

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20021350-UTL

1. REQUESTED MOTION:

ACTION REQUESTED: Approve Waiver W-030164 for the projected annual increase of costs for the purchase of Yokogawa Corporation products, programming and repair services for the Yokogawa DCS 1000 System, through their authorized dealer in Florida, Classic Controls. Projected annual costs for new products would increase to approximately \$250,000; and for repair and programming to approximately \$100,000. The term of the waiver would be for one year. Funding will come from the individual department's budget and they will be responsible for monitoring their own expenditures.

WHY ACTION IS NECESSARY: According to section 9.4.1 of the Lee County Purchasing and Payment Procedures Manual, approved by the Board on 7/9/02, purchases over \$50,000 must be approved by the Board.

WHAT ACTION ACCOMPLISHES: Allows the Public Works Department (Utilities) to purchase products and services of the Yokogawa Corporation through their sole source distributor in Florida, Classic Controls.

2. DEPARTMENTAL CATEGORY: 10
COMMISSION DISTRICT # CW

C10B

3. MEETING DATE:

01-07-2003

4. AGENDA:

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:

5. REQUIREMENT/PURPOSE:
(Specify)

- STATUTE
- ORDINANCE
- ADMIN. AC-4-1
- CODE
- OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER
- B. DEPARTMENT PUBLIC WORKS
- C. DIVISION UTILITIES

BY: RICK DIAZ

12/9/02

7. BACKGROUND: Lee County Utilities is requesting an increase in the projected annual costs for the purchase of instrumentation products and services from the Yokogawa Corporation through their sole source distributor Classic Controls. The current waiver bluesheet (W-020416) will expire on May 7, 2003 and a new waiver will be needed in order to account for anticipated cost increases for the needed products and services from Classic Controls.

Attachments: (1) Previous Waiver Bluesheet and supporting documentation

8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:

| A Department Director | B Purchasing or Contracts | C Human Resources | D Other | E County Attorney | F Budget Services | G County Manager | | | | |
|------------------------------|---|------------------------|----------------------|--------------------------|--|----------------------|-----------------------|------------------------|----------------------|------------------------------|
| J. Lavender Date: 12-9-02 | Janet Sheehan 12-3-02 Date: 12-3-02 | N/A | N/A | D. Owen Date: 12/9/02 | <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">OA Date: 12/10/02</td> <td style="width: 25%;">JOM Date: 12/11/02</td> <td style="width: 25%;">Risk Date: 12/10/02</td> <td style="width: 25%;">GC Date: 12-10-02</td> </tr> </table> | OA Date: 12/10/02 | JOM Date: 12/11/02 | Risk Date: 12/10/02 | GC Date: 12-10-02 | J. Lavender Date: 12-9-02 |
| OA Date: 12/10/02 | JOM Date: 12/11/02 | Risk Date: 12/10/02 | GC Date: 12-10-02 | | | | | | | |

10. COMMISSION ACTION:

- APPROVED
- DENIED
- DEFERRED
- OTHER

Rec. by CoAtty

Date: 12/9/02

Time: 4:15 PM

Forwarded to: Budget

Time: 8:40 AM

RECEIVED BY
COUNTY ADMIN. PAM

12-10-02
9:10

COUNTY ADMIN.
FORWARDED TO:

12/12/02 20

Prepared by Purchasing

DEC 9 2002

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20020405

1. REQUESTED MOTION:

ACTION REQUESTED: Approve Waiver # W-020416 to waive formal quotation procedure, due to sole source, for the Environmental Services Department (Utilities Division), for the purchase of Yokogawa Corporation products, programming and repair services for the Yokogawa DCS 1000 System, through their authorized dealer in Florida Classic Controls. Projected annual costs for new products would be approximately \$50,000 and for repair and programming at approximately \$20,000. The term of the waiver would be for one year. Funding will come from the individual departments budget and they will be responsible for monitoring their own expenditures.

WHY ACTION IS NECESSARY: According to Section 9.4.1 of the Lee County Purchasing and Payment Procedures Manual, approved by the Board on 3/21/00, purchases over \$50,000.00 must be approved by the Board.

WHAT ACTION ACCOMPLISHES: Allows the Environmental Services Department (Utilities) to purchase products and services of the Yokogawa Corporation through their sole source distributor Classic Controls.

2. DEPARTMENTAL CATEGORY: 10- UTIL
COMMISSION DISTRICT # CW C10B

3. MEETING DATE:
05-07-2002

4. AGENDA:
 CONSENT
 ADMINISTRATIVE
 APPEALS

 PUBLIC
 WALK ON
 TIME REQUIRED:

5. REQUIREMENT/PURPOSE:
(Specify)
 STATUTE
 ORDINANCE
 ADMIN. AC-41
 CODE
 OTHER

6. REQUESTOR OF INFORMATION:
A. COMMISSIONER
B. DEPARTMENT Environmental Services
C. DIVISION Utilities

BY: RICK DIAZ
4/16/02

7. BACKGROUND: On March 6, 2002 the Lee County Purchasing Services received from Rick Diaz/Utilities a request for a bid waiver of products and services from the Yokogawa Corporation through their sole source distributor in Florida Classic Controls. Therefore, we are requesting a waiver of the formal quote procedure for the purchase of Yokogawa product and services through their sole source distributor Classic Controls. Purchasing has verified this sole source request and has determined that Classic Controls is the sole source for Yokogawa products and services.

(Continued on page two)

8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:

| A Department Director | B Purchasing or Contracts | C Human Resources | D Other | E County Attorney | F Budget Services | G County Manager |
|-----------------------------|------------------------------------|-------------------------|------------|-------------------------|----------------------------|---------------------|
| J. Dunder 4-16-02 | Jessie Sheehan 4-15-02 | N/A | N/A | 4-17-02 | QA OM Ris 4-18-02 | |

10. COMMISSION ACTION:
 APPROVED
 DENIED
 DEFERRED
 OTHER

REC'D.
by CO. ATTY.
4/17/02
CO. ATTY. 4/17/02
FORWARDED TO:
Budget
11:15 AM

RECEIVED BY
COUNTY ADMIN
4-17-02
11:15 A
COUNTY ADMIN
FORWARDED TO
4/18/02

Xc: Central B/S Files (Sue)
Utilities Division
R. Diaz (B/S Only)
C. Carbone
O. Figueroa
S.I. Velez
K. Miller
~~R. Silcox~~ Amy W.

(Operating OD Funds B/S)
Date: MAY 15 2002 /sdg

(BACKGROUND CONTINUED ON PAGE TWO)

Account Strings: (1.) Collections 5360448700
(2.) Water Distribution 5360248700
(3.) Corkscrew WTP 5361848700
(4.) Fiesta Village WWTP 5362448700
(5.) Waterway WTP 53625448700
(6.) Beach WWTP 5360548700
(7.) Pine Island WWTP 5365148700
(8.) Green Meadows 5362748700
(9.) Olga WTP 5360148700
(10.) Electronics 5361548700

Attachments: (1) Division request for a bid waiver
(2) Sole Source Letter-Yokogawa
(3) Parts list