

Blue Sheet No. 20140696	Lee County Board Of County Commissioners Agenda Item Report Meeting Date: 11/18/2014	Item No. 4
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TITLE:

Award, CN140433 MSBU (Municipal Services Benefit Unit) Master Contract to AIM Engineering and Surveying, Inc.

ACTION REQUESTED:

- A) Concur with the selection by the Competitive Negotiations Committee to award CN140433 MSBU Master Contract, to AIM Engineering and Surveying, Inc.
- B) Authorize staff to negotiate hourly rates and independent cost with AIM Engineering for Professional Services Agreement for an initial period of two (2) years with the option to renew up to one additional 12 month period upon mutual agreement of both parties. Individual projects to be negotiated and authorized by Supplemental Task Authorization and board approved as required.
- C) Authorize Chair to execute contract on behalf of the Board upon receipt.

FUNDING:

Projects are planned and are included in the FY14/15 MSBU project budgets. Funds are budgeted in specific MSBU projects.

Various Specific MSBU projects

WHAT ACTION ACCOMPLISHES:

Approves award of the Competitive Negotiation Annual MSBU (Municipal Services Benefit Unit) Master contract to AIM Engineering & Surveying, Inc. a Professional services Firm who will provide any and all consulting services Lee County needs with respect to MSTBU projects. MSBU projects include, but are not limited to installation of seawalls, street lighting and paving, sewers, water dredging, draining improvements, signage, perimeter walls and miscellaneous construction improvements. Funds are budgeted in specific MSBU projects.

MANAGEMENT RECOMMENDATION:

Approved

Requirement/Purpose: (specify)	Request Initiated
<input type="checkbox"/> Statute <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Admin Code AC-4-4 <input type="checkbox"/> Other	Commissioner: All Department: CONSTRUCTION AND DESIGN Division: No Division By: Damon Grant

Background:

Letters of Interest were solicited on behalf of the Board of County Commissioners for the professional

11. Required Review:					
<i>Damon Grant</i>	<i>Reginald Kantor</i>	<i>Mike Figueroa</i>	<i>Peter Winton</i>	<i>Doug Meurer</i>	
CONSTRUCTION AND DESIGN	Budget Analyst	Risk	Budget Services	Public Works Director	

services, for MSBU Master (Municipal Services Benefit Unit) Master Contract.

The deadline for receipts of Letters of Interest was Thursday September 11, 2014. A total of one (1) submittal was received by the established deadline. The Competitive Negotiations Committee consisted of the following staff members; Doug Meurer, (Non-Voting) County Administration/ Public Works Director, Damon Grant, Construction and Design Director, Lori Borman, Sr. Fiscal Officer, and Betsie Hiatt, Environmental Manager at their meeting on September 23, 2014 evaluated the Letter of Interest submitted. It was the consensus of the Committee that AIM Engineering & Surveying, Inc. was qualified and has the staff to provided the services required by MSBU and approved to request Board concur with the selection and approve staff to negotiation with AIM Engineering & Surveying, Inc.

- 1) CN Specifications Package
- 2) Selection Committee Meeting Minutes
- 3) AIM Engineering and Surveying, Inc., Sample PSA