



-For County Use Only-	
Application Receipt Date:	_____
Application Approval Date:	_____
Assigned Registration No.:	_____
Renewal Due Date:	_____
Reviewed By:	_____

## Communications Provider Registration Form

In accordance with Section 6-603 of the Lee County Land Development Code, *Communications Service Providers*, *Communication Facility Providers*, and *Pass-through Providers* must register with Lee County to place or maintain a communications facility, conduit, backhaul facility, or utility pole intended to support the collocation of small wireless facilities in the County rights-of-way.

NAME OF REGISTRANT (FIRM) under which it will conduct business in Lee County and, if different, in the State: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY, STATE & ZIP CODE: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

EMERGENCY CONTACT & CONTACT INFORMATION (if different than above): \_\_\_\_\_

TYPE OF UTILITY (check all that apply):

- Communications Service Provider    Communication Facility Provider    Pass-Through Provider    Other

Checklist for required documents:

- A Certificate of Liability Insurance (COI) needs to be submitted with each Small Cell Pole & Facility application showing:
- Lee County Board of County Commissioners, PO Box 398, Ft. Myers, FL. 33902 (Listed as the certificate holder) & Lee County Board of County Commissioners (a political subdivision and Charter County of the State of Florida, its agents, employees, and public officials are Named as Additional Insured on a primary and non contributory basis and includes ongoing and completed operations for General Liability only per CGL084 1013 when required by written contract, Waiver of Subrogation per form CGL088 0115). Listed as- "Additionally Insured" in the description. With all coverage's on the policy, no less than \$1,000,000.00

- A copy of the Registrant’s certificate of authorization, public convenience and necessity, or other similar certification or licenses issued by the Florida Public Service Commission, the Florida Department of State, the Federal Communications Commission, or other federal authority.
- Proof of insurance as required in Section 6-612 of the Lee County Land Development Code.

**NOTICE:**

Within thirty (30) days of any change in the above information, a Registrant shall provide updated information to the County.

Registration must be renewed by April 1, of the fifth year after approval. Failure to renew a registration may result in the County restricting the issuance of additional permits. Registration is valid for five years at a time.

Registration provides the ability to apply for a permit, if applicable, and the ability to place or maintain communications facilities in the County rights-of-way. Registration does not excuse a communications provider from obtaining necessary access or pole attachment agreements before locating its communications facilities in the County rights-of-way. Registration does not excuse a communications provider from complying with all applicable codes, and State and federal laws and regulations.

**By submitting a Registration, the Registrant acknowledges that it has reviewed a copy of Chapter 6, Article VII of the Lee County Land Development Code.**

“The foregoing instrument was acknowledged before me, by means of  physical presence or  online notarization, this \_\_\_\_ day of \_\_\_\_\_, \_\_ (year), by \_\_\_\_\_”

BY: \_\_\_\_\_  
 NAME: \_\_\_\_\_  
 TITLE: \_\_\_\_\_  
 DATE: \_\_\_\_\_

STATE OF \_\_\_\_\_  
 COUNTY OF \_\_\_\_\_

The above instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_ [name], in his/her capacity as \_\_\_\_\_ [title], of \_\_\_\_\_ [name of Registrant], a \_\_\_\_\_ [type of business organization], who ( ) is personally known to me; ( ) produced a current driver’s license as identification; or ( ) produced \_\_\_\_\_ as identification.

\_\_\_\_\_  
 Notary Public  
 Printed Name: \_\_\_\_\_  
 Commission No.: \_\_\_\_\_  
 Expiration: \_\_\_\_\_

[Notarial Seal]

Please remit this registration package by email to [DOTEngineering@leegov.com](mailto:DOTEngineering@leegov.com) or by hand delivery to the following address:

*Lee County D.O.T. Engineering Services  
5642 Enterprise Parkway  
Fort Myers, Florida 33905*