

Blue Sheet No. 20160157	Lee County Board Of County Commissioners Agenda Item Report Meeting Date: 4/5/2016	Item No. 22
------------------------------------	---	--------------------

TITLE:

Approve the award of Solicitation No. B-160123 to Sam Galloway Ford for the purchase of Ford OEM Repair parts.

ACTION REQUESTED:

A) Approve the award of Solicitation No. B-160123, Ford OEM Repair Parts, to the following lowest responsible and responsive bidders: Sam Galloway Ford, for Ford manufactured parts, and IEH Auto Parts LLC dba Auto Plus Auto Parts, for Motorcraft parts.

B) Grant the Procurement Director, with County Administration approval, the authority to act on behalf of the Board in the event of vendor non-compliance, and proceed to the next low bidder in the event that the low bidder is unable to establish the effectiveness of their service or comply with the specification requirements.

C) Grant the Procurement Director, with County Administration approval, the authority to renew this agreement for four additional one-year periods, at the same terms and conditions, if doing so is in the best interest of Lee County.

FUNDING:

In accordance with County's adopted budget; available from various different department/division accounts as Ford OEM repair parts are needed.

Funds will be budgeted annually

Solid Waste – Operations – Solid Waste – Disposal Facilities OB5340840100.504620.243

Division Department-Fleet Management Fund-59400-Vehicle Equipment Maintenance Program-Rolling & Motorized Project-Equipment Repair Parts; JB5191059400.504635

Transit Operations Fund; Equipment Repair & Replacement Parts; K154401.48600.504635.41

WHAT ACTION ACCOMPLISHES:

Allows for all Lee County BOCC entities to purchase Ford OEM repair parts at a competitively bid pricing. Sam Galloway charges would be 10% mark-up of Ford Motor Company dealer net cost for Ford Manufactured parts, and IEH Auto Parts LLC Charges would be -7.25% below Motorcraft parts dealer net cost for Motorcraft parts.

MANAGEMENT RECOMMENDATION:

Approve

Requirement/Purpose: (specify)	Request Initiated
---------------------------------------	--------------------------

Required Review:					
Mary Tucker	Mary Tucker	Andrea R. Fraser	Thelma Davis	Peter Winton	Christine Brady
PROCUREMENT MANAGEMENT	Purchasing	County Attorney	Budget Analyst	Budget Services	County Manager

- Statute
- Ordinance
- Admin Code AC-4-1
- Other

Commissioner:
Department: PROCUREMENT MANAGEMENT
Division: No Divisions
By: Mary Tucker

Background:

On February 9, 2016 Lee County received three (3) bid submittals for B-160123. The submittals were reviewed and awarding the bid by items was deemed most beneficial for the County. Based on the review, the decision was made to obtain the Board approval for the award of B-160123 to Sam Galloway Ford for manufactured parts, and IEH Auto Parts LLC dba Auto Plus Auto Parts for Motorcraft parts.

1. Bid Tabulation
2. Sam Galloway Bid
3. IEH Auto Parts LLC Bid