



AGENDA ITEM REPORT

DATE: May 1, 2018
DEPARTMENT: Parks and Recreation
REQUESTER: Jesse Lavender
TITLE: Extend Annual Contract for Digital Payment Technologies Parking Systems and Parts

I. MOTION REQUESTED

- A) Approve extension of the annual contract with Harrington Resources Inc. dba Parker Systems under Informal Bid No. IFB130392, Digital Payment Technologies Parking Systems and Parts, for an additional six-month period through January 31, 2019, for digital payment technologies parking pay stations and parts, as approved in the department's annual adopted budget.
- B) Authorize the Director of Procurement Management or designee to sign the extension documents on behalf of the Board of County Commissioners.

II. ITEM SUMMARY

Approve extension of the annual contract with Harrington Resources Inc dba Parker Systems for an additional six-month period through January 31, 2019, for Digital Payment Technologies parking pay stations and parts. Board approval will allow the purchasing of these goods to continue uninterrupted until the formal solicitation process is completed. Total expenditures for these goods during Fiscal Year 2016-2017 were \$0.00. Included in budget.

III. BACKGROUND AND IMPLICATIONS OF ACTION

- A) Board Action and Other History
 On May 2, 2013, the Board of County Commissioners awarded Informal Bid No. IFB130392 for digital payment technologies parking pay stations and parts. The original term of the contract was for one year with an option to renew for four additional one-year periods. Board approval will allow for a six-month extension, through January 31, 2019, so that the purchase of these goods will continue uninterrupted until the formal solicitation process is completed.

 Total expenditures for these services during Fiscal Year 2016-2017 were \$0.00.
- B) Policy Issues
- C) BoCC Goals
- D) Analysis
 There are currently 25 parking pay stations located throughout the County parks. This contract allows for the purchase of parking pay stations and parts as needed. It is important to keep the parking pay stations current with technology and in good working order as substantial revenue is collected annually from these machines.
- E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	see comments below
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	Yes
F)	Fund: General Program: Parks Projects & Parks and Recreation Operations Project: Replacement Parking Machines & Parks Operating Account Strings: 40183400100.506410 & KH5722000100.504635; 505280 or 506410	
G)	Fund Type?	General Fund
H)	Comments: Expenditures will be as needed and within the department's annual approved, adopted budget.	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION**VII. FOLLOW UP****ATTACHMENTS:**

Description	Upload Date	Type
Parker Extension Letter	4/9/2018	Letter
Harrington Sunbiz	4/9/2018	Backup Material
Parker Fictitious Name	4/9/2018	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Parks and Recreation	Turner, Nicole	Approved	4/17/2018 - 3:25 PM
Parks and Recreation	Lavender, Jesse	Approved	4/17/2018 - 4:24 PM
Budget Services	Borman, Lori	Approved	4/17/2018 - 4:57 PM
Budget Services	Guttery, Angela	Approved	4/18/2018 - 7:57 AM
Budget Services	Winton, Peter	Approved	4/18/2018 - 8:06 AM
County Attorney	Fraser, Andrea R.	Approved	4/18/2018 - 9:05 AM
County Manager	Harner, David	Approved	4/18/2018 - 4:02 PM