

John E. Manning
District One

November 13, 2019

(239) 533-8871

Cecil L. Pendergrass District Two

Ray Sandelli
District Three

Brian Hamman
District Four

Mr. J. Craig Dunlap
Dunlap & Associates
16680 Lake Pickett Rd.
Orlando, FL 32820

Frank Mann District Five

Roger Desjarlais
County Manager
Dear Mr. Dunlap:

Richard Wesch County Attorney

Donna Marie Collins County Hearing Examiner Enclosed is your executed copy of Change Order No. 3 for the contract CN140196 Financial Advisor C-6981.

The new expiration date is 6/30/2020.

If you should have any questions, please give me a call.

Sincerely,

Kímberly Urban

Kimberly Urban Contracts Analyst Procurement Management Division

c: FinanceOnBase@leeclerk.org Project File



## Lee County Professional Service/Service Provider Agreement Change Order/Supplemental Task Authorization

Date Oct 17, 20	Print Form				
	Change Order Agreement #: 3				
A Change Order or Supplemental Task Authorization requires approval by the Department Director for expenditures under \$50,000 or approval by the County Manager for expenditures between \$50,000.01 and \$100,000 or approval by the Board of County Commissioners for expenditures over \$100,000					
Primary Contact: Craig Dunlap					
Contract Name:					
	Financial Advisor				
Project Name:					
Consultant:	Dunlap & Associates,	Inc.		Project #: N/A	
Solicitation #:	CN140196	Contract #: 69	81 Acco	ount #: N/A	
Lee County Project	ct Manager:			Request Date: Oct 17, 2019	
Fiscal Staff:	Joyce Conatser				
Upon the completion and execution of this Change Order or Supplemental task Authorization by both parties the Consultant / Provider is authorized to and shall proceed with the following exhibits:					
<ul> <li>CO-STA Exhibit A - SCOPE OF PROFESSIONAL SERVICE</li> <li>CO-STA Exhibit B - COMPENSATION &amp; METHOD OF PAYMENT</li> <li>CO-STA Exhibit C - TIME &amp; SCHEDULE OF PERFORMANCE</li> <li>CO-STA Exhibit D - CONSULTANTS/PROVIDERS ASSOCIATED SUB-CONSULTANT(S)/SUB-CONTRACTORS</li> <li>CO-STA Exhibit E - PROJECT GUIDELINES AND CRITERIA</li> </ul>					
It is understood and agreed that the acceptance of this modification by the CONSULTANT/PROVIDER constitutes an accord and satisfaction.     June 11/7/10					
J. Craig Dunlap -	Dunlap & Associates,			11/7/19	
Name of Consultant/Provider (Print Name)		D	Date Accepted		
jcdunlap	@dunlapandassociate	es.com		407-542-7787	
Со	ntact E-mail Address	5	Conta	ct Phone Number	

Lee County Board of County Commissioners - Procurement Management

1500 Monroe Street - 4th Floor - Fort Myers, FL 33901 PO Box 398 - Fort Myers, FL 33902-0398

Phone: (239) 533-8881

## CO-STA Exhibit A Scope of Professional Services

**Print Form** 

☐ Change Order Agreement #:3	☐ Supplemental Task Authorization #:				
Scope of Professional Services for:					
Financial Advisor					
Section 1.00 Changes to Professional Services					
The 'Scope of Professional Services' as set forth in Exhibit 'A' of the Professional Services Agreement, or Service Provider, referred to hereinbefore is hereby supplemented, changed or authorized, so that the Consultant or Service Provider shall provide and perform the following professional services, tasks, or work as a supplement to, change to, or authorized to, the scope of services previously agreed to and authorized.					
No change to scope. Extension of contract term through June 30, 2020. Original term of contract should have been 11/24/2014 - 11/23/2017. The executed terms of the contract to date are provided below.  Executed Renewals of Annual Contract Original Term: 11/24/14 - 12/20/17 CO 1 Renewal Number 1 Term: 12/21/17 - 12/20/18 CO 2 Renewal Number 2 Term: 12/21/18 - 12/20/19 CO 3 Extension Number 1 Term: 11/24/2019 - 06/30/2020 The Board approved Renewal Number 1 on 11/7/17, prior to original term expiration. There was no lapse in service as a result of the clerical error. CO 3 provides corrected dates and authorizes extension of contract through 06/30/2020. The total term of the contract, with the extension, does not exceed the term limits for contract renewals established in Florida Statute 287.057(13), utilized as a guideline for competitive procurement.					

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**Print Form** 

□ Change Orde	er Agreement #: 3 Sup	pplemental Task Authorization #:		
Time & Schedul	e of Performance for:			
Financial Adviso	or			
Section 1.00 Cha	inges for this Change Order or Supplemental	Task Authorization Ag	reement	
tasks or work set	edule of completion for the various phases or t forth in this Change Order of Supplemental Ta Professional Services' attached hereto is as foll	ask Authorization Agree		
Task/ Phase Number as Indicated in Exhibit A	Name/Title of Phase/Task	Number of Calendar Days for Completion of Each Phase/Task	Cumulative Number of Calendar Days for Completion from Date of Notice to Proceed for this CO/STA	
	Renewal of Annual Contract			
	Original Term: 11/24/14 - 12/20/17			
	Renewal Number 1: 12/21/17 - 12/20/18			
	Renewal Number 2: 12/21/18 - 12/20/19			
	Extension Number 1: 11/24/19 - 06/30/2020			
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-	·			

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## CO-STA Exhibit C Time & Schedule of Performance

**Print Form** 

☐ Change Order Agre	ement #:3 🖸 5	Supplemental Task Authoriz	ation #:
Time & Schedule of Pe	rformance for:		
Financial Advisor			8.
Section 2.00 Summary Schedule of Performan	of the Impact of Change(s) in Profece	essional Services on the Ove	rall Project Time and
Supplemental Task Aut Consultant, or Service P	ideration of the changed in the Scope horization Agreement, Exhibit 'CO/S Provider, has previously agreed to fo Service Provider Agreement, shall be	STA-A' the time and scheduler all of the work to be done u	the County and the
Task/ Phase Number as Indicated in Exhibit A & Exhibit CO/STA-A	Name/Title of Phase/Task	Number of Calendar Days for Completion of Each Phase/Task	Cumulative Number of Calendar Days for Completion from Date of Notice to Proceed
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