



John E. Manning
District One

February 26, 2020

(239) 533-8871

Cecil L. Pendergrass
District Two

Ray Sandelli
District Three

Brian Hamman
District Four

Frank Mann
District Five

Roger Desjarlais
County Manager

Richard Wesch
County Attorney

Donna Marie Collins
County Hearing Examiner

Ms. Charlotte Maddox
Atkins North America, Inc.
4030 West Boy Scout Boulevard, Suite 700
Tampa, FL 33607

Dear Ms. Maddox:

Enclosed is your executed copy of Change Order No. 1 for the contract
CN170297TJM Annual Miscellaneous Traffic Engineering C8007.

The new expiration date is 6/18/2021.

If you should have any questions, please give me a call.

Sincerely,

Kimberly Urban

Kimberly Urban
Contracts Analyst
Procurement Management Division

c: FinanceOnBase@leeclerk.org
Project File



Lee County Professional Service/Service Provider Agreement
Change Order/Supplemental Task Authorization

Date Jan 9, 2020

Print Form

☒ Change Order Agreement #: CO1 ☐ Supplemental Task Authorization #: _____

A Change Order or Supplemental Task Authorization requires approval by the Department Director for expenditures under \$50,000 or approval by the County Manager for expenditures between \$50,000.01 and \$100,000 or approval by the Board of County Commissioners for expenditures over \$100,000

Primary Contact: Michael Ryan

Contract Name: Annual Miscellaneous Traffic Engineering

Project Name: _____

Consultant: Atkins North America, Inc. Project #: _____

Solicitation #: CN170297TJM Contract #: 8007 Account #: _____

Lee County Project Manager: _____ Request Date: Jan 9, 2020

Fiscal Staff: Eileen Webster

Upon the completion and execution of this Change Order or Supplemental task Authorization by both parties the Consultant / Provider is authorized to and shall proceed with the following exhibits:

- CO-STA Exhibit A - SCOPE OF PROFESSIONAL SERVICE
- CO-STA Exhibit B - COMPENSATION & METHOD OF PAYMENT
- CO-STA Exhibit C - TIME & SCHEDULE OF PERFORMANCE
- CO-STA Exhibit D - CONSULTANTS/PROVIDERS ASSOCIATED SUB-CONSULTANT(S)/SUB-CONTRACTORS
- CO-STA Exhibit E - PROJECT GUIDELINES AND CRITERIA

It is understood and agreed that the acceptance of this modification by the CONSULTANT/PROVIDER constitutes an accord and satisfaction.

Charlotte Macklox
Authorized Signature (Print Name)

1-10-2020
Date Accepted

Charlotte.macklox@attinsglobal.com 813-282-7275
Contact E-mail Address Contact Phone Number

Lee County Board of County Commissioners - Procurement Management
1500 Monroe Street - 4th Floor - Fort Myers, FL 33901
PO Box 398 - Fort Myers, FL 33902-0398
Phone: (239) 533-8881



CO-STA Exhibit A
Scope of Professional Services

Date Jan 9, 2020

Print Form

Page A 1 of 1

Choose one of the following:

☒ Change Order Agreement #: 1 ☐ Supplemental Task Authorization #: _____

Scope of Professional Services for:

Annual Miscellaneous Traffic Engineering

Section 1.00 Changes to Professional Services

The 'Scope of Professional Services' as set forth in Exhibit 'A' of the Professional Services Agreement, or Service Provider, referred to hereinbefore is hereby supplemented, changed or authorized, so that the Consultant or Service Provider shall provide and perform the following professional services, tasks, or work as a supplement to, change to, or authorized to, the scope of services previously agreed to and authorized.

No changes in scope, this is for renewal of term 6/19/2020 - 6/18/2021.

Page A 1 of 1

Lee County Board of County Commissioners - Procurement Management

1825 Hendry Street - Fort Myers, FL 33901

PO Box 398 - Fort Myers, FL 33902-0398

Phone: (239) 533-5450

Email: procurement@leegov.com

Rev. 9/2015



CO-STA Exhibit C Time & Schedule of Performance

Date Jan 9, 2020

Print Form

Choose one of the following:

☒ Change Order Agreement #: 1 ☐ Supplemental Task Authorization #: _____

Time & Schedule of Performance for:

Annual Miscellaneous Traffic Engineering

Section 1.00 Changes for this Change Order or Supplemental Task Authorization Agreement

The time and schedule of completion for the various phases or tasks required to provide and perform the services, tasks or work set forth in this Change Order of Supplemental Task Authorization Agreement, Exhibit 'CO/STA-A', entitled 'Scope of Professional Services' attached hereto is as follows:

Task/ Phase Number as Indicated in Exhibit A	Name/Title of Phase/Task	Number of Calendar Days for Completion of Each Phase/Task	Cumulative Number of Calendar Days for Completion from Date of Notice to Proceed for this CO/STA
	Renewal of Annual Contract		
	Original Term: 6/19/18 - 6/18/20		
	Renewal Number 1 Term: 6/19/20 - 6/18/21		

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PO Box 398 - Fort Myers, FL 33902-0398

Phone: (239) 533-5450



CO-STA Exhibit C
Time & Schedule of Performance

Change Order Agreement #: 1

Supplemental Task Authorization #: _____

Time & Schedule of Performance for:

Annual Miscellaneous Traffic Engineering

Section 2.00 Summary of the Impact of Change(s) in Professional Services on the Overall Project Time and Schedule of Performance

Pursuant to and in consideration of the changed in the Scope of Professional Services in this Change Order or Supplemental Task Authorization Agreement, Exhibit 'CO/STA-A' the time and schedule the County and the Consultant, or Service Provider, has previously agreed to for all of the work to be done under this Professional Services Agreement, or Service Provider Agreement, shall be changed to be as follows:

Task/ Phase Number as Indicated in Exhibit A & Exhibit CO/STA-A	Name/Title of Phase/Task	Number of Calendar Days for Completion of Each Phase/Task	Cumulative Number of Calendar Days for Completion from Date of Notice to Proceed
_____	_____	_____	_____
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_____	_____	_____	_____

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