

AGENDA ITEM REPORT

DATE: December 19, 2017
DEPARTMENT: Procurement Management
REQUESTER: Mary Tucker
TITLE: Approve Purchases of Industrial and Commercial Supplies and Equipment

I. MOTION REQUESTED

A) Approve Piggyback No. PB180024 Industrial and Commercial Supplies and Equipment to utilize pricing on the State of Florida Participating Agreement (Alternate Contract Source No. 31160000-18-ACS) through New York State Contract No.3900022918 for the purchase of industrial and commercial supplies and equipment from W. W. Grainger, Inc., Fastenal Company, and MSC Industrial Supply Co. on an as-needed basis and as approved in the departments' annual adopted budgets.

B) Authorize the use of the contract through its expiration date of September 30, 2020 and any contract extensions approved by the State.

II. ITEM SUMMARY

Approves Piggyback No. PB180024 Industrial and Commercial Supplies and Equipment to utilize pricing on the State of Florida Participating Agreement with W. W. Grainger, Inc., Fastenal Company, and MSC Industrial Supply Co. on an as-needed basis for the purchase of facility maintenance, repair and operations (MRO) products. Total expenditures for these products from these vendors for the Fiscal Year 2016-2017 were approximately \$852,806.38.

III. BACKGROUND AND IMPLICATIONS OF ACTION

A) Board Action and Other History

MRO supplies and services are used countywide by Facilities Construction and Management, Solid Waste, Community Development, Utilities, Parks and Recreation, Animal Services, and Library Services. Procurement reviewed the State of Florida Participating Agreement (Alternate Contract Source No. 31160000-18-ACS) through New York State Contract No.3900022918 and found that it is available for piggyback. The contract will be available for use Countywide, as approved in the departments' annual approved budgets, through its expiration date of September 30, 2020 and through any contract extensions approved by the State.

Total expenditures for these products from these vendors for the Fiscal Year 2016-2017 were approximately \$852,806.38.

B) Policy Issues

C) BoCC Goals

D) Analysis

E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	See comments below.
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	Yes
F)	Fund: Program: Project: Account Strings:	
G)	Fund Type?	
H)	Comments: Expenditures will be as needed and within the departments' annual approved, adopted budgets.	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

ATTACHMENTS:

Description	Upload Date	Type
State Contract with Fastenal	11/28/2017	Backup Material
State Contract with Grainger	11/28/2017	Backup Material
State Contract with MSC Industrial	11/28/2017	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Procurement Management	Tucker, Mary	Approved	12/5/2017 - 12:45 PM
Budget Services	Henkel, Anne	Approved	12/5/2017 - 1:27 PM
Budget Services	Winton, Peter	Approved	12/5/2017 - 3:09 PM
County Attorney	Lira, Louis C.	Approved	12/5/2017 - 4:44 PM
County Manager	Brady, Christine	Approved	12/6/2017 - 1:37 PM