

Blue Sheet No. 20160561	Lee County Board Of County Commissioners Agenda Item Report Meeting Date: 10/18/2016	Item No. 10
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TITLE:

Award Formal Bid for Ford Vehicles

ACTION REQUESTED:

- A) Award Formal Bid No. ITB160545/RDF, Annual Purchase of Ford Vehicles, including award of Option A as specified in the bid documents, to Sam Galloway Ford, Inc. for Ford cars, vans, trucks and sport utility vehicles on an as-needed basis as approved in the departments' adopted budgets, for a period of one year with up to three one-year renewals.
- B) Authorize the application of the Local Bidder's Preference of 3% to this award.
- C) Authorize the Chair to execute the contract document on behalf of the Board.
- D) Grant the Director of Procurement Management the authority to renegotiate and execute renewals of this contract, with County Administration approval, for up to three additional one-year periods, under the same terms and conditions, if doing so is in the best interest of Lee County.

FUNDING:

Funding in accordance with County's adopted budget; available from various Department accounts.

Funds will be available from various Department accounts.

WHAT ACTION ACCOMPLISHES:

Awards Formal Bid No. ITB160545/RDF Annual Purchase of Ford Vehicles to Sam Galloway Ford, Inc. for the purchase of Ford cars, vans, trucks and sport utility vehicles on an as-needed basis.

MANAGEMENT RECOMMENDATION:

Approve

Requirement/Purpose: (specify)	Request Initiated
<input type="checkbox"/> Statute <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Admin Code AC-4-1 <input type="checkbox"/> Other	Commissioner: Department: FLEET MANAGEMENT Division: No Divisions By: Brad Wright

Background:

The solicitation for the annual purchase of Ford vehicles expires on December 9, 2016. The Procurement Management Division advertised an Invitation to Bid on August 12, 2016 to solicit a new contract. On the bidding deadline of September 13, 2016, Procurement Management received two bids. The bids were reviewed by the Procurement Management Department and it is recommended that award be made to the responsive, responsible bidder meeting all bid requirements with the highest discount percentage (after application of the Local Bidder's Preference of 3%), Sam Galloway Ford, for the purchase of Ford cars, vans, trucks and sport utility vehicles on an as-needed basis.

Attachments:

- 1) Bid Tabulation
- 2) Proposed Contract

Required Review:					
Brad Wright	Anne Henkel	Peter Winton	Corris L. McIntosh Jr.	Mary Tucker	Doug Meurer
FLEET MANAGEMENT	Budget Analyst	Budget Services	County Attorney	Purchasing	County Manager