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January 6, 2016

Encore Broadcast Equipment Sales, Inc.  
Attn: Douglas Taylor  
2104 West Kennedy Blvd.  
Tampa, FL 33606

**Reference: 14115-EST Studio Equipment – Purchase Install, Repair and Parts**

Dear Mr. Taylor:

Hillsborough County Public Schools (HCPS) is requesting the renewal of bid number, **14115-EST Studio Equipment – Purchase Install, Repair and Parts**, from January 21, 2016 through January 20, 2017 under the same prices, terms, conditions, and specifications governing the original contract.

The vendor certifies, by submission and signature on this renewal letter, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or involuntarily excluded from participation in this transaction per the provisions of § 287.133(2) (a) Florida Statute and pursuant to Executive Order 12549, Debarment and Suspension.

All vendors who are permitted access to any HCPS site when students are present, who have direct contact with students, or who have access to or control of school funds are required to wear a statewide badge and yellow HCPS badge as required by HCPS and in accordance with § 1012.465 and 1012.467, Florida Statutes, the "Jessica Lunsford Act." HCPS will adhere to the "six-foot fence" rule for projects approved through the Facilities Department, but not the "in-line-of-sight rule."

The vendor agrees to understand and comply with the statements at: <http://www.sdhc.k12.fl.us/doc/164/procurement-ija>

Please indicate your response to this request and sign the appropriate line below and return this form, via fax, to (813) 272-4390 or via Email to the sender within three (3) business days. HCPS may accept the vendor's failure to provide a timely response to this renewal letter as a request not to renew.

If you have any concerns or questions about this request, please do not hesitate to call me at (813) 272-4301. Thank you for your prompt attention to this matter.

Sincerely,

Kenneth Gerhart, Senior Procurement Officer

Please indicate your option below:

Accept option to renew agreement as indicated above. **A current Certificate of Liability Insurance must be provided along, or subsequent to, this response.**

Reject option to renew agreement (as indicated above)

Signed \_\_\_\_\_  
Print Name/Title **Douglas Taylor**

Date \_\_\_\_\_