

LEE COUNTY HOME DOWN PAYMENT ASSISTANCE PROGRAM

Kevin Ruane District One

Cecil L Pendergrass

District Two

Ray Sandelli District Three

Brian Hamman District Four

Mike Greenwell District Five

Dave Harner, II County Manager

Richard Wm. Wesch County Attorney

Donna Marie Collins Hearing Examiner Dear Future Lee County Homeowner / Interested Lender or Realtor:

Thank you for inquiring about the HOME Down Payment Assistance Program. Please note that the application process may take up to <u>4 to 6 weeks</u> depending on completeness of the application. Funds are available on a first come-first ready basis for homebuyers who meet the program requirements.

- This program is for the purchase of existing homes located anywhere in Lee County. A unit which has obtained a Certificate of Occupancy at least one year prior to making application is eligible (no new construction).
- The home being purchased must be a single family home, condo/PUD or double-wide mobile/manufactured home (if 1978 or newer and situated on owned land). Duplexes, homes with attached or detached mother-in-law units, and homes with pools are **not** eligible. Maximum purchase price for the property is \$309,000 (effective 7/1/2023).
- Homebuyers must agree to occupy the property as their principal homesteaded residence and not own any other homes at the time of application.
- Homebuyers are required to attend a Homebuyer Education Workshop from a HUD approved housing counseling agency. The following agencies may offer such courses:
- Homebuyers must obtain a loan commitment for a new first mortgage from a licensed lending institution. Our program is open to all lenders; no approval process is required.
- For approved applicants, Lee County will determine the minimum amount of down payment/closing cost assistance based on need. We will look at the lender required minimum down payment and closing costs (less earnest money deposit paid up front). Maximum assistance in any case is 10% of the purchase price or \$24,500, whichever is less. The home must appraise at or above the sales price in order to qualify for assistance.
- Funds are available on a first come-first ready basis. To confirm availability of funds, contact Lee County.
- An <u>ORIGINAL</u> completed application along with a copy of a fully executed purchase contract is required to be **submitted by the lender** directly to Lee County at the address below:

Lee County Human and Veteran Services Attn: Debbie Curran 2440 Thompson Street Fort Myers, FL 33901





CHECKLIST FOR SUBMISSION

Applicant's Name:	:

The items listed below are required to be submitted at time of initial application:

Documentation (please put application package in this order; top to bottom)	Received
Lender Referral Form	
HOME Application (3 Pages) – Must be completed and signed by all ADULT household members	
Terms of First Mortgage	
Authorization For the Release of Information - Must be signed by all ADULT household members	
Purchaser's Acknowledgement of Monitoring Performance	
Conflict of Interest Disclosure-Must be signed by all ADULT household members	
Purchaser's Acknowledgement of Terms	
Notice Regarding Collection of Social Security Numbers	
Copies of Photo ID's for all ADULT household members	
Copies of Social Security Cards for all household members	
Copies of Permanent Resident Alien Cards for all household members, if applicable	
Copies of Birth Certificates for all household members under 18	
Copy Signed First Mortgage Loan Application (1003)	
Copy Signed First Mortgage Loan Estimate	
Copy of First Mortgage Loan Pre-Approval	
Copies of Verifications of Income, including VOE's for all sources of income, including full-	
time and part-time employment, social security awards letters, pension, child support,	
alimony, unemployment, worker's comp., etc. Verifications of Income must be included for	
ALL household members	
Copies Current pay-stubs (2 months) for ALL household members	
Copy Current Year Federal Income Tax Returns, all pages and all schedules including W-2's, 1099's, etc.	
Copies 2 Years of Tax Returns for all self-employed borrowers including signed/dated	
Year-to-Date Profit and Loss, if applicable	
Copy Divorce Decree, if applicable	
Copy Child Support Court Order Documentation/Verification, if applicable	
Copies Verifications of Deposit (VOD's) for all asset accounts including interest rates on all	
accounts, including checking, savings, money market accounts, CD's, IRA's, 401(k), or other retirement accounts, etc. Must be provided for ALL household members	
Copies Current two months Bank Statements for all asset accounts including checking,	
savings, money market accounts, CD's, IRA's, 401(k), or other retirement accounts, etc. Must be provided for ALL household members	
Copy Fully Executed Purchase Contract with all applicable addendums, i.e. lead based paint	
addendum for homes built prior to 1978	
These items are required to be submitted prior to closing:	
Copy of First Mortgage Loan Commitment/Approval	
Copy Homebuyer Education Certificate Varification of Farmout Manay Deposit paid	
Verification of Earnest Money Deposit paid	
Copy Appraisal For home a levil transport to 1978. Contified Load Based Baint Inspection performed by FBA / HHD.	
For homes built prior to 1978, Certified Lead Based Paint Inspection performed by EPA/HUD	
approved lead based paint inspector or certified risk assessor (order after HOME approval)	
Seller Signed Uniform Relocation Act Disclosure	

NOTE: Incomplete applications will be sent back to the submitting lender without processing.

LENDER REFERRAL FORM

The applicant identified below appears to meet the eligibility requirements of Lee County's HOME Down Payment Assistance Program based on preliminary information received during their mortgage application.

Applicant(s) Name:			
Subject Property Address:			
Date Request Submitted:		Anticipated Closing Date:	
DPA Amount Requested:	\$	Other Assistance:	\$
Household Size:		Debt-to-Income Ratios:	/
	Lending Institut	ion Information	
Lending Institution:			
Lender Address:			
Loan Officer:		Loan Processor:	
LO Phone:		LP Phone:	
LO Fax:		LP Fax:	
LO E-mail:		LP E-mail:	
	Closing Agen	t Information	
Closing Agent Company:			
Closing Agent Address:			
Closing Agent Contact:		Closing Agent E-mail:	
Closing Agent Phone:		Closing Agent Fax:	
	Inspection Contact Informa	tion – Listing/Selling Agent	
Listing Agent Company:			
Listing Agent Contact:		Listing Agent E-mail:	
Listing Agent Phone:		Listing Agent Fax:	
Selling Agent Company:			
Selling Agent Contact:	,	Selling Agent E-mail:	
Selling Agent Phone:	-	Selling Agent Fax:	

PROCESSING TIME CAN TAKE UP TO 30 WORKING (<u>BUSINESS</u>) DAYSI PRELIMINARY APPLICATION CAN BE SUBMITTED VIA EMAIL, U.S. MAIL, OR IN PERSON. FAXED APPLICATIONS WILL NOT BE ACCEPTED.

Date

Instructions: Submit all items from Checklist for Submission to:

Lee County Human and Veteran Services 2440 Thompson Street Fort Myers, FL 33901 ATTN: Debbie Curran

Phone: (239) 533~7938 • Fax: (239) 533~7955 • E-mail: DCurran@leegov.com

Effective Date: 06-01-24

Signature of Loan Agent



HOME Down Payment Assistance Application

Applicant/Co- Applicant General Information	Ар	pplicant			Co-Applican		essary):
Full Legal Name:							
Social Security #:							
Date of Birth:							
Street Address:							
City, State Zip:							
Length at address:							
Home Phone:							
Cell: Phone:							
Work Phone:							
E-mail Address:							
Marital Status:							
Have you been declared Have you had a property Are you a party to a law Have you applied for a Have you disposed of an If so, how much? \$ Have you ever been awa whether or not it is rece. If yes, in what State an	y foreclosed upon or suit? house through any on major assets in the arded child support fived?	given title or de ther non-profit a e past two years? for any of your c	igency?		Yes Yes Yes	No No No No No	Yes Yes Yes Yes Yes
ALL Household Members	:				Marital	Cit	دنج میم مآم نیم
Name (s)	Social Security Number	Date of Birth	Sex	Relationship to Applicant	Marital Status M, S, W, D		tizenship Status ?
				Self			

Does anyone plan to live w	rith you in the future w	vho is (are) not listed	d above? Yes [□ No [
Does the applicant or co-ap	pplicant own a home?	Yes 🗖	No □; Mo	nthly rent/mo	rtgage:	: \$	
Neverland of management in India	a ala al d serie a corre						
Number of persons in hou			T	1	• /-		
White	Black			Native Ame	rıcan/I	ndian	
Asian/Pacific Islander	Hispanic			Other			
Elderly (62 and over)	Disabled			Name(s) of	disable	d?	
Household type: Single 🗖 Applicant /Co-Applicant /	•	d Mem		ent Informatio	dividu <i>a</i> on:	als 🗖	
Employee Name:			Employer Na	me:			
Position:			Supervisor:				
Address / Phone:		•		Т	Time En	nployed:	
Pay Rate:				F	ay Frec	quency:	
Annual Income (gross sala	ary, overtime, tips, bor	iuses, e	tc): \$	1			
Employee Name:			Employer Na	me.			
- ·				arre.			
Position:			Supervisor:				
Address / Phone:				Т	Time En	nployed:	
Pay Rate:				F	ay Frec	quency:	
Annual Income (gross sala	ary, overtime, tips, bor	iuses, e	tc): \$	I			
NOTE: Attach additional sh Annual Household Income	·			·	nd over	.	
Source	Applicant	Co~1	Applicant	Other member 18 or over	, ,	Tot	al
Gross Salary				13 01 01			
a .1 ml m	+						

Source	Applicant	Co-Applicant	Other member(s) 18 or over	Total
Gross Salary				
Overtime, Tips, Bonuses				
Alimony/Child Support				
Social Security				
Retirement/Pension				
AFDC, Welfare				
Interest/Dividends				
Unemployment				
Workers Compensation				
Net Business Income				
Other				
		<u>'</u>	Total Annual Income	\$

Туре	Institution	Owner	Account #	Cash Value
Checking Account				
Savings Account				
Money Market				
Stocks, Bonds, CD's				
IRA's, 401(k)				
Equity in Properties				
Life Insurance				
Other				
			Total Ass	ets \$
·	ld members 18 and over in		, , , , , , , , , , , , , , , , , , ,	·
Туре	Creditor's Name	Monthly	y Payment	Balance
/				77/4
Rent/Lease Payment				N/A
Mortgage				
	Total Liabilitie	s \$	\$	
WARNING: Title 18, Section 1 alse or fraudulent statements to ection 1014 of the U.S. Code. WARNING: Florida Statute 81 elating to financial condition is 75.082 or 775.083	ne HOME program? 1001 of the U.S. Code states that a department of the United State 7 provides that willful false state a misdemeanor of the first degre	s Government; whements or misreprese and is punishable	sentation concerning in the by fines and impriso	er the provisions of Title accome and assets or liabil nment provided under S
pplication information prove f information for the purpo ssistance. I/We agree to per information and documents certify that the above info	vided is true and complete to se of income verification relation any documentation neprovided are a matter of public provided is true and correct proposition or income in write	the best of my/o ted to making de eded to assist in ic record.	ur knowledge. I/Wetermination of my/determining eligibi	e consent to the disclosour eligibility for proglity and are aware that esponsibility to report

Date

Other Adult Household Member Signature

Date

Other Adult Household Member Signature

TERMS OF FIRST MORTGAGE (to be completed by Mortgage Loan Officer)

Borrower's Name:					
Property Address:					
Lending Institution:_					
First Mortgage Terms	3				
1. Loan Amount	: \$				
2. Loan Type	☐ Conventional Con ☐ Conventional Non ☐ FHA ☐ VA ☐ USDA	_			
3. Loan Term:		_	rs	☐ Months	
4. Interest Rate:	<u></u>	Locked	i In?	☐ Yes ☐ No	
5. Fixed Rate? _		Lender Requir	ced Min	nimum Down Payment:	%
The above borrower i	s applying for assistan	ce through Lee	County	y's HOME Down Payment Assistance	Program.
If any of the above to contact Lee County H	erms change betweer uman and Veteran Ser	now and clost vices (LCHVS).	sing, th . Any a _l	mortgage loan information is true and undersigned loan officer will import and given by LCHVS may be decler acceptable to LCHVS.	mediately
Acknowledged by:					
Applicant's Signature	;	Date	Co-Ap	oplicant's Signature	Date
Loan Officer Signatur	re	Date	Loan (Officer Printed Name	

AUTHORIZATION FOR THE RELEASE OF INFORMATON

authorize the release without hability, of informatic	, the undersize the undersized in regarding my/our employment, income, and	gned hereby
Lee County Human and Veteran Services, for purpose eligibility for assistance under the HOME Down I information necessary for determining eligibility ca	sed of verifying information provided as part of Payment Assistance Program. I/We understa	f determining
Type of Information to be verified:		
I/We understand that previous or current information may be requested are, but not limited to: personat payment frequency, commissions, raises, bonuses bonds, certificate of deposits, Individual Retirem Security, annuities, insurance policies, retirement for disability or worker's compensation; welfare assist alimony or child support payments., etc.	I identity, employment history, hours worked and tips; cash help in checking/savings account tent Accounts, interest dividends; payments ands, pensions, disability or death benefits, un	d, salary and ounts, stocks, from Social employment,
Organizations/Individuals that may be asked to pro	ovide written/oral verifications are, but not lin	mited to:
Past/Present Employers Banks, Financial or Retirement Institutions State unemployment Agency Welfare Agency	Alimony/Child Support Providers Social Security Administration Veteran's Administration Other	
Agreement to Conditions:		
I/We agree that a photocopy of this authorization in that I/we have the right to review this file and corr	ect any information found to be incorrect.	
		e understand Date
that I/we have the right to review this file and corr	ect any information found to be incorrect.	
that I/we have the right to review this file and corr	ect any information found to be incorrect. Co-Applicant's Signature	Date

CLIENT INFORMED CONSENT & RELEASE OF INFORMATION AUTHORIZATION

For Client Services Network of Lee County (CSN)

THIS NOTICE DESCRIBES HOW INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY. IF YOU HAVE ANY QUESTIONS OR DESIRE ANY FURTHER INFORMATION REGARDING THIS FORM, PLEASE CONTACT THE CSN SYSTEM ADMINISTRATOR AT (239) 533-7925.

In order to best serve your needs at <u>Lee County Human and Veteran Services</u> to develop meaningful treatment plans, to determine your continuing eligibility for services, and to monitor your progress in complying with the terms of your shelter, housing or other services, <u>Lee County Human and Veteran Services</u> and the Continuum of Care need to exchange, share, and/or release data, information or records they may collect about you.

The information contained in your case records with any Agency is considered confidential and privileged and cannot be exchanged, shared and or/released without your express and informed written consent, except where otherwise authorized by law. Please understand that access to shelter, housing and services is available without your consent for the release of the information. However, your consent, although optional, is a critical component of our community's ability to provide the most effective services and housing possible.

I understand that:

- This Agency may not condition the provision of services to me on my signing this consent/authorization (this Agency may <u>not</u> refuse to serve me simply because I do not want my information shared with other agencies).
- This form specifically authorizes the use of information about me in research conducted using information maintained in CSN. I will not be personally identified by name, social security number, or any other unique characteristic in published research reports. The type of research that will be conducted using this information includes reports on the number and characteristics of people using different types of services, the effectiveness of services, and changes in patterns over time.
- If I give permission, the CSN allows information about me, including my photograph, to be shared with other CSN Partner Agencies. This may include, but is not limited to, information regarding my education history and employment background, income, program eligibility and participation, and personal history. The purpose of sharing information this way is to help the agencies that I seek services from obtain information about me more quickly, assist with my case management, and to help connect me with the services I need.
- Agencies that join CSN after I sign this consent/authorization also will have access to the personal information that I authorize for data sharing. This Agency must make reasonable accommodations to allow me to view the updated list of CSN Partnering Agencies.
- I have the right to inspect, copy, and request all records maintained by Agency relating to the provision of services provided by Agency to me and to receive copy of this form unless specifically denied under federal or state law. I understand that my records are protected by federal, state, and local regulations governing confidentiality of client records and cannot be disclosed without my written consent unless otherwise authorized by law. I may revoke this authorization at any time verbally or by written request, but the cancellation will not be retroactive. I understand that this release is valid for one year.

give my consent to the exchange of information on CSN: Yes □ No □ have read this document or it was read and/or explained to me and I fully understand and agree with the terms of this document.					
Signature of client	Date:	Signature of client	Date:		
Printed name of client		Printed name of client			

CSN Partnering Agencies

Affordable Homeownership Foundation Inc.

After the Rain

American Red Cross

Ann's Restoration House

Children's Home Society of Florida

Community Assisted & Supported Living

Community Cooperative

Department of Veteran Affairs

Jewish Family & Children's Service of the Suncoast

Lee County Department of Human and Veteran Services

Lee County Housing Development Corporation Inc.

Lee County Homeless Coalition

Lee County Pretrial Services
Lee Health
Lehigh Community Services
Oasis Luther Services
Open Arms Foundation
Public Defender's Office
SalusCare, Inc.
The Salvation Army
Triage Outreach Center
United Way 211
UW House Interfaith Caregivers

For current agency contact information, please visit HMIS.Leegov.com

PURCHASER'S ACKNOWLEDGEMENT OF MONITORING PERFORMANCE

Purchaser(s) acknowledge by signing this statement that they are fully aware of and intend to abide by the following terms and conditions:

order for me/us to be eligible for HOME Down Payment Assistance. However, a passing inspection does not guarantee HOME Down Payment Assistance funds.

I/we understand that this inspection is not and should not be considered a "Home Inspection." Lee County HVS recommends that I/we obtain a Home Inspection including a defective drywall inspection (Chinese Drywall) performed by a licensed, insured independent Home Inspector/Drywall Inspector. If I/we choose to obtain a Home or Drywall inspection, a copy will be given to Lee County HVS. I/we further understand that Lee County HVS assumes no responsibility for the condition of the above property and does not warrant the house in any way.

I/we are entitled to receive a copy of the HUD required inspection performed by LCHVS and will contact the following person if I/we desire to receive a copy of the inspection report:

Lee County Human and Veteran Services 2440 Thompson Street Fort Myers, FL 33901 ATTN: Debbie Curran

> Phone: (239) 533~7938 Fax: (239) 533~7955 E-mail: <u>DCurran@leegov.com</u>

Applicant's Signature	Date	Co-Applicant's Signature	Date
Other Adult Household Member Signatur	re Date	Other Adult Household Member Signature	Date

CONFLICT OF INTEREST DISCLOSURE

I understand that I must disclose information regarding my relationship with Lee County or with other persons who may be associated within the County if there is real or perceived conflict of interest due to employment, financial interest, or familial or business relationship. I, therefore, attest to the following: I am a current Lee County Board of County Commissioners' official, employee, board member, commissioner, agent and/or other representative of the County. Position/Title: I am a former Lee County Board of County Commissioners' official, employee, board member, commissioner, agent and/or other representative of the County. Position/Title: Date Employment/Term Ended: _____ I am related to or have a business relationship with a current Lee County Board of County Commissioners' official, employee, board member, commissioner, agent and/or other representative. His/her name is: The person is associated with the County in the capacity as: The relationship of the person is as follows: ☐ Parent; ☐ Spouse; ☐ Immediate family; ☐ Business associate; ☐ Other: To the best of my knowledge, I am not aware of any current Lee County Board of County Commissioners' official, employee, board member, commissioner, agent and/or other representative of the County who is related to me or with whom I am a business associate. WARNING: Title 18, Section 1001 of the U.S. Code states that a person is guilty of a felony for knowingly and willingly making false or fraudulent statements to a department of the United States Government; which is punishable under the provisions of Title 18, Section 1014 of the U.S. Code. WARNING: Florida Statute 817 provides that willful false statements or misrepresentation concerning income and assets or liabilities relating to financial condition is a misdemeanor of the first degree and is punishable by fines and imprisonment provided under Statutes 775.082 or 775.083 Name (Print) Signature Date Signature Name (Print) Date FOR STAFF USE ONLY In accordance with Federal regulations, this employee: Does OR Does Not exercise or has exercised any functions or responsibilities with respect to HUD-funded activities,

and \Box **Is OR** \Box **Is Not** in a position to participate in the decision making process or gain inside information regarding such activities. Therefore,

Effective Date: 06-01-24

□ No conflict exists, or

☐ Exception to a real or perceived conflict exists and an exception will be filed.

Signed by: ______ Date: ______

PURCHASER'S ACKNOWLEDGEMENT OF TERMS

Lee County is offering a second mortgage program which will provide assistance to enable eligible families to become homebuyers. All assistance provided will be secured by a ten (10) year self-amortizing second mortgage on the property being purchased and can be used for down payment AND closing costs. For approved applicants, Lee County will determine the minimum amount of down payment/closing cost assistance based on need. We will look at the lender required minimum down payment and closing costs (less earnest money deposit paid up front). Maximum assistance in any case is 10% of the purchase price or \$24,500, whichever is less. The home must appraise at or above the sales price to be eligible for assistance. If all approved funds are not utilized for down payment and/or closing costs at the closing, the title company will be required to issue a refund payable to Lee County BoCC, c/o Lee County Human and Veteran Services. The homebuyer cannot receive any cash back, including any money paid towards earnest money deposit, application fee, appraisal, etc. If, during the ten year term, the property is sold, transferred, leased, or first mortgage is refinanced, or is not owner-occupied and homesteaded, then the prorated balance of the second mortgage will be due and payable in full. Funds will be reserved on a first come, first ready basis to eligible applicants who receive firm mortgage commitments from a licensed lending institution.

In order to be eligible for assistance, an applicant cannot own any other homes; agree to occupy the property as their principal homesteaded residence; have executed a purchase contract for purchase of an existing single family home (condos and PUD's included) in Lee County; and have gross annual household income which does not exceed the limits set forth below (Effective June 1, 2024):

1 person ~ \$52,450	2 persons ~ \$59,950	3 persons ~ \$67,400	4 persons ~ \$74,900
5 persons ~ \$80,900	6 persons ~ \$86,900	7 persons ~ \$92,850	8 persons ~ \$98,850

I/we acknowledge that this referral does not guarantee that I am approved for assistance in conjunction with Lee County's HOME Down Payment Assistance Program and/or permanent mortgage financing through the lender making this referral. I authorize the lender or its designated agent to release any information necessary to determine my/our eligibility for the program to Lee County Human and Veteran Services and/or designated agents of such.

Please list all household members, including borrower(s) names (use additional sheet as necessary):

Name	D/O/B	Relation	Social Security #	Income
		SELF		

WARNING: Title 18, Section 1001 of the U.S. Code states that a person is guilty of a felony for knowingly and willingly making false or fraudulent statements to a department of the United States Government; which is punishable under the provisions of Title 18, Section 1014 of the U.S. Code.

WARNING: Florida Statute 817 provides that willful false statements or misrepresentation concerning income and assets or liabilities relating to financial condition is a misdemeanor of the first degree and is punishable by fines and imprisonment provided under S 775.082 or 775.083

I/we understand that any willful misstatement of information will be grounds for disqualification. I/we certify that the application information provided is true and complete.

Applicant's Signature	Date	Co-Applicant's Signature	Date	
Applicant 3 Signature	Date	Co Applicant s Signature	Dute	
Other Adult Household Member Signature	Date	Other Adult Household Member Signatu	re Date	





Lee County, Florida Human and Veteran Services (239) 533-7930

NOTICE REGARDING COLLECTION OF SOCIAL SECURITY NUMBERS

The following disclosure is being made pursuant to section 119.071(5), Florida Statutes.

Social security numbers of applicants and household members are requested because this information has been determined to be imperative for the performance of the duties and responsibilities prescribed by law under this program. This information is not required by state or federal law; however, third-party verifications of social security numbers are necessary to determine eligibility for program services and specifically for the following purposes:

- 1. To verify an applicant's identity.
- 2. To verify household size.

A social security number collected pursuant to this notice can only be used by <u>Lee County Board of County Commissioners</u> for the purposes specified above.

Nondisclosure except under limited circumstances

Social security numbers will not be disclosed to others unless required or authorized by Florida law. Section 119.071(5), Florida Statutes, allows disclosure of a person's social security number under the following specific, limited circumstances:

- If disclosure is expressly required by federal or Florida law or is necessary for the agency or governmental entity to perform its duties and responsibilities;
- If the individual expressly consents to disclosure in writing;
- If disclosure is made to prevent and combat terrorism pursuant to the U.S. Patriot Act of 2001 or Presidential Executive Order 13224 (blocking property and prohibiting business transactions with persons who commit, threaten to commit, or support terrorism);
- For an agency employee and dependents, if disclosure is necessary to administer the person's health benefits or pension plan funds; or
- If disclosure is for the purpose of the administration of the Uniform Commercial Code by the office of the Secretary of State.
- If disclosure is requested by a commercial entity for permissible uses under the federal Driver's Privacy Protection
 Act of 1994, the federal Fair Credit Reporting Act, or the federal Financial Services Modernization Act of 1999 (for
 example, to verify the accuracy of personal information provided by the individual to the commercial entity; use
 by an insurer in connection with claims investigation or anti-fraud activities; for use in connection with a credit
 transaction).

Acknowledgment of Receipt of Notice

I confirm that I have been provided a copy of this Notice regarding the collection of my social security number and the social security numbers of all household occupants as part of the application process for this program.

Applicant Signature	Date	Co-Applicant Signature	Date
Other Adult Household Member Signature	Date	Other Adult Household Member Signature	Date

UNIFORM RELOCATION ACT (URA) SELLER FORM

Date:	
Seller:	
Homebuyer:	
Subject Property Address:	
To Whom It May Concern:	
The Lee County Human and Veteran Services is pleased to participate in the sale of your proper the buyer through our HOME Down Payment Assistance Program.	cty by assisting
Under HUD's HOME Down Payment Assistance Program, the Lee County Human and Veter mandated to inform you that any owner-occupant who voluntarily sells a property to a first-ting is not eligible for relocation assistance under the Uniform Relocation Act (URA). The above refere must be currently occupied by yourself or the purchaser, or be vacant. We will not allow displaced. In addition, we are using the property appraisal as the fair market value of your purchased. We also want to inform you that the buyer does not have the Power of Eminent therefore will not acquire the property if negotiations fail to result in an amicable sales agreement.	me homebuyer enced property a tenant to be property being t Domain and
Again, the Lee County Human and Veteran Services is happy to participate in the sale of your procreating an affordable home for this homebuyer.	operty thereby
If you have any questions, please contact me Monday-Friday, 7:30am-4:30pm at Lee Count Veteran Services, 2440 Thompson Street, Fort Myers, FL 33901 (239.533.7938; Fax: 239.533DCurran@leegov.com).	y Human and 3.7955; email:
Sincerely,	
Debbie Curran Debbie Curran, Housing Finance Counselor Lee County Human and Veteran Services	
I HEREBY CERTIFY THAT I HAVE READ AND UNDERSTAND THE ABOVE LETTER AND ALSO CERTIFIED CONTROL OF THE ABOVE ADDRESSED CONTROL OF THE ABOVE A	RTIFY THAT:
I am currently occupying the above referenced property.	
The above referenced property is and was vacant at the time the purchase contract was entered into with buyer.	
The above referenced property is occupied by a tenant.	
The above referenced property was occupied by tenant at the time the purchase contract entered into with buyer, but now vacant.	
The above referenced property is and was occupied by buyer at time the purchase contract was entered into with buyer.	
Other/Comments:	
Seller (owner) OR Seller's Designated Representative Printed Name	
Date	