



AGENDA ITEM REPORT

DATE: September 19, 2017
DEPARTMENT: Facilities Construction and Management
REQUESTER: David Harner
TITLE: Award Contract for Elevator Service and Repair

I. MOTION REQUESTED

- A. Approve award of Invitation to Bid No. B170151ANB, Elevator Service and Repair, to Kone Inc. to provide maintenance and repair of traction and hydraulic elevators, wheelchair lifts and escalators in County facilities on an as-needed basis, as approved in the departments' annual adopted budgets, for an initial term of one year, at the rates listed in the attached proposed contract documents.
- B. Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
- C. Grant the Director of Procurement Management the authority to negotiate renewals of the contracts, including changes in price, and to execute renewal documents for up to three additional one-year periods, with County Administration approval, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County.

II. ITEM SUMMARY

Awards Invitation to Bid No. B170151ANB, Elevator Service and Repair, to Kone Inc. to provide maintenance and repair of traction and hydraulic elevators, wheelchair lifts and escalators in County facilities on an as-needed basis. The award is for an initial period of one year with up to three additional one year renewals if in the best interest of Lee County. Expenditures for this service during Fiscal Year 2015-2016 totaled \$251,733. The maintenance and repairs of elevators, wheelchair lifts and escalators were planned and budgeted.

III. BACKGROUND AND IMPLICATIONS OF ACTION

- A) Board Action and Other History
Facilities Construction and Management submitted a request to Procurement Management to obtain proposals for the project known as B170151ANB, Elevator Service and Repair, for a vendor to provide maintenance and repair of traction and hydraulic elevators, wheelchair lifts and escalators in various facilities throughout Lee County. On the proposal deadline of June 6, 2017, the Procurement Management Department received three proposals. The proposals were reviewed and Kone Inc. was the lowest bidder meeting all of the qualifications and criteria listed in the solicitation. Expenditures for this service during Fiscal Year 2015-2016 totaled \$251,733. This maintenance has been planned and is included in the departments' approved annual operating budgets.
- B) Policy Issues
- C) BoCC Goals
- D) Analysis
- E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	Monthly maintenance fees will be \$23,510.71 which is an annual amount of \$282,128.52.
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: Various	

	Program: Various Project: N/A - Operating Account Strings: Various	
G)	Fund Type?	General Fund, Enterprise, Unincorporated MSTU
H)	Comments: Repairs to fix equipment will result in additional costs.	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

The contract with Kone will begin on October 1, 2017 and will be valid through September 30, 2018. The County can negotiate and execute renewals of the contract with County Administration approval for up to three additional one-year periods. The maintenance and repairs to traction and hydraulic elevators, wheelchair lifts and escalators will enable all of these devices to remain in safe working condition.

VII. FOLLOW UP

Prior to the expiration date of the contract, County staff will determine if it is in the best interest of Lee County to continue the contract with Kone. If it is in the County's best interest, the Director of Procurement Management will negotiate and execute renewals for up to three additional one-year periods.

ATTACHMENTS:

Description	Upload Date	Type
Lee County Agreement Elevator	8/30/2017	Cover Memo
Bid Tabulation	9/12/2017	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Facilities Construction and Management	Turner, Nicole	Approved	9/13/2017 - 1:44 PM
Facilities Construction and Management	Westen, Samantha	Approved	9/14/2017 - 12:52 PM