



**AGENDA ITEM REPORT**

**DATE:** January 16, 2018  
**DEPARTMENT:** Transportation  
**REQUESTER:** Randy Cerchie  
**TITLE:** Authorize Individual Project Expenditures for Directional Bore Services

**I. MOTION REQUESTED**

- A. Authorize departments to negotiate individual projects under Bid No. B-140176, Annual Contract for Directional Bore Services, with the contracted vendor, Roberts Drilling, Inc., under Contract No. 6792, on an as needed basis as approved in the departments' annual adopted budgets.
- B. Authorize the Director of Procurement Management or designee to approve individual projects up to \$50,000 on behalf of the Board of County Commissioners.
- C. Authorize the County Manager or designee to approve individual projects over \$50,000 and up to \$100,000 on behalf of the Board of County Commissioners.

**II. ITEM SUMMARY**

Authorizes departments to negotiate individual projects under Bid No. B-140176, Annual Contract for Directional Bore Services, with the contracted vendor: Roberts Drilling, Inc., Contract No. 6792, on an as needed basis as approved in the departments' annual adopted budgets. Total expenditures for these services in Fiscal Year 2016-2017 were: \$71,655. The estimated expenditure in FY 2017-18 is \$250,000.

**III. BACKGROUND AND IMPLICATIONS OF ACTION**

A) Board Action and Other History

On May 6, 2014, the Board of County Commissioners awarded Invitation to Bid No. B-140176, Annual Contract for Directional Bore Services, to Roberts Drilling, Inc. for directional bore services for various Lee County projects.

Total expenditures for these services in Fiscal Year 2016-2017 were: \$71,655

Board approval is requested to allow expenditures on an individual project basis and to authorize project approval authority based upon on the level of total project spending.

This contract provides the County with a vendor that can install conduits/pull boxes for fiber optics, traffic signals, street lights, Intelligent Transportation Systems and irrigation for landscaping along roadways to avoid open cuts to the road and lane closures.

B) Policy Issues

C) BoCC Goals

D) Analysis

E) Options

**IV. FINANCIAL INFORMATION**

A)	Current year dollar amount of item:	See comments below.
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	Yes
F)	Fund: Program: Project: Account Strings:	
G)	Fund Type?	Transportation Trust and Transportation Capital Improvement

H)	Comments: Expenditures will be as needed and within the departments' annual approved, adopted budgets.
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**V. RECOMMENDATION**  
Approve

**VI. TIMING/IMPLEMENTATION**

**VII. FOLLOW UP**

**ATTACHMENTS:**

Description	Upload Date	Type
<a href="#">Contract No. C-6792</a>	1/5/2018	Contract

**REVIEWERS:**

Department	Reviewer	Action	Date
Transportation	Turner, Nicole	Approved	1/5/2018 - 12:56 PM
Transportation	Cerchie, Randy	Approved	1/5/2018 - 2:16 PM
Budget Services	Borman, Lori	Approved	1/5/2018 - 2:40 PM
Budget Services	Winton, Peter	Approved	1/5/2018 - 2:41 PM
County Attorney	Trank, Mark A.	Approved	1/5/2018 - 3:30 PM
County Manager	Meurer, Doug	Approved	1/8/2018 - 9:18 AM