

ATTACHMENT

INFORMAL QUOTE NO.: IW120502

Original

LEE COUNTY, FLORIDA
PROPOSAL QUOTE FORM
JANITORIAL SERVICE FOR THE
SOUTH COUNTY REGIONAL LIBRARY

DATE SUBMITTED: October 11, 2012

VENDOR NAME: BSMI

TO: The Board of County Commissioners
Lee County
Fort Myers, Florida

Having carefully examined the "General Conditions", and the "Detailed Specifications", all of which are contained herein, the Undersigned proposes to furnish the following which meet these specifications:

The undersigned acknowledges receipt of Addenda numbers:

IN ORDER FOR YOUR QUOTATION TO BE CONSIDERED VALID, REQUIRED SUBMITTALS, AS LISTED IN THIS SPECIFICATION, SHOULD BE INCLUDED WITH YOUR QUOTATION

TOTAL ANNUAL CHARGES (BASIS OF AWARD) \$ 28,166.40
(INCLUDES DAY PERSON AND BOOK MOBILE) ANNUAL COST

THE FOLLOWING FEES ARE TO BE USED, AS NECESSARY, WITH THIS CONTRACT BUT NOT USED AS THE BASIS OF AWARD:

COST TO ADD/DELETE DAY OF SERVICE \$.65.00
(ONE PRICE ONLY) COST PER DAY

COST TO ADD/DELETE DAY PERSON \$ 6,260.00
(ONE PRICE ONLY) ANNUAL COST



HOURLY RATE/PERSON FOR EMERGENCY WORK \$ 65.00
PER HOUR

COST PER SQ. FT. PER DAY TO ADD DUSTING AND \$ 0.10
VACUMING OF OFFICE AREAS COST PER SQ. FT. /DAY

OPTIONAL PRICING BOOK MOBILE CLEANING: TO BE USED WHERE
AND WHEN A SPECIAL EVENT FALLS OUT OF THE NORMAL CLEANING
CYCLE FOR THE CLEANING OF THE BOOK MOBILE.

COST FOR PRESSURE WASHING \$ 175.00
COST PER CLEANING

COST FOR CLEANING OF GLASS INSIDE &
OUTSIDE INCLUDING MIRRORS \$ 65.00
COST PER CLEANING

ARMORALL TIRE CLEANING: ARMORALL TIRE
TREATMENT, COATING THE EXPOSED SIDEWALLS
AND REMOVAL OF EXCESS WITH CLEAN CLOTH \$ 48.00
COST PER CLEANING

ARMORALL DASHBOARD AND EXPOSED VINYL
SURFACES, EXCLUDING STEERING WHEEL, PEDALS
AND FLOOR MATS. VACUM CARPET & UPHOLSTERY,
CLEAN INSIDE SURFACES AND EMPTY TRASH. \$ 65.00
COST PER CLEANING

TO BE STARTED WITHIN 15 CALENDAR DAYS AFTER
RECEIPT OF AWARD AND PURCHASE ORDER.

Quoter shall submit his/her quote on the County's Proposal Quote Form, including the firm name and authorized signature. Any blank spaces on the Proposal Quote Form, qualifying notes or exceptions, counter offers, lack of required submittals, or signatures, on County's Form may result in the Quoter/Quote being declared non-responsive by the County.

ANTI-COLLUSION STATEMENT

THE BELOW SIGNED QUOTER HAS NOT DIVULGED TO, DISCUSSED OR COMPARED HIS QUOTE WITH OTHER QUOTERS AND HAS NOT COLLUDED WITH ANY OTHER QUOTER OR PARTIES TO A QUOTE WHATSOEVER. NOTE; NO PREMIUMS, REBATES OR GRATUITIES TO ANY EMPLOYEE OR AGENT ARE PERMITTED EITHER WITH, PRIOR TO, OR AFTER ANY DELIVERY OF MATERIALS. ANY SUCH VIOLATION WILL RESULT IN THE CANCELLATION AND/OR RETURN OF MATERIALS (AS APPLICABLE) AND THE REMOVAL FROM THE MASTER BIDDERS LIST.

FIRM NAME: BSMI

BY (Printed): Patricia Evo

BY (Signature): 

TITLE: Director

FEDERAL ID # OR S.S.# 59-3339305

ADDRESS:
7181 College Parkway, Suite 34

Fort Myers, Fl. 33907

PHONE NO.: 239-278-4808

FAX NO.: 239-278-0912

CELLULAR PHONE/PAGER NO.: 239-340-3377

DUNS#: _____

LEE COUNTY LOCAL BUSINESS TAX ACCOUNT NUMBER: 9804238

E-MAIL ADDRESS: patty@bsmiflorida.com

DISADVANTAGED BUSINESS ENTERPRISE (DBE): _____

AFFIDAVIT CERTIFICATION
IMMIGRATION LAWS

SOLICITATION NO.: IW120502 PROJECT NAME: Janitorial Service for the South Regional Library

LEE COUNTY WILL NOT INTENTIONALLY AWARD COUNTY CONTRACTS TO ANY CONTRACTOR WHO KNOWINGLY EMPLOYS UNAUTHORIZED ALIEN WORKERS, CONSTITUTING A VIOLATION OF THE EMPLOYMENT PROVISIONS CONTAINED IN 8 U.S.C. SECTION 1324 a(e) {SECTION 274A(e) OF THE IMMIGRATION AND NATIONALITY ACT ("INA").

LEE COUNTY MAY CONSIDER THE EMPLOYMENT BY ANY CONTRACTOR OF UNAUTHORIZED ALIENS A VIOLATION OF SECTION 274A(e) OF THE INA. SUCH VIOLATION BY THE RECIPIENT OF THE EMPLOYMENT PROVISIONS CONTAINED IN SECTION 274A(e) OF THE INA SHALL BE GROUNDS FOR UNILATERAL CANCELLATION OF THE CONTRACT BY LEE COUNTY.

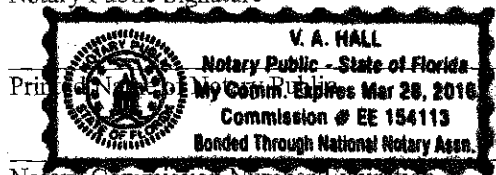
BIDDER ATTESTS THAT THEY ARE FULLY COMPLIANT WITH ALL APPLICABLE IMMIGRATION LAWS (SPECIFICALLY TO THE 1986 IMMIGRATION ACT AND SUBSEQUENT AMENDMENTS).

Company Name: BSMI
James Turcios Signature Title 10-2-12 Date

STATE OF Florida
COUNTY OF Lee

The foregoing instrument was signed and acknowledged before me this 2nd day of October, 2012 by JAIME TURCIOS who has produced DRIVERS LICENSE identification.
7622-421-66-418-0 (Type of Identification and Number)

[Signature]
Notary Public Signature



Notary Commission Number/Expiration

The signee of this Affidavit guarantees, as evidenced by the sworn affidavit required herein, the truth and accuracy of this affidavit to interrogatories hereinafter made. **LEE COUNTY RESERVES THE RIGHT TO REQUEST SUPPORTING DOCUMENTATION, AS EVIDENCE OF SERVICES PROVIDED, AT ANY TIME.**

B



G-FORCE ALL-PURPOSE & GLASS CLEANER
CONCENTRATE - USE SOLUTION (1:64)

MATERIAL SAFETY DATA SHEET

Version Number: 1

Preparation date: 2009-02-23

1. PRODUCT AND COMPANY IDENTIFICATION

Product name: G-FORCE ALL-PURPOSE & GLASS CLEANER CONCENTRATE - USE SOLUTION (1:64)
MSDS #: F-00164002D
Product Code: F-00164002D
Recommended use: Cleaning product.

Manufacturer, importer, supplier:
US Headquarters: Canadian Headquarters
The Butcher Company: JohnsonDiversey - Canada, Inc.
8310 16th St.: 2401 Bristol Circle
Sturtevant, Wisconsin 53177-1964: Oakville, Ontario L6H 6P1
Phone: 1-800-225-9475: Phone: 1-800-668-3131
MSDS Internet Address:
www.thebutchercompany.com

Emergency telephone number: 1-800-851-7145 (U.S.); 1-651-917-6133 (Int'l);

2. HAZARDS IDENTIFICATION

EMERGENCY OVERVIEW

The product contains no substances which at their given concentration, are considered to be hazardous to health

Principle routes of exposure: Eye contact. Skin contact. Inhalation. Ingestion.
Eye contact: None known.
Skin contact: None known.
Inhalation: None known.
Ingestion: None known.

3. COMPOSITION/INFORMATION ON INGREDIENTS

Hazardous components: None

4. FIRST AID MEASURES

Eye contact: Rinse with plenty of water.
Skin contact: Rinse with plenty of water.
Inhalation: No specific first aid measures are required.
Ingestion: No specific first aid measures are required.
Aggravated Medical Conditions: None known.

5. FIRE-FIGHTING MEASURES

Suitable extinguishing media:
The product is not flammable. Extinguish fire using agent suitable for surrounding fire.

Extinguishing media which must not be used for safety reasons:
None.

Special protective equipment for firefighters:
As in any fire, wear self-contained breathing apparatus pressure-demand, MSHA/NIOSH (approved or equivalent) and full protective gear

Specific hazards: Not applicable
Unusual hazards: None known

Specific methods: No special methods required

NFPA

Health: 0

Flammability: 0

Instability: 0

6. ACCIDENTAL RELEASE MEASURES

Personal precautions: Not applicable.

Environmental precautions and clean-up methods: Clean up affected area with water.

7. HANDLING AND STORAGE

Handling: Handle in accordance with good industrial hygiene and safety practice. FOR COMMERCIAL AND INDUSTRIAL USE ONLY.

Storage: Protect from freezing. Keep tightly closed in a dry, cool and well-ventilated place. KEEP OUT OF REACH OF CHILDREN.

8. EXPOSURE CONTROLS / PERSONAL PROTECTION

Engineering measures to reduce exposure:

No special ventilation requirements.

Personal Protective Equipment

Eye protection:

No special requirements under normal use conditions.

Hand protection:

No special requirements under normal use conditions.

Skin and body protection:

No special requirements under normal use conditions.

Respiratory protection:

No special requirements under normal use conditions.

Hygiene measures:

Handle in accordance with good industrial hygiene and safety practice.

HMIS

Health 0

Fire Hazard 0

Reactivity 0

Personal protective equipment

None / Aucune / Ninguno

9. PHYSICAL AND CHEMICAL PROPERTIES

Physical State: Liquid

Color: Green

pH: 8.05

Specific gravity: 1.001

Bulk density: No information available

Evaporation Rate: No information available

Solubility: Completely Soluble

Solubility in other solvents: No information available

Partition coefficient (n-octanol/water): No information available

Appearance: Aqueous solution

Odor:

Dilution pH: No information available.

Density: 8.34 lbs/gal

Vapor density: No information available

Viscosity: No information available

VOC: 0% *

Boiling point/range:	Not determined
Melting point/range:	Not determined
Flash point:	>200°F >93.3°C
Decomposition temperature:	Not determined
Autoignition temperature:	No information available
Elemental Phosphorus:	0 %P

* - Title 17, California Code of Regulations, Division 3, Chapter 1, Subchapter 8.5, Article 2, Consumer Products, Sections 94508

10. STABILITY AND REACTIVITY

Stability: The product is stable.

Polymerization: Hazardous polymerization does not occur.

Materials to avoid: None known.

Conditions to avoid: None known.

Hazardous decomposition products: None reasonably foreseeable.

11. TOXICOLOGICAL INFORMATION

Acute toxicity: Oral LD50 estimated to be greater than 5000 mg/kg Dermal LD50 estimated to be > 2000 mg/kg

Chronic toxicity: None known

Specific effects

Carcinogenic effects: None known

Mutagenic effects: None known

Reproductive toxicity: None known

Target organ effects: None known

12. ECOLOGICAL INFORMATION

Environmental Information: No data available

13. DISPOSAL CONSIDERATIONS

Waste from residues / unused products:
Dispose of according to all federal, state and local applicable regulations

14. TRANSPORT INFORMATION

DOT/TDG: Please refer to the Bill of Lading/receiving documents for up to date shipping information

15. REGULATORY INFORMATION

International Inventories

All components of this product are listed on the following inventories: U.S.A. (TSCA), Canada (DSL/NDSL), Australia (AICS), Philippines (PICCS), China (IECSC).

U.S. Regulations

California Proposition 65: This product is not subject to the reporting requirements under California's Proposition 65

STATE RIGHT TO KNOW

Ingredient(s)	CAS #	MARTK:	NJRTK:	PARTK:	RJRTK:
Alcohol ethoxylates	68439-46-3	-	-	-	-
Water	7732-18-5	-	-	-	-

CERCLA/ SARA

None

CAA HAP/CAA ODS/CWA Priority Pollutants: None

SARA 311/312 Hazard Categories

Immediate: N

Delayed: N

Fire: N

Reactivity: N

Sudden Release of Pressure: N

Canada

WHMIS hazard class: Non-controlled.

16. OTHER INFORMATION

Reason for revision: Not applicable

Prepared by: NAPRAC

Additional advice: None

Notice to Reader: This document has been prepared using data from sources considered technically reliable. It does not constitute a warranty, express or implied, as to the accuracy of the information contained within. Actual conditions of use and handling are beyond seller's control. User is responsible to evaluate all available information when using product for any particular use and to comply with all Federal, State, Provincial and Local laws and regulations.

B



G-FORCE H2O2 Multi-Surface Cleaner - USE SOLUTION (1:64)

National Fire Protection Association (NFPA)	Fire Hazard 	Hazardous Material Information System (HMIS)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="background-color: #cccccc;">Health</td> <td style="text-align: center;">1</td> </tr> <tr> <td style="background-color: #cccccc;">Fire Hazard</td> <td style="text-align: center;">0</td> </tr> <tr> <td style="background-color: #cccccc;">Reactivity</td> <td style="text-align: center;">0</td> </tr> </table>	Health	1	Fire Hazard	0	Reactivity	0
Health	1								
Fire Hazard	0								
Reactivity	0								
Specific Hazard									
Protective Clothing: None required.		Emergency Overview: Clear. Liquid. See Section 9. CAUTION: May be mildly irritating to eyes.							

Section 1. Chemical Product and Company Identification	
Product Name G-FORCE H2O2 Multi-Surface Cleaner - USE SOLUTION (1:64)	Code F-00559002D
Product Use Industrial/Institutional: Cleaning product.	PMS# Not available.
MSDS# F-00559/2-DIL	Validation Date 5/11/2004
U.S. Headquarters The Butcher Company 8310 16th Street Sturtevant, WI 53177-0902 General Information: 800-225-9475	Print Date 5/11/2004 Supersedes 5/11/2004. In Case of Emergency Emergency (24 hour) 800-228-5635 CHEMTREC (US/Canada) 800-424-9300 CHEMTREC (Int'l) +1-703-527-3887

Section 2. Composition and Information on Ingredients				
Ingredients	CAS #	% by Weight	Exposure Limits	LC50/LD50
Water	7732-18-5	80-100	Not available.	Not available.

Section 3. Hazards Identification	
Routes of Entry	Eye contact, Ingestion, Inhalation, Skin contact
Potential Acute Health Effects	<i>Eyes</i> May be mildly irritating to eyes. <i>Skin</i> None known. <i>Inhalation</i> None known. <i>Ingestion</i> None known.
Medical Conditions Aggravated by Overexposure:	None known.
See Toxicological Information (section 11)	



G-FORCE H2O2 Multi-Surface Cleaner - USE SOLUTION (1:64)

Material Safety Data Sheet

Section 4. First Aid Measures

Eye Contact	Flush immediately with plenty of water. Get medical attention if irritation occurs.
Skin Contact	Rinse with plenty of running water.
Inhalation	No specific first aid measures are required.
Ingestion	No specific first aid measures are required.

Section 5. Fire Fighting Measures

Flammability of the Product	None known.
Flash Points	Closed cup: >93.333°C (200°F).
Products of Combustion	None known.
Fire Fighting Media and Instructions	Extinguish with water spray or carbon dioxide, dry chemical powder or appropriate foam. Normal fire fighting procedure may be used.
Special Remarks on Fire and Explosion Hazards	None known.

Section 6. Accidental Release Measures

Personal Precautions	Put on appropriate personal protective equipment (see Section 8).
Environmental Precautions and Clean-up Methods	In the event of major spillage: Use appropriate containment to avoid environmental contamination. Sweep or scrape up material. Place in suitable clean, dry containers for disposal by approved methods. Use a water rinse for final clean-up.

Section 7. Handling and Storage

Handling	FOR COMMERCIAL AND INDUSTRIAL USE ONLY. Avoid contact with eyes.
Storage	Store in a dry, cool and well-ventilated area. Protect from freezing. KEEP OUT OF REACH OF CHILDREN.

Section 8. Exposure Controls/Personal Protection

Engineering Controls	Good general ventilation should be sufficient to control airborne levels. Respiratory protection is not required if good ventilation is maintained.
Personal Protection	
Eyes	No special requirements under normal use conditions.
Hands	No special requirements under normal use conditions.
Respiratory	No special requirements under normal use conditions.
Feet	No special requirements under normal use conditions.
Body	No special protective clothing is required.

Section 9. Physical and Chemical Properties

Physical State and Appearance	Liquid.
Odor	Citrus. (Slight.)
Color	Clear.
pH	2.2 [Acidic.]
Specific Gravity	1.01
Solubility in water	Complete.



G-FORCE H2O2 Multi-Surface Cleaner - USE SOLUTION (1:64)

Section 10. Stability and Reactivity

Stability and Reactivity	The product is stable.
Conditions of Instability	None known.
Incompatibility with Various Substances	Not available.
Hazardous Decomposition Products	None known.
Hazardous Polymerization	Will not occur.

Section 11. Toxicological Information

Acute toxicity	Acute oral toxicity (LD50) Estimated to be greater than 5000 mg/kg (rat)
Effects of Chronic Exposure	None known.
Other Toxic Effects	None known.

Section 12. Ecological Information

Not available.	
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Section 13. Disposal Considerations

Waste Information	No special precautions. Dispose of according to all federal, state and local applicable regulations.
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Section 14. Transport Information

DOT Classification	
DOT Proper Shipping Name	Please refer to the Bill of Lading/receiving documents for up to date shipping information.
TDG Classification	
TDG Proper Shipping Name TDG Class	Please refer to the Bill of Lading/receiving documents for up to date shipping information.

Section 15. Regulatory Information

Reporting in this section is based on ingredients disclosed in Section 2	
US Regulations	
	This product is not subject to the reporting requirements under California's Proposition 65.
Registered Product Information	Not applicable.
Canadian Regulations	
WHMIS Classification	Not controlled under WHMIS (Canada).
WHMIS Icon	
Registered Product Information	Not applicable.
Chemical Inventory Status	All ingredients of this product are listed or are excluded from listing on the U.S. Toxic Substances Control Act (TSCA) Chemical Substance Inventory.



**G-FORCE H2O2 Multi-Surface Cleaner - USE
SOLUTION (1:64)**

Material Safety Data Sheet

Section 16. Other Information

Other Special Considerations Not available.

Version 1.01

Notice to Reader

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MATERIAL SAFETY DATA SHEET

Version Number: 1

Preparation date: 2007-08-20

1. PRODUCT AND COMPANY IDENTIFICATION

Product name: LOOK NA Glass & Multi-Purpose Cleaner Non-Ammoniated
MSDS #: F-00562001
Product Code: 3338226, 3323956
Recommended use: Cleaning product. This product is intended to be diluted prior to use.

Manufacturer, importer, supplier:
US Headquarters
The Butcher Company
8310 16th St.
Sturtevant, Wisconsin 53177-0902
Phone: 1-800-225-9475
MSDS Internet Address:
www.thebutchercompany.com

Emergency telephone number: 1-800-851-7145 (Prosar); 1-651-917-6133 (Int'l Prosar); 01-800-710-3400 (Mexico)

2. HAZARDS IDENTIFICATION

EMERGENCY OVERVIEW

- CAUTION
MAY BE MILDLY IRRITATING TO EYES
MAY BE MILDLY IRRITATING TO SKIN

Principle routes of exposure: Eye contact. Skin contact. Inhalation.
Eye contact: May be mildly irritating to eyes.
Skin contact: May be mildly irritating to skin.
Inhalation: None
Ingestion: None known.

3. COMPOSITION/INFORMATION ON INGREDIENTS

HAZARDOUS COMPONENTS

Table with 3 columns: Ingredient(s), CAS#, Weight %
Row 1: Ethyl alcohol, 64-17-5, 0.1 - 1.5%

4. FIRST AID MEASURES

Eye contact: Flush immediately with plenty of water. If irritation develops, get medical attention.
Skin contact: Flush immediately with plenty of water. If irritation develops, get medical attention.
Inhalation: No specific first aid measures are required.
Ingestion: No specific first aid measures are required.
Aggravated Medical Conditions: None known.

5. FIRE-FIGHTING MEASURES

Suitable extinguishing media:
The product is not flammable. Extinguish fire using agent suitable for surrounding fire.

Extinguishing media which must not be used for safety reasons:
No information available

Special protective equipment for firefighters:

As in any fire, wear self-contained breathing apparatus pressure-demand, MSHA/NIOSH (approved or equivalent) and full protective gear

Specific hazards: Not applicable

Unusual hazards: None known

Specific methods: No special methods required

NFPA

Health: 1

Flammability: 0

Instability: 0

6. ACCIDENTAL RELEASE MEASURES

Personal precautions: Use personal protective equipment

Environmental precautions and clean-up methods: Clean-up methods - large spillage. Soak up with inert absorbent material. Sweep up and shovel into suitable containers for disposal. Use a water rinse for final clean-up.

7. HANDLING AND STORAGE

Handling: Avoid contact with skin and eyes. FOR COMMERCIAL AND INDUSTRIAL USE ONLY.

Storage: Protect from freezing. Keep tightly closed in a dry, cool and well-ventilated place. KEEP OUT OF REACH OF CHILDREN.

8. EXPOSURE CONTROLS / PERSONAL PROTECTION**Engineering measures to reduce exposure:**

No special ventilation requirements. General room ventilation is adequate.

Personal Protective Equipment

Eye protection: No special requirements under normal use conditions.
Hand protection: No special requirements under normal use conditions.
Skin and body protection: No special requirements under normal use conditions.
Respiratory protection: No special requirements under normal use conditions.
Hygiene measures: Handle in accordance with good industrial hygiene and safety practice.

Ingredient(s)	ACGIH	OSHA	Mexico
Ethyl alcohol	1000 ppm (TWA)	1000 ppm (TWA) 1900 mg/m ³ (TWA)	1000 ppm (TWA) 1900 mg/m ³ (TWA)

HMIS

Health: 1

Fire Hazard: 0

Reactivity: 0

Personal protective equipment

None / Aucune / Ninguno

9. PHYSICAL AND CHEMICAL PROPERTIES

Physical State: Liquid

Color:

pH: 7

Specific gravity: 1.00

Bulk density: No information available

Evaporation Rate: No information available

Solubility: completely soluble

Solubility in other solvents: No information available

Partition coefficient (n-octanol/water): No information available

Appearance: Liquid

Odor:

Dilution pH: 7

Density: 8.34 lbs/gal

Vapor density: No information available

Viscosity: No information available

VOC: 0.25%

Boiling point/range:	Not determined
Melting point/range:	Not determined
Flash point:	>200°F >93.3°C
Decomposition temperature:	Not determined
Autoignition temperature:	No information available

9. PHYSICAL AND CHEMICAL PROPERTIES

Elemental Phosphorus:	0 %P
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10. STABILITY AND REACTIVITY

Stability:	The product is stable
Polymerization:	Hazardous polymerization does not occur
Hazardous decomposition products:	None reasonably foreseeable.

11. TOXICOLOGICAL INFORMATION

HAZARDOUS COMPONENTS

Ingredient(s)	LD50 Oral - Rat	LD50 Dermal - Rabbit	LC50 Inhalation - Rat
Ethyl alcohol	=1501 mg/kg	Not available	=124.7 mg/l. (4 h)

Acute toxicity:	Oral LD50 estimated to be greater than 5000 mg/kg Dermal LD50 estimated to be > 2000 mg/kg
Chronic toxicity:	None known

Specific effects

Carcinogenic effects:	None known
Mutagenic effects:	None known
Reproductive toxicity:	None known
Target organ effects:	None known

HAZARDOUS COMPONENTS

Ingredient(s)	NTP	IARC	OSHA
Ethyl alcohol 64-17-5	X	I	X

12. ECOLOGICAL INFORMATION

Environmental Information:	No data available
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13. DISPOSAL CONSIDERATIONS

Waste from residues / unused products:	Dispose of according to all federal, state and local applicable regulations
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14. TRANSPORT INFORMATION

DOT/IDG: Please refer to the Bill of Lading/receiving documents for up to date shipping information

15. REGULATORY INFORMATIONInternational Inventories

All components of this product are listed on the following inventories: U.S.A. (TSCA), Canada (DSL/NDSL), Europe (EINECS/ELINCS/NLP), Australia (AICS), Korea (ECL), Philippines (PICCS), New Zealand (NZIoC), China (IECSC).

U.S. Regulations

California Proposition 65: This product is not subject to the reporting requirements under California's Proposition 65

STATE RIGHT TO KNOW

Ingredient(s)	CAS #	MARTK:	NJRTK:	PARTK:	RIRTK:
Water	7732-18-5	-	-	-	-
Sodium lauryl sulfate	151-21-3	-	-	-	-
Alcohol ethoxylates	68439-46-3	-	-	-	-
Ethyl alcohol	64-17-5	X	X	X	X
Sodium lauryl ether sulfate	9004-82-4	-	-	-	-

CERCLA/SARA

SARA 311/312 Hazard Categories

Immediate: -
 Delayed: -
 Fire: -
 Reactivity: -
 Sudden Release of Pressure: -

Canada

WHMIS hazard class: Non-controlled.

Ingredient(s)	CAS #	NPRI
Ethyl alcohol	64-17-5	X

16. OTHER INFORMATION

Reason for revision: Not applicable

Prepared by: NAPRAC

Additional advice: None

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c
BSMI,s Employee ID badge Sample 2012





Building Service Management, Inc.

WWW.BSMIFLORIDA.COM

7181 College Parkway, Suite 34 - Fort Myers - FL - 33907
(239)278-4808 - Fax (239) 278-0912

On site personnel :

Patricia Evo (239) 340-9353 Patty@bsmiflorida.com

Company Representative:

CJ Jones (239) 872-3461 cj@bsmiflorida.com

E

SAMPLE EMPLOYEE SIGN-IN SHEET

COMPANY : _____

DATE:	TIME IN	TIME OUT
EMPLOYEE NAME		

**ATTACHMENT A
JANITORIAL DETAIL CLEANING TASK
DAILY CHECKLIST**

Facility South County Regional Library Date 2012

DAILY TASKS		M	Tu	W	Th	F	Sa	Su
1.	Empty all wastebaskets. Damp wipe, if necessary.							
2.	Empty desk recycling totes into large recycling bin.							
3.	Spot clean walls, light switches and doors.							
4.	Damp mop floors, including stairs and landings, remove any gum, tar or other foreign matter.							
5.	Clean and/or polish conference room furniture and meeting room furniture.							
6.	Spot clean and vacuum carpet (Office areas vacuumed 2 times per week).							
7.	Dust all horizontal ledges, furniture, desks and filing cabinets, chairs and tables, equipment. (Office areas dusted 2 times per week)							
8.	Brush all fabric upholstery, as needed.							
9.	Clean and sanitize drinking fountains.							
10.	Dust all unobstructed work areas.							
11.	Do other general and emergency cleaning as required.							
12.	Report any maintenance defects to the County Representative.							
13.	Keep custodial closet clean.							
14.	Wash all door glass and adjacent panels (interior & exterior).							
15.	Vacuum floor mats and wash as necessary.							
16.	Clean all reception lobby glass, inside and outside.							
17.	Clean all interior partition glass.							
18.	Clean counter tops at circulation desk, adult reference desk, and the youth services reference desk.							
19.	Damp mop floor, clean tables in break rooms.							
20.	Damp wipe all machines associated with break rooms.							

DAILY SERVICE – KITCHEN AREA (If Applicable)		M	Tu	W	Th	F	Sa	Su
1.	Clean sinks with detergent/disinfectant.							
2.	Clean counters with detergent/disinfectant.							
3.	Resupply paper towels and soap dispensers.							
4.	Damp wipe walls, as necessary.							

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INFORMAL QUOTE NO.: IW120502


**JANITORIAL DETAIL CLEANING TASK
DAILY CHECKLIST**

Facility	South County Regional Library	Date	2012
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DAILY SERVICE – RESTROOMS		M	Tu	W	Th	F	Sa	Su
1.	Clean basins with detergent/disinfectant.							
2.	Clean toilets and urinals using detergent/disinfectant.							
3.	Damp wipe all ledges.							
4.	Clean mirrors, soap dispensers, wash basin and all plumbing fixtures.							
5.	Clean under basins, around toilets and urinals.							
6.	Damp wipe walls, light switches and doors.							
7.	Re-supply soap, toilet tissue, paper towels, personal seat covers, sanitary napkin liners, sanitary napkins, etc. (ONLY ANTI-BACTERIAL FOAMING AP WILL BE ACCEPTABLE)							
8.	Wet mop floors using detergent/disinfectant.							

DAILY SERVICE – OUTSIDE		M	Tu	W	Th	F	Sa	Su
1.	Sweep and pick up trash around buildings and doorways within twenty feet of the building exterior around the entire perimeter.							
2.	Empty and put in new liner bag in trash cans under any covered area around buildings.							
3.	Wash down steps and walks, as required; keeping them free of gum, tar, and other foreign matter. (May have to be pressure cleaned)							
4.	Sweep cobwebs and dust from walls around entrance and windows.							
5.	Shake and sweep down exterior floor mats.							
6.	Clean sand urns, refill as needed.							

MID-DAY SERVICE – RESTROOMS		M	Tu	W	Th	F	Sa	Su
1.	Clean basins with detergent/disinfectant.							
2.	Clean toilets and urinals using detergent/disinfectant.							
3.	Damp wipe all ledges.							
4.	Clean mirrors, soap dispensers, wash basin and all plumbing fixtures.							
5.	Clean under basins, around toilets and urinals.							
6.	Damp wipe walls, light switches and doors.							
7.	Re-supply soap, toilet tissue, paper towels, liners, etc. (ONLY ANTI-BACTERIAL FOAMING SOAP WILL BE ACCEPTABLE)							
8.	Sweep floors.							
9.	Empty all trash containers, replace liners, spot clean and sanitize containers							



The Mark of Environmental Responsibility

Find a Certified Product/Service

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SEARCH

Green Seal Certified Products/Services

A revised edition of GS-37, Green Seal's Environmental Standard for Industrial and Institutional Cleaners, was issued on August 29, 2009. Products certified under the revised standard are identified as GS-37 Industrial and Institutional Cleaners (2009). Products listed as GS-37 (2008) or GS-37 (2006) are still in the process of being re-evaluated for certification under the 2009 edition of the standard but are otherwise in good standing based on their previous certification. *Products that were certified under previous editions of GS-37 that have had their certification terminated/cancelled are no longer listed on Green Seal's website.*

Products designated "CDCC" are Closed Dilution-Control Concentrates that meet the definition and evaluation requirements in the GS-37 standard and are evaluated in the "as-used" concentration rather than the "undiluted" concentration for the skin and eye irritation (As-Used Skin/Eye) and/or acute toxicity (As-Used Acute Tox) (please reference the GS-37 standard for clarification about this designation). CDCC products are concentrated at high levels to provide environmental benefits from reduced packaging and water distribution, and also provide the user benefits by controlling the dilution rate and minimize exposure to the undiluted product. Concentration of cleaning products to these higher levels, however, may increase their hazards (skin/eye corrosion or acute toxicity). When this is the case, the product discloses this information on the product label, MSDS, and on the product listing below.)

Cleaners

Manufacturer	Product Name	Standard
3M	Twist 'n Fill #1 Glass Cleaner	GS-37 Industrial and Institutional Cleaners (2006)
	Twist 'n Fill #3 Neutral Cleaner	
	Twist 'n Fill #8 General Purpose Cleaner	
	Twist 'n Fill #24 3-in-1 Floor Cleaner	
	Twist 'n Fill #33 Neutral Cleaner LO	

	Cleaner LO Twist 'n Fill #44 Acid Bathroom Cleaner	
<u>Ace Hardware</u>	Ace Floor Cleaner Concentrate	GS-37 Industrial and Institutional Cleaners (2006)
<u>Alan Chemical Corporation</u>	Chemically Green Peroxide Cleaner Chemically Green Tub & Tile Cleaner- CDCC-As- Used Skin/Eye Chemically Green Glass & Window Cleaner Chemically Green Multi- Purpose Cleaner	GS-37 Industrial and Institutional Cleaners (2009)
<u>American Cleaning Solutions</u>	Focus MP 11 Multi- Purpose Cleaner Focus GC 55 Glass and Window Cleaner Focus TC 66 Tub & Tile Cleaner - CDCC-As-Used Skin/Eye Focus Safe 2 Clean Peroxide Cleaner Focus NC 111 Neutral Cleaner/Deodorizer	GS-37 Industrial and Institutional Cleaners (2009)
<u>American Formula</u>	Oxy Orange Concentrate Peroxide Cleaner Green Choice Extract Environmental Extraction Solution	GS-37 Industrial and Institutional Cleaners (2006)
<u>AmSan</u>	Renown Neutral Cleaner Renown Peroxide Cleaner Renown Glass Cleaner Renown Bowl and Restroom Cleaner	GS-37 Industrial and Institutional Cleaners (2006)
ARAMARK Facility Services	EnVerros All Purpose Cleaner 2 EnVerros FloorStar Light Duty Cleaner 4 EnVerros FloorStar Light Duty Cleaner 4 with FaST Technology	GS-37 Industrial and Institutional Cleaners (2006)
Area Distributors, Inc.	Envir SC Glass & Hard Surface Cleaner Envir SC H2O2 Concentrate	GS-37 Industrial and Institutional Cleaners (2006)

	Concentrate Envir SC Daily Restroom Cleaner Envir SC Neutral Cleaner	
<u>Aymor</u>	EcoPure 61 Glass and Surface Cleaner EcoPure 64 Neutral pH Multi-Use Cleaner Degreaser EcoPure 65 Heavy Duty Cleaner Degreaser EcoPure 70 Washroom Cleaner	GS-37 Industrial and Institutional Cleaners (2006)
<u>Battery Park Industries</u>	Green Floor Cleaner	GS-37 Industrial and Institutional Cleaners (2009)
<u>Bay Safe</u>	Bay Safe Concentrate	GS-37 Industrial and Institutional Cleaners (2006)
<u>Betco</u>	Green Earth Peroxide Cleaner Green Earth Glass Cleaner Green Earth Daily Floor Cleaner	GS-37 Industrial and Institutional Cleaners (2009)
<u>Bio_Quest Environmental Products</u>	Sunkleer Perfectly Clear	GS-37 Industrial and Institutional Cleaners (2006)
<u>Biotek Corporation</u>	BioGREEN Hydro-Orange Power Concentrate BioGREEN Neutral Floor Cleaner	GS-37 Industrial and Institutional Cleaners (2006)
<u>Birsch Industries</u>	Green All Clean No Rinse Floor Cleaner Hydro Clean Multi-Purpose Cleaner	GS-37 Industrial and Institutional Cleaners (2006)
<u>Brady Industries</u>	Oxy Citrus Minimum Moisture	GS-37 Industrial and Institutional Cleaners (2006)
<u>Breakdown Products</u>	Hydroxide+ Concentrate	GS-37 Industrial and Institutional Cleaners (2009)
<u>Bridgepoint Systems</u>	Green Balance Carpet Pre- Spray Green Balance Carpet Extraction Rinse	GS-37 Industrial and Institutional Cleaners (2006)

<u>Brighton USA</u>	ECO Oxy Clean Peroxide Cleaner ECO Rest Room Cleaner - CDCC-As-Used Skin/Eye ECO Glass Cleaner ECO Multi Purpose Cleaner	GS-37 Industrial and Institutional Cleaners (2009)
<u>Bruhn & Company</u>	TerraGreen Degreaser SC - CDCC-As-Used Skin/Eye TerraGreen Degreaser TerraGreen Blue Glass Cleaner TerraGreen Neutral Cleaner SC TerraGreen Neutral Cleaner Terragreen Hyper Maxx 2x Strength Citrus Hydrogen Peroxide Cleaner - CDCC-As-Used Skin/Eye Terragreen Hyper Maxx 4	GS-37 Industrial and Institutional Cleaners (2009)
<u>Buckeye International</u>	Tenacity True 7 RAM Star Spray Concentrate Marauder Environmental General Purpose Cleaner Marauder Unscented Environmental General Purpose Cleaner Green Light Super Concentrated Floor Cleaner	GS-37 Industrial and Institutional Cleaners (2006)
<u>Butcher's</u>	Butcher's G-Force Washroom Cleaner Butcher's G-Force All-Purpose & Glass Cleaner Butcher's Look Non-Ammoniated Glass Cleaner Butcher's Rairdance Low Foam Neutral Floor Butcher's G-Force H2O2 Multi-Surface Cleaner Butcher's G-Force Fountainhead Dual Task	GS-37 Industrial and Institutional Cleaners (2006)
<u>Cal Chem</u>	Green Brite Carpet and Upholstery Cleaner	GS-37 Industrial and Institutional



CERTIFICATE OF LIABILITY INSURANCE

BUILD-1

OP ID: YG

DATE (MM/DD/YYYY)

10/30/12

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lykes Insurance, Inc. - FTM P.O. Box 60043 Fort Myers, FL 33906-6043 Agency Account		Phone: 239-931-5600 Fax: 239-931-5604		CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS: FAX (A/C, No):	
INSURED Building Service Management, Inc. 7181 College Pkwy, Suite 34 Fort Myers, FL 33907		INSURER(S) AFFORDING COVERAGE INSURER A: Sentinel Insurance Company Ltd INSURER B: Old Dominion Insurance Co. INSURER C: Bridgefield Employers Ins Co. INSURER D: Old Republic Surety Company INSURER E: INSURER F:		NAIC # 11000 40231 10701	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY	X	21SBMBU1248	10/29/12	10/29/13	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	AUTOMOBILE LIABILITY		B1G0668D	05/07/12	05/07/13	COMBINED SINGLE LIMIT (Ea accident) \$ 500,000
	<input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
B	WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	0830-39923-0	09/10/12	09/10/13	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
D	Dishonesty Bond		OBS0587190	07/09/12	07/09/13	Bond 100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 Lee County Board of County Commissioners is listed as additional insured with respects to General Liability per form SS0008.

CERTIFICATE HOLDER

CANCELLATION

LEEC398 Lee County Board of County Commissioners PO Box 398 Fort Myers, FL 33902	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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BOND NO. OBS0587190

BUSINESS SERVICES BOND

Old Republic Surety Company Old Republic Insurance Company

(CHECK APPLICABLE COMPANY HEREINAFTER REFERRED TO AS THE COMPANY)

AGREEMENT

In consideration of an agreed premium, the Company indicated above (hereinafter called "Surety") hereby agrees to indemnify

BUILDING SERVICE MANAGEMENT INC

of 7181 COLLEGE PLWY #34 FORT MYERS, FL 33907

(hereinafter called "Obligee"), against direct loss of money or other property, from the premises of any and all subscribers (hereinafter called "Subscribers" to its services and belonging to the Subscriber, or in which the Subscriber has a pecuniary interest or for which the Subscriber is legally liable, which the Subscriber shall sustain as a result of any employee dishonesty, as hereinafter defined, of an Employee or Employees of the Obligee and for which the Obligee is liable, to an amount not exceeding One Hundred Thousand Dollars _____

_____ DOLLARS (\$ 100,000.00 _____), the limit of the bond.

THE FOREGOING AGREEMENT IS SUBJECT TO THE FOLLOWING CONDITIONS AND LIMITATIONS:

Florida Amendatory Rider ORSC 22458

Sole Proprietorship or Partnership Rider ORSC 22383, if applicable

TERM OF BOND:

SECTION 1 - The term of this bond begins at 12:01 A.M. standard time on 07/09/2010 at the address of the Obligee given above and ends at 12:01 A.M. standard time on the effective date of the cancellation of this bond in its entirety.

DISCOVERY PERIOD:

SECTION 2. Loss is covered under this bond only (a) if sustained through any act or acts committed by an Employee of Obligee while this bond is in force as to such Employee, and (b) if discovered prior to the expiration or sooner cancellation of this bond in its entirety as provided in Section 14, or from its cancellation or termination in its entirety in any other manner, whichever shall happen first.

is engaged in services on the premises of the Subscriber or Subscribers and which is punishable under the Criminal Code in the jurisdiction within which the occurrence took place, for which said Employee(s) is tried and convicted by a court of proper jurisdiction and only in an amount not to exceed the amount stated in the conviction.

DEFINITION OF OCCURRENCE:

SECTION 6. Occurrence means all loss(es) caused by or involving one or more Employees whether the result of a single act or a series of acts without regard to the number of Subscribers involved.

LIMITS OF BOND:

SECTION 3. The most the Surety will pay for loss for any one occurrence is the applicable limit of bond shown above.

DEFINITION OF PREMISES:

SECTION 7. Premises shall mean only the interior of the Subscriber's building or structure or any part thereof for which the Subscriber is the tenant or owner and for which the Obligee is rendering a service to the Subscriber but shall not include driveways, parking spaces, or appurtenant structures for which the Obligee is not performing a service.

DEFINITION OF EMPLOYEE:

SECTION 4. The word Employee or Employees, as used in this bond, shall be deemed to mean, respectively, one or more of the natural persons (except directors or trustee, if a corporation, who are not also officers or employees thereof in some other capacity) while in the regular service of the Obligee in the ordinary course of the Obligee's business during the term of this bond, and whom the Obligee compensates by salary or wage and has the right to govern and direct in the performance of such service, and who are engaged in such service within any of the States of the United States of America, or within the District of Columbia, Puerto Rico, the Virgin Islands, or elsewhere for a limited period, but not mean brokers, factors, commission merchants, consignees, contractors, or other agents or representatives of the same general character.

MERGER OR CONSOLIDATION:

SECTION 8. If any natural person shall be taken into the regular service of the Obligee through merger or consolidation with some other concern, the Obligee shall give the Surety written notice thereof and shall pay an additional premium on any increase in the number of Employees covered under this bond as a result of such merger or consolidation computed pro rata from the date of such merger or consolidation to the end of the current premium period.

DEFINITION OF EMPLOYEE DISHONESTY:

SECTION 5. Employee dishonesty shall mean only the fraudulent or dishonest occurrence causing loss during the time the Employee

NON-ACCUMULATION OF LIABILITY:

SECTION 9. Regardless of the number of years this bond shall

continue in force and the number of premiums which shall be payable or paid, the liability of the Surety under this bond shall not be cumulative in amount from year to year or period to period.

LIMIT OF LIABILITY UNDER THIS BOND AND PRIOR INSURANCE: SECTION 10. With respect to loss or losses caused by an Employee or which are chargeable to such Employee as provided in Section 5 and which occur partly under this bond and partly under other bonds or policies issued by the Surety to the Obligees or to any predecessor in interest of the Obligees and terminated or cancelled or allowed to expire and in which the period for discovery has not expired at the time any such loss or losses thereunder are discovered, the total liability of the Surety under this bond and under such other bonds or policies shall not exceed, in the aggregate, the amount carried under this bond on such loss or losses or the amount available to the Obligees under such other bonds or policies, as limited by the terms and conditions thereof, for any such loss or losses, if the latter amount be larger.

TRANSFER OF RIGHTS OF RECOVERY:

SECTION 11. The Obligees, as a condition to coverage under this bond, must transfer to the Surety all rights of recovery, to the extent that a loss is paid by the Surety against any person or organization for any loss the Obligees sustains and for which we have paid or settled the claim. The Obligees must also do everything necessary to secure those rights and do nothing after loss to impair them.

SALVAGE:

SECTION 12: If the Obligees shall sustain any loss or losses covered by this bond which exceed the amount of coverage provided by this bond, the Obligees shall be entitled to all recoveries, except from suretyship, insurance, reinsurance security and indemnity taken by or for the benefit of the Surety, by whomsoever made, on account of such loss or losses under this bond until fully reimbursed, less the actual cost of effecting the same; and any remainder shall be applied to the reimbursement of the Surety.

CANCELLATION AS TO ANY EMPLOYEE:

SECTION 13. This bond shall be deemed cancelled as to any Employee: (a) immediately upon discovery by the Obligees, or by any partner or officer thereof not in collusion with such Employee, of any fraudulent or dishonest act on the part of such Employee; or (b) at 12:01 A.M. standard time, upon the effective date specified in a written notice served by the Surety upon the insured or sent by mail. Such date, if the notice be served, shall not be less than ten days after such service, or, if sent by mail, not less than fifteen days after the date of mailing. Mailing by Surety of notice, as aforesaid, to the Obligees at its principal office shall be sufficient proof of notice.

CANCELLATION AS TO BOND IN ITS ENTIRETY:

SECTION 14. This bond shall be deemed cancelled in its entirety at 12:01 A.M. standard time, upon the effective date specified in a written notice by the Obligees upon the Surety or by the Surety upon the Obligees, or sent by mail. Such date, if the notice be served by Surety, shall not be less than ten days after such service, or, if sent by the Surety by mail, not less than fifteen days after the date of mailing. The mailing by the Surety of notice, as aforesaid, to the Obligees at its principal office shall be sufficient proof of notice. The Surety shall refund to Obligees the unearned premium computed pro rata if this bond be cancelled at the insistence of the Surety, or at short rates if cancelled or reduced at the insistence of the Obligees.

PRIOR FRAUD, DISHONESTY OR CANCELLATION:

SECTION 15. No Employee, to the best of the knowledge of the Obligees, or of any partner or officer thereof not in collusion with such Employee, has committed any fraudulent or dishonest act in the service of the Obligees or otherwise. If prior to the issuance of this bond, any fidelity insurance in favor of the Obligees or any predecessor in interest of the Obligees and covering one or more of the Obligees employees shall have been cancelled as to any such employees by reason of (a) the discovery of any fraudulent or dishonest act on the part of such employee, or (b) the giving of written notice of cancellation by the insurer issuing said fidelity insurance, whether the Surety or not, and if such employees shall not have been reinstated under the coverage of said fidelity insurance, or superseding fidelity insurance, the Surety shall not be liable under this bond on account of such employee unless the Surety shall agree in writing to include such employees within the coverage on this bond.

LOSS-NOTICE-PROOF-LEGAL PROCEEDINGS:

SECTION 16. At the earliest practical moment, and in no event not later than fifteen days after discovery of any fraudulent or dishonest act on the part of any Employee by the Obligees, or by any partner or officer thereof not in collusion with such Employee, the Obligees shall give the Surety written notice thereof and within four months after such discovery shall file with the Surety affirmative proof of loss, itemized and duly sworn to, and shall upon request of the Surety render every assistance, not pecuniary, to facilitate the investigation and adjustment of any loss. No suit to recover on account of loss under this bond shall be brought before the expiration of two months from the filing of proof as aforesaid on account of such loss, nor after the expiration of fifteen months from the discovery as aforesaid of the fraudulent or dishonest act causing such loss. If any limitation in this bond for giving notice, filing claim or bringing suit is prohibited or made void by any law controlling the construction of this bond, such limitations shall be deemed to be amended so as to be equal to the minimum period of limitation permitted by such law.

EXCLUSIONS:

SECTION 17. This bond does not apply:

- (a) To the defense of any legal proceeding brought against the Obligees or Subscriber, or to fees, costs or expenses incurred or paid by the Obligees or Subscriber in prosecuting or defending any legal proceeding whether or not such proceedings result or would result in a loss to the Obligees or Subscriber covered by this bond.
- (b) To potential income, including but not limited to interest and dividends, not realized by the Obligees or Subscriber because of a loss covered under this bond.
- (c) To damages of any type for which the Obligees or Subscriber is legally liable, except direct compensatory damages arising from a loss covered under this bond.
- (d) To costs, fees and other expenses incurred by the Obligees or Subscriber in establishing the existence of or the amount of loss covered under this bond.

The Company Referred To Above

By Phyllis M. Johnson
Attorney-in-Fact
Phyllis M. Johnson



THIS BOND HAS AN EMPLOYEE CONVICTION REQUIREMENT TO SUBSTANTIATE ANY LOSS OR CLAIM.

FLORIDA AMENDATORY RIDER

To be attached to and form part of Business Services Bond No. OBS0587190

issued to BUILDING SERVICE MANAGEMENT INC

Section 14. of the bond is deleted in its entirety and the following added in its place:

CANCELLATION AS TO BOND IN ITS ENTIRETY:

SECTION 14. This bond shall be deemed cancelled in its entirety at 12:00 o'clock night, standard time, upon the effective date specified in a written notice by the Obligee upon the Surety or by the Surety upon the Obligee, or sent by mail. Such date, if the notice be served by the Surety, shall be not less than forty-five days after such service, or if sent by the Surety by mail, not less than fifty days after the date of mailing. The mailing by the Surety of notice, as aforesaid, to the Obligee at its principal office shall be sufficient proof of notice. The Surety shall refund to the Obligee the unearned premium computed pro rata if this bond be cancelled at the instance of the Surety, or at short rates if cancelled or reduced at the instance of the Obligee.

Section 16. of the bond is deleted in its entirety and the following added in its place:

LOSS-NOTICE-PROOF-LEGAL PROCEEDINGS:

SECTION 16. At the earliest practical moment, and at all events not later than fifteen days after discovery of any fraudulent or dishonest act on the part of any Employee by the Obligee, or by any partner or officer thereof not in collusion with such Employee, the Obligee shall give the Surety written notice thereof and within four months after such discovery shall file with the Surety affirmative proof of loss, itemized and duly sworn to, and shall upon request of the Surety render every assistance, not pecuniary, to facilitate the investigation and adjustment of any loss. No suit to recover on account of loss under this bond shall be brought before the expiration of ninety days from the filing of proof as aforesaid on account of such loss, nor after the expiration of five years from the discovery as aforesaid of the fraudulent or dishonest act causing such loss. If any limitation in this bond for giving notice, filing claim or bringing suit is prohibited or made void by any law controlling the construction of this bond, such limitation shall be deemed to be amended so as to be equal to the minimum period of limitation permitted by such law.

All other conditions remain the same.

SIGNED, SEALED AND DATED 03/31/2010

Old Republic Surety Company
Surety

By: Phyllis M. Johnson
Phyllis M. Johnson Attorney-In-Fact



**DISHONESTY BOND RIDER
SOLE PROPRIETOR OR PARTNERSHIP**

To be attached to Business Services Bond No. OBS0587190

It is agreed that:

In the event that the Insured's Customer or Subscriber shall sustain a loss by reason of the dishonest act or acts (as defined in Section 5) committed by the Insured or any partner of the Insured, if a partnership, then and only then, the Insured shall be considered an Employee and the Customer or subscriber as additional Insured, subject to all terms and conditions hereof.

SIGNED, SEALED AND DATED 03/31/2010

Old Republic Surety Company Surety

By: Phyllis M. Johnson Attorney-in-Fact

Phyllis M. Johnson





Old Republic Surety Company
PO Box 1635
Milwaukee, WI 53201-1635

www.orsurety.com

NEW BUSINESS
Execution Report
04/06/2010

PRINCIPAL

BUILDING SERVICE MANAGEMENT INC
7181 COLLEGE PLWY #34

FORT MYERS, FL 33907

OBLIGEE

SAME AS PRINCIPAL

BOND NUMBER: OBS0587190 BOND AMOUNT: 100,000.00
BOND DESCRIPTION: Business Services

EFFECTIVE DATE: 07/09/2010 EXPIRATION DATE: 07/09/2011

GROSS PREMIUM:	388.00	
COMMISSION DUE AGENT:	115.20	COMMISSION RATE: 30%
FEES:	4.00	
PAYMENT DUE SURETY:	272.80	

AGENCY 0922300
INSURANCE MANAGEMENT COMPANY
P.O. BOX 60043

FORT MYERS, FL 33906-6043

REMARKS

None



Old Republic Surety Company
PO Box 1635
Milwaukee, WI 53201-1635

www.orsurety.com

NEW BUSINESS - Principal's Copy
Execution Report
04/06/2010

PRINCIPAL
BUILDING SERVICE MANAGEMENT INC
7181 COLLEGE PLWY #34

FORT MYERS, FL 33907

OBLIGEE
SAME AS PRINCIPAL

BOND NUMBER: OBS0587190 **BOND AMOUNT:** 100,000.00
BOND DESCRIPTION: Business Services

EFFECTIVE DATE: 07/09/2010 **EXPIRATION DATE:** 07/09/2011

PREMIUM DUE: 384.00
FEES: 4.00
TOTAL PREMIUM DUE: 388.00

AGENCY 0922300
INSURANCE MANAGEMENT COMPANY
P.O. BOX 60043

FORT MYERS, FL 33906-6043

REMARKS

None

BSMI

IW120502

"Sealed Quote"

BSMI

**Janitorial Service for the
South County Regional I
IW120502**

10-11-2012
2:30PM

af

'12OCT 4AM11:09

P.O. Box 398, Fort Myers, Flc
Internet address ht
AN EQUAL OPPORTUNITY