

## JUSTIFICATION FOR SOLE SOURCE AND/OR WAIVER PURCHASE

REQUISITION NUMBER \_\_\_\_\_

DATE 7/29/13DEPARTMENT Fleet ManagementBUSINESS UNIT JB

## SUGGESTED VENDOR

Tampa Truck CenterITEM DESCRIPTION AND REASON FOR SOLE SOURCE AND/OR WAIVER:  
(MAY ALSO BE ATTACHED AS A MEMO)

We have reached our threshold of dollars spent  
for the fiscal year 2013 for factory authorized  
service using OEM parts. This vendor primarily performs  
service on the County's fleet of Freightliner ambulances.

## TECHNICAL CHARACTERISTICS:

Factory trained technicians performing factory authorized  
repairs on Freightliner ambulances using OEM parts.

## REASON FOR REQUESTING SOLE SOURCE:

☒ ITEM MUST MATCH EXISTING EQUIPMENT, WHICH IS:

OEM Parts & Repairs for Freightliner cab & chassis used for County  
Ambulances.

☒ ITEM IS A REPAIR PART FOR EXISTING EQUIPMENT, WHICH IS:

OEM Parts used in service & repairs

☐ ITEM IS TO BE ATTACHED TO EXISTING ITEM, WHICH IS:

Revision Date:

☒ TECHNICAL CHARACTERISTICS OF REQUESTED ITEM ARE ESSENTIAL TO OUR NEEDS  
BECAUSE:

Vendor provides technical repairs to cab & chassis that is factory authorized.

☐ NO OTHER MANUFACTURER OF THIS TYPE OF PRODUCT EXISTS

☐ OTHER MANUFACTURERS OF THIS TYPE OF PRODUCT DO NOT MEET OUR MINIMUM  
REQUIREMENTS:

MANUFACTURER'S NAME: \_\_\_\_\_

REASON: \_\_\_\_\_

MANUFACTURER'S NAME: \_\_\_\_\_

REASON: \_\_\_\_\_

MANUFACTURER'S NAME: \_\_\_\_\_

REASON: \_\_\_\_\_

☐ OTHER \_\_\_\_\_

MUST PERFORM PRICE OR COST ANALYSIS OR ATTACH NEGOTIATED PRICE QUOTE  
FROM VENDOR; LETTER FROM MANUFACTURER STATING SOLE SOURCE.

A) PRICE ANALYSIS PERFORMED

BASED ON:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Revision Date:

B) COST ANALYSIS PERFORMED:

BASED ON:

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Blair Shop Superintendent 7/29/13

SIGNATURE AND TITLE OF REQUESTER

Maryn Rawling 7/29/13

AUTHORIZED BUYER

I, Robert D. Francis  
CONCLUDE THE FOLLOWING:

☒ SOLE SOURCE JUSTIFICATION IS ADEQUATE AND PURCHASE IS AUTHORIZED WITHOUT COMPETITIVE BIDDING.

☐ SOLE SOURCE JUSTIFICATION IS INADEQUATE AND REQUISITION IS RETURNED TO DEPARTMENT.

☐ DUE TO TIME RESTRAINTS PURCHASE IS AUTHORIZED WITHOUT COMPETITIVE BIDDING.

☐ COMPETITIVE/NON-COMPETITIVE BID WAIVER APPROVED.

[Signature]

BUYER

[Signature]

PURCHASING DIRECTOR