

**Lee County Board Of County Commissioners  
Agenda Item Summary**

Blue Sheet No. 20041563

**1. REQUESTED MOTION:**

**ACTION REQUESTED:** Approve Supplemental Task Authorization No. 2 under CN-04-09 MISCELLANEOUS STRUCTURAL ENGINEERING SERVICES – Sanibel Causeway Inspection Services - in the amount of \$79,300.00 to Kisinger Campo & Associates, Contract No. 2842.

**WHY ACTION IS NECESSARY:** Board approval required.

**WHAT ACTION ACCOMPLISHES:** Compensates Consultant to perform thirteen (13) monthly visual field inspections of the pre-stressed beams on watch list spans on Bridge No.'s 124041, 124042 and 124043 and for the performance of two (2) bi-annual inspections of the pre-stressed beams in the low level spans on Bridge No.'s 124041, 124042 and 124043 (Sanibel Causeway).

**2. DEPARTMENTAL CATEGORY:**  
COMMISSION DISTRICT #: 09  
Transportation

**C9A**

**3. MEETING DATE:**

**12-14-2004**

**4. AGENDA:**

**5. REQUIREMENT/PURPOSE:**  
(Specify)

**6. REQUESTOR OF INFORMATION:**

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:

- STATUTE
- ORDINANCE
- ADMIN. CODE AC-4-4
- OTHER

- A. COMMISSIONER \_\_\_\_\_
- B. DEPARTMENT Transportation
- C. DIVISION \_\_\_\_\_
- BY: Scott Gilbertson, Director

**7. BACKGROUND:**

On June 22, 2004, the Lee County Board of County Commissioners approved the request to commence contract negotiations with six (6) firms to provide Miscellaneous Structural Engineering Services, for a contract period of two (2) years with the option of renewal for one (1) additional year. Also, authorized Chairman on behalf of the Board to execute agreements upon final negotiations.

STA #2 provides thirteen (13) monthly visual field inspections of the prestressed beams for the Sanibel Causeway Bridge Inspection Services, in the amount of \$79,300.00.

Funds will be available in the following account: 20581442133.506540.

**8. MANAGEMENT RECOMMENDATIONS:**

**9. RECOMMENDED APPROVAL:**

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services			G County Manager
					QA	OM	Risk	GC
<i>[Signature]</i> 11-22-04	<i>[Signature]</i>	N/A	<i>[Signature]</i> 11/29/04	<i>[Signature]</i> 11/29/04	<i>[Signature]</i> 11/29/04	<i>[Signature]</i> 11/29/04	<i>[Signature]</i> 11/29/04	<i>[Signature]</i> 11/22-04

**10. COMMISSION ACTION:**

- \_\_\_\_\_ APPROVED
- \_\_\_\_\_ DENIED
- \_\_\_\_\_ DEFERRED
- \_\_\_\_\_ OTHER

Rec. by CoAtty  
Date: 11/24/04  
Time: 2:35  
Forwarded To:  
Budget  
11/29/04 9:43 AM

RECEIVED BY  
COUNTY ADMIN:  
11/29/04  
11:35 AM  
COUNTY ADMIN:  
FORWARDED TO:  
11-30-04  
10 AM

*EW*

LEE COUNTY PROFESSIONAL SERVICE/SERVICE PROVIDER AGREEMENT  
CHANGE ORDER/SUPPLEMENTAL TASK AUTHORIZATION

Change Order  
 Supplemental Task Authorization

NO.: Two (2)

(A Change Order or Supplemental Task Authorization Requires Approval by the Department Director for Expenditures Under \$25,000 or Approval by the County Manager for Expenditures Between \$25,000 and \$50,000 or Approval by the Board of County Commissioners for Expenditures over \$50,000)

CONTRACT/PROJECT NAME: Miscellaneous Structural Engineering Services  
Sanibel Causeway Bridge Inspection Services  
CONSULTANT: Kisinger Campo & Associates Corp. PROJECT NO.: 5814

SOLICIT NO.: CN-04-09 CONTRACT NO.: 2842 ACCOUNT NO.: 20581442133.506540

REQUESTED BY: Lee County DOT DATE OF REQUEST: October 19, 2004

Upon the completion and execution of this Change Order or Supplemental Task Authorization by both parties the Consultant/Provider is authorized to and shall proceed with the following:

- EXHIBIT "CO/STA-A: SCOPE OF PROFESSIONAL SERVICE: DATED: October 19, 2004
- EXHIBIT "CO/STA-B: COMPENSATION & METHOD OF PAYMENT: DATED: October 19, 2004
- EXHIBIT "CO/STA-C: TIME AND SCHEDULE OF PERFORMANCE: DATED: October 19, 2004
- EXHIBIT "CO/STA-D: CONSULTANT'S/PROVIDERS ASSOCIATED SUB-CONSULTANT(S)/SUB-CONTRACTORS: DATED: October 19, 2004
- EXHIBIT "CO/STA-E: PROJECT GUIDELINES AND CRITERIA: DATED: October 19, 2004

It is understood and agreed that the acceptance of this modification by the CONSULTANT/PROVIDER constitutes an accord and satisfaction.

<p>RECOMMENDED:</p> <p>By: <u>[Signature]</u> <u>10/28/04</u> Department Director Date</p> <p>By: <u>[Signature]</u> <u>11/4/04</u> Contracts Mgmt Date</p>	<p>ACCEPTED:</p> <p>Kisinger Campo &amp; Associates Corp.</p> <p>By: <u>[Signature]</u> Consultant/Provider (Edward D. Burkett, Senior Executive Vice President )</p> <p>Date Accepted: <u>October 19, 2004</u></p> <p>Corporate Seal</p>	<p>COUNTY APPROVAL:</p> <p>By: _____ Department Director (Print Name) (Under \$25,000)</p> <p>Date Approved: _____</p> <p>By: _____ County Manager (Between (\$25,000 and under \$50,000) Date Approved: _____</p> <p>By: _____ Chairman Board of County Commissioners Date Approved: _____</p>
---	---	---

APPROVED:  
By: \_\_\_\_\_  
\*County Attorney's Office Date

\*County Attorney signature needed for over Board level expenditures only.

CHANGE ORDER AGREEMENT No. \_\_\_\_\_

or

SUPPLEMENTAL TASK AUTHORIZATION No. Two (2)

EXHIBIT "CO/STA-A"

Date: October 19, 2004

SCOPE OF PROFESSIONAL SERVICES

for Miscellaneous Structural Engineering Services:  
Task: Bridge Inspection Services for Bridge No's. 124041, 124042 & 124043  
on Sanibel Causeway.

SECTION 1.00 CHANGE(S) TO PROFESSIONAL SERVICES

The "Scope of Professional Services" as set forth in Exhibit "A" of the Professional Services Agreement, or Service Provider Agreement, referred to hereinbefore is hereby supplemented, changed or authorized, so that the CONSULTANT or SERVICE PROVIDER, shall provide and perform the following professional services, tasks, or work as a supplement to, change to, or authorized to, the scope of services previously agreed to and authorized:

Task 1.00 - Perform thirteen (13) monthly visual field inspections of the pre-stressed beams on the watch list spans on Bridge No's. 124041, 124042 and 124043. Deficiencies will be evaluated and compared to previously documented deficiencies. Photographs and tables will be used to aid in depicting any significant changes that may have occurred.

Task 2.00 - Perform two (2) biannual inspections of the pre-stressed beams of the low level spans for Bridge No's 124041, 124042 and 124043. Deficiencies will be documented and photographed.

(See attached pages A-2 through A-4 for details.)\*

**Please note County is to provide:**

COUNTY to furnish barge with scaffolding and operator for the beam inspections. KCA to perform close-up inspection of the beams on those spans that can be reached with the barge--the other higher spans will be given a cursory inspection only.

\*Attach additional pages, if needed.

August 25, 2004

Mr. Clay Simmons, P.E.  
Lee County  
Project Manager  
1500 Monroe St.  
P.O. Box 398  
Ft. Myers, FL 33902-0398

RE: Proposal for Bridge Inspection Services of the superstructure for Bridge Nos. 124041, 124042 and 124043 on Sanibel Causeway

Dear Mr. Simmons:

Kisinger Campo and Associates Corporation (KCA) is pleased to provide this proposal for inspection services for the above bridges. The services to be provided include monthly superstructure inspections for each bridge to monitor their structural condition. The following is our specific services:

#### 1 SPECIFIC SERVICES

##### Field Inspections

KCA will provide thirteen (13) monthly visual inspections of the prestressed beams of the watch list spans for Bridge Nos. 124041, 124042 and 124043 on Sanibel Causeway. Observed deficiencies will be evaluated and compared to previously documented deficiencies. An e-mail report or memo with photographs, if necessary will be used to aid in depicting any significant changes that may be occurring.

KCA will provide two (2) biannual inspections of the prestressed beams of the low level spans on Bridge Nos. 124041, 124042 and 124043. Observed deficiencies will be documented and photographed, if necessary.

The inspections will be performed by a two man inspection team, consisting of a team leader (Certified Bridge Inspector or Professional Engineer) and a technician.

Lee County will provide a barge with scaffolding and an operator for the inspections. KCA will perform a close-up inspection of the superstructure on those spans that can be reached with the barge.

When deficiencies observed in the field are sufficiently critical to warrant immediate and substantial traffic restriction or closing of the bridge, Lee County will be verbally notified immediately. Verbal notification will be followed by written notification.

Page Two  
August 25, 2004

Inspection Report

KCA will develop an e-mail or memo report with photographs, if necessary which will document any significant changes and whether they warrant follow-up actions.

Schedule

KCA will coordinate with Lee County staff to schedule the inspections.

Design Services

This proposal does not include any underwater inspections and scour evaluation services, structural design services, load analysis services, construction services, or NDT services. If additional services are required, these will be provided under a separate task order and will be at a negotiated rate.

Fee

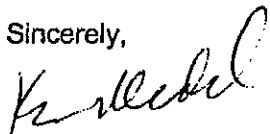
KCA proposes to perform the inspection services for the following fee:

Monthly Beam Inspections	Bridge 124041 (Str. "C") @ \$2500.00 per bridge Bridge 124042 (Str. "B") @ \$1200.00 per bridge <u>Bridge 124043 (Str. "A") @ \$1200.00 per bridge</u> \$4900.00
Biannual Beam Inspections	Bridge 124041 (Str. "C") @ \$3200.00 per bridge Bridge 124042 (Str. "B") @ \$3200.00 per bridge <u>Bridge 124043 (Str. "A") @ \$1400.00 per bridge</u> \$7800.00

Lee County will provide a barge with scaffolding and operator at no additional cost to KCA.

KCA is pleased to provide this inspection proposal. Please contact me if you have any comments or questions.

Sincerely,



Ken Reinhold  
Senior Vice President

H/Proposal/Sanibel\_Proposal

CHANGE ORDER AGREEMENT No.

SUPPLEMENTAL <sup>or</sup> TASK AUTHORIZATION No. Two (2)

EXHIBIT "CO/STA-B"

Date: October 19, 2004

COMPENSATION AND METHOD OF PAYMENT

for Miscellaneous Structural Engineering Services:  
Task: Bridge Inspection Services for Bridge No's. 124041, 124042 & 124043  
on Sanibel Causeway.

SECTION 1.00 CHANGE(S) IN COMPENSATION

The compensation the CONSULTANT, or SERVICE PROVIDER, shall be entitled to receive for providing and performing the supplemented, changed or authorized services, tasks, or work as set forth and enumerated in the Scope of Services set forth in this CHANGE ORDER OR SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", attached hereto shall be as follows:

NOTE: A Lump Sum (L.S.) or Not-to-Exceed (N.T.E.) amount of compensation to be paid the CONSULTANT should be established and set forth below for each task or sub-task described and authorized in Exhibit "S/COA-A". In accordance with Professional Services Agreement Article 5.03(2) "Method of Payment", tasks to be paid on a Work-in-Progress payment basis should be identified (WIPP).

Task Number	Task Title	Amount of Compensation	Indicate Basis of Compensation LS or NTE	If Applicable Indicate (W.I.P.P.)
1.0	Perform thirteen (13) monthly visual field inspections of the pre-stressed beams on watch list spans on Bridge No.'s 124041, 124042 & 124043. (13 @ \$4,900 = \$63,700)	\$63,700	NTE	W.I.P.P.
2.0	Perform two (2) biannual inspections of the pre-stressed beams in the low level spans on Bridge No.'s 124041, 124042 & 124043. (2 @ \$7,800 = \$15,600)	\$15,600	NTE	W.I.P.P.
TOTAL		\$79,300		

(Unless list is continued on next page)

CHANGE ORDER AGREEMENT No. \_\_\_\_\_

SUPPLEMENTAL TASK AUTHORIZATION No. Two (2)

**SECTION 2.00 SUMMARY OF CHANGE(S) IN COMPENSATION**

Pursuant to and in consideration of the change(s) in the Scope of Professional Services set forth in the CHANGE ORDER or AGREEMENT, Exhibit "CO/STA-A", the compensation the COUNTY has previously agreed to pay to the CONSULTANT, or SERVICE PROVIDER, as set forth in Exhibit "B" of the Professional Services Agreement, or Service Provider Agreement, shall be changed to be as follows:

Section/Task Number	Section/Task Name	Compensation In the Basic Agreement	Adjustment(s) by Previous CO or STA Nos. <u>1</u>	Adjustment(s) Due to this CO or STA	Summary of Changed Compensation
1.0	Engineering Services -				
	Matlacha Bridge Evaluation Update	--	\$22,130	--	\$22,130
2.0	Bridge Inspection Services -				
	Bridge #124041, 042 & 043 - Sanibel Island Causeway	--	--	\$79,300	\$79,300
TOTAL		--	\$22,130	\$79,300	\$101,430

CHANGE ORDER AGREEMENT No. \_\_\_\_\_

SUPPLEMENTAL TASK AUTHORIZATION No. Two (2)

EXHIBIT "CO/STA-C"

Date: October 19, 2004

TIME AND SCHEDULE OF PERFORMANCE

for Miscellaneous Structural Engineering Services:  
Task: Bridge Inspection Services for Bridge No's. 124041, 124042 & 124043 on Sanibel Causeway.

SECTION 1.00 CHANGES FOR THIS CHANGE ORDER OR SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT

The time and schedule of completion for the various phases or tasks required to provide and perform the services, tasks, or work set forth in this CHANGE ORDER or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", entitled "Scope of Professional Services" attached hereto is as follows:

Phase and/or Task Reference as Enumerated in EXHIBIT AA@	Name or Title of Phase and/or Task	Number of Calendar Days For Completion of Each Phase and/or Task	Cumulative Number of Calendar Days For Completion from Date of Notice to Proceed For this CO or STA
1.0	Perform thirteen (13) monthly visual inspections of the pre-stressed beams on the watch list spans on Bridge No's. 124041, 124042 & 124043. Deficiencies to be evaluated and documented. Photos and tables to be used in depicting significant changes.	360	360
2.0	Perform two (2) biannual inspections of the pre-stressed beams in the low level spans on Bridge No.'s 124041, 124042 & 124043. Deficiencies will be documented and photographed.	360	360



CHANGE ORDER AGREEMENT No. \_\_\_\_\_  
 or  
 SUPPLEMENTAL TASK AUTHORIZATION No. Two (2) )

EXHIBIT "CO/STA-C"

Date: October 19, 2004

TIME AND SCHEDULE OF PERFORMANCE

for Miscellaneous Structural Engineering Services:  
 Task: Bridge Inspection Services for Bridge No.'s 124041, 124042 & 124043 on Sanibel Causeway.

SECTION 2.00 SUMMARY OF THE IMPACT OF CHANGE(S) IN PROFESSIONAL SERVICES ON THE OVERALL PROJECT TIME AND SCHEDULE OF PERFORMANCE

Pursuant to and in consideration of the changes in the Scope of Professional Services in this CHANGE ORDER or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", the time and schedule the COUNTY and the CONSULTANT, or SERVICE PROVIDER, has previously agreed to for all of the work to be done under this Professional Services Agreement, or Service Provider Agreement, shall be changed to be as follows:

Phase and/or Task Reference as Enumerated in EXHIBIT >A= and EXHIBIT >CO/STA-A=	Name or Title of Phase and/or Task	Number of Calendar Days For Completion of Each Phase and/or Task	Cumulative Number of Calendar Days For Completion From Date of Notice to Proceed
STA #2	Bridge Inspection Services on Sanibel Causeway Bridge No.'s 124041, 124042 & 124043.	360	360

CHANGE ORDER AGREEMENT No. \_\_\_\_\_

SUPPLEMENTAL TASK AUTHORIZATION No. Two (2)

EXHIBIT "CO/STA-D"

Date: October 19, 2004

CONSULTANT'S, OR SERVICE PROVIDER'S, ASSOCIATED SUB-CONSULTANT(S) AND SUBCONTRACTOR(S)

for Miscellaneous Structural Engineering Services:  
Task: Bridge Inspection Services for Bridge No's. 124041, 124042 & 124043 on Sanibel Causeway.

CONSULTANT, or SERVICE PROVIDER, intends to engage the following sub-consultant(s) and/or sub-contractor(s) to assist the CONSULTANT, or SERVICE PROVIDER, in providing and performing the services, tasks, or work required under this CHANGE ORDER, or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT.

(If none, enter the word "none" in the space below.)

Service and/or Work to be Provided or Performed	Name and Address of Individual or Firm	Disadvantaged, Minority or Women Business Enterprise, (If Yes, Indicate Type)			Sub-Consultant Services are Exempted from Prime Consultant's Insurance Coverage	
		Yes	No	Type	Yes	No
	None					

CHANGE ORDER AGREEMENT No. \_\_\_\_\_

or

SUPPLEMENTAL TASK AUTHORIZATION No. Two (2)

EXHIBIT "CO/STA-E"

Date: October 19, 2004

PROJECT GUIDELINES AND CRITERIA

for Miscellaneous Structural Engineering Services:  
Task: Bridge Inspection Services for Bridge No's. 124041, 124042 & 124043  
on Sanibel Causeway.

As a supplement, or change, to the Project Guidelines and Criteria set forth in the Professional Services Agreement, or Service Provider Agreement, Exhibit "E", the COUNTY has established the following Guidelines, Criteria, Goals, Objectives, Constraints, Schedule, Budget, and/or Requirements which shall serve as a guide to the CONSULTANT, or SERVICE PROVIDER, in performing the professional services, tasks, or work to be provided pursuant to the professional services set forth hereinbefore in CHANGE ORDER or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", attached hereto:

(If none, enter the word "None" in the space below.)

ITEM No. 1

None