

**AGENDA ITEM REPORT**

DATE: June 5, 2018
DEPARTMENT: Procurement Management
REQUESTER: Mary Tucker
TITLE: Extend Annual Contracts for Purchase of Sprinkler Parts and Related Items - Countywide

I. MOTION REQUESTED

- A) Approve extensions of the annual contracts with Siteone Landscape Supply, LLC and Florida Irrigation Supply, Inc. dba FIS Outdoor, Inc., under Invitation to Bid No. B-130376, Sprinkler Parts and Related Items, for an additional six-month period, through December 30, 2018, for use on an as needed basis for sprinkler parts and related items, as approved in the departments' annual adopted budgets.
 B) Authorize the Director of Procurement Management or designee to sign the extension documents on behalf of the Board of County Commissioners.

II. ITEM SUMMARY

Approve extensions of the annual contracts with Siteone Landscape Supply, LLC and Florida Irrigation Supply, Inc. (dba FIS Outdoor) for an additional six-month period through December 30, 2018. Board approval will allow the purchasing of these goods to continue uninterrupted until the formal solicitation process is completed. Total expenditures for these goods during Fiscal Year 2016-2017 was approximately \$159,686.48.

III. BACKGROUND AND IMPLICATIONS OF ACTIONA) Board Action and Other History

On June 25, 2013, the Board of County Commissioners awarded Invitation to Bid No. B-130376 for the purchase of sprinkler parts and related items. The original term of the contract was for one-year with an option to renew for four additional one-year periods. Board approval will allow the purchasing of these goods to continue uninterrupted until the formal solicitation process is completed.

Total expenditures for these services during Fiscal Year 2016-2017 were approximately \$159,686.48.

B) Policy IssuesC) BoCC GoalsD) AnalysisE) Options**IV. FINANCIAL INFORMATION**

A)	Current year dollar amount of item:	See comments below.
B)	Is this item approved in the current budget?	
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	
F)	Fund: Program: Project: Account Strings:	
G)	Fund Type?	
H)	Comments:	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

Expenditures will be as needed and within the departments' annual approved, adopted budgets.

VII. FOLLOW UP**ATTACHMENTS:**

Description	Upload Date	Type
FIS Outdoor, Inc Signed Extension Letter	5/9/2018	Letter
SiteOne Signed Extension Letter	5/9/2018	Letter

REVIEWERS:

Department	Reviewer	Action	Date
Procurement Management	Turner, Nicole	Approved	5/22/2018 - 12:03 PM
Budget Services	Henkel, Anne	Approved	5/23/2018 - 12:30 PM
Budget Services	Winton, Peter	Approved	5/23/2018 - 1:11 PM
County Attorney	Fraser, Andrea R.	Approved	5/23/2018 - 1:45 PM
County Manager	Brady, Christine	Approved	5/29/2018 - 9:31 AM