



AGENDA ITEM REPORT

DATE: September 18, 2018
DEPARTMENT: Procurement Management
REQUESTER: Mary Tucker
TITLE: Award Contract for John Deere Heavy Equipment Service - Countywide

I. MOTION REQUESTED

- A) Award Invitation for Bid No. B170532DKR, Service for John Deere Heavy Equipment to Dobbs Equipment, LLC, the responsible bidder with the lowest responsive bid, for a period of one-year, as approved in the departments' adopted budgets.
- B) Authorize the Chair to execute the contract documents.
- C) Grant the Director of Procurement Management the authority to negotiate renewals of the contract, including changes in price, for up to three additional one-year periods, and/or to extend the contract and to execute all associated documents, with County Administration approval, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County.

II. ITEM SUMMARY

Award contract to Dobbs Equipment, LLC for John Deere heavy equipment service for a period of one year with the option to renew for three additional one-year periods. Total expenditures for these services during Fiscal Year 2016 -2017 were approximately \$117,829.00.

III. BACKGROUND AND IMPLICATIONS OF ACTION

- A) Board Action and Other History
 On September 29, 2017, the Department of Procurement Management advertised B170532DKR Service for John Deere Heavy Equipment for Lee County to obtain bids for John Deere heavy equipment services on behalf of the Board of County Commissioners. On the bidding deadline of October 30, 2017, Procurement received one bid submission from Nortrax, Inc., who was found responsible and responsive. Nortrax Inc. was purchased by Dobbs Equipment, LLC on November 17, 2017, and assumed the bid submission with no changes to the bid pricing. Total expenditures for these services for Fiscal Year 2016 – 2017 were approximately \$117,829.00.
- B) Policy Issues
- C) BoCC Goals
- D) Analysis
- E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	See comments below.
B)	Is this item approved in the current budget?	
C)	Is this a revenue or expense item?	
D)	Is this Discretionary or Mandatory?	
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	
F)	Fund: Program: Project: Account Strings:	
G)	Fund Type?	
H)	Comments: Expenditures will be as needed and within the departments' annual approved, adopted budgets.	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP**ATTACHMENTS:**

Description

Upload Date

Type

Dobbs Signed Agreement

8/28/2018

Contract

REVIEWERS:

Department

Reviewer

Action

Date

Procurement Management

Turner, Nicole

Approved

9/5/2018 - 4:25 PM

Budget Services

Henkel, Anne

Approved

9/6/2018 - 8:17 AM

County Attorney

Lira, Louis C.

Approved

9/7/2018 - 9:58 AM

County Manager

Brady, Christine

Approved

9/10/2018 - 2:17 PM