



AGENDA ITEM REPORT

DATE: March 6, 2018
DEPARTMENT: Parks and Recreation
REQUESTER: Jesse Lavender
TITLE: Extend Annual Contract for Athletic Turf Maintenance and Reconstruction

I. MOTION REQUESTED

A) Approve extension of the annual contract with JSM Services, Inc., under Bid No. B-130194, Athletic Turf Maintenance and Reconstruction, for an additional six-month period through November 1, 2018 for athletic turf maintenance and reconstruction, as approved in the department's annual adopted budget.

B) Authorize the Director of Procurement Management or designee to sign the extension documents on behalf of the Board of County Commissioners.

II. ITEM SUMMARY

Approve extension of the annual contract with JSM Services, Inc., under Bid No. B-130194, Athletic Turf Maintenance and Reconstruction, for an additional six-month period through November 1, 2018 for athletic turf maintenance and reconstruction. Total expenditures for these services during Fiscal Year 2016-2017 were approximately \$1,486,621.96. Included in current budget.

III. BACKGROUND AND IMPLICATIONS OF ACTION

A) Board Action and Other History

On April 2, 2013, the Board of County Commissioners awarded Bid No. B-130194 for athletic turf maintenance and reconstruction. The original term of the contract was for one year with an option to renew for four additional one-year periods. Board approval will allow for a six-month extension, through November 1, 2018, so that services will continue uninterrupted until a new contract is solicited.

Total expenditures for these services during Fiscal Year 2016-2017 were approximately \$1,486,621.96.

B) Policy Issues

C) BoCC Goals

This contract meets the core level of service for various parks facilities. Impact on sports tourism.

D) Analysis

This contract helps to offset extra staff costs; contractor has necessary certifications and licenses to maintain parks ballfields.

E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	See comments below.
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	Yes
F)	Fund: General, MSTU & TDC-Stadiums Program: Parks and Recreation Operations Project: Operating-Athletic Turf; CW Improvements & Stadium Improvements Account Strings: KH5722000100.503490; KH5722500100.503490; KH5722015500.503490; 40214100100.503490; 40212200100.503490 & 40212230102.503490	
G)	Fund Type?	General Fund, Unincorporated MSTU, Other TDC-Stadiums
H)	Comments: Expenditures will be as needed and within the department's annual approved, adopted budget.	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

Six-month extension through November 1, 2018 for continual services.

VII. FOLLOW UP

ATTACHMENTS:

Description	Upload Date	Type
Proposed Contract Extension	2/9/2018	Letter

REVIEWERS:

Department	Reviewer	Action	Date
Parks and Recreation	Turner, Nicole	Approved	2/9/2018 - 4:35 PM
Parks and Recreation	Lavender, Jesse	Approved	2/12/2018 - 2:13 PM
Budget Services	Guttery, Angela	Approved	2/13/2018 - 9:16 AM
Budget Services	Winton, Peter	Approved	2/14/2018 - 7:50 AM
County Attorney	Lira, Louis C.	Approved	2/14/2018 - 10:45 AM
County Manager	Harner, David	Approved	2/22/2018 - 9:15 AM