

<b>Blue Sheet No. 20160445</b>	<b>Lee County Board Of County Commissioners Agenda Item Report Meeting Date: 9/6/2016</b>	<b>Item No. 26</b>
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**TITLE:**  
Award Formal Bid No. ITB-160331, Chevy OEM Parts Replacement

**ACTION REQUESTED:**  
A) Award Formal Bid No. ITB-160331, Chevy OEM Parts Replacement, to Bennett Auto Supply, Inc., for a period of one year, for use on an as-needed basis as approved in the departments' adopted budgets.  
  
B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.  
  
C) Grant the Director of Procurement Management the authority to renegotiate and execute renewals of these contracts for up to three additional one-year periods, under the same terms and conditions, if doing so is in the best interest of Lee County.

**FUNDING:**  
Funding in accordance with County's adopted budget; available from various Department accounts.

Funds will be available from various Department accounts.

**WHAT ACTION ACCOMPLISHES:**  
Awards a contract for the supply of Chevrolet original equipment manufacturer (OEM) replacement parts to Bennett Auto Supply, Inc. for a period of one year for use on an as-needed basis countywide. Authorizes the Director of Procurement Management to renegotiate and renew the contract for up to three additional one-year periods, under the same terms and conditions, if doing so is in the best interest of Lee County.

**MANAGEMENT RECOMMENDATION:**  
Approve

<b>Requirement/Purpose: (specify)</b>	<b>Request Initiated</b>
<input type="checkbox"/> Statute <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Admin Code      AC-4-4 <input type="checkbox"/> Other	<b>Commissioner:</b> <b>Department:</b> PROCUREMENT MANAGEMENT <b>Division:</b> No Divisions <b>By:</b> Mary Tucker

**Background:**

Annual contract IW110264 for Chevy OEM Parts Replacement expires on August 31, 2016. The Procurement Management Department advertised a bid on May 20, 2016 to solicit a new contract.

On the bidding deadline of June 21, 2016, Procurement Management received two bids. The bids were reviewed by the Lee Tran Department and it is recommended that award be made to the lowest

<b>Required Review:</b>					
<b>Mary Tucker</b>	<b>Mary Tucker</b>	<b>Andrea R. Fraser</b>	<b>Anne Henkel</b>	<b>Peter Winton</b>	<b>Christine Brady</b>
PROCUREMENT MANAGEMENT	Purchasing	County Attorney	Budget Analyst	Budget Services	County Manager

responsive, responsible bidder meeting all bid requirements, Bennett Auto Supply, Inc.

Annual expenditures under IW110325 for Fiscal Year 2014-2015 were \$89,096.17.

- 1) Bid Tabulation
- 2) Contract