PER DAY

PER DAY

PER DAY

LEE COUNTY, FLORIDA PROPOSAL BID FORM FOR:

DELIVERY SERVICES FOR THE LEE COUNTY LIBRARY SYSTEM

DATE SU	UBMITTED: February (4,2013 R NAME: GSV Enterprises Ir)	_ ₽6	n C	PR Cour	ier
TO: T	The Board of County Commissioners Lee County Fort Myers, Florida		De	SH (IPR Carr	rier
	arefully examined the "General Conditions", and the larein, the Undersigned proposes to furnish the followers.					
LEE CO ADDEN	REQUIREMENT: IT IS THE SOLE RESPONSIED UNTY PROCUREMENT MANAGEMENT WEID DAISSUED FOR THIS PROJECT. THE COUNTY OF BUT WILL NOT NOTIFY.	SIT	E FO	R ANY	PROJECT	•
	ersigned acknowledges Addendum O	ne	. ξ	A	ddendun	nTwo
CURRE	NT ROUTES (2): \$\frac{9750}{100} \text{cost per} \\ \frac{11700}{100} \text{ANNUAL} \\ \text{(BASIS OF AWARD)}			FOR BO	OTH ROUTES X 1	.2 =
OPTION	1: Cost to Add or Delete a day of service for the fol	lowir	ig loca	ntions:		
-	LIBRARY ADMINISTRATION	\$	2		PER DAY	
	BONITA SPRINGS LIBRARY	\$	$\tilde{\mathcal{A}}$	CC	PER DAY	The state of the s
	CAPE CORAL LIBRARY	\$	ũ	00	PER DAY	
	CAPTIVA LIBRARY	\$	21	e ©	PER DAY	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~
	DUNBAR LIBRARY	\$	21	00	PER DAY	E. Commission of the Commissio
	EAST COUNTRY REGIONAL LIBRARY	\$	a	60	PER DAY	
	FORT MYERS LIBRARY	\$	Ā	100	PER DAY	
	LAKES REGINAL LIBRARY	\$	Ď.	00	PER DAY	
	I IDDADY DDOCESSING	¢		00	DED DAV	

NORTH FORT MYERS LIBRARY

PINE ISLAND LIBRARY

NORTHWEST REGIONAL LIBRARY

RIVERDALE LIBRARY	\$ 21	00	PER DAY
SOUTH COUNTY REGIONAL LIBRARY	\$ $\widetilde{\lambda}$	00	PER DAY
TALKING BOOKS LIBRARY	\$ $\widetilde{\mathcal{Q}}$	00	PER DAY
SCHOOL FOUNDATION	\$ Q) ⁰⁰	PER DAY

OPTION 2: Cost to Add Boca Grande Library this contract on three days a week Schedule.

SQO Cost Per Month
Cost Per Day to Add or Delete a Day of Service

OPTION 3: SPECIAL TRIPS – Which includes, But is not limited to, the Storage Facility and County Administration

Flat Rate for Special Trip up to 40 items; \$\(\subseteq \text{\$\subseteq \sinsteq \text{\$\subseteq \sinsteq \text{\$\sinq \sinq \text{\$\sinq \sinq \text{\$\sinq \text{\$\sinq \sinq \si

Will you deliver with your own vehicle as opposed to common carrier?

NO______

TO BE (STARTED) WITHIN \bigcirc \bigcirc \bigcirc \bigcirc CALENDAR DAYS AFTER RECEIPT OF AWARD AND PURCHASE ORDER.

Does your firm have a location/office/facility in Lee County?

Address: 1342 Colonial Blud K-120 Ft. Myens, FL 33907

If yes, then read and complete "Local Vendor Preference" attached in these specifications and return with Bid.

Bidders should carefully read all the terms and conditions of the specifications. Any representation of deviation or modification to the bid may be grounds to reject the bid.

YESNO)X
Failure to clearly identify any modifications in the space below or on a separate page may be grounds for the bidder being declared nonresponsive or to have the award of the bid rescinded by the County.
MODIFICATIONS:

Bidder shall submit his/her bid on the County's Proposal Quote Form, including the firm name and authorized signature. Any blank spaces on the Proposal Quote Form, qualifying notes or exceptions, counter offers, lack of required submittals, or signatures, on County's Form may result in the Bidder/Bid

Are there any modifications to the bid or specifications?

being declared non-responsive by the County.



John E. Manning District One

(239) 533-5450

Cecil L. Pendergrass District Two

Larry Kiker District Three January 25, 2013

Tammy Hall District Four

SOLICITATION NO.: B-130171

Frank Mann District Five

SUBJECT: ADDENDUM NUMBER ONE

Doug Meurer Interim County Manager ODDIEGI. ADDENDOM NOMBER ONE

Andrea Fraser Acting County Attorney REFERENCE: SYSTEM

DELIVERY SERVICES FOR THE LEE COUNTY LIBRARY

Diana M. Parker County Hearing Examiner

The following changes shall become a part of the Bid Documents and shall be as binding as if contained therein:

ITEM NO. 1

A request was made at the Pre-Bid for a list of the hours of operation for all Lee County Libraries.

ADDITIONAL INFORMATION Lee County Library Locations and Hours Addendum One January 25, 2013.

BIDDER IS ADVISED, YOU ARE REQUIRED TO ACKNOWLEDGE RECEIPT OF THIS ADDENDUM WHEN SUBMITTING A BID. FAILURE TO COMPLY WITH THIS REQUIREMENT MAY RESULT IN THE BIDDER BEING CONSIDERED NON-RESPONSIVE.

ALL OTHER TERMS AND CONDITIONS OF THE BIDDING DOCUMENTS ARE AND SHALL REMAIN THE SAME.

Robert Franceschini, Director

Lee County Procurement

P.O. Box 398, Fort Myers, Florida 33902-0398 (239) 533-2111

lee-county.com AN EQUAL OPPORTUNITY AFFIRMATIVE ACTION EMPLOYER

Lee County Library Locations and Hours

Boca Grande		* * * * * * * * * * * * * * * * * * * *	
boca Grande		Lakes Regional	
Monday – Friday 9AM – 6PM		Monday - Wednesday	9AM – 8PM
Saturday 9AM – 3PM		Thursday	9AM – 6PM
		Friday, Saturday	9AM – 5PM
Bonita Springs		North Fort Myers	
Manday Wilder Jun 77	10437 CD15		
Monday, Wednesday, Thursday Tuesday	10AM 6PM 12PM 8PM	Monday, Wednesday, Thursday	10AM – 6PM
Friday, Saturday	9AM – 5PM	Tuesday	12PM – 8PM
111day, Gataraay	DAM - OF IN	Friday, Saturday	9AM ~ 5PM
Cape Coral		Northwest Regional Library	
		Monday, Wednesday, Thursday	10AM – 6PM
Monday – Wednesday	9AM – 8PM	Tuesday	12PM - 8PM
Thursday Friday, Saturday	9AM – 6PM 9AM – 5PM	Friday, Saturday	9AM - 5PM
Thoay, Saturday	9AW - SPW	Pine Island	
<u>Captiva</u>			
		Monday	Closed
Monday	Closed	Tuesday, Thursday Wednesday	10AM – 6PM
Tuesday, Thursday	10AM - 6PM	Friday, Saturday	12PM – 8PM 9AM – 5PM
Wednesday	12PM - 8PM	Tiday, Sadiday	SAIVI — JEIVI
Friday, Saturday	9AM – 5PM	<u>Riverdale</u>	
		Monday	Closed
<u>Dunbar-Jupiter Hammon</u>		Tuesday	12PM 8PM
Monday	Clood	Wednesday, Thursday	10AM – 6PM
Tuesday	Closed 12PM – 8PM	Friday, Saturday	9AM – 5PM
Wednesday, Thursday	10AM - 6PM	•	
Friday, Saturday	9AM – 5PM	South County Regional	
		Monday – Wednesday	9AM – 8PM
East County		Thursday	9AM – 6PM
n de la companya de l		Friday, Saturday	9AM - 5PM
Monday - Wednesday	9AM - 8PM		•
Thursday	9AM – 6PM	Talking Books Library	
Friday, Saturday	9AM – 5PM	Monday Wadnayday Tland	10434 (204
		Monday, Wednesday, Thursday Tuesday	10AM – 6PM 12PM – 6PM
Fort Myers- Downtown		Friday	9AM – 5PM
		Saturday	Closed
Monday - Wednesday	9AM - 8PM	-	
Thursday	9AM - 6PM	Library System Administration	•
Friday, Saturday	9AM – 5PM	No. 14 Professional	
		Monday – Friday	9AM – 5PM





(239) 533-5450

John E. Manning

District One

January 30, 2013

Cecil L. Pendergrass

District Two

SOLICITATION NO.: B-130171

Larry Kiker

District Three

SUBJECT: ADDENDUM NUMBER TWO

Tammy Hall

District Four

REFERENCE: DELIVERY SERVICES FOR THE LEE COUNTY LIBRARY SYSTEM

Frank Mann

District Five

Doug Meurer Interim County RETERINCE. DESIVER BERVICES FOR THE LEE COUNTY ENDRARY STSTEM

The following changes shall become a part of the Bid Documents and shall be as binding as if contained therein:

Manager

Andrea Fraser Acting County Attorney ITEM NO. 1

QUESTIONS AND ANWERS

Di--- N. D----

Diana M. Parker County Hearing Examiner Q: Option 3 - Average Miles per Special Trips?

A. The Special Trips listed in the spec mainly refer to County Administration on the 4th Floor 2115 Second Street and another storage facility on Central Ave (address in Spec). These trips will be rare maybe once a year.

Q: Option 3 - Are Special Trips required on Saturday's?

A: NO

Q: Option 3 - Average number of Special Trips in the last year?

A: NONE

O: Current Annual cost for delivery services

A: 2011 - \$ 119,862.05

ITEM NO. 2

Exhibit A - Current Delivery Schedule

ADD Exhibit A - Courier Current Delivery Schedule. Addendum No Two January 30, 2013

SUMMARY OF CHANGE:

Exhibit A is missing from the Bid Specifications

BIDDER IS ADVISED, YOU ARE REQUIRED TO ACKNOWLEDGE RECEIPT OF THIS ADDENDUM WHEN SUBMITTING A BID. FAILURE TO COMPLY WITH THIS REQUIREMENT MAY RESULT IN THE BIDDER BEING CONSIDERED NON-RESPONSIVE.

ALL OTHER TERMS AND CONDITIONS OF THE BIDDING DOCUMENTS ARE AND SHALL REMAIN THE SAME.

Robert Franceschini, Director

Lee County Procurement Management

Sell on Se

EXHIBIT A

COURIER CURRENT DELIVERY SCHEDULE LEE COUNTY LIBRARY SYSTEM

Revised 10/19/2012

		MONDAY	ĂΥ			TUESI	JAY -	TUESDAY - FRIDAY				SATURDAY	AY	
T	Route A	3°. >	Route B	G D	ION	Route A	Route B	TO CO	Į,	RT B Wed Only	Rou	oute A	Route 5	68
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	[0.95	3				!	7 47	:	7.40	VVI	9 00.00	- <	9.20
	<u>}</u>	7:30	FM	7:40	Ą	7:30	Z	7:45	FM	7:40	FM	8:00	Ę	07.6
	8	8:30	SF	7:50	දි	8:00	돗	8:30	BN.	8:30	င္ပင	8:40	BZ	10:30
z	NW/ TR	9:00	Ę	8:45	Р	9:00	5	9:15	SC	9:40	ַ	9:30	SC	11:00
	A	9.45	BN	9:30	NW/TB	9:30	BN	10:30	돗	10:15	BT / WN	10:15	LP	11:30
	- -	11:20	SC	10:00	죾	10:15		11:10	ઇ	11:15	NF.	10:45		
			무	11:15	DB	10:45	F	12:30	5	12:30	DB	11:15		
-					P	11:15					22	12:00		
					5	11:45					רַף	12:30		
ſ														

NOTE: All times are approximate and vary depending on workload, traffic, weather and other factors.



ANTI-COLLUSION STATEMENT

THE BELOW SIGNED BIDDER HAS NOT DIVULGED TO, DISCUSSED OR COMPARED HIS BID WITH OTHER BIDDERS AND HAS NOT COLLUDED WITH ANY OTHER BIDDER OR PARTIES TO A BID WHATSOEVER. NOTE: NO PREMIUMS, REBATES OR GRATUITIES TO ANY EMPLOYEE OR AGENT ARE PERMITTED EITHER WITH, PRIOR TO, OR AFTER ANY DELIVERY OF MATERIALS. ANY SUCH VIOLATION WILL RESULT IN THE CANCELLATION AND/OR RETURN OF MATERIAL (AS APPLICABLE).

ATTACHMENT A LOCAL VENDOR PREFERENCE QUESTIONNAIRE (LEE COUNTY ORDINANCE NO. 08-26)

Instructions: Please complete either Part A or B whichever is applicable to your firm

PART A: VENDOR'S PRINCIPAL PLACE OF BUSINESS IS LOCATED WITHIN

LEE/COLLIER COUNTY (Only complete Part A if your principal place of business is located within the boundaries of Lee/Collier County)
1. What is the physical location of your principal place of business that is located within the boundaries of Lee/Collier County, Florida?
1342 Colonial Blvd. K-120
Fort Myers, FL 33907
2. What is the size of this facility (i.e. sales area size, warehouse, storage yard, etc.)
(1) 350 sq. feet office facility and (1) 350 sq. feet
Storage ractify crotal roughters plas
parking for alt CPR Courier vehicles and
employee vehicles
PART B: VENDOR'S PRINCIPAL PLACE OF BUSINESS IS NOT LOCATED WITHIN LEE/COLLIER COUNTY OR DOES NOT HAVE A PHYSICAL LOCATION WITHIN LEE/COLLIER COUNTY (Please complete this section.)
1. How many employees are available to service this contract?
2. Describe the types, amount and location of equipment you have available to service this contract.
2 Box trucks, I full size cargo van
and Iminivan

LOCAL VENDOR PREFERENCE QUESTIONNAIRE CONTINUED

Describe	he types, amount and location of material stock that you have available to service this contract.
	provided goods or services to Lee County on a regular basis for the preceding, we three years?
	Yes No ase provide your contractual history with Lee County for the past three, consecutive tach additional pages if necessary.
<u>Lee</u> Lee	County Public Library 2008-Present County Health Department 2009-Pre County Tax Collectors Office 2012-Pre



AFFIDAVIT PRINCIPAL PLACE OF BUSINESS

P	rincipal place of business is located within the boundaries of Lee County.
	DBA CPR Courier
C	mpany Name GSV Enterprises Inc. DBA CPR Carrier
\$	gnature Date Date
GEAGE OF E	
STATE OFCOUNTY OF	ee
The foregoing inst	trument was signed and acknowledged before me this day of
February	_, 2013, by Sinia Vacca who has produced
Print or Type 1	Name) Name) Name)
(Type of Identi:	fication and Number)
Cynthe	OSCIAPLE MILLE CZAPINI
Notary Public Sig	nature O
Printed Name of 1	Notary Public S NV Comm. Explis 2016 Notary Publ
EE 1898	11 4 00 00
•	on Number/Expiration
The signee of this	Affidavit guarantees, as evidenced by the sworn affidavit required herein, the truth and

The signee of this Affidavit guarantees, as evidenced by the sworn affidavit required herein, the truth and accuracy of this affidavit to interrogatories hereinafter made. <u>LEE COUNTY RESERVES THE RIGHT</u>
<u>TO REQUEST SUPPORTING DOCUMENTATION, AS EVIDENCE OF SERVICES PROVIDED,</u>
AT ANY TIME.

AFFIDAVIT CERTIFICATION IMMIGRATION LAWS

solicitation no.: <u>B-13017</u> project name	Delivery Service for the Lee County Library System
LEE COUNTY WILL NOT INTENTIONALLY AW CONTRACTOR WHO KNOWINGLY EMPLOYS CONSTITUTING A VIOLATION OF THE EMPLOYME SECTION 1324 a(e) {SECTION 274A(e) OF THE IN ("INA").	UNAUTHORIZED ALIEN WORKERS, ENT PROVISIONS CONTAINED IN 8 U.S.C.
LEE COUNTY MAY CONSIDER THE EMPLO UNAUTHORIZED ALIENS A VIOLATION OF SE VIOLATION BY THE RECIPIENT OF THE EMPL SECTION 274A(e) OF THE INA SHALL BE GROUN OF THE CONTRACT BY LEE COUNTY.	ECTION 274A(e) OF THE INA. SUCH OYMENT PROVISIONS CONTAINED IN
BIDDER ATTESTS THAT THEY ARE FULLY IMMIGRATION LAWS (SPECIFICALLY TO THE 1986 AMENDMENTS). Company Name GSV Enterprise Title	COMPLIANT WITH ALL APPLICABLE IMMIGRATION ACT AND SUBSEQUENT DBA CPR COUNTER DBA CPR CONTIENT Date
STATE OF FL COUNTY OF EE	
The foregoing instrument was signed and acknowledged by 20 13, by Sin 10 VOLCO who has possible (Print or Type Name) 10 V200-198-68-18 as Identification. (Type of Identification and Number)	efore me this day of LED/UOUY produced
Notary Public Signature	NO TAN CALLED
Printed Name of Notary Public EE 189891 416-2016	THE CONTRACTOR OF THE PROPERTY
Notary Commission Number/Expiration	" LORINA

The signee of this Affidavit guarantee, as evidenced by the sworn affidavit required herein, the truth and accuracy of this affidavit to interrogatories hereinafter made. <u>LEE COUNTY RESERVES THE RIGHT</u>
<u>TO REQUEST SUPPORTING DOCUMENTATION, AS EVIDENCE OF SERVICES PROVIDED,</u>
<u>AT ANY TIME.</u>

SCHEDULE D FORM J DISADVANTAGED BUSINESS ENTERPRISE PARTICIPATION

NOTE: This form must be signed by the person who will sign, or has signed the SOQ Form. This form will become a part of the contract.
DIVISION OF EQUAL OPPORTUNITY CERTIFIED DBE MINORITY (CHECK APPROPRIATE DESIGNATION).
DESCRIPTION OF WORK: Delivery Service for the Lee County Library System
subcontractor's NAME: Sinia Uneta-Vacca, President CPR Courier est. Dollar Value of proposed Work: \$117,000.00 annual cost
DIVISION OF EQUAL OPPORTUNITY CERTIFIED DBE/MINORITY/WOMEN (CHECK APPROPRIATE DESIGNATION).
DESCRIPTION OF WORK:
SUBCONTRACTOR'S NAME:EST. DOLLAR VALUE OF PROPOSED WORK:
DIVISION OF EQUAL OPPORTUNITY CERTIFIED DBE []/MINORITY []/WOMEN [] (CHECK APPROPRIATE DESIGNATION).
DESCRIPTION OF WORK:
SUBCONTRACTOR'S NAME:EST. DOLLAR VALUE OF PROPOSED WORK:
DIVISION OF EQUAL OPPORTUNITY CERTIFIED DBE []/MINORITY []/WOMEN [] (CHECK APPROPRIATE DESIGNATION).
DESCRIPTION OF WORK:
SUBCONTRACTOR'S NAME:
TOTAL VALUE OF ALL DBE/MINORITY/WOMEN SUBCONTRACT WORK: \$ 17,000 (annual)
ESTIMATED TOTAL PERCENT (%) TO BE UTILIZED: (0 %
SUEnterprises Inc. Juliacca 2/4/2013 FIRM NAME DATE BBA CPR Courier 68A CPR Carrier

GSV Enterprises Inc B-130171

13FEB 6pm 1:23

P.O. Box 398, Fort Myers, Flori-Internet address http: AN EQUAL OPPORTUNITY AFI

287 and 295, 187, Florida Statutes for a reriod from Is certified under the provisions of

Cas, d Webul









February 6, 2013

Re: Drug Free Workplace

To Whom It May Concern:

This letter is to inform you that Enterprise HR and all client companies, including CSV Enterprises, Inc. dba CPR Courier (effective 022712), actively participate in a State of Florida Drug Free Workplace Program implemented by Total Compliance Network, Inc. (TCN). Please feel free to contact me if you have any questions regarding this information.

Respectfully,

Tra Rawls

Risk Manager



February 5, 2013

Lee County Government Procurement Management 1825 Hendry Street Fort Myers, FL 33901

To Whom It May Concern:

Simply Business D & A Testing, Inc., hereinafter referred to as Simply Business. We are a Third Party Administrator providing Drug Free Workplace Programs and additional drug and alcohol testing and related services.

This letter is being prepared on behalf of our client, GSV Enterprises Inc. DBA CPR Courier. CPR Courier came on board with Simply Business in February 2003.

I would like to add that CPR Courier has always been prompt in paying their bills.

Should you require additional information regarding our services, please feel free to contact us at 239-242-0902, or by emailing us at simplydrugfree@gmail.com.

Sincerely,

DeAnna Slater, President

SIMPLY BUSINESS D & A Testing, Inc.

www.simplydrugfree.com

239-242-0902 PHONE

simplydrugfree@gmail.com EMAIL
239-242-9769 FAX
19455 Cotton Bay
N. Ft. Myers, FL 33917
DeAnna Slater, President

FLORIDA DRUG FREE WORKPLACE CHAIN OF CUSTODY FORM



HCA FORM 3170-5006 UHK 95 CUST SVC. 8
1120 MAIN STREET
SOUTHAVEN, MS 38671 B00-444-7997



0349352732 SOUTH SPECIMEN ID NO.

LAB ACCESSION NO.

STE	P 1: TO	BEC	OMPLETE	D BY	COLL	ECTOR.	OR	EMPL	OYER	REPR	ESEN	TAT	٧V	ã
														_

A. Employer Name, Address and I.D. No.			MRO Name, Address, I	Phone and Fax No.	
S/B CPR COURIER 1342 COLONIAL BLVD BLI SUITE 120	OG K 14	30 SOUTH	PAIN STREET		The control of the co
FORT MYERS 239-277-1014 Fx:	FL 33907 88	8-245-45	CITY 75 94~9953	ST. BALIS.	\$98890TB
. Donor SSN or Employee I.D. No.				LOCATIO	数数 基 、
. Reason for Test: ☐ Pre-employme	nt 🔲 Random	☐ Reasor	nable Suspicion/Cause	Post Accide	
☐ Return to	Duty ☐ Follow-	-up □ Ott	er (specify)		_
Drug Tests to be Performed: ☐ All Drugs listed: ☐ Collection Site Address: LABCORP			I BARB BENZO Met	iedone]_ Methaqualone 	Propoxyphene Blood Alcohol
STTE MASON CORBIN CT SUITE 2			39-7136		
FORT MYERS	FL 33907	Collector Fax No.			
TEP 2: COMPLETED BY COLLECTOR		1 2	0.11.11		
Read specimen temperature within 4 m		re Specimen ⊟Split ⊟S		ad (Enter Damork)	☐Observed (Enter Remark
between 90° and 100°F? □Yes □No	, Enter Remark	LISPIN LIS	ingle Unone Provid	ed (Enter Remark)	Thomselven (cure) Memark
REMARKS:					
TEP 3: Collector affixes bottle seal(s) to bottle	e/s) Collector dates seal	(s) Donor initials	seal(s). Donor completes	STEP 5 on Copy 4 (M	IRO Copy)
TEP 4: CHAIN OF CUSTODY - INITIATED	BY COLLECTOR AND	COMPLETED	BY LABORATORY	. O 1 2 0 0 11 2 0 p y ~ (n.	
TEP 4: CHAIN OF CUSTODY - INITIATED certify that the specimen identified on this form is the specimen presence/floated, labeled, sealed, and released as in accordance with the Float	ited to me by the donor providing the rida Drug Free Workplace Program as	certification of Copy 4 of t Found in section 112,045	us form, that if bears the same speci. 5. Flonda Statutes, and Chapter 59A.	nen identification number as that 24, Florida Adminisfrativa Code.	set forth above and that it has been
			PECIMEN BOTTLE(
Signature of Collector	Time of Co	PM P			
Cignatal of Societies	1	1		•	
(PRINT) Collector's Name (First, MI, Last)	Date (Mo/I	Day/Yr.) ▶	Name of E	elivery Service Transferring S	pecimen to Lab
RECEIVED AT LAB:	ingles egan in an ann an a		Primary Specimen	SPECIMEN BOTTI	E(S) RELEASED TO:
v			Bottle Seal Intact		
Signature of Access	ioner	, [Yes	1	
	5.41.	- N	No, Enter Remark Below		
(PRINT) Accessioner's Name (First, Mi, Lest) TEP 5a: PRIMARY SPECIMEN TEST RES	Date (Mo/E		ABORATORY	<u> </u>	, , , , , , , , , , , , , , , , , , ,
				☐ ADULTERATE	D SUBSTITUTED
☐ COCAINE ☐ AMPH	CODEINE 1 MORPHINE 6-ACETYLMORPH GACETYLMORPHETAMINE	☐ BARB HINE ☐ BENZ	IAQUALONE PROPOXYPHENE THANOL (E METHADONE	LOOD) 🔲 DILUTE	IVALID RESULT REJECTED FOR TESTING
REMARKS		,			
EST LAB (If different from above)					
certify that the specimen identified by the laboratory accession receipt. Included and analyzed in accordance with the Florida I	in number on this form is the ser Drug Free Workplace Program as	me specimen that bear s found in section 112.	s the specimen identification num 1455. Florida Statutes and Chap	iber set forth above, that the er 59A-24, Floride Administra	specimen has been examined upon tive Code requirements, and that the
results set forth are for that specimen.					1 1
Signature of Certifying Scientist		(PRINT)	Certifying Scientist's Name (First	, Mi. Last)	Date (Mc/Day/Yr.)
STEP 5b; SPLIT SPECIMEN TEST RESULT	rs - (IF TESTED) COM	PLETED BY SE	CONDARY LABORAT	ORY	
	RECONFIRMED	☐ FAILED TO REC			
Laboratory Name	set forth above, that the Free Workplace Progran	specimen has been ns found in section 1	examined upon receipt, han 12.0455, Florida Statutes en	iled and analyzed in acco	pecimen identification number rdance with the Florida Drug Administrative Code
	requirements, and that the	ne rasuits set forth a	re for that specimen		1 1
Leboratory Address	X Signature of C	ertifying Scientist	(PRINT) Certifyi	og Scientist's Name (First, Mi.	Lest) Date (Mo/Day/Yr.)
Printed: 10/12	, , , , , , , , , , , , , , , , , , , ,				
FRANKER - IVIE					
GONTAINER SEAL	0349352732				



DONOR'S INITIALS SPLIT DONOR'S INITIALS DATE

NOTE POSITE OF BARCODE STARTS AT BOTTOM OF CONTAINER / SHOWN HERE

FLORIDA DRUG FREE WORKPLACE PROGRAM

STATEMENT OF POLICY

C P R CARRIER promotes a Drug Free Workplace in order to ensure the safety and health of our employees, their families, and our clients. We require that employees of C P R CARRIER refrain from the use of drugs and shall not use or be under the influence of alcohol while working and shall not use or be under the influence of medications, while working, that could affect their ability to work safely.

EMPLOYMENT

It is a condition of employment and continued employment that all employees adhere to our Drug Free Workplace Policy

RULES

Substance and/or alcohol abuse will not be tolerated **ON** the job, this includes the possession, use or sale of drugs and/or alcohol or paraphernalia used in connection with the use of any drug. C P R CARRIER'S Drug Free Workplace Program has been established in accordance with U.S. Federal and Florida's State Law; specifically F.S. Section 440.101 Drug Free Workplaces; F.S. 440.102, Drug Free Program requirements, F.S. 440-09, F.S. 112.0455 Drug Free Workplace Act, Drug Free Workplace Standards Chapter 59A-24 of the Florida Administrative Code, Drug Testing Rule of the Division of Workers' Compensation of the Department of Labor and Employment Security; F.S. Section 287.087, Procurement of Fla, D.O.T. Contractual Services; and F.S. Chapter 893 Drug Abuse Prevention and Control.

DRUGS

1000 ng/ml	Methadone	300 ng/ml
300 ng/ml	Methaqualone	300 ng/ml
50 ng/ml	Propoxyphene	300 ng/ml
2000 ng/ml	Barbiturates	300 ng/ml
	Benzodiazepines	300 ng/ml
25 ng/ml	Ethanol (Alcohol)	0.04 g/dl
	300 ng/ml 50 ng/ml 2000 ng/ml	300 ng/ml Methaqualone 50 ng/ml Propoxyphene 2000 ng/ml Barbiturates Benzodiazepines

TESTING

- 1. Pre-employment: All applicants whom are being considered for a position with C P R CARRIER are subject to a pre-employment drug test.
- Reasonable Suspicion / Post Accident testing: Employees who are suspected of using drugs and/or alcohol in violation of our Drug Free Workplace will be tested. The following conditions are a basis to determine reasonable suspicion:
 - Direct observation of using or being under the influence of drugs, alcohol or medications while working.
 - b. Tampering with a drug screen test.
 - c. Information of drug and/or alcohol use/abuse by a reliable and credible source that can be independently corroborated by a supervisor, or other designated company official.

- d. Involved in, causing or contributing to an accident. Employees must have a drug and/or alcohol* screen as soon as possible but no later than 32 hours after the accident. *Alcohol testing is conducted only when there is reason to believe that alcohol was a contributing factor. (If an employee is subject to the Department of Transportation (D.O.T.) drug and alcohol testing rules please check those regulations for post-accident testing requirements.)
- e. Physical symptoms or manifestations of being under the influence of drugs and or alcohol.
- f. Evidentiary information that an employee has used, possessed, sold, solicited or transferred drugs and/or alcohol while at work.
- 3. Random: Employees may be subject to periodic unannounced drug and/or alcohol testing.
- 4. Routine Fitness-for-Duty: This test may be conducted as part of a routinely scheduled medical exam that is a part of the company policy if the employee's classification or group require.
- 5. Follow-up: All employees who test positive and are offered rehabilitation through an employer sponsored Employee Assistance Program will be required to undergo follow-up drug and/or alcohol testing, at the company's expense for a period of 2 years. Employees who voluntarily seek rehabilitation, at the employee's expense, may be subject to periodic testing at the request of the counselor. CPRCARRIER does not have an employer sponsored Employee Assistance Program at this time. See Employee Assistance Program section on page 3 of this policy.

6. REFUSAL TO SUBMIT TO TESTING

Refusal to submit to a drug and/or alcohol test under this drug testing policy, including tampering or adulteration of the specimen, will be subject to termination. Refusal to submit to a drug and or alcohol test in the case of a job related injury, may result in termination as well as denial of workers' compensation medical and indemnity benefits.

RESPONSIBILITIES/PROCEDURES

MEDICAL REVIEW OFFICER a/k/a MRO. Medical Review Officer's are certified and licensed physicians, M.D. or D.O., to review all laboratory drug testing results. The MRO has extensive knowledge of the drug testing programs and procedures on a state and federal level, which include but are not limited to the knowledge of substance abuse disorders, laboratory procedures, specimen collection procedures, and the usage of chain of custody and control forms. The MRO will contact donors whom test positive and discuss his or her results, to see if there is any medical explanation for the test confirming positive for the drug(s). If there is a verifiable medical explanation then the MRO will report the results to the designated employer representative (DER) a negative result. If there is no verifiable medical explanation the doctor will then inform the donor that the results will be reported to the DER as a positive test. In order for the MRO to determine the final outcome of the drug test result(s) he or she will conduct investigations, which include but are not limited to, placing calls to physicians and pharmacies.

LABORATORY. This is where the specimens, urine and blood, are sent for analysis. Laboratories conducting drug and alcohol testing under Florida and Federal guidelines are required to be licensed and approved by the State of Florida, Agency for Health Care Administration (AHCA) or the Department of Health and Human Services (DHHS).

CONFIDENTIALITY. All information pertaining to drug and/or alcohol tests, which may include interviews conducted, statements made, or documents received, including the drug and alcohol results is confidential. Unless with the written consent of the employee tested, this information may not be used or received in evidence, obtained in discovery, or disclosed in any private or public proceedings, unless the employer or its agents are required to consult with legal counsel in connections with any action that may be brought against them either directly related or indirectly related to this section, when the information is relevant to it's defense in a civil or administrative matter, or compelled by an administrative law judge, a hearing officer, a court of competent jurisdiction or is deemed appropriate by a professional or occupational licensing board in a related disciplinary hearing

EMPLOYEE ASSISTANCE PROGRAM At this time C P R CARRIER does not offer an employer sponsored EAP. You may contact Human Resources at C P R CARRIER regarding further information on Employee Assistance. *Consult the Department of Transportation (D.O.T.) guidelines regarding SAP and EAP requirements. *If applicable.

CHALLENGING A CONFIRMED POSITIVE TEST RESULT The employee has 5 working days, from the receipt of a written confirmed positive test result, from the employer, in which to provide written information explaining or contesting the results. The employer, within 15 days, must respond to the employee as to their finding the information unsatisfactory. If the employee wishes to stand by his or her position they have 30 days, from the receipt of the employers explanation, to file an appeal with a court of competent jurisdiction or where there is a jury involved, to a Judge of Compensation Claims for final disposition. Under a Florida Drug Free Workplace an employee has 180 days to challenge the laboratory results, should you be required to comply with the Department of Transportation requirements your window for a challenge is 72 hours. An employee contesting the laboratory results should notify the laboratory through the company MRO. The employee may have a portion of the original specimen re-tested, at the employees expense, at another AHCA licensed or DHHS laboratory, as chosen by the employee. Specimens being retested will be done through GC/MS confirmation and not subject to cut-off levels. If there is a scientifically detectable presence of the drug(s) or drug(s) metabolite present, the specimen is again confirmed positive. reanalysis fail to confirm the presence of the drug(s) or drug(s) metabolite the test shall report to the MRO as negative.

By signing below, I certify that I have read or have had read to me this Drug Free Workplace Policy and have a full and complete understanding of its contents.

Printed employee Name	Signature of Employee	Date



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 02/01/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

	older in lieu of such endors	eme	nt(s).						
PRODUCER					CONTACT Hanna Sroda				
METRO INSURANCE AGENCY					PHONE (A/C, No, Ext): 239-466-8600 FAX (A/C, No): 239-275-0865				
15200 S TAMIAMI TRL SUITE 117					E-MAIL ADDRESS: hanna@metroinsurancefl.com				
				INSURER(S) AFFORDING COVERAGE NAIC #					
FT. MYERS FL 33908			Conifer Incurrence Community						
INSURED					INSURER A: Colliner insurance Company 0 INSURER B: Progressive				
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	70 12 0020147 12 BEVB 0011		_0		INSURER D:				
	Fort Myers			FL 33907	INSURE	RE:			<u> </u>
					INSURE	RF:			
COVERAGES				NUMBER:				REVISION NUMBER:	-
INDICATED, CERTIFICATI	THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.								
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^ 		1	į	CIGL001464		06/19/2012	06/19/2013	PERSONAL & ADV INJURY \$ 1,000,000	
ļJ								GENERAL AGGREGATE \$ 2,000,000	
GEN'L AGG	REGATE LIMIT APPLIES PER:							PRODUCTS - COMP/OP AGG \$ 1,000,000	
POLIC	-1. 10201							\$	
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								\$ -	
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	COMPENSATION							WC STATU- OTH- TORY LIMITS ER	
AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE Y / N								E.L. EACH ACCIDENT \$	
OFFICER/ME (Mandatory	MBER EXCLUDED?	N/A						E.L. DISEASE - EA EMPLOYEE \$	
If yes, descri	be under ON OF OPERATIONS below							E.L. DISEASE - POLICY LIMIT \$	
	or or all all or round bolow							E.E. DIOD IGE - F SEIGT EIMIT	
1 13 1	R DISHONESTY EES BOND			2721		06/27/2012	06/27/2015	LIMIT \$40,000	
DESCRIPTION OF	OPERATIONS / LOCATIONS / VEHIC	LES (A	ttach /	ACORD 101, Additional Remarks	Schedule	, if more space is	required)		\neg
COURIER SE Lee County, a Liability policy	political subdivision and Cha	rter (Count	y of the State of Florida, its	s agents	s, employees,	and public o	fficials are additional insures on the General	1
	•								
							1		
CERTIFICAT	E HOLDER				CAN	CELLATION			
Lee County Board of County Commissioners PO Box 398 SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELI ACCORDANCE WITH THE POLICY PROVISIONS.					EREOF, NOTICE WILL BE DELIVERED				
Fort Myers FL 33902				AUTHORIZED REPRESENTATIVE					
1					1				
1					1 Il	me Sode	_		



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/31/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

certificate holder in lieu of such	endorsement(s).					
PRODUCER Alliance Insurance Se		CONTACT NAME: Aimee Gray				
c/o TLR of Bonita, Inc 1700 Dr MLK Jr. Stre St. Petersburg, FL 33	C	PHONE (A/C, No. Ext): 727-520-7676 x 222 FAX (A/C, No):	727-525-3862			
		E-MAIL ADDRESS;				
01. 1 01.01.01.01.01.01.01.01.01.01.01.01.01.0		INSURER(S) AFFORDING COVERAGE	NAIC#			
		INSURER A: SUNZ Insurance Company				
INSURED	Inc	INSURER B: Aspen Re - London - Best Rating "A"				
TLR of Bonita, Inc dba Ente Encore Business Solutions, and its Subsidiaries 1700 Dr. MLK Jr. Street N., St Petersburg FL 33704		INSURER C: Catlin Syndicate - Lloyds - Best Rating "A"				
		INSURER D: Brit Syndicate - Lloyds - Best Rating "A"				
		INSURER E:				
		INSURER F:				
COVERAGES	CERTIFICATE NUMBER: 15389	REVISION NUMBER:				

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS. EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. ADDL SUBR INSR WVD POLICY EFF POLICY EXP (MM/DD/YYYY) (MM/DD/YYYYY) LIMSTS TYPE OF INSURANCE POLICY NUMBER EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) GENERAL LIABILITY COMMERCIAL GENERAL LIABILITY MED EXP (Any one person) CLAIMS-MADE OCCUR PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG GEN'L AGGREGATE LIMIT APPLIES PER: PRO-JECT POLICY LOC OMBINED SINGLE LIMIT AUTOMOBILE LIABILITY BODILY INJURY (Per person) ANY AUTO BODILY INJURY (Per accident) \$ ALL OWNED AUTOS SCHEDULED AUTOS NON-OWNED AUTOS PROPERTY DAMAGE (Per accident) \$ HIRED AUTOS \$ \$ UMBRELLA LIAB EACH OCCURRENCE \$ OCCUR EXCESS LIAB AGGREGATE \$ CLAIMS-MADE \$ DED RETENTION \$ \$ \$ 땑 WORKERS COMPENSATION WCPEO000000108 6/1/2012 6/1/2013 AND EMPLOYERS' LIABILITY
ANY PROPRIETOR/PARTNER/EXECUTIVE
OFFICER/MEMBER EXCLUDED? 1000000 E.L. EACH ACCIDENT N/A E.L. DISEASE - EA EMPLOYEE \$ 1000000 (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below E.L. DISEASE - POLICY LIMIT 1000000 This is for informational purposes Workers Compensation and nothing shall create any right Excess Coverage <u>under such reinsurance.</u> DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required) Coverage provided for all leased employees but not subcontractors of: GSV Enterprises, Inc dba CPR Courier Client Effective Date: 2/27/2012 CANCELLATION CERTIFICATE HOLDER SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. Lee County Board of County Commissioners

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PO Box 398 Ft. Myers FL 33902

Glen J Distefano

AUTHORIZED REPRESENTATIVE



LEE COUNTY LOCAL BUSINESS TAX RECEIPT 2012 - 2013

ACCOUNT NUMBER: 9803338

ACCOUNT EXPIRES SEPTEMBER 30, 2013

Location

1342 COLONIAL BLVD BLDG K STE 120 FT MYERS FL 33907

C P R CARRIER INC GSV ENTERPRISES INC 714 ALTAIR AVE FT MYERS FL 33913 May engage in the business of: COURIER SERVICE

THIS LOCAL BUSINESS TAX RECEIPT IS NON REGULATORY

THIS IS NOT A BILL - DO NOT PAY

PAID 018462-51-1

08/30/2012 11:04

DP500

\$50,00



CITY OF FORT MYERS FLORIDA Business Tax Receipt 2012 - 2013



Effective 08/30/2012 For Receipt Year October 1, 2012 through September 30, 2013

1342 COLONIAL BLVD K# 120

C.P.R. CARRIER INC Business Tax #: BUS2010-00979

Is hereby registered* business, profession, or occupation of:

ADMINISTRATOR (BUSINESS ADMINISTRATOR)
ALCOHOL SALES PERMITTED: NO

ATOR) HOMEBASED: NO

Owner: GSV ENTERPRISES INC, 714 ALTAIR AVE, FT MYERS FL 33913

*Any violation of applicable chapter of the City Code Of Ordinances will cancel and nullify this receipt

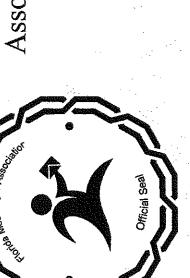


Certificate of Membership

2012

CPR Carrier, Inc.

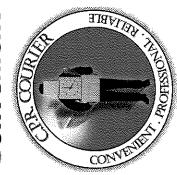
of the FMA in accordance with the by-laws of the has been duly accepted as a professional member Association and is entitled to all of the rights and privileges thereof.



Fred Sant

Harold Boyett, President

Convenient



- Over 20 years Industry Experience
- Serving all of Central & South Florida
- Professional, Commercial & Specializing in Medical, Residential Service
- Live Operator & Service Available 24/7
- Rush, Same Day & Next Day Service
- Online, Phone & Fax Ordering
- Affordable Rate & No Hidden
- Discounted Contract Rates For Scheduled Recurring Service
 - Licensed, Bonded & Insured

(239) 277-1014

Professional

Our Company

CPR Courier is a female owned courier medical, professional, commercial and residential delivery service throughout 20 years' experience. We specialize in & delivery service company with over same day small package handling for Central and South Florida. Member Florida Messenger Association Member American Business Women Association

Our Couriers

- dedicated, courteous and simply the True Ambassadors that are
- Extensive background checks & screenings
- Clean driving records
- HIPPA & OSHA Hazmat Trained & Compliant
- Uniformed and picture identification
- Experienced, friendly, trustworthy and mature professionals

Technology

networking. Your order is dispatched access to real time dispatching and cutting edge technology, we have within minutes of being received! expedited service. Thanks to our CPR Courier ensures worry-free, proof of delivery via mobile

Reliable

Our Services

packages to loads of up to 2,000 pounds. capable of carrying everything from small Our fleet consists of mid-sized vehicles, cargo vans and pick up trucks. We are

efficient, professional service that will Our promise to yours

When it MUST be delivered today YOU CAN TRUST CPR COLLIGE.

- Medical Specimens
- **Pharmaceuticals**
- X-Rays, Films & Slides
- Transplant / Donor Organs
- Medical Supplies & Equipment
- Bank Deposits & Transfers
- Interoffice Mail
- Court Filings
- Legal Documents
- Construction & Engineering Specs Real Estate Postings
- Blueprints
- **Bulk mail**
- Mobile Notary Service
- Payroll... and MUCH more!



Mission Statement

will provide to its' customers and their customers unsurpassed service and a competitively superior experience at every encounter. Esteemed business and personal relationships will be developed through affordable, convenient, professional and reliable courier and delivery services.





(289) 277-1014

info@cprcourier.com
www.cprcourier.com



"The Courier of Choice by the Professionals!"