

**Lee County Board Of County Commissioners  
Agenda Item Summary**

**Blue Sheet No. 20130204**

**1. ACTION REQUESTED/PURPOSE:**

- A) Approve award of Project # B-130171 DELIVERY SERVICES FOR THE LEE COUNTY LIBRARY SYSTEM to the lowest responsive, responsible bidder (with the application of the Local Vendor Preference) meeting all bid requirements, GSV Enterprises, Inc dba/ CPR Courier (a local DBE Contractor), for a period of one year with the option to renew for four additional one year periods at an annual cost of \$117,000.
- B) Approve award of Options 1- cost to add/delete a daily route, Option 2- cost to add Boca Grande Library to route, and Option 3- cost for Special trips, at the prices as listed on the attached Tabulation Sheet.
- C) Approve the award and application of the Local Vendor Preference of 3% to the prices quoted by CPR Courier to the both the annual cost and all options.
- D) Authorize the Procurement Director to grant annual price increases based on the Consumer Price Index (CPI) if deemed to be in the County's best interest to do so in accordance with the contract.
- E) Grant the Procurement Director the authority to renew this agreement for four additional one year periods, at the same terms and conditions, if doing so is in the best interest of Lee County.

**2. FUNDING SOURCE:**

Library Fund

**3. WHAT ACTION ACCOMPLISHES:**

Allows the Library System to transfer books, videos and other items between libraries for public access.

**4. MANAGEMENT RECOMMENDATION:** Approve

**5. Departmental Category:** <DeptCategory>

**6. Meeting Date:** 3/19/2013

**7. Agenda:**

Consent

**8. Requirement/Purpose: (specify)**

- ☐ Statute  
☐ Ordinance  
☒ Admin Code AC-4-1  
☐ Other

**9. Request Initiated**

**Commissioner:**

**Department:** LIBRARY

**Division:** No Divisions

**By:** Sheldon Kaye

**10. Background:**

On February 6, 2013, Lee County Procurement received sealed bids for Delivery Services for the Lee County Library System. On that date, four responses were received. The bids have been thoroughly reviewed and are summarized as follows:

Peninsula Express Courier Services located in Charlotte County was ranked lowest bid based on pricing but deemed to be non-responsive to the specified requirements needed to implement this contract. Second low, Sonic Courier located in Tampa, Florida, was moved to third ranking due to GSV Enterprises dba/ CPR Courier qualifying for the 3% Local Bidder Preference (which made CPR Courier the second low bid). The Library concurred with this result and request's that the Board awards the bid to CPR Courier. Therefore, GSV Enterprises dba/ CPR Courier Inc. a local vendor which is also a DBE Contractor is recommended for award of this bid at the prices listed on the attached tabulation sheet.

Funds are available:KG5710114800.503490.162 Library Services – Other Contracted Services

Attachments: 1) Bid Tabulation Dated February 6, 2013

**11. Required Review:**

<Signature>	<Signature>	<Signature>	<Signature>	<Signature>	<Signature>
<Department>	<Department>	<Department>	<Department>	<Department>	<Department>
<Signature>	<Signature>	<Signature>	<Signature>	<Signature>	<Signature>
<Department>	<Department>	<Department>	<Department>	<Department>	<Department>

**12. Commission Action:**

## 2) Awarded Vendor Proposal