Blue Sheet No. 20150489

# Lee County Board Of County Commissioners Agenda Item Report Meeting Date: 9/15/2015

Item No. <ITEM\_OUTLINE>

## TITLE:

Approve Increase to Annual expenditures on Formal Proposal P-120398, Body Removal Services

### **ACTION REQUESTED:**

- A) Approve an increase in annual expenditures from \$180,000 to \$350,000 under Formal Proposal No. P-120398 regarding Body Removal Services for the District 21 Medical Examiner to the awarded vendor Transcon for the prices listed on the attached Tabulation Sheet (incorporating pricing increases granted in 2013).
- B) Grant Procurement Management, with County Administration approval, the authority to negotiate pricing and renew the quote annually if in the best interest of Lee County through November 1, 2017.
- C) Approve an estimated annual expenditure for these services of \$350,000.

# **FUNDING:**

Other Professional Services

## WHAT ACTION ACCOMPLISHES:

Approves an increase in annual expenditures from \$180,000 to \$350,000 under the existing annual quote for Body Removal Services for the Medical Examiner. Approves an increase in annual expenditures from \$180,000 to \$350,000 under Formal Proposal No. P-120398 Body Removal Services for the District 21 Medical Examiner to accommodate increased usage due to additional transports and increase in transport fees. The awarded vendor is Transcon. Funding is available in Other Professional Services.

### **MANAGEMENT RECOMMENDATION:**

Approve.

Requirement/Purpose: (specify)	Request Initiated	
☐ Statute	Commissioner:	
☐ Ordinance	Department:	COUNTY MANAGER
	Division:	No Divisions
☐ Other	By:	Roger Desjarlais

## **Background:**

On June 11, 2015, the medical examiner's office, during a review of open contracts and purchase orders, determined that the Board approved annual amount of \$180,000 under Formal Proposal No. P-110455 – Body Removal Services for the District 21 Medical Examiner would not be sufficient to cover the County's expenditures for these services for this fiscal year. Projected usage indicated that an increase to \$350,000 annually would be required (see Attachment 4). As of June 10, 2015, the current medical

Required Review:							
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examiner caseload has increased by approximately 100 cases. The estimated monthly body removal costs are \$17,300 (October 2014 through May 2015). Similar increases are expected through 2017.

Formal Proposal No. P-120398 was approved by the Board on October 30, 2012. An increase to this formal proposal was approved by the Board on August 5, 2014 which increased the annual amount to \$180,000. This increased usage will bring the amount spent annually over the approved limit; for that reason approval of this increase is requested.

- 1) Tabulation Sheet with Price Revisions
- 2) Board Approved Bluesheet 20120938 10/30/2012
- 3) Board Approved Bluesheet 20140417 08/05/2014
- 4) Case Load Analysis/Forecast