

Notice of Funding Availability # 2018DVBonus

The U.S. Department of Housing and Urban Development (HUD) competitive Continuum of Care (CoC) funding cycle is open. An estimated **\$166,720** in additional CoC funds are available for Lee County. These funds may be used for:

- **Rapid Re-housing Project(s) (RRH)** dedicated to serving survivors of domestic violence, dating violence, sexual assault, or stalking that are defined as homeless at 24 CFR 578.3; OR
- **Joint Transitional Housing (TH) and Rapid Re-Housing (RRH) Project(s)** dedicated to serving survivors of domestic violence, dating violence, sexual assault, or stalking that are defined as homeless at 24 CFR 578.3. Joint transitional housing (TH) and rapid rehousing (RRH) projects will provide low-barrier, temporary housing while individuals and families quickly move to permanent housing with a seamless program design; OR
- **Supportive Services Only – Coordinated Entry Project(s) (SSO-CE)** to implement policies, procedures, and practices that equip the CoC’s coordinated entry to better meet the needs of survivors of domestic violence, dating violence, sexual assault, or stalking.

Projects must meet all CoC Program and HUD requirements.

2018 CoC Funding Competition:

<https://www.hudexchange.info/programs/e-snaps/fv-2018-coc-program-nofa-coc-program-competition/#nofa-and-notices>

CoC Program Eligibility Requirements:

<https://www.hudexchange.info/coc/coc-program-eligibility-requirements/>

CoC Program Laws, Regulations, and Notices:

<https://www.hudexchange.info/coc/coc-program-law-regulations-and-notices/>

CoC Match Documentation:

<https://www.hudexchange.info/faqs/1561/what-are-the-documentation-requirements-for-in-kind-services-as-match/>

Lee County Continuum of Care Written Standards and Coordinated Entry Policies and Procedures:

<https://www.leegov.com/dhs/Documents/HMIS/Coordinated-Entry/CE-Policy-Procedures-Manual-2018.pdf>

Projects will be ranked by project design and budget, adherence to a Housing First model, HMIS and Coordinated Entry System participation, and applicant experience. The Ranking Committee will prioritize projects from agencies active in the Lee County CoC.

Project Submission Guidelines

To submit a project for consideration, complete the application, including supporting documentation, in PDF or Word Format **via email by July 18, 2018** to Jeannie Sutton, Grants Coordinator, Lee County Human and Veteran Services, at jsutton@leegov.com. If selected for participation in the funding competition, a full application will be required. Any questions can be directed to Jeannie Sutton at jsutton@leegov.com or by phone at 239-533-7958.

Please Note: It may be necessary to provide additional information throughout the application process. Such requests will be sent via e-mail with a clear and strict deadline for completion.



Applicant Information:

Applicant Name: _____ Applicant Phone: _____

Applicant Address: _____

Project Contact Person: _____ Title: _____

Phone Number: _____ Email Address: _____

DUNS Number: _____ Faith Based Organization: ____ Yes ____ No

Project Information:

Project Name: _____ Project Type: _____

Project Address(es): _____

Number of Beds/Units to be Provided:	
Number of Beds/Units included in HMIS comparable database:	
Number of projected, unduplicated clients to be served:	

Provide brief narrative responses for all of the following:

CoC Threshold Requirements

1. Describe the applicant’s participation in the Homeless Management Information System (HMIS), Coordinated Entry, and adherence to CoC Written Standards and Coordinated Entry Policies and Procedures.
2. Describe the applicant’s participation in the CoC, including the number of meetings attended throughout the last year, and how the applicant seeks opportunities to collaborate and share data with other CoC providers.

Experience

Describe the experience of the applicant in working with the proposed population, providing housing similar to the project proposed in this application, and effectively using federal funds.

Design of Housing & Supportive Services

1. Describe the program design, including:
 - a. how the project focuses on securing and maintaining permanent housing for high need populations (i.e. those with the highest Coordinated Entry Scores)
 - b. the type, scale, and location of housing and services,
 - c. how clients are connected with mainstream benefits, and
 - d. the performance measures used to track project performance.
2. Describe how the project will use a Housing First and Low Barrier approach. Include:
 - a. Eligibility criteria;
 - b. Process for accepting new clients;
 - c. Process and criteria for exiting clients.

Must demonstrate there are no preconditions to entry, allowing entry regardless of current or past substance abuse, income, criminal records (with exceptions or restrictions imposed by federal, state, or local law or ordinance), marital status, family status, actual or perceived sexual orientation, gender identity. Must demonstrate the project has a process to address situation that may jeopardize housing or project assistance to ensure that project participation in terminated in only the most severe cases.
3. Describe the plan for program implementation detailing the timeline, and how the project will become ready to house the first client, including a schedule of proposed activities for 60 days, 120 days, and 180 days after grant award.

Financial Requirements

1. Provide a budget narrative explaining the specific uses of the requested funds, and how funds will be expended in a timely manner.
2. Complete the budget table.

Budget Table

Eligible Costs	Total CoC Funds Requested
Acquisition	\$
Rehabilitation	\$
New Construction	\$
Leased Units	\$
Leased Structures	\$
Rental Assistance	\$
Supportive Services	\$
Operating	\$
HMIS	\$
Admin (up to 10%)	\$
Total CoC Funds Requested plus Admin	\$
Cash Match <i>(documentation of match must be attached)</i>	\$
In-Kind Match <i>(documentation of match must be attached)</i>	\$
Total Match <i>(minimum 25% of CoC funds requested)</i>	\$
Additional Leveraged Funds <i>(include other public and private funding to be used for this project, documentation of leveraged funds must be attached)</i>	\$
Total Project Budget	\$

3. Complete the Reasonable Costs Table *(if applicable)*

Reasonable Costs Table

Estimated Households to be Exited to Permanent Housing	Estimated Individuals to be Exited to Permanent Housing	Total Estimated Annual Project Cost (including HUD, private and other funds, and admin costs)	Average Cost per PH exit, by Household (Total Project Cost ÷ # Exited Households)	Average Cost per PH exit, by Individual (Total Project Cost ÷ # Exited Individuals)
		\$	\$	\$

Include the following attachments:

1. Documentation of Match –Memorandum of Understanding (MOU) or Contract
2. Documentation of Leveraged Funds
3. Results of most recent financial audit
4. Documentation of 501c3 Status