

**LEE COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

BLUE SHEET NO. 20030152

1. REQUESTED MOTION:

ACTION REQUESTED: Approve a budget amendment resolution in the general fund for the Department of Human Services to receive \$35,500 of unanticipated revenues from the Federal Emergency Food and Shelter Program (FEMA).

WHY ACTION IS NECESSARY: To allow deposit of unanticipated revenue and establish expenditure line items.

WHAT THE ACTION ACCOMPLISHES: Amends the existing budget.

2. DEPARTMENTAL CATEGORY: 05
COMMISSION DISTRICT #: CW CSA

3. MEETING DATE: 02-18-2003

4. AGENDA:
 CONSENT
 ADMINISTRATIVE
 APPEALS
 PUBLIC
 WALK ON
TIME REQUIRED:

5. REQUIREMENT/PURPOSE:
(Specify)
 STATUTE
 ORDINANCE
 ADMIN. CODE
 OTHER

6. REQUESTOR OF INFORMATION:
A. COMMISSIONER N/A
B. DEPARTMENT Human Services
C. DIVISION
BY: Susan Oliver, Program Manager

7. BACKGROUND: The Department of Human Services was approved to receive \$35,500 in FEMA funds to use for first month's rent, payment to prevent eviction or mortgage foreclosure and utility assistance. FEMA does not provide administrative funds. There is no match requirement.

Attachment: Budget Amendment Resolution
FEMA Phase 21 Recommendations

8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing Or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services				G County Manager
<i>[Signature]</i>	N/A	N/A	N/A	<i>[Signature]</i>	OA RK 2/4	QM 2/5/03	Risk 02/05/03	GC 2/4/03	<i>[Signature]</i> 1-6-03

10. COMMISSION ACTION:

- APPROVED
- DENIED
- DEFERRED
- OTHER

Rec. by CoAtty
Date: 2/18/03
Time: 2:13 pm
Forwarded To:
Budget
4/103 2:30pm

RECEIVED BY
COUNTY ADMIN. *[Signature]*
2-18-03
4:00
COUNTY ADMIN.
FORWARDED TO: *[Signature]*
2/18/03
3:11:20

RESOLUTION

Amending the FEMA Food & Shelter fund #13808 budget to incorporate the unanticipated receipts into Estimated Revenues and Appropriations for the fiscal year 2002-2003.

WHEREAS, in compliance with the Florida Statutes 129.06(2), it is the desire of the Board of County Commissioners of Lee County, Florida, to amend the FEMA Food & Shelter fund #13808 budget for \$35,500 of the unanticipated revenue from FEMA grant proceeds and an appropriation of a like amount for indigent rent and utilities and;

WHEREAS, the FEMA Food & Shelter fund #13808 budget shall be amended to include the following amounts, which were previously not included.

ESTIMATED REVENUES

Prior Total:		\$0
Additions		
11071513808.331560.9007	FEMA Food & Shelter	\$35,500
Amended Total Estimated Revenues		\$35,500

APPROPRIATIONS

Prior Total:		\$0
Additions		
11071513808.508303.105	Indigent Rent and Utilities	\$14,000
11071513808.508303.106	Indigent Rent and Utilities	4,000
11071513808.508303.107	Indigent Rent and Utilities	13,500
11071513808.508303.111	Indigent Rent and Utilities	4,000
Amended Total Appropriations		\$35,500

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Lee County, Florida, that the FEMA Food & Shelter fund #13808 budget is hereby amended to show the above additions to its Estimated Revenue and Appropriation accounts.

Duly voted upon and adopted in Chambers at a regular Public Hearing by the Board of County Commissioners on this ____ day of _____, 2003.

ATTEST:
CHARLIE GREEN, EX-OFFICIO CLERK

BOARD OF COUNTY COMMISSIONERS
LEE COUNTY, FLORIDA

BY: _____
DEPUTY CLERK

CHAIRMAN

APPROVED AS TO FORM

OFFICE OF COUNTY ATTORNEY

DOC TYPE YA
LEDGER TYPE BA

FEMA Phase 21 Requests

	Phase 17	Phase 18	Phase 19	Phase 20	Phase 21	Phase 21
	Award	Award	Award	Actual	Request	Recommendation

**Lee County
Housing**

Rent /Mortgage/Utility Assistance

Bonita Springs Assistance Office	\$ 5,109	\$ 5,000	\$ 7,500	\$ 7,098	\$ 10,000	\$ 10,000
Lehigh Community Services	\$ 5,702	\$ 6,000	\$ 5,000	\$ 4,741	\$ 5,000	\$ 5,000
Lee County Social Services	\$ 32,000	\$ 30,000	\$ 35,000	\$ 33,144	\$ 35,500	\$ 35,500
Cape Coral Caring Center	\$ -	\$ 2,000	\$ 7,829	\$ 7,412	\$ 15,000	\$ 11,334
Helping Hands	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Open Door Food Bank				\$ -	\$ 7,500	\$ -
Sub total	\$ 42,811	\$ 43,000	\$ 55,329	\$ 52,395	\$ 73,000	\$ 61,834

Emergency Housing

ACT	\$ 3,892	\$ 4,000	\$ 5,000	\$ 4,741	\$ 5,000	\$ 5,000
The Salvation Army	\$ 10,193	\$ 10,000	\$ 13,444	\$ 12,729	\$ 50,000	\$ 15,611

Subtotal	\$ 14,085	\$ 14,000	\$ 18,444	\$ 17,470	\$ 55,000	\$ 20,611
Subtotal All Housing	\$ 56,896	\$ 57,000	\$ 73,773	\$ 69,865	\$ 128,000	\$ 82,445

Food

Overall Food Distribution

Harry Chapin Food Bank	\$ 25,205	\$ 27,530	\$ 30,000	\$ 29,500	\$ 37,500	\$ 34,352
Open Door Food Bank	\$ -	\$ -	\$ -	\$ -	\$ 7,500	\$ -
Helping Hands				\$ -	\$ -	\$ 0
Subtotal	\$ 25,205	\$ 27,530	\$ 30,000	\$ 29,500	\$ 45,000	\$ 34,352

Other Food

Soup Kitchen	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 7,500	\$ 7,500
Meals on Wheels	\$ 4,500	\$ -	\$ 5,000	\$ 5,377	\$ 12,000	\$ 7,500
Nations Association	\$ 4,582	\$ 5,000	\$ 7,181	\$ 5,000	\$ 8,000	\$ 5,611
Helping Hands	\$ -	\$ -	\$ 2,000	\$ 1,700	\$ -	\$ -
Subtotal	\$ 9,082	\$ 10,000	\$ 19,181	\$ 17,077	\$ 27,500	\$ 20,611
Subtotal All food	\$ 34,287	\$ 37,530	\$ 49,181	\$ 46,577	\$ 72,500	\$ 54,963

Total	\$ 91,183	\$ 94,530	\$ 122,954	\$ 116,442	\$ 200,500	\$ 137,408
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Review Committee Members:

Dr. Peter Ledecy, Lutheran Services, Nora Donato, Lee County KidCare,
Greg Gardner, United Way, Linda Pankow, Help-Link/Age-Link,

FORWARD WITH AGREEMENT AND BLUE SHEET

ALL INFORMATION IS REQUIRED - **DO NOT LEAVE ANY BLANKS** - USE N/A WHEN NOT APPLICABLE

GRANT AT A GLANCE

GRANT AWARD INFORMATION

- 1. **County Grant ID (project #):** 0715
- 2. **Title of Grant:** FEMA Food and Shelter
- 3. **Amount of Award:** \$35,500
- 4. **Amount of Match Required:** \$N/A
- 5. **Type of Match:** N/A
(cash, in-kind etc)

6. SOURCE OF GRANT FUNDS & CATALOG NUMBER:

FEDERAL <input checked="" type="checkbox"/> CFDA #83.523	STATE <input type="checkbox"/> CSFA #
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- 7. **Agency Contract Number:** N/A

8. Contract Period:	Begin Date: 10/01/02	End Date: 09/30/03
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- 9. **Name of Subrecipient(s)** N/A

- 10. **Business Unit(s):** 11071513808

- 11. **Scope of Grant:** This program provides assistance with first
(describe project) month's rent, eviction, mortgage and utilities
to eligible applicants.

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ADMINISTERING DEPARTMENT INFORMATION

1. Department: **Human Services**

2. Contacts:

Program Mgr. Susan Oliver	Phone #: 652-7916
Fiscal Mgr. Barbara J. Hollis	Phone #: 652-7923

GRANTOR AGENCY INFORMATION

(The agency you signed this agreement with)

1. Grantor Agency: **Federal Emergency Management Agency**

2. Program Title/Division: **Emergency Food & Shelter National Board Prgm**

3. Agency Contact:

4. Phone Number: **703/706-9660**

5. Mailing Address: **701 North Fairfax Street, Suite 310
Alexandria, Virginia 22314**

SOURCE OF FUNDS

1. Original Funding

Source: **FEMA**

(name of agency where funding originated from)

2. Pass Through Agency: **United Way of Lee County**

(middleman if any? Example: federal \$\$ from US DOT given to STATE of FL DOT -- then from STATE DOT to Lee County DOT --- STATE of FL DOT is the pass-through agency).

3. Additional Information for Other Agencies Involved:

3a. Is the County a Grantee

or Subrecipient in #3 above: **Subrecipient**

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REPORTING REQUIREMENTS

1. Does this grant require a separate subfund? **YES** **NO**
(Example: you need to return interest earnings)

Please Explain: **Account for interest earned.**

2. Is funding received in advance? **YES** **NO**
(If YES, please indicate conditions for returning residual proceeds, or interest and the address to return it to, if different from the Grantor Agency Information)

Interest can be spent on grant activities.

COMMENTS--INSTRUCTIONS:

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