

Blue Sheet No. 20160412	Lee County Board Of County Commissioners Agenda Item Report Meeting Date: 8/16/2016	Item No. 23
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TITLE:

Award contract for annual countywide purchases for automotive and equipment batteries

ACTION REQUESTED:

- A) Award Invitation to Bid No. B-160212, Automotive and Equipment Batteries, to NAPA J&K Auto Parts and Batteries By Fisher, Inc., for a period of one year, for use on an as-needed basis as approved in the departments' adopted budgets.
- B) Authorize the Chair to execute the contracts on behalf of the Board.
- C) Grant the Director of Procurement Management the authority to renegotiate and execute renewals of these contracts for up to three additional one-year periods, under the same terms and conditions, if doing so is in the best interest of Lee County.
- D) Authorize the Procurement Director to approve the application of the price escalation/de-escalation clause, as provided in the contracts, during the term of the contract and any contract renewals.

FUNDING:

Funding in accordance with County's adopted budget; available from various Department accounts.

Funds will be available from various Department accounts.

WHAT ACTION ACCOMPLISHES:

Approves a one-year contract for the annual Countywide purchase of automotive and equipment batteries on an as-needed basis from NAPA J&K Auto Parts and Batteries By Fisher, Inc. via Bid No. B-160212. Provides two sources for batteries used in the County's fleet of vehicles and equipment. Countywide, the FY 2014-2015 expenditure for automotive and equipment batteries was \$72,123.01.

MANAGEMENT RECOMMENDATION:

Approve

Requirement/Purpose: (specify)	Request Initiated
<input type="checkbox"/> Statute <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Admin Code AC-4-4 <input type="checkbox"/> Other	Commissioner: Department: PROCUREMENT MANAGEMENT Division: No Divisions By: Mary Tucker

Background:

Lee County Fleet Management, Solid Waste and Transit Departments require a variety of batteries to keep their vehicles and equipment operational. Procurement Management advertised Invitation to Bid No. B-160212/PTL for Automotive and Equipment Batteries on May 13, 2016. On the established deadline of June 3, 2016, Procurement received five bid responses. The bids received were thoroughly reviewed resulting in a recommendation of award to the two bidders offering the highest percentage off of original equipment manufacturer (OEM) list price, NAPA J&K Auto Parts and Batteries By Fisher, Inc., for the purchase of batteries on an as-needed basis.

Required Review:

Mary Tucker	Mary Tucker	Thelma Davis	Peter Winton	Corris L. McIntosh Jr.	Christine Brady
PROCUREMENT MANAGEMENT	Purchasing	Budget Analyst	Budget Services	County Attorney	County Manager

The contract term will be for one year and includes a price escalation/de-escalation clause to accommodate pricing revisions. The County reserves the right to renew the contract (or any portion thereof) and to negotiate lower pricing as a condition for each renewal, for up to three additional one-year periods, upon mutual agreement of both parties, under the same terms and conditions.

Countywide, the Fiscal Year 2014-2015 expenditure for automotive and equipment batteries was \$72,123.01.

- 1) Contract for Execution by the Chair – NAPA J&K Auto Parts
- 2) Contract for Execution by the Chair – Batteries By Fisher, Inc.