

## AGENDA ITEM REPORT

**DATE:** November 6, 2018  
**DEPARTMENT:** Solid Waste  
**REQUESTER:** Pamela Keyes  
**TITLE:** Award Contract for Yard Waste Processing, Grinding and Marketing

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### I. MOTION REQUESTED

A) Award Invitation to Bid No. B180204BAW, Yard Waste Processing, Grinding and Marketing to Wherry Truck Lines, Inc., the responsible bidder with the lowest responsive bid, for a period of one year, as approved in the department's adopted budget.

B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.

C) Grant the Director of Procurement Management the authority to negotiate renewals of the contract, including changes in price, for up to three additional one-year periods, and/or extend the contract, and to execute all associated documents, with County Administration approval, as approved in the department's annual adopted budget, if doing so is in the best interest of Lee County.

### II. ITEM SUMMARY

Award contract to Wherry Truck Lines, Inc. to provide yard waste processing, grinding and marketing services for an initial period of one year with the option to renew for three additional one-year periods, as approved in the department's annual adopted budget. Outsourcing this service allows the Solid Waste Department to reallocate its resources for other solid waste management services without adding additional capital. Total expenditures for these services for Fiscal Year 2016 – 2017 were approximately \$570,823.47.

### III. BACKGROUND AND IMPLICATIONS OF ACTION

A) Board Action and Other History

Lee County Solid Waste submitted a request to Procurement Management to obtain bids to provide yard waste processing, grinding and marketing services. Detailed work under this contract consists of outsourcing this service to include, yard waste processing, grinding marketing and transportation of mulch under the terms and conditions of the contract.

On August 3, 2018, Procurement Management advertised B180204BAW, Yard Waste Processing, Grinding and Marketing. On the bid deadline of September 5, 2018, Procurement Management received one bid. The bid was reviewed by Solid Waste and Procurement Management and it is recommended that award be made to Wherry Truck Lines, Inc., the responsible bidder with the lowest responsive bid, for an initial period of one year with the option to renew for three additional one-year periods, as approved in the department's annual adopted budget.

Total expenditures for these services for Fiscal Year 2016 – 2017 were approximately \$570,823.47.

B) Policy Issues

C) BoCC Goals

Outsourcing this service allows the Solid Waste Department to reallocate its resources for other solid waste management services without adding additional capital.

D) Analysis

E) Options

**IV. FINANCIAL INFORMATION**

A)	Current year dollar amount of item:	Current year dollar amount of item: \$3,000,000.00 (estimated)
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	N/A
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: 40100 Program: Solid Waste Disposal Project: N/A Account Strings: OB5340840100.503490	
G)	Fund Type?	Enterprise
H)	Comments:	

**V. RECOMMENDATION**

Approve

**VI. TIMING/IMPLEMENTATION**

**VII. FOLLOW UP**

**ATTACHMENTS:**

Description	Upload Date	Type
SW SW Wherry Contract Yard Waste Processing	10/25/2018	Cover Memo
110618R -C-23 -Wherry Truck Lines Inc	11/30/2018	Cover Memo

**REVIEWERS:**

Department	Reviewer	Action	Date
Solid Waste	Turner, Nicole	Approved	10/24/2018 - 8:07 AM
Solid Waste	Keyes, Pamela	Approved	10/24/2018 - 2:13 PM
Budget Services	Henkel, Anne	Approved	10/24/2018 - 3:01 PM
Budget Services	Winton, Peter	Approved	10/24/2018 - 3:14 PM
County Attorney	Fraser, Andrea R.	Approved	10/24/2018 - 3:51 PM
County Manager	Meurer, Doug	Approved	10/26/2018 - 10:38 AM