

JUSTIFICATION FOR SOLE SOURCE AND/OR WAIVER PURCHASE

REQUISITION NUMBER _____

DATE 7-25-13

DEPARTMENT Transit

BUSINESS UNIT _____

SUGGESTED VENDOR

Cummins Power South

ITEM DESCRIPTION AND REASON FOR SOLE SOURCE AND/OR WAIVER:
(MAY ALSO BE ATTACHED AS A MEMO)

Cummins Engine repair and replacement parts, Cummins Power South is the authorized sole source distributor for the entire line of Cummins Engine Replacement parts and Cummins engine service for repairs.

TECHNICAL CHARACTERISTICS:

O.E.M. repair and replacement parts for Cummins diesel engines, sold and manufactured by Cummins. Cummins engine service for engine repairs

REASON FOR REQUESTING SOLE SOURCE:

ITEM MUST MATCH EXISTING EQUIPMENT, WHICH IS:

Cummins I.S.B. and I.S.L. Engines

ITEM IS A REPAIR PART FOR EXISTING EQUIPMENT, WHICH IS:

Cummins I.S.B. and I.S.L. Engines

ITEM IS TO BE ATTACHED TO EXISTING ITEM, WHICH IS:

Cummins I.S.B. and I.S.L. Engines

() TECHNICAL CHARACTERISTICS OF REQUESTED ITEM ARE ESSENTIAL TO OUR NEEDS BECAUSE:

Lee Tran Buses and Trolleys are powered by Cummins Engines.

(X) NO OTHER MANUFACTURER OF THIS TYPE OF PRODUCT EXISTS Cummins parts for Cummins Engines. Service to repair Cummins Engines

() OTHER MANUFACTURERS OF THIS TYPE OF PRODUCT DO NOT MEET OUR MINIMUM REQUIREMENTS:

MANUFACTURER'S NAME: _____

REASON: _____

MANUFACTURER'S NAME: _____

REASON: _____

MANUFACTURER'S NAME: _____

REASON: _____

() OTHER _____

MUST PERFORM PRICE OR COST ANALYSIS OR ATTACH NEGOTIATED PRICE QUOTE FROM VENDOR; LETTER FROM MANUFACTURER STATING SOLE SOURCE.

A) PRICE ANALYSIS PERFORMED

BASED ON:

Lee County Transit receives dealer prices from Cummins Power South, the same discount a parts store would receive.

B) COST ANALYSIS PERFORMED:

BASED ON:

Robert Jewell Maintenance Manager
 SIGNATURE AND TITLE OF REQUESTER

I, _____, AUTHORIZED BUYER,
 CONCLUDE THE FOLLOWING:

- SOLE SOURCE JUSTIFICATION IS ADEQUATE AND PURCHASE IS AUTHORIZED WITHOUT COMPETITIVE BIDDING.
- SOLE SOURCE JUSTIFICATION IS INADEQUATE AND REQUISITION IS RETURNED TO DEPARTMENT.
- DUE TO TIME RESTRAINTS PURCHASE IS AUTHORIZED WITHOUT COMPETITIVE BIDDING.
- COMPETITIVE/NON-COMPETITIVE BID WAIVER APPROVED.

 BUYER

 PURCHASING DIRECTOR