

**AGENDA ITEM REPORT**

DATE: June 19, 2018
DEPARTMENT: Utilities
REQUESTER: Pamela Keyes
TITLE: Extend Annual Contract for Granular Activated Carbon and Adsorption/Filtration Services

I. MOTION REQUESTED

- A. Approve amendment to the annual contract with Calgon Carbon Corporation, for Granular Activated Carbon (GAC) and Adsorption/Filtration Services, to allow for one additional six-month period through February 13, 2019, for the purchase of granular activated carbon and adsorption/filtration services, as approved in the department's annual adopted budget.
- B. Authorize the Director of Procurement Management or designee to sign the extension documents on behalf of the Board of County Commissioners.

II. ITEM SUMMARY

Approve amendment of the annual contract with Calgon Carbon Corporation, to allow for one additional six-month period through February 13, 2019, for granular activated carbon and adsorption/filtration services for Lee County Utilities. Board approval will allow for the purchasing of these goods to continue uninterrupted until the formal solicitation process is completed. Total annual expenditures are approximately \$168,000.

III. BACKGROUND AND IMPLICATIONS OF ACTIONA) Board Action and Other History

On August 8, 2013, the Board of County Commissioners awarded Request for Proposal No. RFP130426 for the purchase of granular activated carbon and adsorption/filtration services. The original term of the contract was for one-year with an option to renew for four additional one-year periods through August 12, 2018. Board approval will allow for an additional six-month extension, through February 13, 2018, so that the purchase of these goods will continue uninterrupted until the formal solicitation process is completed.

Total annual expenditures for these goods are approximately \$168,000.00.

Attachments:

1. RFP130426 CO 2 Calgon Extension.

B) Policy IssuesC) BoCC GoalsD) AnalysisE) Options**IV. FINANCIAL INFORMATION**

A)	Current year dollar amount of item:	See Comments Below
B)	Is this item approved in the current budget?	
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: Utilities Operating Program: Utilities Operating Project: Olga Water Treatment Plant Account Strings: OD5360148700	
G)	Fund Type?	Enterprise
H)	Comments:	

V. RECOMMENDATION
Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

ATTACHMENTS:

Description	Upload Date	Type
RFP CO2 Calgon Extension	5/30/2018	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Utilities	Turner, Nicole	Approved	6/8/2018 - 10:11 AM
Utilities	Keyes, Pamela	Approved	6/12/2018 - 8:32 AM
Budget Services	Borman, Lori	Approved	6/12/2018 - 9:25 AM
Budget Services	Winton, Peter	Approved	6/12/2018 - 9:28 AM
County Attorney	Swindle, Amanda	Approved	6/12/2018 - 10:58 AM
County Manager	Meurer, Doug	Approved	6/12/2018 - 11:02 AM