

**Lee County Board Of County Commissioners  
Agenda Item Summary**

**Blue Sheet No. 20070497**

**1. ACTION REQUESTED/PURPOSE:** Authorize an amendment to the SHIP (State Housing Initiatives Partnership) Contract C-3464 between the Board of County Commissioners and Habitat for Humanity of Lee County, to allow for the construction of one additional house and increasing the contract amount by \$15,100.

**2. FUNDING SOURCE:** State SHIP Money (from documentary stamp tax)

**3. WHAT ACTION ACCOMPLISHES:** Approval of this amendment allows for the construction of an additional single family house.

**4. MANAGEMENT RECOMMENDATION:** Approve

<b>4. Departmental Category:</b> 04 < <b>C4A</b>		<b>5. Meeting Date:</b> 4-17-07
<b>6. Agenda:</b> <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Administrative <input type="checkbox"/> Appeals <input type="checkbox"/> Public <input type="checkbox"/> Walk-On	<b>7. Requirement/Purpose: (specify)</b>	
	<input type="checkbox"/> Statute	<b>8. Request Initiated:</b>
	<input type="checkbox"/> Ordinance	Commissioner <u>N/A</u>
	<input type="checkbox"/> Admin. Code	Department <u>Community Development</u>
	<input checked="" type="checkbox"/> Other	Division <u>Planning</u>
		By: <u>Paul O'Connor, Planning Director</u> <u>POC 3/30/07</u>

**9. Background:**  
 Habitat had expected to utilize \$675,000 (\$654,900 from C-3464 and \$20,100 from C-3463) to construct 15 houses for very-low income households with \$45,000 per unit SHIP subsidy. However, currently contract C-3464 has a surplus of \$24,900 because one of the units was built with only a \$20,100 subsidy instead of the \$45,000 subsidy.

Habitat can build an additional house for a low-income household with the existing \$24,900 surplus under C-3464 and an additional \$15,100 in SHIP assistance for a total subsidy of \$40,000.

Proposed Amendment for C-3464

Revise the scope of work increasing construction by 1 unit from 15 to 16 single-family homes for 15 very-low income and 1 low-income household and increasing the amount of funds awarded by \$15,100 under this grant from \$654,900 to \$670,000.

Staff recommends approval and finds that it is in compliance with the SHIP rules and regulations; will ensure a timely completion of this project; and, fulfill the terms of the grant award agreements.

Funds are available in account LB5540513801.508302 S/L LB009 (SHIP grant year 05/06)

Attachments: Proposed amendment to Contract C-3464.

**10. Review for Scheduling:**

Department Director	Purchasing or Contracts	Human Resources	Other	County Attorney	Budget Services				County Manager/P.W. Director
					Analyst	Risk	Grants	Mgr.	
<i>Mary Gibbs</i>	<i>3/30/07</i>	N/A	N/A	<i>[Signature]</i>	<i>4/5/07</i>	<i>4/5/07</i>	<i>4/5/07</i>	<i>[Signature]</i>	<i>4-5-07</i>

**11. Commission Action:**

- Approved
- Deferred
- Denied
- Other

RECEIVED BY COUNTY ADMIN. <i>TP</i>
<i>4/2</i>
<i>4:30 pm</i>
COUNTY ADMIN FORWARDED TO: <i>PR</i>
<i>4/5/07 11:30</i>

Rec. by CoAtty
Date: <i>3/30/07</i>
Time: <i>3:35pm</i>
Forwarded To: <i>Admin.</i>
<i>4/2/07 4:15 pm</i>

AMENDMENT TO THE  
AGREEMENT BETWEEN THE  
LEE COUNTY BOARD OF COUNTY COMMISSIONERS  
AND

HABITAT FOR HUMANITY OF LEE COUNTY, INC.

WITNESSETH:

WHEREAS, the referenced Parties to Contract No. C-3464 desire to amend the Contract pursuant to its Sections 1.a and 1.b.

NOW, THEREFORE IN CONSIDERATION OF THE MUTUAL PROMISES STATED HEREIN, the referenced contract Section 1.a and 1.b. is amended as follows with new language underlined and amended language struck-through:

**EXHIBIT A**

1. a. The Project, as approved for grant assistance, shall consist of the following authorized scope of Project work: Construction of 16 ~~15~~ single-family homes for 15 very-low income and 1 low-income homebuyer. Construction of these homes shall be completed by December 31, 2007.
- b. The amount of funds awarded under this grant is \$670,000.00 ~~\$654,900.00~~. These funds are to be layered with the 2004/2005 Supplemental Cycle SHIP Contract in the amount of \$20,100.00. The Grantor is not obligated or authorized to award any funds in addition to this amount.

The Parties hereby executed this Amendment on \_\_\_\_\_, 2007.

CHARLIE GREEN, CLERK

BOARD OF COUNTY COMMISSIONERS  
LEE COUNTY, FLORIDA

BY \_\_\_\_\_  
DEPUTY CLERK

BY: \_\_\_\_\_  
CHAIR

\_\_\_\_\_  
Witness (Signature)

BY: \_\_\_\_\_  
Habitat for Humanity of Lee County, Inc.

\_\_\_\_\_  
Witness (Name, Address)

Title: \_\_\_\_\_

\_\_\_\_\_

FEIN#: \_\_\_\_\_

\_\_\_\_\_  
Witness (Signature)

\_\_\_\_\_  
Witness (Name, Address)

\_\_\_\_\_

APPROVED AS TO FORM  
OFFICE OF COUNTY ATTORNEY

BY: \_\_\_\_\_  
Lee County Attorney's Office