



John E. Manning
District One

November 13, 2019

(239) 533-8871

Cecil L. Pendergrass
District Two

Ray Sandelli
District Three

Brian Hamman
District Four

Frank Mann
District Five

Roger Desjarlais
County Manager

Richard Wesch
County Attorney

Donna Marie Collins
County Hearing Examiner

Mr. J. Craig Dunlap
Dunlap & Associates
16680 Lake Pickett Rd.
Orlando, FL 32820

Dear Mr. Dunlap:

Enclosed is your executed copy of Change Order No. 3 for the contract CN140196 Financial Advisor C-6981.

The new expiration date is 6/30/2020.

If you should have any questions, please give me a call.

Sincerely,

Kimberly Urban

Kimberly Urban
Contracts Analyst
Procurement Management Division

c: FinanceOnBase@leeclerk.org
Project File



Lee County Professional Service/Service Provider Agreement
Change Order/Supplemental Task Authorization

Date Oct 17, 2019

Print Form

Change Order Agreement #: 3 Supplemental Task Authorization #: _____

A Change Order or Supplemental Task Authorization requires approval by the Department Director for expenditures under \$50,000 or approval by the County Manager for expenditures between \$50,000.01 and \$100,000 or approval by the Board of County Commissioners for expenditures over \$100,000

Primary Contact: Craig Dunlap

Contract Name: _____
Financial Advisor

Project Name: _____

Consultant: Dunlap & Associates, Inc. Project #: N/A

Solicitation #: CN140196 Contract #: 6981 Account #: N/A

Lee County Project Manager: _____ Request Date: Oct 17, 2019

Fiscal Staff: Joyce Conatser

Upon the completion and execution of this Change Order or Supplemental task Authorization by both parties the Consultant / Provider is authorized to and shall proceed with the following exhibits:

- CO-STA Exhibit A - SCOPE OF PROFESSIONAL SERVICE
- CO-STA Exhibit B - COMPENSATION & METHOD OF PAYMENT
- CO-STA Exhibit C - TIME & SCHEDULE OF PERFORMANCE
- CO-STA Exhibit D - CONSULTANTS/PROVIDERS ASSOCIATED SUB-CONSULTANT(S)/SUB-CONTRACTORS
- CO-STA Exhibit E - PROJECT GUIDELINES AND CRITERIA

It is understood and agreed that the acceptance of this modification by the CONSULTANT/PROVIDER constitutes an accord and satisfaction.

<u>J. Craig Dunlap - Dunlap & Associates, Inc.</u>	<u>11/7/19</u>
Name of Consultant/Provider (Print Name)	Date Accepted

<u>jcdunlap@dunlapandassociates.com</u>	<u>407-542-7787</u>
Contact E-mail Address	Contact Phone Number

Lee County Board of County Commissioners - Procurement Management
 1500 Monroe Street - 4th Floor - Fort Myers, FL 33901
 PO Box 398 - Fort Myers, FL 33902-0398
 Phone: (239) 533-8881

Print Form

Change Order Agreement #: 3 Supplemental Task Authorization #: _____

Scope of Professional Services for:

Financial Advisor

Section 1.00 Changes to Professional Services

The 'Scope of Professional Services' as set forth in Exhibit 'A' of the Professional Services Agreement, or Service Provider, referred to hereinbefore is hereby supplemented, changed or authorized, so that the Consultant or Service Provider shall provide and perform the following professional services, tasks, or work as a supplement to, change to, or authorized to, the scope of services previously agreed to and authorized.

No change to scope. Extension of contract term through June 30, 2020.
Original term of contract should have been 11/24/2014 - 11/23/2017. The executed terms of the contract to date are provided below.

Executed Renewals of Annual Contract
Original Term: 11/24/14 - 12/20/17
CO 1 Renewal Number 1 Term: 12/21/17 - 12/20/18
CO 2 Renewal Number 2 Term: 12/21/18 - 12/20/19
CO 3 Extension Number 1 Term: 11/24/2019 - 06/30/2020

The Board approved Renewal Number 1 on 11/7/17, prior to original term expiration. There was no lapse in service as a result of the clerical error. CO 3 provides corrected dates and authorizes extension of contract through 06/30/2020. The total term of the contract, with the extension, does not exceed the term limits for contract renewals established in Florida Statute 287.057(13), utilized as a guideline for competitive procurement.

