

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20070533

1. ACTION REQUESTED/PURPOSE:

Approve a budget resolution allowing Lee County Department of Human Services to receive \$34,612.00 of Phase 25 Emergency Food and Shelter Program (EFSP) funds.

2. FUNDING SOURCE: FEMA to the local Emergency Food and Shelter Program Board through the local United Way.

3. WHAT ACTION ACCOMPLISHES:

Amends and increases the existing Departmental budget by \$34,612.00 in emergency assistance funds allowing DHS to serve approximately 40 to 50 households in crisis.

4. MANAGEMENT RECOMMENDATION: Approve

5. Departmental Category: 05 C5A		6. Meeting Date: 04/17/2007
7. Agenda: xx <u>Consent</u> <u>Administrative</u> <u>Appeals</u> <u>Public</u> <u>Walk-On</u>	8. Requirement/Purpose: (specify) <u>Statute</u> <u>Ordinance</u> <u>Admin. Code</u> <u>Other</u>	9. Request Initiated: Commissioner _____ Department <u>Human Services</u> Division <u>Family Self-Sufficiency</u> By: <u>Kim Hustad</u> <u>Karen Hawes</u>

10. Background:

The Local Emergency Food and Shelter Program Board has recommended that the Department of Human Services receive up to \$34,612.00 in FEMA funds to use for first month's rent payment to prevent eviction or mortgage foreclosure and utility assistance. FEMA does not provide administrative funds. There is no match requirement.

Attachment: Budget Amendment Resolution
Emergency Food and Shelter Program Award letter
Grant-at-a-Glance

Funds will be available in business unit: 11087013808 (FEMA Food and Shelter Program)

11. Review for Scheduling:

Department Director	Purchasing or Contracts	Human Resources	Other	County Attorney	Budget Services				County Manager/P. W. Director
					Analyst	Risk	Grants	Mgr.	
<u>4-3-07</u>	NA	NA	NA	<u>Waver</u>	<u>OK 4/4/07</u>	<u>OK 4/4/07</u>	<u>OK 4/4/07</u>	<u>OK 4/4/07</u>	<u>4-5-07</u>

12. Commission Action:

- Approved
- Deferred
- Denied
- Other

RECEIVED BY
COUNTY ADMIN: OK
4/4/07
2pm
COUNTY ADMIN
FORWARDED TO: PK
4/5/07
11:30

Rec. by CoAtty
Date: 4/4/07
Time: 9:30am
For Forwarded To:
CAD 10:00am

RESOLUTION

Amending the FEMA Food & Shelter fund #13808 Budget for the unanticipated receipts into Estimated Revenues and Appropriations for the fiscal year 2006-2007;

WHEREAS, in compliance with the Florida Statutes 129.06(2), it is the desire of the Board of County Commissioners of Lee County, Florida, to amend the FEMA Food & Shelter fund #13808 budget for \$34,612 of the unanticipated revenue from the Emergency Food and Shelter Program (EFSP) funds and an appropriation of a like amount for other grants and aid;

WHEREAS, the FEMA Food & Shelter fund #13808 budget shall be amended to include the following amounts which were previously not included.

ESTIMATED REVENUES

Prior Total:		\$383
Additions		
11087013808.331560.9007	FEMA Food & Shelter Program	\$34,612
Amended Total Estimated Revenues		\$34,995

APPROPRIATIONS

Prior Total:		\$383
Additions		
11087013808.508303.105	Housing Assistance	\$30,112
11087013808.508303.106	Utility Assistance	\$4,500
Amended Total Appropriations		\$34,995

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Lee County, Florida, that the FEMA Food & Shelter fund #13808 budget is hereby amended to show the above additions to its Estimated Revenue and Appropriation accounts.

Duly voted upon and adopted in Chambers at a regular Public Hearing by the Board of County Commissioners on this _____ day of _____, 2007.

ATTEST:
CHARLIE GREEN, EX-OFFICIO CLERK

BOARD OF COUNTY COMMISSIONERS
LEE COUNTY, FLORIDA

BY: _____
DEPUTY CLERK

CHAIRMAN

APPROVED AS TO FORM

OFFICE OF COUNTY ATTORNEY

Doc Type YA
Ledger Type BA

GRANT AT A GLANCE

GRANT AWARD INFORMATION

1. County Grant ID (project #): 0870
2. Title of Grant: Emergency Food and Shelter Program
3. Amount of Award: \$34,612.00
4. Amount of Match Required: N/A
5. Type of Match: N/A
 (cash, in-kind etc)

6. SOURCE OF GRANT FUNDS & CATALOG NUMBER:

FEDERAL <input checked="" type="checkbox"/> CFDA #97.024	STATE <input type="checkbox"/> CSFA #
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7. Agency Contract Number: N/A

8. Contract Period:	Begin Date: <u>04/01/07</u>	End Date: <u>09/30/07</u>
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9. Name of Subrecipient(s) N/A

10. Business Unit(s): 11087013808

11. Scope of Grant: (describe project). This program provides financial assistance with rent, mortgage and utility payments for households experiencing a documented crisis (unexpected loss of income or unforeseen expense) for eligible Lee County residents.

12. Has this Grant been Funded Before? YES NO If YES When? last 7 years

13. Is Grant Funding Anticipated in Subsequent Years? YES NO

14. If Grant Funding Ends Will This Program Be Continued at County Expense? YES NO XXX
 If YES What is the Lee County Budget Impact:

1st Year	2 nd Year	3 rd Year
4 th Year	5 th Year	

Check Box if Additional Information on Program and Budget Impact is provided in *Comment Section* on page 2

ADMINISTERING DEPARTMENT INFORMATION

1. Department: Human Services
2. Contacts:

Program Mgr. Kim Hustad	Phone #: 533-7916
Fiscal Mgr. Barb Hollis	Phone #: 533-7923

GRANTOR AGENCY INFORMATION

(The agency you signed this agreement with)

- 1. Grantor Agency: National Emergency Food and Shelter Program
- 2. Program Title/Division: Federal Emergency Management Agency
- 3. Agency Contact: _____
- 4. Phone Number: 703-706-9660
- 5. Mailing Address: 701 North Fairfax Street
Alexandria, VA 22314-2064

SOURCE OF FUNDS

- 1. Original Funding Source: ESFG/FEMA
(name of agency where funding originated from)
- 2. Pass Through Agency: United Way of Lee County-LRO Board
(middleman if any? Example: federal \$\$ from US DOT -- then from STATE of FL DOT --- then from STATE DOT to Lee County DOT --- STATE of FL DOT is the pass-through agency).
- 3. Additional Information for Other Agencies Involved:

3a. Is the County a Grantee or Subrecipient in #3 above: Subrecipient

REPORTING REQUIREMENTS

1. Does this grant require a separate subfund? YES X NO
(Example: you need to return interest earnings)

Please Explain: Accountable for interest earned

2. Is funding received in advance? YES X NO
(If YES, please indicate conditions for returning residual proceeds, or interest and the address to return it to, if different from the Grantor Agency Information)

Interest can be spent on grant activities

COMMENTS--INSTRUCTIONS:

[Empty box for comments and instructions]

1654-00 Lee County, FL

LRO 009

Kim Hustad
Lee County Department of Human Services
2440 Thompson Street
Fort Myers, FL 33901

LRO ID: 165400-009

RE: Account Status for Phase 25

LRO ID: 165400-009

The funds you are receiving are Federal funds as authorized under Public Law PL 109-295. The CFDA number for the Emergency Food and Shelter Program is 97.024.

For access to the EFSP web site, you need a password. If you have not already set one, your temporary password is your LRO ID without the hyphens, e.g. 123456789 for LRO ID# 1234-56-789. You will have to change this the first time you access the Local Board and LRO Information page of the web site.

As of today, our records indicate that your LRO has received the following awards(s) under this phase of the Emergency Food and Shelter National Board Program:

Award Amount	34,612.00
Award Adjustments	0.00
Award Total	<u>34,612.00</u>

Your LRO may begin charging expenses against this total as of 11/01/06. Funds must be expended prior to 09/30/07.

To date, your LRO has received the following payment(s):

First payment (EFT E179139)	17,306.00
Bank Account: ABA# 063100277 Acct# 005500504519	
Deposited: 03/27/07	
Payment Total	<u>17,306.00</u>

Monies still due your LRO: \$17,306.00

Sincerely,

Sharon M. Bailey
Vice President

RECEIVED
LEE COUNTY
DEPARTMENT OF
HUMAN SERVICES
07 MAR 26 PM 1:38