



PROJECT NO.: IFB140405  
OPEN DATE: August 25, 2014  
AND TIME: 2:30 P.M.  
PRE-BID DATE: N/A

# REQUEST FOR INFORMAL BID

## **TITLE: ANNUAL PURCHASE OF BOOTS & BELTS FOR PUBLIC SAFETY**

REQUESTER: LEE COUNTY BOARD OF COUNTY COMMISSIONERS  
DIVISION OF PROCUREMENT MANAGEMENT

### **ADDRESS**

1825 Hendry St 3<sup>rd</sup> Floor  
FORT MYERS, FL 33901

### **PROCUREMENT CONTACT:**

NAME Lisa Crone  
TITLE Procurement Analyst  
PHONE NO.: (239) 533-5875  
EMAIL: LCrone@leegov.com

## **GENERAL CONDITIONS**

Sealed Bids will be received by the DIVISION OF PROCUREMENT MANAGEMENT, until 2:30pm on the date specified on the cover sheet of this “Request for Informal Bid”, and opened immediately thereafter by the Director or designee.

Any question regarding this solicitation should be directed to the Procurement Division Contact listed on the cover page of this solicitation, or by calling the Division of Procurement Management at (239) 533-5450.

### **1. SUBMISSION OF QUOTE:**

- a. Bids must be sealed in an envelope, and the outside of the envelope must be marked with the following information:
  1. Marked with the words “Sealed Bid”
  2. Name of the firm submitting the bid
  3. Title of the bid
  4. Bid number
- b. The Bid must be submitted in duplicate as follows:
  1. The original consisting of the Lee County solicitation forms completed and signed.
  2. A copy of the original solicitation forms for the Director.
- c. The following must be submitted along with the solicitation in a separate envelope. This envelope must be marked as described above, but instead of marking the envelope as “Sealed Bid”, please indicate the contents; i.e., literature, drawings, submittals, etc. This information must be submitted in duplicate.
  1. Any information (either required or in addition to that asked for by the specifications) necessary to analyze your bid; i.e., required submittals, literature, technical data, financial statements.
  2. Warranties and guarantees against defective materials and workmanship.
- d. **BIDS RECEIVED LATE:** It is the vendor’s responsibility to ensure the bid is received by the Division of Procurement Management prior to the opening date and time specified. Any bid received after the opening date and time will be promptly returned to the vendor unopened. Lee County will not be responsible for bids received late because of delays by a third party delivery service; i.e., U.S. Mail, UPS, Federal Express, etc.

- e. **BID CALCULATION ERRORS:** In the event there is a discrepancy between the total bid amount or the extended amounts and the unit prices bid, the unit prices will prevail and the corrected sum will be considered the bid price.
- f. **PAST PERFORMANCE:** All vendors will be evaluated on their past performance and prior dealings with Lee County (i.e., failure to meet specifications, poor workmanship, late delivery, etc.). Poor or unacceptable past performance may result in bidder disqualification.
- g. **WITHDRAWAL OF BID:** No bid may be withdrawn for a period of 90 days after the scheduled time for receiving bids. A bid may be withdrawn prior to the bid-opening date and time. Such a request to withdraw must be made in writing to the Procurement Management Director, who will approve or disapprove of the request.
- h. **COUNTY RESERVES THE RIGHT:** The County reserves the right to exercise its discretion, to waive minor informalities in any bid; to reject any or all bids with or without cause; and/or to accept the bid that in its judgment will be in the best interest of the County of Lee.
- i. **EXECUTION OF BID:** All bids shall contain the signature of an authorized representative of the vendor in the space provided on the quote proposal form. All bids shall be typed or printed in ink. The bidder may not use erasable ink. All corrections made to the bid shall be initialed.
- j. **ADDITIONS/REVISIONS/DELETIONS:** Additions, revisions or deletions to the general conditions, specifications or quote price sheets that change the intent of the bid will cause the bid to be non-responsive and the bid will not be considered. The Procurement Director shall be the sole judge as to whether or not any addition, revision, or deletion changes the intent of the bid.

2. **ACCEPTANCE**

The materials and/or services delivered under the bid **shall** remain the property of the seller until a physical inspection and actual usage of these materials and/or services is accepted by the County and is deemed to be in compliance with the terms herein, fully in accord with the specifications and of the highest quality. In the event the materials and/or services supplied to the County are found to be defective or do not conform to specifications, the County reserves the right to cancel the order upon written notice to the seller and return such product to the seller at the seller's expense.

3. **SUBSTITUTIONS**

Whenever in these specifications a brand name or make is mentioned, it is the intention of the County only to establish a grade or quality of materials and not to rule out other brands or makes of equal quality. However, if a product other than that specified is bid, it is the vendor's responsibility to name such product with his bid and to prove to the County that said product is equal to the product specified. Lee County **shall** be the sole judge as to whether a product being offered by the vendor is actually equivalent to the one being specified by the detailed specifications. (Note: This paragraph does not apply when it is determined that the technical requirements of this solicitation will require a specific product only, as stated in the detailed specifications.)

4. **RULES, REGULATIONS, LAWS, ORDINANCES & LICENSES**

The awarded vendor shall observe and obey all laws, ordinances, rules, and regulations, of the federal, state, and local government, which may be applicable to the supply of this product or service. The awarded vendor has attested to compliance with the applicable immigration laws of the United States in the attached affidavit. Violations of the immigration laws of the United States shall be grounds for unilateral termination of the awarded agreement.

- a. Local Business Tax – Vendor shall submit within 10 calendar days after request.
- b. Specialty License(s) – Vendor shall possess at the time of the opening of the bid all necessary permits and/or licenses required for the sale of this product and/or service and upon the request of the County will provide copies of licenses and/or permits within 10 calendar days after request.
- c. The geographic preference established in the Local Vendor Preference ordinance is applicable to all Lee County procurement activities unless otherwise specifically noted in the solicitation package. Provided, however, the Local Vendor Preference ordinance is not applicable to procurement activity or solicitations involving Federal Transit Administration grant funds.
- d. Florida Statutes Section 607.1501 (1) states: A foreign corporation may not transact business in this state until it obtains a certificate of authority from the Department of State.

5. **WARRANTY/GUARANTEE** (unless otherwise specified)

All materials and/or services furnished under this bid shall be warranted by the vendor to be free from defects and fit for the intended use.

6. **PRE-BID CONFERENCE**

A pre-bid conference will be held at the location, date, and time specified on the cover of this solicitation. Pre-bid conferences are generally non-mandatory, but it is highly recommended that everyone planning to submit a bid attend. **N/A**

In the event a pre-bid conference is classified as mandatory, it will be so specified on the cover of this solicitation and it will be the responsibility of the quoter to ensure that they are represented at the pre-bid. Only those bidders who attend the pre-bid conference will be allowed to bid on this project.

7. **LEE COUNTY PAYMENT PROCEDURES**

All vendors are requested to mail an original invoice to:

Lee County Finance Department  
Post Office Box 2238  
Fort Myers, FL 33902-2238

All invoices will be paid as directed by the Lee County payment procedure unless otherwise differently stated in the detailed specification portion of this bid.

Lee County will not be liable for requests for payment deriving from aid, assistance, or help by any individual, vendor, quoter, or bidder for the preparation of these specifications.

Lee County is generally a tax-exempt entity subject to the provisions of the 1987 legislation regarding sales tax on services. Lee County will pay those taxes for which it is obligated, or it will provide a Certificate of Exemption furnished by the Department of Revenue. All bidders should include in their bid all sales or use taxes, which they will pay when making purchases of material or subcontractor's services.

8. **PUBLIC ENTITY CRIME**

Any person or affiliate as defined by statute who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid or a contract to provide any goods or services to the County; may not submit a bid on a contract with the County for the construction or repair of a public building or a public work; may not submit bids or leases of real property to the County; may not be awarded or perform works as a contractor, supplier, subcontractor, or consultant under a contract with the County, and may not transact business with the County in excess of \$25,000.00 for a period of 36 months from the date of being placed on the convicted vendor list.

9. **QUALIFICATION OF BIDDERS** (unless otherwise noted)

Bids will be considered only from firms normally engaged in the sale and distribution or provision of the services as specified herein. Bidders shall have adequate organization, facilities, equipment, and personnel to ensure prompt and efficient service to Lee County. The County reserves the right before recommending any award to inspect the facilities and organization; or to take any other action necessary to determine ability to perform is satisfactory, and reserves the right to reject bids where evidence submitted or investigation and evaluation indicates an inability of the vendor to perform.

10. **MATERIAL SAFETY DATA SHEETS**

In accordance with Chapter 443 of the Florida Statutes, it is the vendor's responsibility to provide Lee County with Materials Safety Data Sheets on quoted materials, as may apply to this procurement.

11. **MISCELLANEOUS**

If a conflict exists between the General Conditions and the detailed specifications, then the detailed specifications shall prevail.

12. **WAIVER OF CLAIMS**

Once this contract expires, or final payment has been requested and made, the awarded contractor shall have no more than 30 days to present or file any claims against the County concerning this contract. After that period, the County will consider the Contractor to have waived any right to claims against the County concerning this agreement.

13. **AUTHORITY TO PIGGYBACK**

It is hereby made a precondition of any bid and a part of these specifications that the submission of any bid in response to this request constitutes a bid made under the same conditions, for the same price, and for the same effective period as this bid, to any other governmental entity.

14. **COUNTY RESERVES THE RIGHT**

a) **State Contract**

If applicable, the County reserves the right to purchase any of the items in this bid from State Contract Vendors if the prices are deemed lower on State Contract than the prices we receive in this solicitation.

b) **Any Single Large Project**

The County, in its sole discretion, reserves the right to separately bid any project that is outside the scope of this bid, whether through size, complexity, or dollar value.

c) **Disadvantaged Business Enterprises (DBE's)**

The County, in its sole discretion, reserves the right to purchase any of the items in this bid from a Disadvantaged Business Enterprise vendor if the prices are determined to be in the best interest of the County, to assist the County in the fulfillment of any of the County's grant commitments to federal or state agencies.

The County further reserves the right to purchase any of the items in this solicitation from DBE's to fulfill the County's state policy toward DBE's.

d) **Anti-Discrimination**

The vendor for itself, its successors in interest, and assignees, as part of the consideration there of covenant and agree that:

In the furnishing of services to the County hereunder, no person on the grounds of race, religion, color, age, sex, national origin, handicap or marital status shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination.

The vendor will not discriminate against any employee or applicant for employment because of race, religion, color, age, sex, national origin, handicap or marital status. The vendor will make affirmative efforts to ensure that applicants are employed and that employees are treated during employment without regard to their race, religion, color, age, sex, national origin, handicap or marital status. Such action shall include, but not be limited to, acts of employment, upgrading, demotion or transfer; recruitment advertising; layoff or termination, rates of pay or other forms of compensation and selection for training, including apprenticeship.

Vendor agrees to post in a conspicuous place, available to employees and applicants for employment, notices setting forth the provisions of this anti-discrimination clause.

Vendor will provide all information and reports required by relevant regulations and/or applicable directives. In addition, the vendor shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the County to be pertinent to ascertain compliance. The vendor shall maintain and make available relevant data showing the extent to which members of minority groups are beneficiaries under these contracts.

Where any information required of the vendor is in the exclusive possession of another who fails or refuses to furnish this information, the vendor shall so certify to the County its effort made toward obtaining said information. The vendor shall remain obligated under this paragraph until the expiration of three (3) years after the termination of this contract.

In the event of breach of any of the above anti-discrimination covenants, the County shall have the right to impose sanctions as it may determine to be appropriate, including withholding payment to the vendor or canceling, terminating, or suspending this contract, in whole or in part.

Additionally, the vendor may be declared ineligible for further County contracts by rule, regulation or order of the Board of County Commissioners of Lee County, or as otherwise provided by law.

The vendor will send to each union, or representative of workers with which the vendor has a collective bargaining agreement or other contract of understanding, a notice informing the labor union of worker's representative of the vendor's commitments under this assurance, and shall post copies of the notice in conspicuous places available to the employees and the applicants for employment.

The vendor will include the provisions of this section in every subcontract under this contract to ensure its provisions will be binding upon each subcontractor. The vendor will take such actions with respect to any subcontractor, as the contracting agency may direct, as a means of enforcing such provisions, including sanctions for non-compliance.

15. **AUDITABLE RECORDS**

The awarded vendor shall maintain auditable records concerning the procurement adequate to account for all receipts and expenditures, and to document compliance with the specifications. These records shall be kept in accordance with generally accepted accounting methods, and Lee County reserves the right to determine the record-keeping method required in the event of non-conformity. These records shall be maintained for two years after completion of the project and shall be readily available to County personnel with reasonable notice, and to other persons in accordance with the Florida Public Disclosure Statutes.

16. **DRUG FREE WORKPLACE**

Whenever two or more responses, which are equal with respect to price, quality and service, are received for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. In order to have a drug-free workplace program, a business shall comply with the requirements of Florida Statutes 287.087.

17. **REQUIRED SUBMITTALS**

Any submittals requested should be returned with the bid response. This information may be accepted after opening, but no later than 10 calendar days after request.

18. **TERMINATION**

Any agreement as a result of this bid may be terminated by either party giving thirty (30) calendar days advance written notice. The County reserves the right to accept or not accept a termination notice submitted by the vendor, and no such termination notice submitted by the vendor shall become effective unless and until the vendor is notified in writing by the County of its acceptance.

The Procurement Management Director may immediately terminate any agreement as a result of this bid for emergency purposes, as defined by the Lee County Purchasing and Payment Procedure Manual.

Any vendor who has voluntarily withdrawn from a solicitation without the County's mutual consent during the contract period shall be barred from further County procurement for a period of 180 days. The vendor may apply to the Board of Lee County Commissioners for waiver of this debarment. Such application for waiver of debarment must be coordinated with and processed by Procurement Management.

19. **CONFIDENTIALITY**

Vendors should be aware that all submittals (including financial statements) provided with a solicitation are subject to public disclosure and will **not** be afforded confidentiality.

20. **ANTI-LOBBYING CLAUSE**

All firms are hereby placed on formal notice that neither the County Commissioners nor candidates for County Commission, nor any employees from the Lee County Government, Lee County staff members, nor any members of the Qualification/Evaluation Review Committee are to be lobbied, either individually or collectively, concerning this project. Firms and their agents who intend to submit qualifications, or have submitted qualifications, for this project are hereby placed on *formal notice* that they are ***not*** to contact County personnel for such purposes as holding meetings of introduction, meals, or meetings relating to the selection process outside of those specifically scheduled by the County for negotiations. Any such lobbying activities may cause immediate disqualification for this project.



21. **INSURANCE (AS APPLICABLE)**

Insurance shall be provided, per the attached insurance guide. Upon request, an insurance certificate complying with the attached guide may be required prior to award.

22. **CONFLICT OF INTEREST**

All firms are hereby placed on formal notice that per Section 3 of Lee County Ordinance No. 92-22:

The County is prohibited from soliciting a professional services firm to perform project design and/or construction services if the firm has or had been retained to perform the project feasibility or study analysis.

And:

A professional services firm who has performed or participated in the project feasibility planning, study analysis, development of a program for future implementation or drafting of solicitation documents directly related to this County project, as the primary contractor/consultant or a prominent member of the team, cannot be selected or retained, as the primary contractor/consultant or a named member of the contracting/consulting team, to perform project design, engineering, or construction services for subsequent phase s or scopes of work for this project. Pursuant to FS. S. 287.057(17) the firm will be deemed to have a prohibited conflict of interest that creates an unfair competitive advantage.

Should your response be found in violation of the above stated provisions; the County will consider this previous involvement in the project to be a conflict of interest, which will be cause for immediate disqualification of the submittal from consideration for this project.

LEE COUNTY, FLORIDA  
PROPOSAL QUOTE FORM  
FOR  
**ANNUAL PURCHASE OF BOOTS & BELTS FOR PUBLIC SAFETY**

DATE SUBMITTED: \_\_\_\_\_

VENDOR NAME: \_\_\_\_\_

TO:     The Board of County Commissioners  
          Lee County  
          Fort Myers, Florida

Having carefully examined the “General Conditions”, and the “Detailed Specifications”, all of which are contained herein, the Undersigned proposes to furnish the following which meet these specifications:

**NOTE REQUIREMENT: IT IS THE SOLE RESPONSIBILITY OF THE VENDOR TO CHECK LEE COUNTY PROCUREMENT MANAGEMENT WEB SITE FOR ANY PROJECT ADDENDA ISSUED FOR THIS PROJECT. THE COUNTY WILL POST ADDENDA TO THIS WEB PAGE, BUT WILL NOT NOTIFY.**

The undersigned acknowledges  
receipt of Addenda numbers: \_\_\_\_\_

**GRAND TOTAL (ITEMS 1 THRU 28 – INCLUDING UPCHARGES):**

\$ \_\_\_\_\_

NOTE: UNLESS OTHERWISE SPECIFIED; ALL BOOTS MUST BE AVAILABLE IN THE FOLLOWING COLORS: BLACK & DESERT TAN.

**(1) MEN’S UNDER ARMOUR VALESTZ SIDE ZIP DUTY BOOT**

COST PER PAIR:           \$ \_\_\_\_\_

UPCHARGE FOR LARGE SIZES :           \$ \_\_\_\_\_

SPECIFY UPCHARGE SIZES : \_\_\_\_\_

**(2) WOMENS UNDER ARMOUR VALSETZ TACTICAL BOOT**

COST PER PAIR: \$ \_\_\_\_\_

UPCHARGE FOR LARGE SIZES : \$ \_\_\_\_\_

SPECIFY UPCHARGE SIZES : \_\_\_\_\_

**(3) MEN'S BATES INDIVIDUAL COMFORT SYSTEM 8 INCH LEATHER NYLON ZIPPER BOOT**

COST PER PAIR: \$ \_\_\_\_\_

UPCHARGE FOR LARGE SIZES : \$ \_\_\_\_\_

SPECIFY UPCHARGE SIZES : \_\_\_\_\_

**(4) WOMEN'S BATES INDIVIDUAL COMFORT SYSTEM 8 INCH LEATHER NYLON ZIPPER BOOT**

COST PER PAIR: \$ \_\_\_\_\_

UPCHARGE FOR LARGE SIZES : \$ \_\_\_\_\_

SPECIFY UPCHARGE SIZES : \_\_\_\_\_

**(5) BATES MENS COMPOSITE TOE 8 INCH ZIPPER BOOT**

COST PER PAIR: \$ \_\_\_\_\_

UPCHARGE FOR LARGE SIZES : \$ \_\_\_\_\_

SPECIFY UPCHARGE SIZES : \_\_\_\_\_

**(6) WOMEN'S BATES COMPOSITE TOE 8 INCH ZIPPER BOOT**

COST PER PAIR: \$ \_\_\_\_\_

UPCHARGE FOR LARGE SIZES : \$ \_\_\_\_\_

SPECIFY UPCHARGE SIZES : \_\_\_\_\_

**(7) MEN'S BATES INDIVIDUAL COMFORT SYSTEM 6 INCH ZIPPER BOOT**

COST PER PAIR: \$ \_\_\_\_\_

UPCHARGE FOR LARGE SIZES : \$ \_\_\_\_\_

SPECIFY UPCHARGE SIZES : \_\_\_\_\_

**(8) MEN'S BATES ICS NITRO 6 INCH QUARTER BOOT**

COST PER PAIR: \$ \_\_\_\_\_  
 UPCHARGE FOR LARGE SIZES : \$ \_\_\_\_\_  
 SPECIFY UPCHARGE SIZES : \_\_\_\_\_

**(9) WOMEN'S MAGNUM STEALTH FORCE 8.0 SIZE ZIP WATERPROOF DUTY BOOT**

COST PER PAIR: \$ \_\_\_\_\_  
 UPCHARGE FOR LARGE SIZES : \$ \_\_\_\_\_  
 SPECIFY UPCHARGE SIZES : \_\_\_\_\_

**(10) MENS MAGNUM STEALTH FORCE 8 INCH SIDE ZIPPER BOOT**

COST PER PAIR: \$ \_\_\_\_\_  
 UPCHARGE FOR LARGE SIZES : \$ \_\_\_\_\_  
 SPECIFY UPCHARGE SIZES : \_\_\_\_\_

**(11) MENS MAGNUM STEALTH FORCE 6.0 SIDE-ZIP WATERPROOF QUARTERBOOT**

COST PER PAIR: \$ \_\_\_\_\_  
 UPCHARGE FOR LARGE SIZES : \$ \_\_\_\_\_  
 SPECIFY UPCHARGE SIZES : \_\_\_\_\_

**(12) WOMEN'S MAGNUM STEALTH FORCE 6.0 SIDE-ZIP WATERPROOF QUARTERBOOT**

COST PER PAIR: \$ \_\_\_\_\_  
 UPCHARGE FOR LARGE SIZES : \$ \_\_\_\_\_  
 SPECIFY UPCHARGE SIZES : \_\_\_\_\_

**(13) MENS 5.11 TACTICAL 8 INCH ATAC WATERPPROOF ZIPPER STORM BOOT**

COST PER PAIR: \$ \_\_\_\_\_  
 UPCHARGE FOR LARGE SIZES : \$ \_\_\_\_\_  
 SPECIFY UPCHARGE SIZES : \_\_\_\_\_

**(14) WOMENS 5.11 TACTICAL ATAC 8 INCH ZIPPER BOOT**

COST PER PAIR: \$ \_\_\_\_\_  
 UPCHARGE FOR LARGE SIZES : \$ \_\_\_\_\_  
 SPECIFY UPCHARGE SIZES : \_\_\_\_\_

**(15) MENS GALLS HIGH GLOSS 8 INCH PARADE STYLE BOOT**

COST PER PAIR: \$ \_\_\_\_\_  
 UPCHARGE FOR LARGE SIZES : \$ \_\_\_\_\_  
 SPECIFY UPCHARGE SIZES : \_\_\_\_\_

**(16) MENS BATES LITES HI GLOSS OXFORD**

COST PER PAIR: \$ \_\_\_\_\_  
 UPCHARGE FOR LARGE SIZES : \$ \_\_\_\_\_  
 SPECIFY UPCHARGE SIZES : \_\_\_\_\_

**(17) MENS BATES GX-8 DESERT COMPOSITE TOE SIDE ZIP BOOT**

COST PER PAIR: \$ \_\_\_\_\_  
 UPCHARGE FOR LARGE SIZES : \$ \_\_\_\_\_  
 SPECIFY UPCHARGE SIZES : \_\_\_\_\_

**(18) MENS BATES COMPOSITE TOE 8 INCH ZIPPER BOOT**

COST PER PAIR: \$ \_\_\_\_\_  
 UPCHARGE FOR LARGE SIZES : \$ \_\_\_\_\_  
 SPECIFY UPCHARGE SIZES : \_\_\_\_\_

**(19) MENS BATES 5 INCH TACTICAL SPORT COMPOSITE TOE ZIPPER QUARTER BOOT**

COST EACH: \$ \_\_\_\_\_  
 UPCHARGE FOR LARGE SIZES : \$ \_\_\_\_\_  
 SPECIFY UPCHARGE SIZES : \_\_\_\_\_

**(20) MENS 5.11 TACTICAL 6 INCH SHIELD BOOT**

COST EACH: \$ \_\_\_\_\_  
 UPCHARGE FOR LARGE SIZES : \$ \_\_\_\_\_  
 SPECIFY UPCHARGE SIZES : \_\_\_\_\_

**(21) MENS 5.11 TACTICAL ATAC SHIELD 8 INCH COMPOSITE TOE ZIPPER BOOT**

COST EACH: \$ \_\_\_\_\_  
 UPCHARGE FOR LARGE SIZES : \$ \_\_\_\_\_  
 SPECIFY UPCHARGE SIZES : \_\_\_\_\_

**(22) WOMENS 5.11 TACTICAL ATAC 8 INCH SHIELD DUTY BOOT**

COST EACH: \$ \_\_\_\_\_

UPCHARGE FOR LARGE SIZES : \$ \_\_\_\_\_

SPECIFY UPCHAR SIGE ZES : \_\_\_\_\_

**(23) MENS 5.11 TACTICAL COMPANY 2.0 COMPOSITE TOE BOOT**

COST EACH: \$ \_\_\_\_\_

UPCHARGE FOR LARGE SIZES : \$ \_\_\_\_\_

SPECIFY UPCHARGE SIZES : \_\_\_\_\_

**(24) MENS REEBOK 8 INCH SIDE ZIP COMPOSITE TOE DUTY BOOT**

COST EACH: \$ \_\_\_\_\_

UPCHARGE FOR LARGE SIZES : \$ \_\_\_\_\_

SPECIFY UPCHARGE SIZES : \_\_\_\_\_

**(25) WOMENS REEBOK 8 INCH SIDE ZIP COMPOSITE TOE DUTY**

COST EACH: \$ \_\_\_\_\_

UPCHARGE FOR LARGE SIZES : \$ \_\_\_\_\_

SPECIFY UPCHARGE SIZES : \_\_\_\_\_

**(26) BLACKHAWK UNIVERSAL BDU BELT**

COST EACH: \$ \_\_\_\_\_

UPCHARGE FOR LARGE SIZES : \$ \_\_\_\_\_

SPECIFY UPCHARGE SIZES : \_\_\_\_\_

**(27) GOULD AND GOODRICH LEATHER TROUSER BELT**

COST EACH: \$ \_\_\_\_\_

UPCHARGE FOR LARGE SIZES : \$ \_\_\_\_\_

SPECIFY UPCHARGE SIZES : \_\_\_\_\_

**(28) DUTY PRO ADJUSTABLE TROUSER BELT**

COST EACH: \$ \_\_\_\_\_

UPCHARGE FOR LARGE SIZES : \$ \_\_\_\_\_

SPECIFY UPCHARGE SIZES : \_\_\_\_\_

**GRAND TOTAL (ITEMS 1 THRU 28 – INCLUDING UPCHARGES):**

\$ \_\_\_\_\_

TO BE STARTED WITHIN \_\_\_\_\_ CALENDAR DAYS AFTER RECEIPT OF  
AWARD AND PURCHASE ORDER.

WILL YOU DELIVER WITH YOUR OWN VEHICLE AS OPPOSED TO COMMON  
CARRIER?

YES \_\_\_\_\_ NO \_\_\_\_\_

Quoters should carefully read all the terms and conditions of the specifications. Any  
representation of deviation or modification to the quote may be grounds to reject the quote.

Are there any modifications to the quote or specifications?

YES \_\_\_\_\_ NO \_\_\_\_\_

Failure to clearly identify any modifications in the space below or on a separate page may be  
grounds for the quoter being declared nonresponsive or to have the award of the quote rescinded  
by the County.

**MODIFICATIONS:**

Bidder shall submit his/her bid on the County's Proposal Quote Form, including the firm name  
and authorized signature. Any blank spaces on the Proposal Quote Form, qualifying notes or  
exceptions, counter offers, lack of required submittals, or signatures, on County's Form may  
result in the Bidder/Bid being declared non-responsive by the County.

ANTI-COLLUSION STATEMENT

**THE BELOW SIGNED BIDDER HAS NOT DIVULGED TO, DISCUSSED OR COMPARED HIS BID WITH OTHER BIDDERS AND HAS NOT COLLUDED WITH ANY OTHER BIDDER OR PARTIES TO A BID WHATSOEVER. NOTE: NO PREMIUMS, REBATES OR GRATUITIES TO ANY EMPLOYEE OR AGENT ARE PERMITTED EITHER WITH, PRIOR TO, OR AFTER ANY DELIVERY OF MATERIALS. ANY SUCH VIOLATION WILL RESULT IN THE CANCELLATION AND/OR RETURN OF MATERIALS (AS APPLICABLE).**

FIRM NAME: \_\_\_\_\_

BY (Printed): \_\_\_\_\_

BY (Signature): \_\_\_\_\_

TITLE: \_\_\_\_\_

FEDERAL ID # OR S.S.# \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

PHONE NO.: \_\_\_\_\_

FAX NO.: \_\_\_\_\_

CELLULAR PHONE/PAGER NO.: \_\_\_\_\_

DUNS#: \_\_\_\_\_

LEE COUNTY LOCAL BUSINESS TAX ACCOUNT NUMBER:

\_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

DISADVANTAGED BUSINESS ENTERPRISE (DBE): \_\_\_\_\_



**LEE COUNTY, FLORIDA  
DETAILED SPECIFICATIONS  
FOR  
ANNUAL PURCHASE OF BOOTS & BELTS FOR PUBLIC SAFETY**

**SCOPE**

The intent of this specification is to provide for the annual purchase of boots and belts for Lee County Public Safety.

**TERM OF AWARD**

If awarded, the terms of this solicitation shall be in effect for one year. The County reserves the right to renew this bid (or any portion thereof) and to negotiate lower pricing as a condition for each renewal, for up to four additional one-year periods., upon mutual agreement of both parties and, except as to lower pricing, under the same terms and conditions.

**BASIS OF AWARD**

The basis of award will be overall low quoter meeting specifications, at Lee County's sole discretion. (Vendors should quote on all items in order to be considered for an award)

Preference in the award process may be given to the vendor quoting the lowest percentage of substitution items.

Lee County reserves the right, at the Purchasing Director's discretion, not to award certain items.

Lee County reserves the right to reject unbalanced quotes (a quote where a normally low cost item is priced well out of the normal range).

**NOTE:** Lee County reserves the right, at the Procurement Director's discretion, not to award certain items on Attachment A.

**\*\*\*\*\*THE ABOVE REFERENCE TO THE "ATTACHMENT" WILL VARY ACCORDING TO THE SPEC.**

**NOTE:** Lee County reserves the right to reject unbalanced bids (a bid where a normally low cost item is priced well out of the normal range).

**DESIGNATED CONTACT**

The awarded vendor shall appoint a person or persons to act as a primary contact for all County departments. This person or back-up shall be readily available during normal work hours by phone or in person, and shall be knowledgeable of the terms and procedures involved.

VENDOR REQUIREMENTS

The awarded vendor shall be appropriately licensed, shall obtain all necessary permits, and shall pay all required fees to any governmental agency having jurisdiction over the work. Inspections required by local ordinances during the course of the work shall be arranged by the vendor, as required. Satisfactory evidence to show that all work has been finalized in accordance with the ordinances and code requirements, shall be furnished to Lee County upon completion.

The awarded vendor shall be capable of furnishing, upon request, all state and local licenses required for the specified work to be performed.

PRICE ESCALATION/DE-ESCALATION

Offers are submitted with the understanding that no price increases will be authorized for 365 calendar days after the effective date of the contract. Upward price adjustments may be permitted only at the end of this period and only where verified to the satisfaction of the Division of Procurement as provided herein. **However, "across the board" price decreases are subject to implementation at any time and shall be immediately conveyed to the County.**

The awarded vendor(s) shall not give less than 30 days advance written notice of a price increase to the Division of Procurement. Any approved price change will be effective only at the beginning of the calendar month following the end of the full 30-day notification period. The vendor shall document the amount and proposed effective date of the change in price. The price change must affect all accounts serviced by the vendor. Documentation shall be supplied with vendor's request for increase which will: (1) verify that the requested price increase is general in scope and not applicable just to the County; and (2) verify the amount or percentage of increase which is being passed on to the vendor by others not under the control of the vendor. Failure by the vendor to supply the aforementioned verification with the request for price increase will result in delay of the effective date of such increase. The Division of Procurement may make such verification as deemed adequate. However, an increase, which the Division of Procurement determines is excessive, regardless of any documentation supplied by the vendor, may be cause for cancellation of the contract by the Division of Procurement. The Division of Procurement will notify using agencies and vendor in writing of the effective date of any increase, which is approved. However, the Vendor shall fill all purchase orders received prior to the effective date of the price adjustment at the old contract prices. The Vendor is further advised that price decreases that affect the cost of materials, labor, and transportation are required to be passed on to the County immediately. Failure to do so will result in action to recoup such amounts.

DELIVERY REQUIREMENTS

All shipping/freight to and from vendor is paid by vendor.

All shipping/freight destinations will be given with each order.

All quoted prices shall include inside delivery.

Items are to be delivered F.O.B., Destination, to a location as specified by Lee County EMS or its personnel (this may include deliveries to the home address of the individual ordering the item).

There shall be NO MINIMUM amount required for delivery.

The awarded vendor should complete direct delivery to the end user within a maximum of ten (10) business days after receipt of an order. Backordered and special order items should be delivered per the timeframe agreed upon by the vendor with the department or individual upon placement and acceptance of the special order.

### RETURNS

The shipping costs for all returns – regardless of reason – shall be at the vendor’s expense.

### COMPOSITE BOOTS

All Composite boots need to meet and /or exceed the current A.N.S.I.Z41.1.199 or A.S.T.M.F.-2412 or F-2413.

### DUTY BOOTS

All boots need to be available in all colors and sizes, including widths.

### BRAND & STYLE CHANGES

Lee County may, at its sole discretion, add or delete brands and styles at any time throughout the term of this quote as long as the new or deleted brands and styles are of a similar nature and the total changes do not increase or decrease the original number of items by more than 25% up or down. In the case of this quote which has an original list of 21 items; as many as 5 items may be added and as many as 5 items may be deleted.

Should Lee County, at its sole discretion, add new items; they will be based on a mutually agreed price, to be negotiated between the vendor and an authorized Lee County representative.

### REQUESTS FOR APPROVED EQUALS

The brands listed on the Proposal Quote Form are the only brands which will be acceptable under this quotation; unless an acceptable approved equal is quoted.

Requests for approved equals will be considered by Lee County ONLY if they are received on the form included in this RFQ package for this purpose and by the deadline of: \_\_\_\_\_ 5:00 p.m. Eastern Time.

Requests for approved equals may be brought to the pre-bid conference, faxed, or e-mailed to LCrone@leegov.com

Lee County reserves the right to request samples of the items to be considered for “approved equal” status. Lee County will be the final judge as to what qualifies as an “approved equal”.

NOTE: Vendors will find a listing of those brands deemed to be an acceptable approved equal on the Lee County Purchasing web site: <http://www3.leegov.com/purchasing/> under “Quote Info”. It will be the vendor’s responsibility to check this site for approved equals; no other notification will be provided

### SUB-CONTRACTORS

The use of sub-contractors under this quote is not allowed without prior written authorization from the County representative.

AFFIDAVIT CERTIFICATION IMMIGRATION LAWS

The attached document, Affidavit Certification Immigration Laws, is required and should be submitted with your solicitation package. It must be signed and notarized. Failure to include this affidavit with your response will delay the consideration and review of your submission; and could result in your response being disqualified.

## EXHIBIT "A"

### Description

#### **Mens Under Armour Valesz Side Zip Duty Boot**

60% PES, 40% Nylon  
ArmourGuide® ensures efficient foot-strike guidance from impact to propulsion  
ArmourBound® delivers superior, responsive cushioning  
ArmourLastic® absorbssshock at critical impact zones in the heel and forefoot for maximum protection  
Fully contoured EVA midsole  
Lightweight, water-resistant mesh upper is durable and breathable  
Molded Ortholite® sock liner cushions your foot and keeps your foot locked in  
Anti-Odor technology prevents the growth of odor causing microbes  
Height: 7"  
Weight: 15.5 oz  
Imported

### Picture



#### **Womens Under Armour Valsetz Tactical Boot**

Lightweight, water-resistant air mesh upper helps to resist moisture  
Fully-gusseted tongue keeps out debris  
High strength nylon upper lace locks are stitched in to allow quick on or off lacing  
Lower eyelets have welded TPU reinforcements for increased durability  
Molded TPU toe guard helps protect against bumps and abrasion in rough terrain  
Amourbound and Armourlastic EVA foam midsole  
Ortholite insole antimicrobial and odor fighting performance and comfort  
Armourguide TPU heel cups foot for added protection  
High abrasion rubber outsole  
Built in flex grooves for aggressive traction  
Imported



#### **Mens Bates Individual Comfort System 8 Inch Leather Nylon Zipper Boot**

Leather/ballistic nylon uppers  
YKK® side zipper with textured rubber tab cover; easy on/off  
Fiberglass shank; non-metallic  
Slip and oil-resistant rubber outsole  
Multi-directional, self-cleaning lugs provide maximum grip and stability  
Athletic cement construction



#### **Womens Bates Individual Comfort System 8 Inch Leather Nylon Zipper Boot**

Leather/ballistic nylon uppers  
YKK® side zipper with textured rubber tab cover; easy on/off  
Fiberglass shank; non-metallic  
Slip and oil-resistant rubber outsole  
Multi-directional, self-cleaning lugs provide maximum grip and stability  
Athletic cement construction

#### **Bates Mens Composite Toe 8 inch Zipper Boot**

8" Zipper Duty Boot  
YKK® side zipper with leather tab cover; easy on/off  
Full grain leather/1680 denier nylon  
Fiberglass shank; non-metallic  
PK Mesh lining  
Oil and slip-resistant outsole  
Soft padded collar  
Athletic cement construction  
Weighs only 3.3 lbs



### EVA INSERT

Ethylene Vinyl Acetate  
Midsole material  
Lightweight  
Durable  
Provides cushioning  
Removable

#### **Womens Bates Composite Toe 8inch Zipper Boot**

8" Zipper Duty Boot  
YKK® side zipper with leather tab cover; easy on/off  
Leather/1680 denier nylon  
Fiberglass shank; non-metallic  
PK Mesh lining  
Oil and slip-resistant outsole  
Soft padded collar  
Weighs only 4.2 lbs



### EVA Insert Features:

Ethylene VinylAcetate midsole material  
Lightweight  
Durable  
Provides cushioning

#### **Mens Bates Individual Comfort System 6 inch Zipper Boot**



Leather/ballistic nylon  
YKK® side zipper with textured rubber tab cover; easy on/off uppers  
Fiberglass shank; slip and oil-resistant rubber outsole; non-metallic  
Tread design provides natural walking motion  
Multi-directional lugs provide maximum grip and stability



**Mens Bates ICS Nitro 6 inch Quarter Boot**

Full grain leather and mesh upper  
Cement construction  
ICS and adjustable comfort technology  
Breathable lining  
YKK side zipper  
EVE Midsole with TPU stabilizer  
Slip resistant rubber outsole



**Womens Magnum Stealth Force 8.0 Side Zip Waterproof Duty Boot**

8" duty boot  
YKK circular side-zipper  
Full-grain leather/1680 denier ballistic nylon mesh upper  
ion-mask™ waterproof nano-technology  
EN ISO 20347 certified  
Cambrelle® moisture-wicking lining  
Agion™ antimicrobial treatment  
Coats Barbour anti-fraying stitching thread  
Durable non-metallic composite hardware  
Composite shank  
Compression-molded EVA midsole  
M-PACT contoured sockliner with memory foam  
Flex-Zone with siping for traction and control  
X-Traction Zone outsole



**Mens Magnum Stealth Force 8 inch Side Zipper Boots**

8" Zipper Boot  
YKK® side circular zipper with nylon tab cover; easy on/off  
Leather/nylon upper  
Compression molded midsole  
Moisture-wick lining  
Agion™ antibacterial treatment  
M-Pact contoured sockliner with memory foam  
X-Traction Zone Outsole for excellent stability and grip, even on wet surfaces



**Mens Magnum Stealth Force 6.0 Side-Zip Waterproof Quarterboot**

6" waterproof duty boot  
Full-grain leather / 1680 denier ballistic nylon mesh upper  
Waterproof  
EN ISO 20347 certified  
Cambrelle® moisture-wicking lining  
Agion™ antimicrobial treatment  
Coats Barbour anti-fraying stitching thread  
Durable non-metallic composite hardwareComposite shank  
Compression-molded EVA midsole  
M-PACT contoured sockliner with memory foam  
Flex-Zone with siping for traction and control  
X-Traction Zone outsole  
Women's-specific last for superior fit and comfort



**Womens Magnum Stealth Force 6.0 Side-Zip Waterproof Quarterboot**

6" duty boot  
YKK circular side-zipper  
Full-grain leather/1680 denier ballistic nylon mesh upper  
ion-mask™ waterproof nano-technology  
EN ISO 20347 certified  
Cambrelle® moisture-wicking lining  
Agion™ antimicrobial treatment  
Durable non-metallic composite hardware  
Composite shank  
Compression-molded EVA midsole  
M-PACT contoured sockliner with memory foam  
Flex-Zone with siping for traction and control  
X-Traction Zone outsole



**Mens 5.11 Tactical 8 inch ATAC Waterproof Zipper Storm Boot**

8" Zipper Boot

YKK® side zipper with leather tab cover and interior gusset; easy on/off  
Durable, supple leather upper with 1220 denier Cordura® nylon side panels  
Water-resistant  
Antibacterial and moisture-wicking DriLex™ lining  
Composite shank  
Shock Mitigation System™ for extended comfort  
Injection molded phylon midsole  
Insole has 4-layer compression/recovery system  
Dual Density Polyurethane® cushioning  
Semi-rigid heel and toe reinforcement  
Oil and slip-resistant outsole with sniper grip  
Hidden storage pocket  
Rope grip at arch  
Smooth toe makes for a professional appearance

**Womens 5.11 Tactical ATAC 8 inch Zipper Boot**

8" Zipper Boot

YKK side zipper with leather tab cover and interior gusset; easy on/off  
Durable, supple leather upper with 1220 denier Cordura nylon side panels  
Water-resistant  
Antibacterial and moisture-wicking DriLex lining  
Composite shank  
Shock Mitigation System® for extended comfort  
Injection molded phylon midsole  
Insole has 4-layer compression/recovery system  
Dual Density Polyurethane® cushioning  
Semi-rigid heel and toe reinforcement  
Oil and slip-resistant outsole with sniper grip  
Hidden storage pocket  
Rope grip at arch  
Smooth toe makes for a professional appearance

**Mens Galls High Gloss 8 inch Parade Style Boot**

High Gloss Men's 8" Parade Style Boot

High shine and easy to clean - upper is all high gloss patent leather  
Water-resistant  
Fiberglass shank is lighter weight to help reduce fatigue  
Anti-microbial/anti-bacterial lining provides protection against odor  
Taibrelle moisture wicking liner and removable insole to keep feet drier  
Long-wearing rubber outsole has a multi-directional configuration for maximum traction and surface contact  
Outsole is also slip and oil resistant  
Padded PU collar for comfort

**Mens Bates Lites Hi Gloss Oxford**

High gloss oxford

Low cut straight collar  
Fiberglass shank  
Cambrelle® lining wicks away moisture for healthy feet  
Durashock® insoles reduce foot fatigue  
Removable full cushion footbed with Axidyne Polymer® for support and comfort  
Oil-resistant polyurethane outsole for sure footing  
Meets Army and Air Force mil-spec

**Mens Bates GX-8 Desert Composite Toe Side Zip Boot**

Nonmetallic safety toe boot features stain and water-resistant Wolverine Warrior Leather® upper with 1680-Denier nylon  
Breathable mesh lining, cushioned removable insert and slip-resistant rubber outsole  
Dirt, water and oil resistant  
Nonmetallic composite toe is ASTM F2413-11 rated  
YKK® nylon side zipper  
Athletic cement construction

**Mens Bates Composite Toe 8 inch Zipper Boot**

Men's Composite Toe 8" Zipper Boot

YKK® side zipper with leather tab cover  
Full grain leather upper with ballistic 1680 denier nylon  
Water Resistant  
Composite safety toe which meets ASTM-F2413-11 safety toe standards  
Fiberglass shank; non-metallic  
Removable shock-absorbing insole with DriLex™ cover  
Mesh lining  
Rubber slip-resistant outsole  
Athletic cement construction



**Mens Bates 5 inch Tactical Sport Composite Toe Zipper Quarter Boot**

Men's 5" Composite Toe Zipper Quarter Boot  
YKK® side zipper with leather tab cover; easy on/off  
Leather/1680 denier ballistic nylon  
Composite Toe  
Meets ASTM-F2413-05 safety toe standards  
Meets ANSI Z41 PT99 M1/75 C/75 requirements  
Fiberglass shank; non-metallic  
Removable shock-absorbing insole with Dri-Lex cover  
Slip-resistant rubber outsole

**Mens 5.11 Tactical 6 inch Shield Boot**

Waterproof leather/nylon  
Proprietary 5.11 waterproof, breathable system  
5.11 Shock Mitigation system for internal comfort and shock absorption  
6" upper; polishable toe  
YKK side zip for easy on/off  
Aegis Agion® antimicrobial lining  
Ortholite Poliyu® insole for comfort and odor control  
Drilex® linings to wick away moisture  
Meets ASTM-F2413-05 M I/75 C/75 EH PR safety toe, and electrical hazard and puncture resistance standards

**Mens 5.11 Tactical ATAC Shield 8 inch Composite Toe Zipper Boot**

Waterproof antibacterial Drilex® lining  
Prone Position Grip outsole  
Shock Mitigation System™  
Leather upper  
Slip-resistant  
YKK® side zipper and leather tab cover  
Meets ASTM-F2413-05 safety toe standards

**Womens 5.11 Tactical ATAC 8 inch Shield Duty Boot**

Waterproof leather  
Waterproof, breathable and BBP resistant membrane  
ASTM F2413-05 W I/75 C/75 EH PR certified  
Composite safety toe  
Puncture resistant midsole board  
ATAC platform  
OrthoLite® insole

**Mens 5.11 Tactical Company 2.0 Composite Toe Boot**

Polishable full grain leather  
ASTM F2413-05 M 1/75 C/75 EH PR Certified  
Innovative neoprene partial bootie  
Full length Phylon comfort platform  
OrthoLite sockliner  
511 Kick-off lug  
Stay flat pull tabs  
Oil and slip resistant outsoles

**Mens Reebok 8 inch Side Zip Composite Toe Duty Boot**

Full grain leather and 1000D Ballistic Nylon  
Composite toe  
AEGIS anti-microbial moisture wicking lining  
Removable, moisture-wicking, vented, shock absorbing insert  
Self-cleaning, injected EVA midsole with rubber heel and forefoot pads  
TPU midsole bruise plate, 550 paracord laces, 100% non-metallic  
Side Zipper  
ASTM F2413, F2A  
Security Friendly  
Electrical Hazard

**Womens Reebok 8 inch Side Zip Composite Toe Duty Boot**

Stealth 8" boot with side zipper  
Composite toe  
Leather/nylon upper  
Nylon mesh lining  
Removable F2A polyurethane cushion insert with shock eliminator heel cushion  
Dual-density outsole, mountain trail rubber bottom and EVA cushion midsole  
100% non-metallic  
ASTM F2413, F2A  
Electrical Hazard  
Security Friendly

**Blackhawk Universal BDU Belt**

Lightweight 1-3/4" wide belt with a metal friction adapter buckle  
One size fits up to 52" waist  
It cinches down tight and has an elastic keeper

**Gould and Goodrich Leather Trouser Belt**



Black leather  
1-3/4"W  
Sizes: Even 28"-46"  
Finish: Plain (PL), Basketweave (BW) or High Gloss (HG)  
Buckle: Silver or Brass  
Nickel hardware  
Water-resistant  
Order one size larger than normal to ensure proper fit



**Duty Pro Adjustable Trouser Belt**

Lightweight and easy to clean nylon  
Velcro® loop closure  
Internal stiffener for support  
1-1/2"W  
Sizes: S (28-32), M (34-38), L (40-44), XL (46-50), 2X (52-56)  
Velcro inside allows you to adjust belt for a precise fit



## Standard Insurance Requirements

**Minimum Insurance Requirements:** *Risk Management in no way represents that the insurance required is sufficient or adequate to protect the vendors' interest or liabilities. The following are the required minimums the vendor must maintain throughout the duration of this contract. The County reserves the right to request additional documentation regarding insurance provided*

- a. **Commercial General Liability** - Coverage shall apply to premises and/or operations, products and completed operations, independent contractors, contractual liability exposures with minimum limits of:

\$500,000 per occurrence  
\$1,000,000 general aggregate  
\$500,000 products and completed operations  
\$500,000 personal and advertising injury

- b. **Business Auto Liability** - The following Automobile Liability will be required and coverage shall apply to all owned, hired and non-owned vehicles use with minimum limits of:

\$500,000 combined single limit (CSL)  
\$300,000 bodily injury per person  
\$500,000 bodily injury per accident  
\$300,000 property damage per accident

- c. **Workers' Compensation** - Statutory benefits as defined by FS 440 encompassing all operations contemplated by this contract or agreement to apply to all owners, officers, and employees regardless of the number of employees. Workers Compensation exemptions may be accepted with written proof of the State of Florida's approval of such exemption. Employers' liability will have minimum limits of:

\$100,000 per accident  
\$100,000 disease limit  
\$500,000 disease – policy limit

*\*The required minimum limit of liability shown in a; b; c; may be provided in the form of "Excess Insurance" or "Commercial Umbrella Policies." In which case, a "Following Form Endorsement" will be required on the "Excess Insurance Policy" or "Commercial Umbrella Policy."*



**Verification of Coverage:**

1. Coverage shall be in place prior to the commencement of any work and throughout the duration of the contract. A certificate of insurance will be provided to the Risk Manager for review and approval. The certificate shall provide for the following:

- a. **The certificate holder shall read as follows:**

**Lee County Board of County Commissioners  
P.O. Box 398  
Fort Myers, Florida 33902**

- b. ***“Lee County, a political subdivision and Charter County of the State of Florida, its agents, employees, and public officials” will be named as an "Additional Insured" on the General Liability policy, including Products and Completed Operations coverage.***

**Special Requirements:**

1. An appropriate "Indemnification" clause shall be made a provision of the contract.
2. It is the responsibility of the general contractor to insure that all subcontractors comply with all insurance requirements.

AFFIDAVIT CERTIFICATION  
IMMIGRATION LAWS

SOLICITATION NO.: \_\_\_\_\_ PROJECT NAME: \_\_\_\_\_

LEE COUNTY WILL NOT INTENTIONALLY AWARD COUNTY CONTRACTS TO ANY CONTRACTOR WHO KNOWINGLY EMPLOYS UNAUTHORIZED ALIEN WORKERS, CONSTITUTING A VIOLATION OF THE EMPLOYMENT PROVISIONS CONTAINED IN 8 U.S.C. SECTION 1324 a(e) {SECTION 274A(e) OF THE IMMIGRATION AND NATIONALITY ACT ("INA").

LEE COUNTY MAY CONSIDER THE EMPLOYMENT BY ANY CONTRACTOR OF UNAUTHORIZED ALIENS A VIOLATION OF SECTION 274A(e) OF THE INA. **SUCH VIOLATION BY THE RECIPIENT OF THE EMPLOYMENT PROVISIONS CONTAINED IN SECTION 274A(e) OF THE INA SHALL BE GROUNDS FOR UNILATERAL CANCELLATION OF THE CONTRACT BY LEE COUNTY.**

BIDDER ATTESTS THAT THEY ARE FULLY COMPLIANT WITH ALL APPLICABLE IMMIGRATION LAWS (SPECIFICALLY TO THE 1986 IMMIGRATION ACT AND SUBSEQUENT AMENDMENTS).

Company Name: \_\_\_\_\_

Signature	Title	Date
-----------	-------	------

STATE OF \_\_\_\_\_  
COUNTY OF \_\_\_\_\_

The foregoing instrument was signed and acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_

20\_\_\_\_, by \_\_\_\_\_ who has produced

(Print or Type Name)

as identification.

(Type of Identification and Number)

\_\_\_\_\_  
Notary Public Signature

\_\_\_\_\_  
Printed Name of Notary Public

\_\_\_\_\_  
Notary Commission Number/Expiration

The signee of this Affidavit guarantee, as evidenced by the sworn affidavit required herein, the truth and accuracy of this affidavit to interrogatories hereinafter made. **LEE COUNTY RESERVES THE RIGHT TO REQUEST SUPPORTING DOCUMENTATION, AS EVIDENCE OF SERVICES PROVIDED, AT ANY TIME.**

**REQUEST FOR APPROVED EQUAL – IW090425**

ITEM NUMBER FOR WHICH AN APPROVED EQUAL IS REQUESTED: \_\_\_\_\_

PLEASE FILL IN THE FOLLOWING INFORMATION ON THE ITEM YOU ARE OFFERING FOR  
CONSIDERATION AS AN APPROVED EQUAL:

BRAND/STYLE: \_\_\_\_\_  
SIZES: \_\_\_\_\_  
FOOTWEAR WIDTHS (IF APPLICABLE): \_\_\_\_\_  
BELT WAIST SIZES (IF APPLICABLE): \_\_\_\_\_  
COLORS (IF APPLICABLE): \_\_\_\_\_  
FEATURES: \_\_\_\_\_

-----  
ITEM NUMBER FOR WHICH AN APPROVED EQUAL IS REQUESTED: \_\_\_\_\_

PLEASE FILL IN THE FOLLOWING INFORMATION ON THE ITEM YOU ARE OFFERING FOR  
CONSIDERATION AS AN APPROVED EQUAL:

BRAND/STYLE: \_\_\_\_\_  
SIZES: \_\_\_\_\_  
FOOTWEAR WIDTHS (IF APPLICABLE): \_\_\_\_\_  
BELT WAIST SIZES (IF APPLICABLE): \_\_\_\_\_  
COLORS (IF APPLICABLE): \_\_\_\_\_  
FEATURES: \_\_\_\_\_

-----  
ITEM NUMBER FOR WHICH AN APPROVED EQUAL IS REQUESTED: \_\_\_\_\_

PLEASE FILL IN THE FOLLOWING INFORMATION ON THE ITEM YOU ARE OFFERING FOR  
CONSIDERATION AS AN APPROVED EQUAL:

BRAND/STYLE: \_\_\_\_\_  
SIZES: \_\_\_\_\_  
FOOTWEAR WIDTHS (IF APPLICABLE): \_\_\_\_\_  
BELT WAIST SIZES (IF APPLICABLE): \_\_\_\_\_  
COLORS (IF APPLICABLE): \_\_\_\_\_  
FEATURES: \_\_\_\_\_

-----  
PLEASE PROVIDE YOUR NAME, COMPANY NAME, E-MAIL AND PHONE #:

\_\_\_\_\_

LEE COUNTY PROCUREMENT MANAGEMENT - BIDDERS CHECK LIST

**IMPORTANT:** Please check off each of the following items as the necessary action is completed:

- \_\_\_\_\_ 1. The Solicitation has been signed and with corporate seal (if applicable).
- \_\_\_\_\_ 2. The Solicitation prices offered have been reviewed (if applicable).
- \_\_\_\_\_ 3. The price extensions and totals have been checked (if applicable).
- \_\_\_\_\_ 4. Substantial and final completion days inserted (if applicable).
- \_\_\_\_\_ 5. The original (must be manually signed) and 1 hard copy original and others as specified of the Solicitation has been submitted.
- \_\_\_\_\_ 6. Two (2) identical sets of descriptive literature, brochures and/or data (if required) have been submitted under sseparate cover.
- \_\_\_\_\_ 7. All modifications have been acknowledged in the space provided.
- \_\_\_\_\_ 8. All addendums issued, if any, have been acknowledged in the space provided.
- \_\_\_\_\_ 9. Licenses (if applicable) have been inserted.
- \_\_\_\_\_ 10. Erasures or other changes made to the Solicitation document have been initialed by the person signing the Solicitation.
- \_\_\_\_\_ 11. Contractor's Qualification Questionnaire and Lee County Contractor History (if applicable).
- \_\_\_\_\_ 12. DBE Participation form completed and/or signed or good faith documentation.
- \_\_\_\_\_ 13. Bid Bond and/or certified Check, (if required) have been submitted with the Solicitation in amounts indicated.
- \_\_\_\_\_ 14. Any Delivery information required is included.
- \_\_\_\_\_ 15. Affidavit Certification Immigration Signed and Notarized
- \_\_\_\_\_ 16. Local Bidder Preference Affidavit (if applicable)
- \_\_\_\_\_ 17. The mailing envelope has been addressed to:  
  

Lee County Procurement Mgmt.  
1825 Hendry St 3<sup>rd</sup> Floor  
Ft. Myers, FL 33901
- \_\_\_\_\_ 18. The mailing envelope **MUST** be sealed and marked with:  

Solicitation Number  
Opening Date and/or Receiving Date
- \_\_\_\_\_ 19. The Solicitation will be mailed or delivered in time to be received no later than the specified opening date and time. (Otherwise Solicitation cannot be considered or accepted.)

**\*\*This form is not required to be returned with your solicitation, but used as a tool when responding to the solicitation.**