

**AGENDA ITEM REPORT**

DATE: January 16, 2018
DEPARTMENT: Procurement Management
REQUESTER: Mary Tucker
TITLE: Extend Annual County-Wide Miscellaneous Environmental Engineering Contracts

I. MOTION REQUESTED

A) Approve extensions of the annual contracts with the following 12 firms under Competitive Negotiation No. CN160069, County-Wide Miscellaneous Environmental Contracts, for an additional six-month period, through August 1, 2018, for use on an as needed basis for miscellaneous environmental consulting services as approved in the departments' annual adopted budgets: American Management Resources Corporation, Atkins North America, Inc., Cardno, Inc., Environmental Risk Management, Inc., GFA International, Inc., GHD Services, Inc., Johnson Engineering, Inc., Kimley-Horn & Associates, Inc., Mayne Environmental Consultants, Professional Service Industries, Inc., RMA Geologic Consultants, Inc. and TY Lin International.

B) Authorize the Director of Procurement Management or designee to approve the extension documents on behalf of the Board of County Commissioners.

II. ITEM SUMMARY

Approves extensions of the annual contracts with 11 firms under Competitive Negotiation No. CN160069, County-Wide Environmental Contracts, for an additional six-month period, through August 1, 2018, for use on an as needed basis for Countywide environmental contracts. Total expenditures for these services during the 2016 - 2017 Fiscal Year were approximately \$78,299.05.

III. BACKGROUND AND IMPLICATIONS OF ACTIONA) Board Action and Other History

On February 2, 2016, the Board of County Commissioners awarded Competitive Negotiation No. CN160069 for County-Wide Environmental Contracts for miscellaneous environmental consulting services including, but not limited to, water quality and hydrological impacts, site assessments and site remediation; environmental investigations, surveys and assessments, design mitigation activities; preparation of cost estimates; obtaining appropriate permits; permit compliance; and other related environmental tasks. The original term of the contract was for two years with no renewal options. Board approval will allow for a six-month extension, through August 1, 2018, so that services will continue uninterrupted until a new contract is solicited.

Expenditures for these services during the 2016 - 2017 Fiscal Year total approximately \$78,299.05.

B) Policy IssuesC) BoCC GoalsD) AnalysisE) Options**IV. FINANCIAL INFORMATION**

A)	Current year dollar amount of item:	See comments below.
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	
F)	Fund: Program: Project: Account Strings:	
G)	Fund Type?	
H)	Comments: Expenditures will be as needed and within the departments' annual approved, adopted budgets.	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION**VII. FOLLOW UP****ATTACHMENTS:**

Description	Upload Date	Type
Change Order - Atkins	12/27/2017	Change Order
Change Order - Cardno	12/27/2017	Change Order
Change Order - ERMI	12/27/2017	Change Order
Change Order - GFA	12/27/2017	Change Order
Change Order - GHD	12/27/2017	Change Order
Change Order - Johnson	12/27/2017	Change Order
Change Order - Kimley	12/27/2017	Change Order
Change Order - Mayne	12/27/2017	Change Order
Change Order - PSI	12/27/2017	Change Order
Change Order - RMA	12/27/2017	Change Order
Change Order - TyLin	12/27/2017	Change Order
Change Order American Management Resources Corporation	1/12/2018	Change Order

REVIEWERS:

Department	Reviewer	Action	Date
Procurement Management	Tucker, Mary	Approved	1/2/2018 - 2:55 PM
Budget Services	Henkel, Anne	Approved	1/2/2018 - 4:24 PM
Budget Services	Winton, Peter	Approved	1/3/2018 - 6:11 AM
County Attorney	Lira, Louis C.	Approved	1/3/2018 - 10:46 AM
County Manager	Brady, Christine	Approved	1/8/2018 - 8:41 AM