

**AGENDA ITEM REPORT**

DATE: September 18, 2018
DEPARTMENT: Procurement Management
REQUESTER: Mary Tucker
TITLE: Award Contracts for Pressure Washing Services - Countywide

I. MOTION REQUESTED

- A) Award Invitation to Bid No. B17113DKR, Pressure Washing Services for Lee County, to the responsible bidders with the lowest responsive bids for a period of one-year, as approved in the departments' annual adopted budgets: Roof Painting by Hartzell, Inc. for Categories 1 Facilities and 4; and Buildings and Sunshine Cleaning Systems, Inc. for Categories 2 Tolls and 3 Boardwalks and Nature Observation Areas.
- B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
- C) Grant the Director of Procurement Management the authority to negotiate renewals of the contracts, including changes in price, for up to three additional one-year periods, and/or to extend the contracts and to execute all associated documents, with County Administration approval, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County.

II. ITEM SUMMARY

Awards contracts to Roof Painting by Hartzell, Inc. and Sunshine Cleaning Systems, Inc. as the responsible bidders meeting all bid requirements, for use on an as-needed basis for pressure washing services for a period of one year with the option to renew for three additional one-year periods, as approved in the departments' annual adopted budgets. Services were previously provided in certain janitorial contracts, but services were limited and not available countywide within the scope of the former janitorial contracts.

III. BACKGROUND AND IMPLICATIONS OF ACTIONA) Board Action and Other History

On October 27, 2017, the Department of Procurement Management advertised B170113DKR, Pressure Washing Services for Lee County to obtain bid submissions for pressure washing services for county facilities on behalf of the Board of County Commissioners. On the bid deadline of December 27, 2017, Procurement Management received two bid submissions. Based on the bid submission pricing, it is recommended each facility category be awarded to the qualified firm that supplied the lowest pricing for the associated category as defined below:

Facility Type:

Category 1 - Facilities

Category 2 - Tolls

Category 3 - Boardwalks/Nature Observation Areas

Category 4 - Buildings

Vendor:

Roof Painting by Hartzell, Inc.

Sunshine Cleaning Systems, Inc.

Sunshine Cleaning Systems, Inc.

Roof Painting by Hartzell, Inc.

B) Policy IssuesC) BoCC GoalsD) AnalysisE) Options**IV. FINANCIAL INFORMATION**

| | | |
|----|--|---------------------|
| A) | Current year dollar amount of item: | See comments below. |
| B) | Is this item approved in the current budget? | |
| C) | Is this a revenue or expense item? | |
| D) | Is this Discretionary or Mandatory? | |
| E) | Will this item impact future budgets? If yes, please include reasons in III(D) above. | |
| F) | Fund: Program: Project: Account Strings: | |

| | | |
|----|---|--|
| G) | Fund Type? | |
| H) | Comments: Expenditures will be as needed and within the departments' annual approved, adopted budgets. | |

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION**VII. FOLLOW UP****ATTACHMENTS:**

Description

Upload Date

Type

[Hartzell Agreement](#)

9/6/2018

Contract

[Sunshine Cleaning Signed Agreement](#)

8/28/2018

Contract

REVIEWERS:

Department

Reviewer

Action

Date

Procurement Management

Turner, Nicole

Approved

9/6/2018 - 8:07 AM

Budget Services

Henkel, Anne

Approved

9/6/2018 - 8:19 AM

Budget Services

Winton, Peter

Approved

9/6/2018 - 9:51 AM

County Attorney

Lira, Louis C.

Approved

9/7/2018 - 9:42 AM

County Manager

Brady, Christine

Approved

9/10/2018 - 2:17 PM