

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20130030

1. ACTION REQUESTED/PURPOSE:

A. Approve award of Formal Quotation No. Q-120335 pertaining to Mowing & Landscape Maintenance for various Lee County Libraries to the following local vendors: P & T Lawn & Tractor Service, Inc. (a DBE vendor) – Areas 1, 2, 5 and 6 and Amera-Tech, Inc dba Florida Evergreen Landscape & Lawncare – Areas 3, 4 and 7 at the prices listed on the attached Lee County Tabulation Sheet. Also award both vendors Options A- Hourly rate per person for work not covered in this contract and Option B- Hourly rate for the arborist. The award will be valid for a period of one year, with an opportunity for four additional one year extensions.

B. Grant the Procurement Director the discretion to exercise and grant the consumer price index adjustment consistent with the quote specifications; and, the authority to administratively negotiate and renew this quote for four additional one-year periods under the same terms and conditions, if renewal/extension is in the best interest of Lee County.

C. Grant the Procurement Director and the Library Director the authority to add and delete, through negotiation any additional services or locations, including the New Fort Myers Library as determined by the Library Administration and Procurement on an as needed basis and increase the annual expenditure accordingly. The Library estimates that it will spend approximately \$175,000 annually.

2. FUNDING SOURCE:

KG5710114800.503490 for various libraries.(Library-Other Contracted Services)

3. WHAT ACTION ACCOMPLISHES:

Provides mowing and landscape maintenance for various Lee County Library sites at a reasonable and competitive rate.

4. MANAGEMENT RECOMMENDATION: Approve.

5. Departmental Category: <DeptCategory>

6. Meeting Date: 1/22/2013

7. Agenda:

Consent

8. Requirement/Purpose: (specify)

- Statute
- Ordinance
- Admin Code AC-4-1
- Other

9. Request Initiated

Commissioner:

Department: LIBRARY

Division: No Divisions

By: Sheldon Kaye

10. Background:

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On December 18, 2012 the Division of Procurement received seven sealed quotations for the Mowing & Landscape Maintenance for the various Lee County Libraries properties. Two of the submittals did not meet specifications and were rejected. One of the vendors didn't acknowledge the addendum and one didn't have sufficient equipment to do the job.

Procurement is recommending that the work be split to allow the award of a contract to two vendors who provided the lowest responsive bids for these areas: P & T Lawn & Tractor Service, Inc. (a DBE vendor) – Areas 1, 2, 5 and 6 and Amera-Tech, Inc dba Florida Evergreen Landscape & Lawncare – Areas 3, 4 and 7. The contract will be valid for a period of one year with the option to renew for four successive one-year periods and will allow each vendor to exercise Options A and B, as defined in the bid documents.

The proposed award is intended to provide mowing and maintenance of all of the various Library properties

11. Required Review:

<Signature>	<Signature>	<Signature>	<Signature>	<Signature>	<Signature>
<Department>	<Department>	<Department>	<Department>	<Department>	<Department>
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12. Commission Action:

