffic and crowd control, emergency medical services and any other items, at the Applicant's expense, required by Lee County to protect the health, safety and welfare of the public. Lee County shall have the power to review the proposal and require, as necessary, detailed plans, diagrams, and explanations to clearly outline to Lee County, exactly what the Applicant is proposing.

SECTION II - INSURANCE

The Applicant, at its sole expense, agrees to procure and maintain in force during the entire term of the application, liability insurance in the amounts determined by Lee County Risk Management to protect against damages or other claims arising from use of County property by the applicant or its guests. Other limits may also be established by Lee County Risk Management for events which will be serving or consuming alcoholic beverages at approved County property. The insurance policy must also include coverage for Applicant's contingent liability on damages, claims or losses. "Lee County Board of County Commissioners" must be named as "additional insured" on the Certificate of Insurance, and the Certificate must be delivered to Lee County prior to Applicant's use of the property. The Insurance may not be canceled during the term of the event, if this occurs, the County has the right to revoke approvals related to use of the County property for the event, without recourse by the applicant.

SECTION III - INDEMNIFICATION

The Applicant agrees to indemnify, release and save harmless Lee County against any and all claims, costs, demands, damages, judgments or injuries of any nature arising from the conduct or management of, or from any work or thing whatsoever done in or about said Lee County property or any building or structure appurtenant thereto or equipment thereof during the term of this Permit, or arising during such term from any act of negligence of the Applicant, Applicant's agents, contractors, or employees, or arising from any accident, injury, or damage whatsoever, however caused, to any person or persons, or to any property of any person, persons, corporation or corporations, occurring during the term of this agreement on, in, or about said Lee County property, and from and against all costs, attorney's fees, expenses and liabilities occurring in connection with any such claim or any action or proceeding brought thereon.

For film permit applicants: The permittee shall have on-site a responsible representative empowered with authority over the filming director, filming crews, participants and filming operation. Permittee shall indemnify, defend and hold harmless the county, its officers, agents and employees from and against all claims, suits, actions, damages, liabilities, expenditures or causes of action of any kind arising out of or occurring during the activities of the permittee, and resulting or occurring from any negligent act, omission or error of permittee, resulting in or relating to injuries to body, life, limb or property sustained in, about or upon the permitted premises or improvement thereto, or arising from the use of the premises.

SECTION IV - DELIVERY, ACCEPTANCE AND SURRENDER OF PREMISES

The Applicant agrees to accept the County property on possession as being in a satisfactory state of repair and in sanitary condition.

The Applicant must surrender the premises to Lee County in the same condition as when Applicant takes possession, allowing for reasonable use and wear, and damage by acts of God. Applicant agrees to remove all business signs or symbols placed on the premises by the Applicant before redelivery of the premises to Lee County, and restore the premises to the condition in which it existed before their placement. Any signs and markings created or used in connection with this event must be temporary and removable; painting roadways, trees or any other fixed object is strictly prohibited. Applicant agrees to clear the Lee County property of litter at the close of the event.

Applicant Agreement - Signature Required



SECTION V - AGREEMENT

The Applicant agrees that Lee County can, at its sole discretion, terminate and cancel its permit to use Lee County property at any time without prejudice. Applicant further agrees to waive, release, save and hold harmless Lee County from any and all claims, demands or cause of actions based upon Lee County's cancellation or termination of said permit.

The Applicant agrees that the Lee County permit does not provide Applicant with any property rights in the County property in question or in the permit itself.

The applicant does acknowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge.

Cille McVay

Signature of Applicant

Cille McVay - Bride

Print Name of Applicant and Title

11.13.14

Date

Louise Pritchard

Witness

Louise Pritchard - Planner

Print Name of Witness

11.13.14

Date

Lee County Event Permit Application



LEE COUNTY SHERIFF'S DEPARTMENT
14750 SIX MILE CYPRESS PARKWAY
FORT MYERS, FLORIDA 33912
(239) 477-1199

Check the appropriate box(es) below:

- ☐ SPECIAL EVENT PERMIT
☒ USE OF COUNTY PROPERTY PERMIT
☐ PERMIT TO SELL AND CONSUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
☐ FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Parking:

Parking in authorized parking areas only

Deputies (How Many?):

Two deputies for road closure, traffic control, and security.

Fee for Services:

Special Arrangements:

Parking is permitted in authorized parking areas only. Each end of Banyan St. must be blocked in order to provide safety to participants. All chairs, tables and other items used for the event must be removed from the roadway as soon as possible in order to open Banyan St.

Print Name: Capt. Scott Lucia

Signature: Lucia, Scott

Digitally signed by Lucia, Scott
DN: c=us, o=Lee County Sheriff's Office, ou=Lee County Sheriff's Office, email=Lucia.Scott@leesheriff.org, cn=Lucia, Scott
Date: 2014.12.03 17:59:21 -0500

Title: Detail Unit Commander

Date: 3 December 2014

Lee County Event Permit Application



FIRE DEPARTMENT

*The Fire Department serving the area where the event is to be held signs this form.
Please see User's Guide for contact information and Fire District Map.*

Check the appropriate box(es) below:

- ☐ SPECIAL EVENT PERMIT
☒ USE OF COUNTY PROPERTY PERMIT
☐ FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Fire Guards (How Many?)

None

Fee for Services:

None

Flammable Vegetation:

None

First Aid Equipment:

None

Fire Extinguishing:

None

Special Arrangements:

Due to the number of guests/seats & altar/arbor, have a contingency plan to afford access to the fire department in case of an emergency on Banyan St.

In case of emergency - Dial 911

Print Name: C.W. Blosser

Signature:

Title:

Fire Chief

Date:

12/09/2014

Lee County Event Permit Application



EMERGENCY MEDICAL SERVICES / PUBLIC SAFETY
14752 SIX MILE CYPRESS PARKWAY
FORT MYERS, FL 33912
(239) 533-3911

Check the appropriate box(es) below:

- ☐ SPECIAL EVENT PERMIT
☐ USE OF COUNTY PROPERTY PERMIT
☐ FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Treatment Facilities:	N/A
Medical Personnel:	N/A
Medical Supplies / Equipment:	N/A
Safety Requirements:	N/A
Fee for Services	Patients are billed at the time of service.
Special Arrangements:	Call 9-1-1 as needed for emergencies.

Print Name: Scott M Tuttle

Signature: **Scott M Tuttle**

Digitally signed by Scott M Tuttle
DN: cn=Scott M Tuttle, ou=EMS, ou=Department of Public Safety,
email=tuttlest@leegov.com, c=US
Date: 2014.12.03 11:45:55 -0700

Title: Deputy Director

Date: 12/3/2014

Lee County Event Permit Application



LEE COUNTY PARKS AND RECREATION

3410 PALM BEACH BOULEVARD

FORT MYERS, FLORIDA 33916

(239) 533-7275

Check the appropriate box(es) below:

- ☐ SPECIAL EVENT PERMIT
☒ USE OF COUNTY PROPERTY PERMIT
☐ PERMIT TO SELL AND CONSUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
☐ FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Illumination:

Generators prohibited to supply electric for lighting on Banyan Street. Lights are not to be hung or draped on trees or vegetation.

Parking Areas:

Parking is permitted in existing parking areas at the Boca Grande Community Park and Center.

Special Arrangements:

Must provide insurance with Lee County BOCC being additionally insured. Permit holder must adhere to all rules on the Use of County Lands for Weddings on Banyan Street.

Print Name:

Joe Wier

Signature:

Joseph R Wier

Title:

P&R Supervisor

Date:

11/18/14

Lee County Event Permit Application



LEE COUNTY PARKS AND RECREATION
3410 PALM BEACH BOULEVARD
FORT MYERS, FLORIDA 33916
(239) 533-7275

Check the appropriate box(es) below:

- ☐ SPECIAL EVENT PERMIT
- ☐ USE OF COUNTY PROPERTY PERMIT
- ☐ PERMIT TO SELL AND CONSUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
- ☐ FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Illumination:

Generators prohibited to supply electric for lighting on Banyan Street. Lights are not to be hung or draped on trees or vegetation.

Parking Areas:

Parking is permitted in existing parking areas at the Boca Grande Community Park and Center.

Special Arrangements:

Must provide insurance with Lee County BOCC being additionally insured. Permit holder must adhere to all rules on the Use of County Lands for Weddings on Banyan Street.

Print Name: Dana Kasler

Signature: Dana Kasler

Digitally signed by Dana Kasler
DN: cn=Dana Kasler, o=Lee County Parks & Recreation, email=dan@parks.com
Reason: I am approving this document
Date: 2014.12.03 13:37:16 -0500

Title: Deputy Director

P&R S

Date:

11/18.

Lee County Event Permit Application



**LEE COUNTY RISK MANAGEMENT
COUNTY ADMINISTRATION BUILDING - 4TH FLOOR
2115 SECOND STREET
FORT MYERS, FLORIDA 33901
(239) 533-2221**

Check the appropriate box(es) below:

- ☐ SPECIAL EVENT PERMIT
☒ USE OF COUNTY PROPERTY PERMIT
☐ PERMIT TO SELL AND CONSUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
☐ FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Insurance Requirements: The insurance shall have a limit of not less than one million dollars (\$1,000,000.00) per occurrence for the general aggregate. The certificate of insurance shall name Lee County Board of County Commissioners, P.O. Box 398, Fort Myers, Florida 33902 as the certificate holder and additional insured.

Special Arrangements: The certificate of insurance shall name Lee County Board of County Commissioners, P.O. Box 398, Fort Myers, Florida 33902 as the certificate holder and additional insured.

Print Name: Mike Figueroa

Signature:

Title:

Risk Program Manager

Date:

December 3, 2014



New Business Declarations

SPECIAL EVENT INSURANCE POLICY

INSURED AND AGENT INFORMATION

Named Insured & Mailing Address

Dr. L V McVay
3 Westgate Road
Mobile, AL 36608

Agent Information

THAMES BATRE MATTEI BEVILLE & ISON
2065 OLD SHELL RD
MOBILE, AL 36607

POLICY INFORMATION

Policy No: 9322608734001

Policy Period:

Issue Date: 11-17-2014 Event Date: 05-24-2015

Your Insurer:
The Standard Fire Insurance Company

For Policy Service call: 1 888-342-5977
For Claim Service call: 1 800-252-4633

TOTAL POLICY PREMIUM
This Is Not A Bill

\$355.00

POLICY COVERAGES & LIMITS OF LIABILITY

SPECIAL EVENT COVERAGES

LIMIT OF LIABILITY

PREMIUM

A - Cancellation / Postponement

\$50,000

B - Additional Expense

\$10,000

C - Event Photographs / Video

\$3,500

D - Event Gifts

\$3,000

E - Special Attire

\$3,500

F - Special Jewelry

\$3,000

G - Lost Deposits

\$3,000

Special Event Coverage Premium

\$355.00

OPTIONAL ENDORSEMENTS & COVERAGES

ENDORSEMENTS

LIMIT OF LIABILITY

PREMIUM

Special Event Liability: Effective 12:01 am standard
time on the Event Date: 05-24-2015 until 2:00 am
standard time on 05-25-2015

\$1,000,000 per occurrence
\$1,000,000 general aggregate

\$200.00

Property Damage Liability Sublimit

\$1,000,000

oa ME
12/3/14

POLICY FORMS AND ENDORSEMENTS

SE-1 (08/10)	SPECIAL EVENT INSURANCE	Mandatory
SE-300 (02/08)	SPECIAL PROVISIONS	Mandatory
SE-200 (10/06)	SPECIAL EVENT LIABILITY	Optional
SE-201 (10/06)	ADDITIONAL INSURED	Optional

EVENT INFORMATION

INSURED EVENT

Wedding

ADDITIONAL INSURED(S)

1. Lee County Board of County Commissioners
P O Box 398
Ft Myers, FL 33902

HONOREE(S)

Lucille McVay
Michael Robards

EVENT LOCATION(S)

1. Private Street
224 Banyan St
Boca Grande, FL 33921
2. Gasparilla Inn & Club
500 Palm Ave
Boca Grande, FL 33921

OTHER ADJUSTMENTS

* NOTE: The additional cost for any optional endorsement or coverage shown as "included" is contained in the Total Policy Premium amount.

FOR YOUR INFORMATION

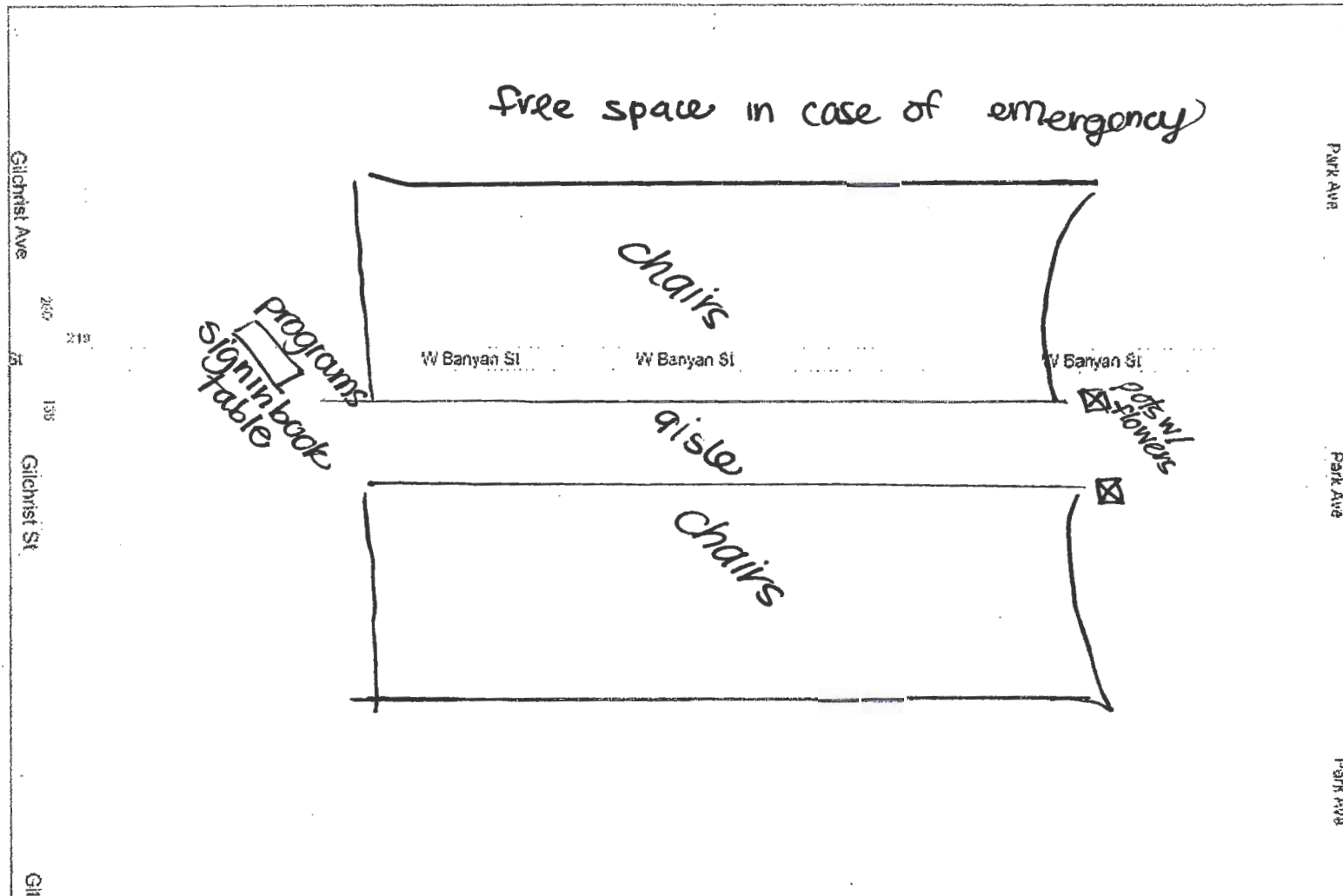
This is not a bill.

If you have any questions about your insurance, please call 1 888 DIAL WPP (1-888-342-5977).
Thank you for insuring with Travelers. We appreciate your business.

INSURED COPY

Page 2 of 2

Google



Sandra F Tyrrell
223 Deer Park Drive
Nashville, TN 37205

November 18, 2014

Dear Sandra Tyrrell,

It is with great excitement and happiness that we are writing to ask for your blessing and permission to hold our wedding ceremony on Banyan Street May 24th, 2015. My fiancé and I saw Banyan Street for the first time a couple of months ago and immediately knew that is where we wanted to get married. It is truly breath taking and such a special place. We both extend our appreciation to you for sharing your beautiful street with our friends and family on this very special day. It is important to us that you know, we greatly respect that this is your home and we will make sure that there is as little to no interference as possible.

If we can answer any questions you have please feel free to reach out at any time
cille.mcvay@gmail.com or michaelrobards@gmail.com .

Thanks again,

Cille McVay & Michael Robards

Ann S. Hill
PO BOX 605
Barnstable, MA 02630

November 18, 2014

Dear Ann Hill,

It is with great excitement and happiness that we are writing to ask for your blessing and permission to hold our wedding ceremony on Banyan Street May 24th, 2015. My fiancé and I saw Banyan Street for the first time a couple of months ago and immediately knew that is where we wanted to get married. It is truly breath taking and such a special place. We both extend our appreciation to you for sharing your beautiful street with our friends and family on this very special day. It is important to us that you know, we greatly respect that this is your home and we will make sure that there is as little to no interference as possible.

If we can answer any questions you have please feel free to reach out at any time cille.mcvay@gmail.com or michaelrobards@gmail.com.

Thanks again,

Cille McVay & Michael Robards

Michael C. Ruettgers
453 Bedford Road
Carlisle, MA 01741

November 18, 2014

Dear Michael Ruettgers,

It is with great excitement and happiness that we are writing to ask for your blessing and permission to hold our wedding ceremony on Banyan Street May 24th, 2015. My fiancé and I saw Banyan Street for the first time a couple of months ago and immediately knew that is where we wanted to get married. It is truly breath taking and such a special place. We both extend our appreciation to you for sharing your beautiful street with our friends and family on this very special day. It is important to us that you know, we greatly respect that this is your home and we will make sure that there is as little to no interference as possible.

If we can answer any questions you have please feel free to reach out at any time cille.mcvay@gmail.com or michaelrobards@gmail.com.

Thanks again,

Cille McVay & Michael Robards

Rosemary T. Croghan
909 Mt. Pleasant
Winnetka, IL 60093

November 18, 2014

Dear Rosemary Croghan,

It is with great excitement and happiness that we are writing to ask for your blessing and permission to hold our wedding ceremony on Banyan Street May 24th, 2015. My fiancé and I saw Banyan Street for the first time a couple of months ago and immediately knew that is where we wanted to get married. It is truly breath taking and such a special place. We both extend our appreciation to you for sharing your beautiful street with our friends and family on this very special day. It is important to us that you know, we greatly respect that this is your home and we will make sure that there is as little to no interference as possible.

If we can answer any questions you have please feel free to reach out at any time cille.mcvay@gmail.com or michaelrobards@gmail.com .

Thanks again,

Cille McVay & Michael Robards

Sara B. Downey
475 East Deerpath Road
Lake Forest, IL 60045

November 18, 2014

Dear Sara Downey,

It is with great excitement and happiness that we are writing to ask for your blessing and permission to hold our wedding ceremony on Banyan Street May 24th, 2015. My fiancé and I saw Banyan Street for the first time a couple of months ago and immediately knew that is where we wanted to get married. It is truly breath taking and such a special place. We both extend our appreciation to you for sharing your beautiful street with our friends and family on this very special day. It is important to us that you know, we greatly respect that this is your home and we will make sure that there is as little to no interference as possible.

If we can answer any questions you have please feel free to reach out at any time cille.mcvay@gmail.com or michaelrobards@gmail.com .

Thanks again,

Cille McVay & Michael Robards

George W. Perry
Victoria Kittredge
PO Box 1909
Boca Grande, FL 33921

November 18th, 2014

Dear George Perry and Victoria Kittredge,

It is with great excitement and happiness that we are writing to ask for your blessing and permission to hold our wedding ceremony on Banyan Street May 24th, 2015. My fiancé and I saw Banyan Street for the first time a couple of months ago and immediately knew that is where we wanted to get married. It is truly breath taking and such a special place. We both extend our appreciation to you for sharing your beautiful street with our friends and family on this very special day. It is important to us that you know, we greatly respect that this is your home and we will make sure that there is as little to no interference as possible.

If we can answer any questions you have please feel free to reach out at any time cille.mcvay@gmail.com or michaelrobards@gmail.com.

Thanks again,

Cille McVay & Michael Robards



MEMORANDUM
FROM
THE DIVISION OF PUBLIC RESOURCES

DATE: December 17, 2014
TO: County Management
FROM: Samantha Westen, Administrative Assistant
RE: Event Permit for Signature

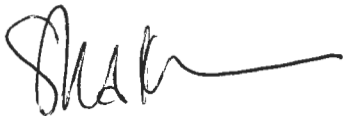
Attached is an event application submitted by Cille McVay for the "McVay / Robards Wedding" event which will take place at **Banyan Street, Boca Grande** on **May 24, 2015 from 5:00 pm to 8:00 pm.**

All needed sign-off sheets are included as well as the insurance certificate.

Please sign the permit and return to Public Resources after review.

If you have any questions or concerns, please call me at 533-2112.

Thank you,



Samantha Westen

Attachment