



APPLICATION FOR RELIEF FOR DESIGNATED HISTORIC RESOURCES IN UNINCORPORATED AREAS ONLY

Project Name: _____

Nature of Request: _____



1. **Name of Applicant:** _____
Address: _____
City, State, Zip: _____
Phone Number: _____
E-mail Address: _____

2. **Relationship of Applicant to owner (check one) and provide [Affidavit of Authorization](#) form:**
 Applicant is the sole owner of the property. [34-201(a)(1)a.1.]
 Applicant has been authorized by the owner(s) to represent them for this action: [34-203(a)(3)]

3. **Authorized Agent: (If different than applicant) Name of the person who is to receive all County-initiated correspondence regarding this application. [34-203(a)(4)]**

a. **Company Name:** _____
Contact Person: _____
Address: _____
City, State, Zip: _____
Phone Number: _____
E-mail address: _____

b. **[Additional Agent\(s\)](#):** Provide the names of other agents that the County may contact concerning this application. [[34-203(a)(4)]

4. **Property owner(s): If multiple owners (corporation, partnership, trust, association), provide a list with owner interest. [34-203(a)(2)]**
Name: _____
Address: _____
City, State, Zip: _____
Phone Number: _____
E-mail address: _____

5. **Disclosure of Interest [34-203(a)(2)]**
 Attach [Disclosure of Interest](#) Form.

6. **STRAP Number(s) [34-203(a)(5)]:**

7. **Street Address of Property:** _____

LEE COUNTY COMMUNITY DEVELOPMENT
PO BOX 398 (1500 MONROE STREET), FORT MYERS, FL 33902
PHONE (239) 533-8585

8. **Legal Description (must submit one):**
 Legal description (metes and bounds) and sealed sketch of the legal description. **[34-203(a)(5)]**
OR
 Legal description (NO metes and bounds) if the property is located within a subdivision platted per F.S. Chapter 177, and is recorded in the Official Records of Lee County under Instruments or Plat Books. ([Click here](#) to see an example of a legal description with no metes and bounds.) **[34-203(a)(5)]**
9. **Use(s) of Property:**
a. Current uses of property are: _____
b. Intended uses of property are: _____
10. **Lee Plan (Future Land Use) Designation:** _____
11. **Current Zoning of Property:** _____
12. **Property Dimensions:**
a. Width (average if irregular parcel): _____ Feet
b. Depth (average if irregular parcel): _____ Feet
c. Total area: _____ Acres or square feet
13. **Historic Designation:** Historic Resource Historic District
14. **Lee County Historic Resource Designation Number:** _____
15. **Relief Requested:** List the specific section number(s) of the Lee County Land Development Code {and their name(s)} from which the relief is sought. Also explain why the administrative variance is needed and why it should be approved. (Attach extra sheets if additional space is needed.)

16. **Site Plan.** Submit a site plan (24"x36"), to scale, illustrating all buildings and easements on the property; the proposed structure or additions for which the administrative variance is sought; and any adjacent structures which may be affected by the requested variance. The location of the requested variance must be clearly indicated on the site plan. **[34-203(a)(8)]**
17. **Letters of No Objection** (as required by the Director): Provide Letters of No Objection from all adjacent property owners, including those separated from the subject property by any right-of-way easements, or as required by the Director. **[34-203(a)(7)]**
18. **(Optional) Photographs.** Provide photographs of the subject property and surrounding area and any other documentation which may help the Director make a determination. **[34-203(b)]**

SUBMITTAL REQUIREMENT CHECKLIST

Clearly label your attachments as noted in bold below.

<input type="checkbox"/>	Completed application for [Relief for Designated Historic Resources] [34-203(a)(1)]
<input type="checkbox"/>	Filing Fee [34-201(d)]
<input type="checkbox"/>	Affidavit of Authorization Form [34-203(a)(3)]
<input type="checkbox"/>	Additional Agents [34-203(a)(4)]
<input type="checkbox"/>	Multiple Owners List (if applicable) [34-203(a)(2)]
<input type="checkbox"/>	Disclosure of Interest Form [34-203(a)(2)]
<input type="checkbox"/>	Legal description (must submit one) [34-203(a)(5)]
<input type="checkbox"/>	Legal description (metes and bounds) and sealed sketch of legal description
	OR
<input type="checkbox"/>	Legal description (NO metes and bounds) if the property is located within a subdivision platted per F.S. Chapter 177, and is recorded in the Official Records of Lee County under Instruments or Plat Books. (Click here to see an example of a legal description with no metes and bounds.)
<input type="checkbox"/>	Relief Requested
<input type="checkbox"/>	Site Plan (24"x36") [34-203(a)(8)]
<input type="checkbox"/>	Letters of No Objection [34-203(a)(7)]
<input type="checkbox"/>	Photographs (Optional) [34-203(b)]