

AGENDA ITEM REPORT

DATE: December 7, 2021
DEPARTMENT: Procurement Management
REQUESTER: Mary Tucker
TITLE: Award Contract for Management Consulting Services for American Rescue Plan

I. MOTION REQUESTED

A) Approve contract with Ernst & Young U.S. LLP for management consultant services utilizing the State of Florida Contract 80101500-20-1, under Request for Qualifications No. RFQ220007BJB, Management Consulting Services, issued by the State of Florida. Expenditures will be on an as needed basis, for an initial term of three-years, as approved in the departments' annual adopted budget and for a total contract amount Not to Exceed \$4,490,266.00. Individual purchases in excess of \$100,000 will be brought back to the Board for approval.

B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.

C) Grant the County Manager or designee the authority to renew the contract, for a renewal term not to exceed the initial agreement term of three years, and to execute all associated documents, if doing so is in the best interest of Lee County, and there are no cost increases associated with the renewal.

II. ITEM SUMMARY

Approves a contract with Ernst & Young U.S. LLP to provide management consulting services for use in the Treasury's federal compliance in ARPA guidelines and related funding utilizing the State of Florida contract that was competitively solicited. Expenditures will be on an as-needed basis for an initial term of three years, and renewals up to three additional years, as approved in the departments' annual adopted budgets.

III. BACKGROUND AND IMPLICATIONS OF ACTION

A) Board Action and Other History

Procurement Management obtained qualifications statements for the project known as Request for Qualifications No. RFQ220007BJB, Management Consulting Services, in accordance with the Department of Management Services State Term Contract No. 80101500-20-1. On the solicitation deadline of October 10, 2021, Procurement Management received two submittals.

An evaluation meeting was held on November 1, 2021, during which the Evaluation Committee considered criterion as listed in the solicitation request including such items as; qualifications of company, company relevant experience and references, plan of approach and personnel qualifications. Based on the information submitted by the proposers, the Committee reached a consensus to negotiate with and recommend the award of a contract to Ernst & Young U.S. LLP, for use in the Treasury's federal compliance in ARPA guidelines and related funding, on an as-needed basis for an initial term of three years, and renewals up to three years, upon the agreement of both parties.

B) Policy Issues

C) BoCC Goals

D) Analysis

E) Options

IV. FINANCIAL INFORMATION

A) Current year dollar amount of item:	See Comments below.
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F)	Current year dollar amount of item:	See comments below.
B)	Is this item approved in the current budget?	
C)	Is this a revenue or expense item?	
D)	Is this Discretionary or Mandatory?	
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	
F)	Fund: Program: Project: Account Strings:	
G)	Fund Type?	
H)	Comments: Expenditures paid by ARPA funds not to exceed administrative costs of 3% of total award.	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

ATTACHMENTS:

Description	Upload Date	Type
Vendor executed agreement Part 1	11/29/2021	Agreement
Vendor executed agreement Part 2	11/29/2021	Agreement
Vendor executed agreement Part 3	11/29/2021	Agreement
Vendor executed agreement Part 4	11/29/2021	Agreement
120721R-A-5-Vendor Agreement(s)	1/26/2022	Agreement

REVIEWERS:

Department	Reviewer	Action	Date
Procurement Management	Tucker, Mary	Approved	11/29/2021 - 9:23 AM
Budget Services	Henkel, Anne	Approved	11/30/2021 - 7:18 AM
Budget Services	Winton, Peter	Approved	11/30/2021 - 8:44 AM
County Attorney	Swindle, Amanda	Approved	11/30/2021 - 1:37 PM
County Manager	Winton, Peter	Approved	11/30/2021 - 1:39 PM