

Blue Sheet No. 20160188	Lee County Board Of County Commissioners Agenda Item Report Meeting Date: 5/3/2016	Item No. 20
----------------------------	--	-------------

**TITLE:**  
Approve CN160111 for County-wide Soil and Materials Testing Services

**ACTION REQUESTED:**

A) Approve Competitive Negotiation Committee recommendation for award of CN160111, MATERIALS TESTING SERVICES, and authorize staff to negotiate on a project-by-project basis with the following six (6) Firms commencing on June 19, 2016: American Management Resources Corporation, Ardaman & Associates Inc., GFA International Inc., NOVA Engineering and Environmental LLC, Universal Engineering Sciences, and Velocity Engineering Services LLC, for a contract period of two (2) years.

B) Authorize the Chair to execute contracts on behalf of the Board upon receipt.

**FUNDING:**  
Funds will be available within specific project budgets.

**WHAT ACTION ACCOMPLISHES:**  
This item provides Lee County with six (6) firms capable of providing miscellaneous professional testing services.

**MANAGEMENT RECOMMENDATION:**  
Approve.

<b>Requirement/Purpose: (specify)</b>	<b>Request Initiated</b>
<input type="checkbox"/> Statute <input type="checkbox"/> Ordinance <input type="checkbox"/> Admin Code <input type="checkbox"/> Other	<b>Commissioner:</b> <b>Department: PROCUREMENT MANAGEMENT</b> <b>Division: No Divisions</b> <b>By: Mary Tucker</b>

**Background:**  
The professional services to be provided include field and laboratory tests, material evaluation and related reports involving soils and construction materials such as portland cement concrete, asphaltic concrete, etc., at various construction sites in Lee County for projects undertaken by various County departments.

Letters of Interest were solicited on behalf of the Board of County Commissioners for the project known as MATERIALS TESTING SERVICES. A total of six (6) Letters of Interest were considered at the Competitive Negotiations Committee Meeting held on February 9, 2015. The Competitive Negotiations Committee consisted of the following staff members: Diana Khan, Procurement Management, Non-Voting Chair, Lyssa Lott, Utilities, Richard Whalen, Facilities Construction & Management, Cyndy Cook, Human Services, Dirk Danley, Transportation, and Tom Grissom, Community Development.

After reviewing the six (6) Letters of Interest it was determined by the Competitive Negotiations Committee that all firms meet the minimum requirements. Therefore the Committee is recommending award to and authorize staff to negotiate on a project-by-project basis with the following six (6) Firms commencing on June 19, 2016: American Management Resources Corporation, Ardaman & Associates Inc., GFA International Inc., NOVA Engineering and Environmental LLC, Universal Engineering Sciences,

<b>Required Review:</b>					
<i>Mary Tucker</i>	<i>Corris McIntosh Jr.</i>	<i>Lori Borman</i>	<i>Peter Winton</i>	<i>Christine Brady</i>	
PROCUREMENT MANAGEMENT	County Attorney	Budget Analyst	Budget Services	County Manager	

and Velocity Engineering Services LLC, for a contract period of two (2) years.

Attachments

- 1) Sample Contract
- 2) Short List Meeting minutes dated February 9, 2016