

**Lee County Board Of County Commissioners  
Agenda Item Summary**

**Blue Sheet No. 20140324**

**ACTION REQUESTED/PURPOSE:**

- A) Concur with the selection of five consulting firms by the Competitive Negotiation Committee for CN140251 HYDROGEOLOGIC CONSULTING SUPPORT SERVICES, as follows: RMA GeoLogic Consultants, Inc.; Johnson Engineering, Inc.; MWH Americas, Inc.; Schlumberger Water Services USA, Inc.; and Ch2M Hill, Inc.
- B) Authorize staff to negotiate hourly rates and independent costs for a contract period of two years. Supplemental Task Authorizations that exceed County Administration's approval level of \$100,000 will be presented to the Board for Consideration and approval on a per project basis.
- C) Authorize the Procurement Director, with Administration approval, to renew contracts for up to two additional one year periods, upon mutual agreement of both parties and at the same terms and conditions, if doing so is in the best interest of Lee County.
- D) Authorize Chair to execute Professional Service Agreements on behalf of the Board.

**FUNDING SOURCE:**

Funds: Lee County Utilities Operations and Utilities Capital Improvements; Program: Water Treatment Plants, Wastewater Treatment Plants, Water Distribution, Wastewater Collection, and Capital Projects; Projects: Other Contracted Services and various Capital Improvement Projects as needed, such as, but not limited to, Well Redevelopment/Upgrade/Rebuild, Green Meadows WTP Expansion, Olga WTP Reservoir & Plant Improvements, Water Treatment Plants Improvements; and North Lee County Wellfield Expansion. Funds are budgeted in the Lee County Utilities FY13/14 CIP and Operating Budgets and in each subsequent fiscal year. Anticipated annual expenditures are approximately \$300,000 to \$500,000.

**WHAT ACTION ACCOMPLISHES:**

Approve Selection and award of annual contracts to five consulting firms.  
Establishes the selection of consulting firms for CN140251 Hydrogeologic Consulting Support Services.  
Authorizes staff to negotiate and award Annual Contracts with 5 consulting firms: RMA Geologic Consulting, Inc.; Johnson Engineering, Inc.; MWH Americas, Inc.; Schlumberger Water Services USA, Inc.; and Ch2M Hill, Inc; to provide Lee County Utilities with general hydrogeologic services on an as needed basis. Services to be provided include hydrogeologic technical studies and reports; permit application preparation and permitting support; data compilation, review, analysis, groundwater modeling and assessment; design, plans and technical specifications; well contractor management and observation; and hydrogeologic field investigation and testing. Funds are budgeted in the Lee County Utilities FY13/14 CIP and Operating Budgets and in each subsequent fiscal year. Anticipated annual expenditures for these services are approximately \$300,000 to \$500,000.

**MANAGEMENT RECOMMENDATION:** Approve

**Departmental Category:** Item #36

**Meeting Date:** 6/17/2014

**Agenda:**

**Requirement/Purpose:** *(specify)*

- Statute
- Ordinance
- Admin Code AC-4-4
- Other

**Request Initiated**

**Commissioner:** All

**Department:** UTILITIES

**Division:** No Divisions

**By:** Pam Keyes

**Background:**

Letters of Interest were solicited of behalf of the Board of County Commissioners for CN140251 Hydrogeologic Consulting Support Services for Lee County Utilities. The deadline for receipt of Letters of Interest was April 28,

**11. Required Review:**

|                       |                            |                           |                        |                      |                     |
|-----------------------|----------------------------|---------------------------|------------------------|----------------------|---------------------|
| <i>Pam Keyes</i>      | <i>Robert Franceschini</i> | <i>Dawn Perry-Lehnert</i> | <i>Reginald Kantor</i> | <i>Mike Figueroa</i> | <i>Peter Winton</i> |
| UTILITIES             | Purchasing                 | County Attorney           | Budget Analyst         | Risk                 | Budget Services     |
| <i>Doug Meurer</i>    |                            |                           |                        |                      |                     |
| Public Works Director |                            |                           |                        |                      |                     |

**12. Commission Action:** **APPROVED**

2014. A total of 8 Letters of Interest were received by the established deadline and considered at the Competitive Negotiations Committee meeting held on May 9, 2014. The Competitive Negotiations Committee consisted of the following staff members: Doug Meurer, County Administration, Non-Voting Chair; Pam Keyes, LCU Director; Rand Edelstein, LCU Project Manager; and Lee Werst, Natural Resources Hydrogeologist.

During the evaluation process the Competitive Negotiations Committee considered criteria as listed in the solicitation request, including: experience with Aquifer Storage and Recovery; experience with Deep Injection Wells; experience with production wells; experience with hydrogeologic testing, investigation, modeling and analysis; personnel qualifications; general approach; and the firm's location of the responsible office. At the committee meeting, members deemed five firms most qualified to perform the work required under this solicitation. Telephone interviews were conducted on May 14, 2014 with the five shortlisted firms.

On the basis of the information submitted by the firms in their Letters of Interest and after conducting telephone interviews, the consensus of the committee was to recommend to the Board the selection of five firms and request Board approval for staff to commence contract negotiations for hourly rates and independent costs with: RMA GeoLogic Consultants, Inc.; Johnson Engineering, Inc.; MWH Americas, Inc.; Schlumberger Water Services USA, Inc.; and Ch2M Hill, Inc.

Per Section 6 of the Contracts Manual for annual-type master contracts, the Board can concur with the selection of the consultants and authorize staff to negotiate hourly rates and independent costs within the same Agenda Item. This will eliminate the need for an additional Agenda Item requesting Board approval of the Professional Services Agreements.

Funds are available in the following accounts: OD5360248700.503190 & 503490, OD5360448700.503190 & 503490, OD5361548700.503190 & 503490, OD5360148700.503190 & 503490, OD5361848700.503190 & 503490, OD5361948700.503190 & 503490, OD5362748700.503190 & 503490, OD5363148700.503190 & 503490, OD5360548700.503190 & 503490, OD5362048700.503190 & 503490, OD5362448700.503190 & 503490, OD5362848700.503190 & 503490, OD5362948700.503190 & 503490 and OD5365148700.503190 & 503490, 40761648720.506510; 20718748730.506510, 20726548730.506510; 20726848730.506510, 20760248730.506510, and other budgeted Capital Improvement Project as needed.

Anticipated annual expenditures are approximately \$300,000 to \$500,000.

Attachments: 1) CN Specification Package  
2) Short List / Telephone Interview Minutes  
3) Short List Ranking