## CONTRACT SUMMARY INFORMATION

SUMMARY: Purchase is made in accordance with the Terms and

Conditions of Lee County Solicitation Number

PB190406BAG

Solicitation No.: PB190406BAG

Project Title: Office Supplies - Countywide

Procurement Analyst: Brooke Green Start Date: 12/17/2019
Expiration Date: 08/01/2020
Board Date: 12/17/2019

Agenda Item: #17

Term: Five (5) years

Renewal Options: NONE Address Book No.: 379926

Awarded Vendor: STAPLES CONTRACT & COMMERCIAL, INC.

Contact Person: Jeffrey Rochler Phone No.: 803-435-1870

Fax No.: N/A Cell Phone/Pager No.: N/A

Email Address: <u>Jeffrey.rochler@staples.com</u>

Local Business Tax No.: N/A

Local Vendor Preference Used: N/A

Award Amount or details: Not to exceed \$750,000 annually

Notes: Website address - <u>www.staplesadvantage.com</u>

Please Note that Staples has a \$35 minimum order amount to place orders online. If you would like to place an order for less than \$35, you will need to call in the order with the following information:

- Sku #
- Quantity
- Ship to Info: Contact Name & Phone Number

You may email Dawn Troyer with any issues for placing orders at <a href="mailto:Dawn.Troyer@Staples.com">Dawn.Troyer@Staples.com</a>