

## AGENDA ITEM REPORT

**DATE:** April 17, 2018  
**DEPARTMENT:** Procurement Management  
**REQUESTER:** Mary Tucker  
**TITLE:** Award Contracts for Countywide Online Auction/Live Auction Services

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### I. MOTION REQUESTED

- A. Award Request for Proposal No. RFP170427TJM, Online Auction and Live Auction Services -Countywide, to the following vendors for use on an as needed basis for online and live auction services used in the disposition of County assets for an initial period of one year, as approved in the departments' annual adopted budgets: Atkinson Realty and Auction, Inc.; Auctions International, Inc.; GovDeals, Inc.; Garner & Associates Auctioneers, Inc.; and Royal Auction Group, Inc.
- B. Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
- C. Grant the Director of Procurement Management the authority to negotiate renewals of the contracts, including changes in price, for up to three additional one-year periods, and/or to extend the contracts, and to execute all associated documents, with County Administration approval, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County.

### II. ITEM SUMMARY

Awards contracts for Countywide online and live auction services used in the disposition of County assets to Atkinson Realty and Auction, Inc.; Auctions International, Inc.; GovDeals, Inc.; Garner & Associates Auctioneers, Inc.; and Royal Auction Group, Inc. for a period of one year with up to three additional one-year renewals. Total expenditures for these services in FY 2016-2017 were \$8,308.67.

### III. BACKGROUND AND IMPLICATIONS OF ACTION

#### A) Board Action and Other History

On July 21, 2017, Procurement Management issued Request for Proposals No. RFP170427JM for Online Auction/Live Auction Services-Countywide. On the bidding deadline of August 21, 2017, Procurement received seven proposals. An Evaluation Committee meeting was held on October 20, 2017 during which the Evaluation Committee considered criterion as listed in the solicitation including such items as: Qualifications of Company, Company Relevant Experience and References, Plan of Approach and Resources, Personnel and Past Auction Experience for each type of auction service (live or online or both) being proposed. Based on the information submitted by the firms in their proposals, it was the consensus of the Committee to recommend to the Board the ranking as shown below.

For live auction services:

- 1) Manheim Remarketing, Inc. DBA Manheim Ft. Myers
- 2) Garner and Associates Auctioneers, Inc.
- 3) Royal Auction Group, Inc.

For online auction services:

- 1) GovDeals, Inc.
- 2) Auctions International, Inc.
- 3) Atkinson Realty and Auction, Inc.

Staff expects to come back to the Board for award of the contract to Manheim Remarketing, Inc. DBA Manheim Ft. Myers at a later time. Due to a change in corporate leadership, the contract document was not ready for Board approval at this meeting.

Total expenditures for auction services in Fiscal Year 2016-2017 were approximately \$8,308.67.

B) Policy Issues

C) BoCC Goals

D) Analysis

E) Options

#### IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	See comments below.
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	
F)	Fund: Program: Project: Account Strings:	
G)	Fund Type?	
H)	Comments: Expenditures will be as needed and within the departments' annual approved, adopted budgets.	

#### V. RECOMMENDATION

Approve

#### VI. TIMING/IMPLEMENTATION

#### VII. FOLLOW UP

#### ATTACHMENTS:

Description	Upload Date	Type
Proposed Contract - Atkinson	4/4/2018	Contract
Proposed Contract - Auctions International	4/4/2018	Contract
Proposed Contract - Garner	4/4/2018	Contract
Proposed Contract - GovDeals	4/4/2018	Contract
Proposed Contract - Royal	4/4/2018	Contract

#### REVIEWERS:

Department	Reviewer	Action	Date
Procurement Management	Turner, Nicole	Approved	4/4/2018 - 5:02 PM
Budget Services	Henkel, Anne	Approved	4/5/2018 - 3:34 PM
County Attorney	Lira, Louis C.	Approved	4/5/2018 - 3:50 PM

County Manager

Brady, Christine

Approved

4/6/2018 - 2:20 PM