

**Lee County Board Of County Commissioners  
Agenda Item Summary**

Blue Sheet No. **20060368**

**1. ACTION REQUESTED/PURPOSE:**

Approve the electronic submission of the Federal Transit Administration Section 5307 Urbanized Area Formula grant application # FL-90-X559 in the amount of \$3,411,557 and the accompanying resolution. Upon approval of the application by the FTA, authorize the execution of the grant agreement.

**2. WHAT ACTION ACCOMPLISHES:**

Allows LeeTran to program FY 2004 USC 5307 Urbanized Area Formula grant funds in the amount of \$3,291,557 and \$120,000 of FY 2004 Section 5307 Urbanized Area Formula Grant Funds from the Bonita Springs-Naples UZA allocated to Lee County by Collier County in an application for capital expenses.

**3. MANAGEMENT RECOMMENDATION:** Recommend approval of the grant application and authorizing resolution necessary for the execution and acceptance of the grant.

<b>4. Departmental Category:</b> <b>C66</b>		<b>5. Meeting Date:</b> <b>04-04-2006</b>
<b>6. Agenda:</b>	<b>7. Requirement/Purpose: (specify)</b>	<b>8. Request Initiated:</b>
<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Statute	Commissioner <u>                    </u> All
<input type="checkbox"/> Administrative	<input type="checkbox"/> Ordinance	Department <u>                    </u> Independent
<input type="checkbox"/> Appeals	<input type="checkbox"/> Admin. Code	Division <u>                    </u> Transit
<input type="checkbox"/> Public	<input type="checkbox"/> Other	By: <u>Steven L. Myers</u>
<input type="checkbox"/> Walk-On		

**9. Background:**

Lee County Transit is the eligible recipient of \$3,291,557.00 in FY 2004 USC 5307 Urbanized Area Formula Grant Funds for the Cape Coral UZA. Collier County, as the eligible recipient for the Bonita Springs-Naples UZA has allocated \$120,000 of their FY 2004 funds for use by Lee County Transit. The total amount of \$3,411,557.00 has been programmed in a grant application which will be soft-match with Toll Revenue Credits in the amount of \$852,889.25. The grant provides for eligible capital equipment purchases and programs, requisite expenses of 1% for transit enhancements, security improvements and operating assistance for ADA Paratransit services.

**Revenue Codes**

KI5440148640.331420.9006 Independent Division, Fixed Route, Transit Capital, FTA USC 5307  
 KI5440148600.331420.9006 Independent Division, Fixed Route, Transit Operating, FTA USC 5307

**10. Review for Scheduling:**

Department Director	Purchasing or Contracts	Human Resources	Other	County Attorney	Budget Services				County Manager/P.W. Director
					Analyst	Risk	Grants	Mgr.	
<i>J. Myers</i> 3/12/06				<i>S. Myers</i> 3/12/06	<i>F. M.</i> 3/22/06	<i>W. P.</i> 3/22/06	<i>W. P.</i> 3/22/06	<i>W. P.</i> 3/22/06	<i>W. P.</i>

**11. Commission Action:**

- Approved
- Deferred
- Denied
- Other

RECEIVED BY COUNTY ADMIN: <i>11</i>
<i>3-21-06</i>
<i>4:30</i>
COUNTY ADMIN FORWARDED TO: <i>12</i>
<i>3/23/06</i>
<i>4:00</i>

Rec. by CoAtty
Date: <i>3/21/06</i>
Time: <i>1:00pm</i>
Forwarded To: <i>Co. Admin</i>
<i>3/21/06</i>

**FORWARD WITH AGREEMENT AND BLUE SHEET**

ALL INFORMATION IS REQUIRED - DO NOT LEAVE ANY BLANKS - USE N/A WHEN NOT APPLICABLE

**GRANT AT A GLANCE**

**GRANT AWARD INFORMATION**

- 1. County Grant ID (project #): \_\_\_\_\_
- 2. Title of Grant: FTA SECTION 5307 CAPITAL GRANT FL-90-X559
- 3. Amount of Award: \$ 3,411,557
- 4. Amount of Match Required: \$ 852,889.25
- 5. Type of Match: SOFT MATCH  
(cash, in-kind etc)
- 6. SOURCE OF GRANT FUNDS & CATALOG NUMBER:

FEDERAL <input checked="" type="checkbox"/> CFDA #	STATE <input type="checkbox"/> CSFA #
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7. Agency Contract Number: \_\_\_\_\_

8. Contract Period:	Begin Date:	End Date:
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9. Name of Subrecipient(s) \_\_\_\_\_

10. Business Unit(s): \_\_\_\_\_

11. Scope of Grant: (describe project).The project will provide for capital and operating expenses related to transit operations including shop equipment, computer hardware and software, 1% for transit enhancements, no more than 10% of the allocation for ADA Paratransit operating costs and 1% for security projects.

12. Has this Grant been Funded Before?  YES  NO If YES When? \_\_\_\_\_

13. Is Grant Funding Anticipated in Subsequent Years?  YES  NO

14. If Grant Funding Ends Will This Program Be Continued at County Expense?  YES  NO

If YES What is the Lee County Budget Impact:

1st Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year
4 <sup>th</sup> Year	5 <sup>th</sup> Year	

Check Box if Additional Information on Program and Budget Impact is provided in *Comment Section* on page 2

**ADMINISTERING DEPARTMENT INFORMATION**

1. Department: LeeTran

2. Contacts:

Program Mgr. Steven L. Myers, Transit Director	Phone #: 533-0322
Fiscal Mgr. Susan Riley, Fiscal Manager	Phone #:533-0331

**GRANTOR AGENCY INFORMATION**

(The agency you signed this agreement with)

- 1. Grantor Agency: US Department of Transportation
- 2. Program Title/Division: Federal Transit Administration
- 3. Agency Contact: Elizabeth Martin, Community Planner
- 4. Phone Number: 404-562-3508
- 5. Mailing Address: Sam Nunn Atlanta Federal Center, 61 Forsyth Street, SW, Suite 17T50  
Atlanta, Georgia 30303-8917

**SOURCE OF FUNDS**

- 1. Original Funding  
Source: USDOT - FTA  
(name of agency where funding originated from)
- 2. Pass Through Agency: \_\_\_\_\_  
(middleman if any? Example: federal \$\$ from US DOT given to STATE of FL DOT -- then from STATE DOT to Lee County DOT --- STATE of FL DOT is the pass-through agency).
- 3. Additional Information for Other Agencies Involved:  
\_\_\_\_\_  
\_\_\_\_\_

3a. Is the County a Grantee or Subrecipient in #3 above: \_\_\_\_\_

**REPORTING REQUIREMENTS**

1. Does this grant require a separate subfund? YES  NO   
(Example: you need to return interest earnings)

Please Explain: \_\_\_\_\_

2. Is funding received in advance? YES  NO   
(If YES, please indicate conditions for returning residual proceeds, or interest and the address to return it to, if different from the Grantor Agency Information)

**COMMENTS--INSTRUCTIONS:**

## AUTHORIZING RESOLUTION

Resolution authorizing the submittal of a grant application with the Department of Transportation, United States of America, for a grant under **Section 5307** of the Federal Transit Act, as amended.

WHEREAS, the Secretary of Transportation is authorized to make grants for mass transportation program of project:

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of the project costs in the program.

WHEREAS, it is required by the U.S. Department of Transportation in accord with the provisions of Title VI of the Civil Rights Act of 1964, than in connection with the filing of an application for assistance under the Federal Transit Act, as amended, the applicant give an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements hereunder; and

WHEREAS, it is the goal of the applicant that minority business enterprises be utilized to the fullest extent possible in connection with these projects, and that define procedures shall be established and administered to ensure that minority business shall have the maximum construction contracts, supplies, equipment contracts, or consultant and other services.

NOW, THEREFORE, be it resolved by the Lee County Board of County Commissioners:

1. That the Chair or Vice-Chair is authorized to execute this grant agreement on behalf of Lee County, Florida with the US Department of Transportation to aid in the financing of capital and or operation assistance projects pursuant to **Section 5307** of the Federal Transit Act, as amended.

2. That the Chair or the Vice-Chair is authorized to execute or file with such grant application an assurance or any other document required by the U.S. Department of Transportation effectuating the purposed of Title VI of the Civil Rights Act of 1964.
  
3. That the Transit Director is authorized to furnish such additional information as the U.S. Department of Transportation may require in connection with the grant agreement for the program of projects.
  
4. That the Chair or Vice-Chair is authorized to set forth and execute affirmative minority business policies in connection with the program of projects' procurement needs.
  
5. That the Chair or Vice-Chair is authorized to execute grant agreements on behalf of Lee County, Florida with the U.S. Department of Transportation for aid in financing of the capital and or operating assistance program of projects.

THE FOREGOING RESOLUTION was duly passed and adopted this \_\_\_\_\_, 2006.

Attest: Charlie Green  
Clerk of the Courts

**BOARD OF COUNTY COMMISSIONERS  
OF LEE COUNTY, FLORIDA**

By: \_\_\_\_\_  
Deputy Clerk

By: \_\_\_\_\_  
\_\_\_\_\_

Title: \_\_\_\_\_

Approved as to form:

By: \_\_\_\_\_  
Office of the County Attorney

**DOT****FTA**

U.S. Department of Transportation

Federal Transit Administration

## Application for Federal Assistance

Recipient ID:	1083
Recipient Name:	LEE COUNTY TRANSIT
Project ID:	FL-90-X559
Budget Number:	1 - Budget Pending Approval
Project Information:	FY 2005 USC 5307 CAPITAL GRANT

### Part 1: Recipient Information

Project Number:	FL-90-X559
Recipient ID:	1083
Recipient Name:	LEE COUNTY TRANSIT
Address:	6035 Landing View Road , Fort Myers, FL 33907 0000
Telephone:	(239) 533-8726
Facsimile:	(239) 277-5064

### Union Information

Recipient ID:	1083
Union Name:	NONE
Address 1:	
Address 2:	
City:	, 00000 0000
Contact Name:	
Telephone:	() -
Facsimile:	() 0-0000
E-mail:	
Website:	

### Part 2: Project Information

Project Type:	Grant	Gross Project Cost:	\$3,411,557
Project Number:	FL-90-X559	Adjustment Amt:	\$0
Project Description:	FY 2005 USC 5307 CAPITAL GRANT	Total Eligible Cost:	\$3,411,557

Recipient Type:	County Agency	Total FTA Amt:	\$3,411,557
FTA Project Mgr:	Christopher White	Total State Amt:	\$0
Recipient Contact:	Steven Myers	Total Local Amt:	\$0
New/Amendment:	None Specified	Other Federal Amt:	\$0
Amend Reason:	Initial Application	Special Cond Amt:	\$0
Fed Dom Asst. #:	20507	Special Condition:	None Specified
Sec. of Statute:	5307	S.C. Tgt. Date:	None Specified
State Appl. ID:	None Specified	S.C. Eff. Date:	None Specified
Start/End Date:	Oct. 01, 2005 - Sep. 30, 2008	Est. Oblig Date:	None Specified
Recvd. By State:		Pre-Award Authority?:	Yes
EO 12372 Rev:	Not Applicable	Fed. Debt Authority?:	No
Review Date:	None Specified	Final Budget?:	No
Planning Grant?:	NO		
Program Date (STIP/UPWP/FTA Prm Plan) :	Oct. 01, 2005		
Program Page:	195		
Application Type:	Electronic		
Supp. Agreement?:	No		
Debt. Delinq. Details:			

### Urbanized Areas

UZA ID	UZA Name
122430	CAPE CORAL, FL

### Congressional Districts

State ID	District Code	District Official
12	14	Connie Mack

### Project Details

FY 2004 USC 5307 Urbanized Area Formula Apportionment of \$3,291,557 and FY 2004 Bonital Springs UZA Allocation of \$120,000 totaling \$3,411,557 matched with \$852,889.25 State of Florida Toll Revenue Credits.

Project provides 10% of apportionment for ADA paratransit services and includes 1% for transit enhancements and 1% for transit security projects. Project provides necessary shop equipment, computer hardware and software, support equipment for transit operations, radios, preventive maintenance and planning activities. Project provides for preliminary design and engineering costs related to the development of the new transit facility.

## Part 3: Budget

### Project Budget

	Quantity	FTA Amount	Tot. Elig. Cost

SCOPE			
114-00 BUS: SUPPORT EQUIP AND FACILITIES	0	\$395,000.00	\$395,000.00
ACTIVITY			
11.42.06 ACQUIRE - SHOP EQUIPMENT	0	\$100,000.00	\$100,000.00
11.42.07 ACQUIRE - ADP HARDWARE	0	\$110,000.00	\$110,000.00
11.42.08 ACQUIRE - ADP SOFTWARE	0	\$110,000.00	\$110,000.00
11.42.20 ACQUIRE - MISC SUPPORT EQUIPMENT	0	\$75,000.00	\$75,000.00
SCOPE			
116-00 SIGNAL & COMM EQUIPMENT (BUS)	0	\$75,000.00	\$75,000.00
ACTIVITY			
11.62.03 PURCHASE RADIOS	0	\$75,000.00	\$75,000.00
SCOPE			
117-00 OTHER CAPITAL ITEMS (BUS)	0	\$2,621,557.00	\$2,621,557.00
ACTIVITY			
11.7A.00 PREVENTIVE MAINTENANCE	0	\$1,200,000.00	\$1,200,000.00
11.7C.00 NON FIXED ROUTE ADA PARATRANSIT SERVICE	0	\$329,156.00	\$329,156.00
11.7D.02 EMPLOYEE EDUCATION/TRAINING	0	\$20,000.00	\$20,000.00
11.71.01 PRELIMINARY ENGINEERING - 3RD PARTY	0	\$1,072,401.00	\$1,072,401.00
SCOPE			
119-00 TRANSIT ENHANCEMENTS (BUS)	0	\$70,000.00	\$70,000.00
ACTIVITY			
11.94.02 BUS SHELTERS	0	\$25,000.00	\$25,000.00
11.92.08 PURCHASE SIGNAGE	0	\$15,000.00	\$15,000.00
11.94.05 REHAB/RENOV PED ACCESS / WALKWAYS	0	\$30,000.00	\$30,000.00
SCOPE			
442-00 METROPOLITAN PLANNING	0	\$250,000.00	\$250,000.00
ACTIVITY			
44.22.00 GENERAL DEVELOPMENT/COMPREHENSIVE PLANNING	0	\$250,000.00	\$250,000.00
<b>Estimated Total Eligible Cost:</b>			<b>\$3,411,557.00</b>
<b>Federal Share:</b>			<b>\$3,411,557.00</b>



<b>Local Share:</b>	<b>\$0.00</b>
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**OTHER (Scopes and Activities not included in Project Budget Totals)**

	Quantity	FTA Amount	Tot. Elig. Cost
<b>SCOPE</b>			
991-00 SECURITY EXPENDITURES	0	\$34,200.00	\$34,200.00
<b>ACTIVITY</b>			
11.42.20 ACQUIRE - MISC SUPPORT EQUIPMENT	0	\$34,200.00	\$34,200.00

**No Amendment Funding Source information is available for the selected project**

**Alternative Fuel Codes**

**Extended Budget Descriptions**

<b>114-00</b>	BUS: SUPPORT EQUIP AND FACILITIES	0	\$395,000.00	\$395,000.00
Purchases necessary support equipment for transit operations				
<b>116-00</b>	SIGNAL & COMM EQUIPMENT (BUS)	0	\$75,000.00	\$75,000.00
Purchases new and replacement radio and communications equipment				
<b>117-00</b>	OTHER CAPITAL ITEMS (BUS)	0	\$2,621,557.00	\$2,621,557.00
Provides for employee education, preventative maintenance, allowable 10% for ADA services and PD&E services contracted for the development of a new transit operations and maintenance facility				
<b>119-00</b>	TRANSIT ENHANCEMENTS (BUS)	0	\$70,000.00	\$70,000.00
Provides for programmed planning activities as described in agency's UPWP				

**Changes since the Prior Budget**

**Unable to find change amount information.**

**Part 5. Environmental Findings**

<b>114206</b> ACQUIRE - SHOP EQUIPMENT	0	\$100,000	\$100,000
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Finding No. 1 - Class II(c)**C19 - Install purchase maintenance equipment**

Purchase and installation of operating or maintenance equipment to be located within the transit facility and with no significant impacts off the site.

114207 ACQUIRE - ADP HARDWARE	0	\$110,000	\$110,000
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Finding No. 1 - Class II(c)**C16 - Program Admin. & Operating Assistance**

Program administration, technical assistance activities, and operating assistance to transit authorities to continue existing service or increase service to meet routine changes in demand.

114208 ACQUIRE - ADP SOFTWARE	0	\$110,000	\$110,000
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Finding No. 1 - Class II(c)**C16 - Program Admin. & Operating Assistance**

Program administration, technical assistance activities, and operating assistance to transit authorities to continue existing service or increase service to meet routine changes in demand.

114220 ACQUIRE - MISC SUPPORT EQUIPMENT	0	\$75,000	\$75,000
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Finding No. 1 - Class II(c)**C19 - Install purchase maintenance equipment**

Purchase and installation of operating or maintenance equipment to be located within the transit facility and with no significant impacts off the site.

116203 PURCHASE RADIOS	0	\$75,000	\$75,000
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Finding No. 1 - Class II(c)**Part 6: Fleet Status**

**No information found.**