



ITEM 37.  
Technology Services - Consent

### AGENDA ITEM REPORT

**DATE:** November 7, 2017  
**DEPARTMENT:** Technology Services  
**REQUESTER:** Andrew Hunter  
**TITLE:** Annual Maintenance & Support of Kronos Workforce Management System

#### I. MOTION REQUESTED

A) Approve PB170543 for utilization of U.S. Communities Contract No. 14-JLR-003, Workforce Management Systems for Software Support, Equipment Support, and Educational Services from Kronos Incorporated for Software/Hardware Support and Maintenance of the County's existing Workforce Management System/Timekeeper in the amount of \$94,155.59 for Software Support, \$7,875.21 for Hardware Support, and \$8,679.40 for Educational Services for a total cost of \$110,710.20.  
 B) Authorize the Chair to execute any required contract documents on behalf of the Board of County Commissioners.

#### II. ITEM SUMMARY

Allows Lee County to utilize U.S. Communities pricing for Workforce Management Systems for Software Support, Equipment Support, and Educational Services for the procurement of Software/Hardware Support and Maintenance for the existing time keeping system procured through Kronos International for the period of 10/1/2017 thru 11/30/2018. Support and Maintenance is included in various department Operating Budgets.

#### III. BACKGROUND AND IMPLICATIONS OF ACTION

##### A) Board Action and Other History

The Kronos Timekeeping System is employed throughout the County to ensure the accurate recording of employee work hours for payroll purposes. The hardware and software that comprise the system require on-going support and maintenance on an annual basis.

Procurement Management reviewed U.S. Communities Contract No. 14-JLR-003, Workforce Management Systems for Software Support, Equipment Support, and Educational Services with Kronos Incorporated, which went through a competitive solicitation process, and determined that the contract is eligible for piggyback.

##### B) Policy Issues

##### C) BoCC Goals

Uninterrupted continuation of time management & reporting solution County-wide.

##### D) Analysis

This maintenance and support has been planned and is included in various departments' operating budgets. Total expenditures will be \$110,710.20 (\$94,155.59 for Software Support, \$7,875.21 for Hardware Support, and \$8,679.40 for Educational Services) for the period of 10/01/2017 to 11/30/2018.

##### E) Options

#### IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	\$110,710.20
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	Yes
F)	Fund: Program: Project: Account Strings:	
G)	Fund Type?	General Fund
H)	Comments:	

#### V. RECOMMENDATION

Approve

#### VI. TIMING/IMPLEMENTATION

This purchase is for the required support and maintenance for Kronos for the period of 10/01/17 to 11/30/18.

**VII. FOLLOW UP**

This is an annual expense which is planned and included in various departments' operating budgets.

**ATTACHMENTS:**

Description	Upload Date	Type
<a href="#">Kronos Support Services Quote for LEE COUNTY BOCC</a>	10/12/2017	Contract
<a href="#">CONTRACT SOFTWARE SUMMARY</a>	10/12/2017	Contract

**REVIEWERS:**

Department	Reviewer	Action	Date
Technology Services	Turner, Nicole	Approved	10/17/2017 - 9:30 AM
Technology Services	Hunter, Andrew	Approved	10/19/2017 - 9:40 AM
Budget Services	Henkel, Anne	Approved	10/19/2017 - 3:33 PM
Budget Services	Winton, Peter	Approved	10/19/2017 - 2:13 PM
County Attorney	Fraser, Andrea R.	Approved	10/19/2017 - 3:55 PM
County Manager	Brady, Christine	Approved	10/26/2017 - 4:40 PM