

AGENDA ITEM REPORT

DATE: May 15, 2018
DEPARTMENT: Procurement Management
REQUESTER: Mary Tucker
TITLE: Award Contract for Countywide Live Auction Services

I. MOTION REQUESTED

- A) Award Request for Proposal No. RFP170427TJM, Online Auction and Live Auction Services - Countywide, to the following vendor for use on an as needed basis for live auction services used in the disposition of County assets for an initial period of one year, as approved in the departments' annual adopted budgets to Manheim Remarketing, Inc. dba Manheim Ft. Myers.
- B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
- C) Grant the Director of Procurement Management the authority to negotiate renewals of the contract, including changes in price, for up to three additional one-year periods, and/or to extend the contract, and to execute all associated documents, with County Administration approval, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County.

II. ITEM SUMMARY

Award contract for Countywide live auction services used in the disposition of County assets to Manheim Remarketing, Inc. dba Manheim Ft. Myers, for a period of one year with up to three additional one-year renewals. The Board previously awarded contracts to five other vendors on April 17, 2018; due to a change in corporate leadership, Manheim Remarketing, Inc. dba Manheim Ft. Myers' contract documents were not ready at that time. Total expenditures for these services in FY 2016-2017 were \$8,308.67.

III. BACKGROUND AND IMPLICATIONS OF ACTION**A) Board Action and Other History**

On July 21, 2017, Procurement Management issued Request for Proposals No. RFP170427JM for Online Auction/Live Auction Services-Countywide. On the bidding deadline of August 21, 2017, Procurement received seven proposals. An Evaluation Committee meeting was held on October 20, 2017 during which the Evaluation Committee considered criterion as listed in the solicitation including such items as: Qualifications of Company, Company Relevant Experience and References, Plan of Approach and Resources, Personnel and Past Auction Experience for each type of auction service (live or online or both) being proposed. Based on the information submitted by the firms in their proposals, it was the consensus of the Committee to recommend to the Board the ranking as follows,

For live auction services:

- 1) Manheim Remarketing, Inc. dba Manheim Ft. Myers
- 2) Garner and Associates Auctioneers, Inc.
- 3) Royal Auction Group, Inc.

For online auction services:

- 1) GovDeals, Inc.
- 2) Auctions International, Inc.
- 3) Atkinson Realty and Auction, Inc.

Total expenditures for these services in FY 2016-2017 were \$8,308.67.

B) Policy Issues

C) BoCC Goals

D) Analysis

E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	See comments below
B)	Is this item approved in the current budget?	
C)	Is this a revenue or expense item?	
D)	Is this Discretionary or Mandatory?	
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	
F)	Fund: Program: Project: Account Strings:	
G)	Fund Type?	
H)	Comments: Expenditures will be as needed and within the departments' annual approved, adopted budgets.	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

ATTACHMENTS:

Description	Upload Date	Type
Manheim Remarketing Inc dba Manheim Ft. Myers Vendor Signed Contract	4/17/2018	Contract

REVIEWERS:

Department	Reviewer	Action	Date
Procurement Management	Turner, Nicole	Approved	4/27/2018 - 10:26 AM
Budget Services	Henkel, Anne	Approved	4/27/2018 - 11:10 AM
Budget Services	Winton, Peter	Approved	4/30/2018 - 6:12 AM
County Attorney	Lira, Louis C.	Approved	4/30/2018 - 8:40 AM
County Manager	Brady, Christine	Approved	5/7/2018 - 9:33 AM